

Justin Paré, President  
John Simmons, Vice President  
John Costello  
Daniel Donovan  
Mark Gould, Jr.



Darius Gregory  
Andrew Shanahan  
Andrea Slobogan  
Patricia St. Pierre

Town of North Attleborough  
**TOWN COUNCIL PUBLIC MEETING**

43 South Washington Street, North Attleborough, MA 02760  
Phone: (508) 699-0100 ext. 2555

**PUBLIC MEETING**

**JANUARY 27, at 7:00 PM**

JoAnn Cathcart Conference Room  
43 South Washington St. North Attleborough, MA

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**I. Pledge Of Allegiance**

**II. Approval Of Minutes**

- a. Approval of Town Council Minutes of January 13, 2024
- b. Approval of Town Council Executive Session Minutes of January 13, 2025

**III. Town Councilor Community Updates**

**IV. Town Manager's Report**

[\*TOWN MANAGER'S REPORT\*](#)

**V. Resident And Community Comment**

**VI. Confirmations**

- a. Measure 2025-018- Confirmation of Appointment of Sandra McCrory as the Conservation Administrator

Documents:

[\*MEASURE 2025-18-CONFIRMATION OF APPOINTMENT OF SANDRA MCCRORY AS CONSERVATION ADMINISTRATOR.SIGNED.PDF\*](#)

- b. Measure 2025-022- Confirmation of Appointment of Bryan Butler as the Building Commissioner

Documents:

[\*MEASURE 2025-022-CONFIRMATION OF APPOINTMENT OF BRYAN\*](#)

## **VII. Sub-Committee Reports**

### a. Finance

- i. Measure 2025-029- Authorization to finance Dispatch Console Replacement project with free cash re-purposed from Emergency Operations Center Upgrade project and Capital Improvement Program Stabilization funds.

Documents:

*MEASURE 2025-029-AUTHORIZATION TO FINANCE DISPATCH CONSOLE REPLACEMENT PROJECT WITH FREE CASH RE-PURPOSED FROM EOC PROJECT.SIGNED.PDF*

- ii. Measure 2025-030-Authorization to transfer FY25 Free Cash in the amount of \$294,076.00 to the School Department for Chapter 70 Differential

Documents:

*MEASURE 2025-030-AUTHORIZATION TO TRANSFER FREE CASH TO THE SCHOOL DEPARTMENT FOR CHAPTER 70 DIFFERENT.SIGNED.PDF*

- iii. Measure 2025-032- Authorization to repurpose \$28,786.00 of funds that had been allocated from the Martin Boiler Project to be used to fund the Roosevelt Hot Water Replacement Project for the School Department

Documents:

*MEASURE 2025-032-AUTHORIZATION TO REPURPOSE 28,786.00 FROM MARTIN PROJECT TO ROOSEVELT PROJECT.SIGNED.PDF*

- iv. Measure 2025-033- Authorization to transfer FY25 Free Cash in the amount of \$3.2 mm to the Capital Improvement Program Stabilization Account

Documents:

*MEASURE 2025-033-AUTHORIZATION TO TRANSFER 3.2MM FC TO CIP STABILIZATION ACCOUNT.SIGNED.PDF*

- v. Measure 2025-035- Authorization to Transfer \$22,945.04 accumulated interest from Sewer Retained Earnings to Sewer I&I Stabilization Fund

Documents:

*MEASURE 2025-035-AUTHORIZATION TRANSFER INTEREST TO I AND I STABILIZATION.SIGNED.PDF*

- vi. Measure 2025-038- Appropriation request for use of FY25 retained earnings from Comcast PEG Access for North TV information technology equipment replacement in the amount of \$23,031.70

Documents:

*MEASURE 2025-038 NORTH TV IT REPLACEMENT (V2).SIGNED.PDF*

- vii. Measure 2025-039- Authorization to transfer \$37,042.94 from the Reserve Account to the Insurance Premiums Account to pay the Insurance Premium for the Town's Insurance Policies

Documents:

*MEASURE 2025-039-AUTHORIZATION TO TRANSFER FROM RESERVE ACCOUNT TO INSURANCE PREMIUMS ACCOUNT.PDF*

- viii. Measure 2025-040- Authorization to Re-purpose Funds from Town Clerk's CIP Digitization Project to Purchase Office Furniture in the amount of \$11,485.83

Documents:

*MEASURE 2025-040-AUTHORIZATION TO RE-PURPOSE FUNDS FROM TOWN CLERKS CIP PROJECT FO OFFICE FURNITURE.PDF*

- b. Economic Growth & Sustainability
- c. By-Law
- d. Rules
- e. School Committee Representative
- f. School Building Committee (MSBA)
- g. Communication, Public Participation & Engagement
- h. Local Emergency Planning
- i. Audit Review Committee

**VIII. Old Business**

- a. None at this time

**IX. New Business**

- a. Measure 2025-041- Acceptance of the alteration of the layout of a portion of Plain Street Right of Way as shown on a plan entitled "Street Layout Plan Plain Street North Attleboro MA", prepared for Groundrules LLC by Risser Engineering Company, dated October 25, 2024, and the discontinuance of a portion of the Right of Way, "Parcel A" which contains 17,506 square feet more or less.

