



TOWN OF NORTH ATTLEBOROUGH
BUILDING DEPARTMENT
43 So. Washington St.
North Attleborough, MA 02760
508-699-0110

INSPECTION POLICY

1. The Dwelling site **MUST** be marked with the **Street Number** or it will **FAIL** an inspection and a \$25.00 re-inspection fee will be charged.
2. Twenty-four (24) hour notice prior to start of construction is required. The inspector has forty-eight (48) hours to inspect.
3. Post Building Permit Card in a zip-lock bag nailed to address board.
4. **ALL PERMITS** (Building, Electrical, Plumbing, & Gas) **MUST** be posted in the dwelling for **ALL** Inspections. (Typically in kitchen windows). A copy of the stamped plans is required to be in the dwelling from rough inspection through finals.
5. The following information should be given when requesting an inspection: (**called in ONLY by the applicant applying for the permit**).
 - a. Permit Number
 - b. Address of Property
 - c. Owner of Property
 - d. Type of Inspection
 - e. Contractor's name & phone #
6. The following inspections are required:
 - a. Excavation: prior to installation of any stone, engineered fill or form work
 - b. Footing and Foundation: all wall ties removed and holes filled with hydraulic cement, foundations shall be water proofed from top of footing to finish grade
 - c. Pier Footing: for decks, additions, sheds etc. shall require open hole inspection (**prior to concrete placement**) *Sheds over 400 sq.ft.
 - d. Fireplace: all fireplaces require throat and smoke chamber inspection, request inspection at setting of first flue tile. (**Masons; plan accordingly**).
 - e. Rough Electric (Must be called in by Electrician unless homeowner is doing the work)
Note: Please be sure that all other electrical permits have been inspected (example: burglar alarm and low voltage)
 - f. Rough Plumbing/Gas (Must be called in by Plumber)
 - g. Rough Mechanical (**will be done at the same time as the rough frame-plan accordingly**)
 - h. Rough Frame: all holes and penetrations in the building envelope must be foamed and or fire stopped. All rafter venting baffles stapled in place. Insulate behind electrical boxes. **Exterior siding 100% complete.** (Rough Electric, Plumbing and Gas must be signed off **prior to** calling in for a rough building inspection)
 - i. Insulation
 - j. Final Electric
 - k. Final Plumbing/Gas
 - l. Final Mechanical (**will be done at the same time as the final building-should be up and running-plan accordingly**)
 - m. Final Fire Department Inspection (Coordinated through (NAFD) (508) 699-0140.
Smoke Detectors, Carbon Monoxide Alarm and Oil Burners Inspection is a Separate Fee paid to the NAFD. (**Including Additions And Basement Remodels**)
 - n. Final Building (must have final affidavits on commercial property on file prior to inspection)
 1. One from the contractor on record (on letterhead)
 2. One from the Architect on record

Note: When requesting a Certificate of Occupancy, bring the Building Board with all the signatures and your Certificate of Compliance (septic only) receipt from the Board of Health with you to the Building Department. We will call you when it is ready to be picked up.

Final Building Inspection – Mandatory For All Projects

Note: Failure to obtain a final inspection (for all projects) will be brought to the attention of the BBRS' license review board.

AS BUILT FINAL PRIOR TO CERTIFICATE OF OCCUPANCY BEING ISSUED
As- Built MUST include the following (at 40' = 1" S scale)

1. Accurate foot print of all structures including decks (set-backs of all structures)
2. Elevation of T.O.F. (top of foundation)
3. Elevation of garage floor
4. All underground utilities (water, sewer, electric telephone cable, etc.); If overhead, note on plan overhead electric
5. All easements and rights of ways
6. Any retaining walls over 4' in height of unbalanced fill.
7. Drive way
8. Septic system and well location
9. Wet lands
10. Topography to show run off