

REPRESENTATIVE TOWN MEETING COORDINATING COMMITTEE
June 12, 2007

Present: Charles Mottinger (1), Joyce Girard (1), Walter St. Lawrence (2), Richard Peterson (2), Catherine Shuman (3), Agnes Woodbury (3), Don Pomes (4), Jay Maslen (6), Charles Legg (6), Bart Steele (7), John Donahue (7), Don Bates (8), Chris Sweet (8), Charles Beale (9)

Meeting called to order at 7:13 by Charles Mottinger.

Election of officers: Chairmen – Bart Steele
Vice chair – Charlie Mottinger and Richard Peterson
Secretary – Catherine Shuman
Treasurer - John Donahue

Goals: C. Mottinger reviewed goals from previous year: website, work on by-law for keeping of town minutes, dissemination of materials.

A subcommittee consisting of W. St. Lawrence, C. Beale, C. Mottinger, R. Peterson and D. Pomes will outline by-law for record keeping for presentation at Aug. meeting. Other departments and Selectmen will be invited to discuss by-law at future meeting.

B. Steele will speak with Town Administrator re. storage space and what RTM materials might be on hand.

Members are asked to bring ideas to Aug. meeting re. timeliness and how to get info to members sooner. D. Pomes will design a timeline for next meeting for the delivery of materials.

RTM Seating arrangement critiqued. Members agreed that new arrangement saves time. P. Gay noted that officials did not show up clearly so they will be asked to stand when speaking. A request will be sent to the moderator asking that town officials stand when addressing meeting. Smaller precincts should be seated together.

C. Sweet suggested printing a paper for members giving website information. He will take care of this.

J. Donahue suggested gathering email addresses at Town Meeting. Forms will be distributed.

C. Legg suggested handing moderator amendments in advance.

An MIS committee will consist of Chuck Beale, Don Pomes, and Tom Richards.

Meeting adjourned at 8:19 PM. Next meeting will be Aug. 21.