Documents:

*MEASURE 2025-041-ACCEPT OF ALTERATION OF LAYOUT OF PLAIN ST. COMPLETE.SIGNED.PDF*

- b. Measure 2025-042- Request the Town Council to authorize the Town Manager to conduct a sale utilizing M.G.L. C.30B S.16 of Parcel A on Plain Street, which contains 17,506 square feet, more or less, as shown on a plan entitled "Street Layout Plan Plain Street North Attleboro MA", prepared for Groundrules LLC. by Risser Engineering Company, dated October 25, 2024

Documents:

[\*MEASURE 2025-042-REQUEST TO TRANSFER TAX TITLE OF PLAIN ST.SIGNED.PDF\*](#)

- c. Measure 2025-043- Authorization to pay FY24 Invoices for AT&T Firstnet Services for the IT Department in the amount of \$124.27.

Documents:

[\*MEASURE 2025-043- AUTHORIZATION TO PAY FY24 INVOICE AT AND T FIRSTNET FOR I.T.SIGNED.COMPLETE.PDF\*](#)

- d. Measure 2025-044- Authorization to pay FY24 Invoices for Metasource LLC. for the I.T. Department in the amount of \$2,525.75

Documents:

[\*MEASURE 2025-044- AUTHORIZATION TO PAY FY24 METASOURCE INVOICE FOR I.T.SIGNED.COMPLETE.PDF\*](#)

- e. Town Manager Performance Evaluation
- f. Measure 2025-045- Adoption of Guidelines/Policy for Town Councilor Conduct on Social Media and Community Engagement

Documents:

[\*MEASURE 2025-045 ADOPTION OF GUIDELINES TC CONDUCT ON SOCIAL MEDIA \\_V2.SIGNED.PDF\*](#)

- g. Discussion of Special Home Rule Act to Reduce Senior Tax Burden in the Event of a Positive Vote for a School Debt Exclusion
- h. Discussion of Non-Binding Advisory Questions for the April or June Election Ballot

## **X. Adjournment**

\*Paper copies of Measures can be obtained at the Town Manager's Office at the North Attleborough Town Hall between the hours of 8:00AM-4:30PM Monday through Thursday, and Friday 8:00AM - 12:00PM.\*

\*Hardcopies of all "Voted Measures" can be obtained in the Town Clerk's Office at the North Attleborough Town Hall between the hours of 8:00AM-4:30PM Monday through Thursday, and Friday 8:00AM - 12:00PM.\*

All measures can be accessed in the [Measures Database](#)



Measure #: 2025-018

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 11/25/2024      Submitted By: Town Manager      Telephone #: 508-699-0100

**MEASURE DESCRIPTION:**

Confirmation of Appointment of Sandra McCrory as Conservation Administrator.

Signed:  24 JAN 25

**PURPOSE AND JUSTIFICATION:**

ANTONIO J. MORABITO  
BY DIL

I enthusiastically recommend that the Town Council confirm the appointment of Sandra McCrory as the Conservation Administrator for the Town of North Attleborough.

Earlier this month, the Chair of the Conservation Commission and I met with Ms. McCrory. During this interview, Ms. McCrory's experience, knowledge and drive for self-improvement convinced us that she is the individual to fill the role as Conservation Administrator.

Ms. McCrory is experienced and knowledgeable. Originally employed by the Schools Department in 2013, she assumed her current role as Administrative Coordinator for Conservation in 2019. During this time, she served under two Conservation Administrators, and she learned all facets of the department's administration and many of the nuances of conservation field work. After, Ms. McCrory adopted the roles as Administrative Coordinator for Zoning and the Historical Commission further rounding out her professional experience and knowledge.

Ms. McCrory is driven by self-improvement. During her employment in the Town, she has made great efforts to learn the technical aspects of three organizational elements she serves, and this is evident in her thorough knowledge of the laws, regulations and procedures and her professional conduct during public meetings. She excelled during two Department of Environmental Protection courses on Conservation regulations and a fundamentals class executed by the Massachusetts Association of Conservation Commissions. Her efforts led me to identify her as a superior employee during the FY'25 budget process.

Therefore, I respectfully request that the Town Council confirm the appointment of Sandra McCrory as the Conservation Administrator for the Town of North Attleborough.

**SPECIAL REQUIREMENTS:**

**ATTACHMENTS:**

**REFER TO SUB-COMMITTEE:**

Measure #: 2025-018

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 11/25/2024

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:



Measure #: 2025-022

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

### MEASURE DESCRIPTION:

Confirmation of Appointment of Bryan Butler as Building Commissioner.

Signed:

Michael Borg

Digitally signed by Michael Borg  
DN: c=US, ou=Town Manager, cn=Michael Borg, email=Emmborg@  
attleboro.com  
Reason: I am the author of this document  
Location:  
Date: 2025.01.07 12:55:17-0500  
Foxit PDF Editor Version: 12.0.0

### PURPOSE AND JUSTIFICATION:

Bryan Butler, Local Building Inspector, who was appointed Acting Building Commissioner on October 28, 2024, following the departure of the previous Building Commissioner, has demonstrated exceptional leadership, professionalism, and commitment in this role. His expertise and dedication have been evident in the successful fulfillment of his responsibilities during this period. Bryan's commitment to customer service and resolving issues are second to none.

As an internal candidate for the Building Commissioner position, Mr. Butler's appointment complies with the provisions of the current bargaining agreement with USW. His familiarity with the Town's operations, policies, and ongoing projects positions him uniquely for success in this role.

I am confident that Bryan Butler will continue to excel as Building Commissioner for the Town of North Attleborough upon confirmation by the Town Council.

Therefore, I respectfully request that the Town Council confirm the appointment of Bryan Butler as the Building Commissioner for the Town of North Attleborough.

SPECIAL REQUIREMENTS:

ATTACHMENTS:

REFER TO SUB-COMMITTEE:

Measure #: 2025-022

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:



Measure #: 2025-029

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 12/27/2024

Submitted By: Town Manager

Telephone #: 508-699-0100

### MEASURE DESCRIPTION:

Authorization to finance Dispatch Console Replacement project with free cash re-purposed from Emergency Operations Center Upgrade project and Capital Improvement Program Stabilization funds.

Signed:

Michael Borg

Digitally signed by Michael Borg  
DN: c=US, ou=Town Manager, cn=Michael Borg, email=Emmborg@  
northattleboro.com  
Reason: I am the author of this document  
Location:  
Date: 2025.01.07 13:08:04 -0500  
Foxit PDF Editor Version: 12.0.0

### PURPOSE AND JUSTIFICATION:

During the FY 2025 budget process, the Town Council approved the Dispatch Console Replacement project, an effort aimed at replacing the furniture and associated hardware for the dispatcher console located at the police facility. Both Chiefs of NAPD and NAFD cite this as a critical need as current obsolete console is failing, and the manufacturer no longer produces parts or components. If the current console were to fail, dispatchers would need to resort to using inefficient portable radios, and NAFD would lose emergency buttons and automatic station alerting that would result in a slower emergency response. The fund source for this project remained unspecified.

Total amount needed to complete the Dispatch Console Replacement project is \$498,634.00.

On November 7, 2023, the Town Council unanimously approved measure 2023-015, Approval of the General Government Capital Improvement Plan Projects - FY2023 Free Cash. This measure included the project, Emergency Operations Center (EOC) Upgrade, for \$250,000.00. The ongoing Police Facility HVAC Replacement Project initially delayed this project, and changes in technology and methods of staff collaboration have rendered the planned EOC upgrades obsolete and unnecessary. The Town Manager contends that it is in the best interest of the Town to transfer this funding to the Dispatch Control Replacement Project.

To complete funding for the Dispatch Control Replacement project, the Town Manager requests a transfer of \$248,634.00 from Capital Improvement Program Stabilization funds.

### SPECIAL REQUIREMENTS:

**ATTACHMENTS:** Dispatch Console Replacement Slide, Dispatch Console Narrative, Measure 23-15

**REFER TO SUB-COMMITTEE:** Finance

Measure #: 2025-029

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 12/27/2024

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:



Measure #: 2025-030

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

### MEASURE DESCRIPTION:

Authorization to transfer FY25 Free Cash in the amount of of \$294,076.00 to the School Department for Chapter 70 Differential

Signed:

Michael Borg

Digitally signed by Michael Borg  
DN: c=US, ou=Town Manager, cn=Michael Borg, email=Emmborg@  
attleboro.com  
Reason: I am the author of this document  
Location:  
Date: 2025.01.07 13:32:39-0500  
Foxit PDF Editor Version: 12.0.0

### PURPOSE AND JUSTIFICATION:

#### Purpose:

To allocate \$294,076 in additional Chapter 70 state aid to the School Department for FY25 from certified FY25 Free Cash. This funding reflects the differential between the Chapter 70 appropriation in the Governor's initial budget proposal and the final budget signed into law after July 1, 2024, which occurred following the Town Council's budget approval and passage.

#### Justification:

The allocation of \$294,076 from certified FY25 Free Cash provides the School Department with access to additional state aid without increasing their FY25 operating budget. Instead, these funds would be made available outside of their general fund allocation to address critical needs and priorities.

The School Department may, but not limited to, utilize this funding to:

- Address Emerging Needs
- Offset Inflationary Pressures and help mitigate the impact of rising costs in areas such as supplies, transportation, curriculum, or student programs.
- Fund FY25 Capital Projects

By allocating these funds from FY25 free cash, the Town ensures that the School Department has the financial support necessary to maintain and enhance educational services while adhering to budgetary constraints. This allocation reinforces the Town's commitment to supporting public education.

We respectfully request approval for the allocation of \$294,076 from certified FY25 Free Cash to the School Department for their use in alignment with their strategic priorities.

### SPECIAL REQUIREMENTS:

ATTACHMENTS: Backup Documents

REFER TO SUB-COMMITTEE: Finance

Measure #: 2025-030

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:



Measure #: 2025-032

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

### MEASURE DESCRIPTION:

Authorization to repurpose \$28,786.00 of funds from the Martin Boiler Project to be used to fund the Roosevelt Hot Water Replacement Project for the School Department

Signed:

Michael Borg

Digitally signed by Michael Borg  
DN: c=US, ou=Town Manager, cn=Michael Borg, email=Emmborg@  
nattleboro.com  
Reason: I am the author of this document  
Location:  
Date: 2025.01.07 13:52:22-0500  
Foxit PDF Editor Version: 12.0.0

### PURPOSE AND JUSTIFICATION:

#### Purpose:

To request Town Council approval to repurpose \$28,786.00 from funds allocated in Measure 2024-028 for the Martin Boiler Project to fund the Roosevelt Elementary School Hot Water Replacement Project.

#### Justification:

The water heaters at Roosevelt Elementary School have failed and are no longer operational, necessitating immediate replacement to ensure the facility's essential hot water needs are met.

The Martin Boiler Project is nearing completion, with a remaining balance of \$165,864.61. The project will be closed out once final controls for the boiler are installed. Repurposing \$28,786.00 from this account will allow for the timely completion of the Roosevelt Hot Water Replacement Project without impacting other active capital projects.

#### Funding Source:

Martin Boiler Project Account: 30300428-530000 Capital

We respectfully request Town Council approval to reallocate these funds to address the urgent need for the replacement of the water heaters at Roosevelt Elementary School.

### SPECIAL REQUIREMENTS:

ATTACHMENTS: Measure 2024-028

REFER TO SUB-COMMITTEE: Finance

Measure #: 2025-032

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:



Measure #: 2025-033

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

### MEASURE DESCRIPTION:

Authorization to transfer FY25 Free Cash in the amount of \$3.2 million to the Capital Improvement Program Stabilization Account

Signed:

Michael Borg

Digitally signed by Michael Borg  
DN: c=US, ou=Town Manager, cn=Michael Borg, email=Emmborg@  
nattleboro.com  
Reason: I am the author of this document  
Location:  
Date: 2025.01.07 14:45:16-0500  
Foxit PDF Editor Version: 12.0.0

### PURPOSE AND JUSTIFICATION:

#### Purpose:

To request that the Town Council authorize the transfer of \$3.2 million from FY25 certified Free Cash to the Capital Improvement Program (CIP) Stabilization Account.

#### Justification:

The Department of Revenue (DOR) certified the Town's FY25 Free Cash at \$5,540,000. This strong Free Cash position reflects the Town's commitment to long-standing fiscal policies and sound financial management.

This transfer supports the approved Free Cash strategy by reallocating funds designated for key projects as follows:

\$2.1 million allocated for the Tri-County Vocational High School Building Project

\$1.1 million allocated for the Health Insurance Stabilization

By transferring these funds to the CIP Stabilization Account, the Town has the opportunity to earn a higher rate of return on the investment while maintaining flexibility to withdraw the funds later for their intended purposes through the appropriate measures and required approvals.

This initiative not only aligns with the Town's commitment to fiscal prudence but also ensures that funds allocated for significant capital projects are managed in a way that maximizes financial growth and stability.

We respectfully request the Town Council approve the transfer of \$3.2 million in FY25 Free Cash to the Capital Improvement Program Stabilization Account.

### SPECIAL REQUIREMENTS:

### ATTACHMENTS:

REFER TO SUB-COMMITTEE: Finance

Measure #: 2025-033

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:



Measure #: 2025-035

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 1/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

### MEASURE DESCRIPTION:

Authorization to Transfer \$22,945.04 accumulated interest from Sewer Retained Earnings to Sewer I&I Stabilization Fund

Signed:

Michael Borg

Digitally signed by Michael Borg  
DN: c=US, ou=Town Manager, cn=Michael Borg, email=Emmborg@nattleboro.com  
Reason: I am the author of this document  
Location:  
Date: 2025.01.07 14:54:08 -0500  
Foxit PDF Editor Version: 12.0.0

### PURPOSE AND JUSTIFICATION:

Interest earned on the funds within the Sewer Inflow & Infiltration (I&I) Stabilization Account was not properly attributed to the account in prior years. This oversight was recently identified and corrected to ensure that interest on these funds is properly allocated moving forward.

To rectify the missed attribution for prior periods, this measure requests the transfer of \$22,945.04 from Sewer Retained Earnings to the Sewer I&I Stabilization Account. This correction ensures the account reflects the appropriate interest earnings and aligns with the Town's commitment to accurate financial management and transparency.

We respectfully request the Town Council approve this transfers.

### SPECIAL REQUIREMENTS:

### ATTACHMENTS:

REFER TO SUB-COMMITTEE: Finance

Measure #: 2025-035

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 1/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:



Measure #: 2025-038

# TOWN COUNCIL MEASURE SUBMITTAL

<b>Date:</b> 1/13/2025	<b>Submitted By:</b> Town Manager	<b>Telephone #:</b> 508-699-0100
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### MEASURE DESCRIPTION:

Appropriation request for use of FY'25 retained earnings from Comcast PEG Access for North TV information technology equipment replacement in the amount of \$23,031.70.

Signed: Michael Borg

Digitally signed by Michael Borg  
DN: c=US, ou=Town Manager, cn=Michael Borg, email=Emmborg@nattleboro.com  
Reason: I am the author of this document  
Location:  
Date: 2025.01.10 08:17:24 -0500  
Foxit PDF Editor Version: 12.0.0

### PURPOSE AND JUSTIFICATION:

Each year, the Town receives funds from Comcast for the funding of North TV capital improvement projects necessary to produce PEG access programming. The North TV information technology equipment replacement project meets this criteria.

North TV information technology equipment is at the end of its useful service life as current assets are nearly ten years old. Current assets are extremely slow when editing and processing video footage, and this has resulted in slower production time and inefficient use of staff time.

North TV requests funds to purchase the following information technology equipment:

- Five (5) Apple Mac Mini computers with the following features: \$12,494.95
  - 14-core CPU and 20-core GPU
  - 16-core Neural Engine
  - 48 GB unified memory
  - 1 TB SSD storage
  - Three Thunderbolt 5 ports, HDMI port, and Two USB-C ports
  - Final Cut Pro software
- Five (5) Apple Studio Displays with the following features: \$7,995.00
  - 27-inch 5k display
  - 12 MP Ultra Wide camera with Center Stage
  - Studio-quality microphones
  - Six-speaker sound system with Spatial Audio
  - Standard glass display
- Five (5) Razor Thunderbolt Docking Stations \$1,445.00
- 5% Contingency \$1,096.75

### SPECIAL REQUIREMENTS:

**ATTACHMENTS:** Apple and Amazon.com Quotes

**REFER TO SUB-COMMITTEE:** Finance

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 1/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

**PURPOSE AND JUSTIFICATION CONTINUED:**

Total Project Cost: \$23,031.70

I request that the Town Council approve the request for the use of FY'25 retained earnings for the Comcast PEG Access for the North TV information technology replacement project in the amount of \$23,031.70.



Measure #:

## TOWN COUNCIL MEASURE SUBMITTAL

Date:	Submitted By:	Telephone #:
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MEASURE DESCRIPTION:

Signed: \_\_\_\_\_

PURPOSE AND JUSTIFICATION:

SPECIAL REQUIREMENTS:

ATTACHMENTS:

REFER TO SUB-COMMITTEE:

Measure #:

## TOWN COUNCIL MEASURE SUBMITTAL

Date:	Submitted By:	Telephone #:
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PURPOSE AND JUSTIFICATION CONTINUED:



Measure #: \_\_\_\_\_

## TOWN COUNCIL MEASURE SUBMITTAL

Date: _____	Submitted By: _____	Telephone #: _____
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**MEASURE DESCRIPTION:**

\_\_\_\_\_

Signed: \_\_\_\_\_

**PURPOSE AND JUSTIFICATION:**

\_\_\_\_\_

**SPECIAL REQUIREMENTS:**

**ATTACHMENTS:**

**REFER TO SUB-COMMITTEE:**

Measure #:

## TOWN COUNCIL MEASURE SUBMITTAL

Date:	Submitted By:	Telephone #:
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PURPOSE AND JUSTIFICATION CONTINUED:



Measure #: 2025-041

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/27/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

### MEASURE DESCRIPTION:

Acceptance of the alteration of the layout of a portion of Plain Street Right of Way as shown on a plan entitled "Street Layout Plan Plain Street North Attleboro MA", prepared for Groundrules LLC by Risser Engineering Company, dated October 25, 2024, and the discontinuance of a portion of the Right of Way, "Parcel A" which contains 17,506 square feet more or less

Signed:

### PURPOSE AND JUSTIFICATION:

ANTONIO J. MORABITO III  
BY/DIC

The purpose of this measure is request that the Town Council vote to layout and accept the alteration of the Right of Way for a portion of Plain Street.

A property owner has requested to purchase the proposed Parcel A.

This portion of Plain St. is part of the original layout of Plain St. prior to Route 95 being constructed. When the Highway came through, the State "straightened out the roadway and expanded the Right of Way (ROW) of Plain St. leaving a wide parcel adjacent to the Highway layout.

As part of the existing ROW, the resolution must go through the process to discontinue or abandon a portion of the roadway, which must follow MGL Ch. 82-32A , which requires the Board of Public Works as Road Commissioners to have a public hearing for a vote of approval (approved March 2024) and recommendation to Town Council to accept a new layout of Plain St. and discontinuance of the remaining parcel as a Right of Way .Once approved, the first order survey plan must be put on file with the Town Clerk. The Town Manager could then solicit Town Council to dispose of the new parcel through a 30B process.

### SPECIAL REQUIREMENTS:

ATTACHMENTS: Plain St. Layout-Revised (Risser Engineering) & Plain St. Printable Map

REFER TO SUB-COMMITTEE: Economic Development

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/27/2025

Submitted By: Town Manager

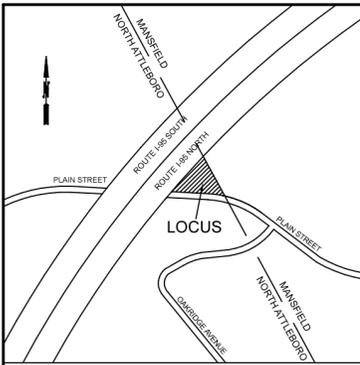
Telephone #: 508-699-0100

### PURPOSE AND JUSTIFICATION CONTINUED:

Page 4 of 4

subsequent abandonment.

(k) Notwithstanding any other provisions of this section, whenever the clerk or a person designated or appointed by said clerk, shall deem that an abandoned motor vehicle is worth less than the cost of its removal, transportation and three days storage and expenses incidental to its disposal, said clerk or designee shall direct a carrier to take possession of such motor vehicle and dispose of it as refuse. A record of such disposal shall be made and kept in the office of said clerk for a period of two years. Neither said clerk, carrier nor the city or town shall be liable for such disposal. The owner of such vehicle shall be notified as hereinbefore provided and shall pay to said carrier all charges for removal, transportation, storage and disposal of such vehicle within fourteen days after the mailing of said notice or shall be subject to the fine herein provided as well as nonrenewal of such owner's license to operate and registration of a motor vehicle.



**LOCUS MAP**  
SCALE: 1" = 1000'



**INTERSTATE 95**  
(1961 LAYOUT)

A.P. 37  
LOT 275

PARCEL A  
17,506 S.F.

PLAIN STREET (50' WIDE)

A.P. 37  
LOT 259

DETAIL 'B'  
N.T.S.

DETAIL 'C'  
N.T.S.

FOR REGISTRY USE ONLY

REFERENCES:  
PLAN BOOK 78 PAGE 57-59  
PLAN BOOK 80 PAGE 7  
PLAN BOOK 199 PAGE 70  
PLAN BOOK 214 PAGE 58  
PLAN BOOK 220 PAGE 9  
PLAN BOOK 534 PAGE 35  
PLAN BOOK 536 PAGE 46  
SEE NORTH ATTLEBORO  
ASSESSORS PLAT 37

**CERTIFICATIONS:**

THIS SURVEY AND PLAN WERE PREPARED IN ACCORDANCE WITH THE PROCEDURAL & TECHNICAL STANDARDS FOR THE PRACTICE OF LAND SURVEYING WITHIN THE COMMONWEALTH OF MASSACHUSETTS.

I CERTIFY THAT THIS PLAN HAS BEEN PREPARED IN CONFORMITY WITH THE RULES & REGULATIONS OF THE REGISTRY OF DEEDS.

\_\_\_\_\_  
DONALD R. WINSOR P.L.S.      DATE

**NOTE:**

THE PURPOSE OF THIS PLAN IS TO CREATE A 50 FOOT WIDE LAYOUT OF PLAIN STREET FROM THE MANSFIELD/NORTH ATTLEBORO TOWN LINE TO THE EASTERLY SIDE OF INTERSTATE 95 LAYOUT OF 1961 AND TO CREATE PARCEL A.



**STREET LAYOUT PLAN  
PLAIN STREET  
NORTH ATTLEBORO, MA**

PLAN PREPARED FOR:  
GROUND RULES LLC  
309 PLAIN STREET  
MANSFIELD, MA 02048

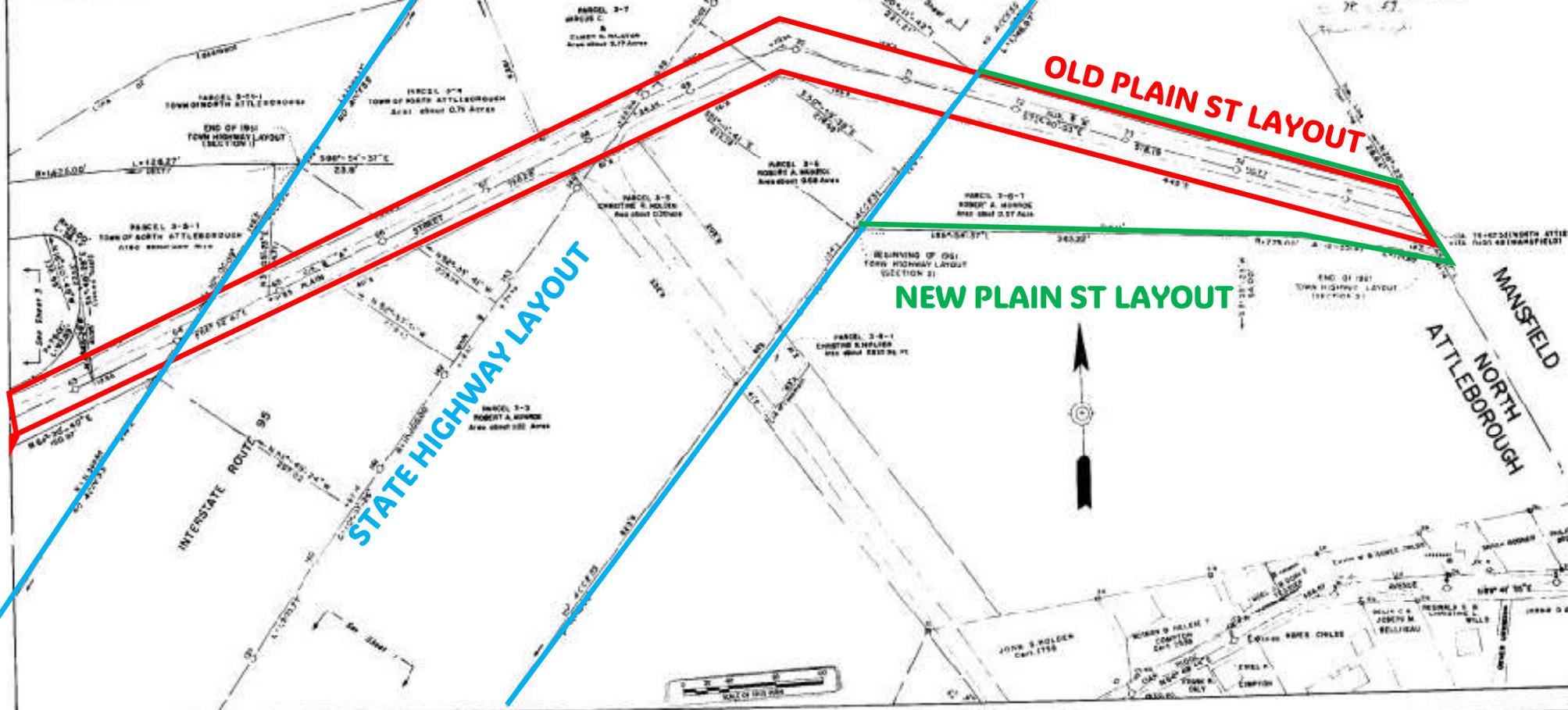
DATE: 10-25-2024  
REVISED: 01-03-2025

SCALE: 1" = 30'

SHEET 1 OF 1

RISER ENGINEERING COMPANY  
93 GEORGE LEVEN DRIVE UNIT 3, N. ATTLEBORO, MA  
(508) 695-3583

FILE NO.  
66



**OLD PLAIN ST LAYOUT**

**STATE HIGHWAY LAYOUT**

**NEW PLAIN ST LAYOUT**

**NORTH ATTLEBOROUGH**  
**MANSFIELD**



**Property Information**

Property ID 37-337  
 Location PLAIN ST  
 Owner INHABITANTS OF TOWN OF NORTH ATTLEBOROUGH



**MAP FOR REFERENCE ONLY  
 NOT A LEGAL DOCUMENT**

Town of North Attleborough, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated 07/01/2024  
 Data updated 07/01/2024

Print map scale is approximate. Critical layout or measurement activities should not be done using this resource.



Measure #: 2025-042

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/27/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

### MEASURE DESCRIPTION:

Request to Transfer Tax Title Property of Proposed Parcel A of Plain Street (as described in Measure 2025-041) from Treasurer (Tax Title Custodian) to the Town Council for general municipal purposes and for the purpose of conveyance and to authorize the Town Manager to conduct a sale utilizing M.G.L. C.30B S.16

Signed:

### PURPOSE AND JUSTIFICATION:

ANTONIO J. MOLABERTO III  
BY OIR

Page 1 of 2

The purpose of this measure is to give the Town Manager authorization to vote and put this property out to bid.

Chapter 30B Section 16: Real property; disposition or acquisition

(a) If a governmental body duly authorized by general or special law to engage in such transaction determines that it shall rent, convey, or otherwise dispose of real property, the governmental body shall declare the property available for disposition and shall specify the restrictions, if any, that it will place on the subsequent use of the property.

(b) The governmental body shall determine the value of the property through procedures customarily accepted by the appraising profession as valid.

(c) A governmental body shall solicit proposals prior to:

(1) acquiring by purchase or rental real property or an interest therein from any person at a cost exceeding \$35,000; or

(2) disposing of, by sale or rental to any person, real property or any interest therein, determined in accordance with paragraph (b) to exceed \$35,000 dollars in value.

(d) The governmental body shall place an advertisement inviting the submission of proposals in a newspaper with a circulation in the locality sufficient to inform the people of the affected locality. The governmental body shall publish the advertisement at least once a week for two consecutive weeks. The last publication shall occur at least eight days preceding the day for opening proposals.

The advertisement shall specify the geographical area, terms and requirements of the proposed transaction, and the time and place for the submission of proposals. In the case of the acquisition or disposition of more than twenty-five hundred square feet of real property, the governmental body shall also cause such advertisement to be published, at least thirty days before the opening of proposals, in the central register published by the state secretary pursuant to section twenty A of chapter nine.

(e) The governmental body may shorten or waive the advertising requirement if:

### SPECIAL REQUIREMENTS:

### ATTACHMENTS:

### REFER TO SUB-COMMITTEE:

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/27/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

### PURPOSE AND JUSTIFICATION CONTINUED:

Page 2 of 2

(1) the governmental body determines that an emergency exists and the time required to comply with the requirements would endanger the health or safety of the people or their property; provided, however, that the governmental body shall state the reasons for declaring the emergency in the central register at the earliest opportunity; or

(2) in the case of a proposed acquisition, the governmental body determines in writing that advertising will not benefit the governmental body's interest because of the unique qualities or location of the property needed. The determination shall specify the manner in which the property proposed for acquisition satisfies the unique requirements. The governmental body shall publish the determination and the reasons for the determination, along with the names of the parties having a beneficial interest in the property pursuant to section forty J of chapter seven, the location and size of the property, and the proposed purchase price or rental terms, in the central register not less than thirty days before the governmental body executes a binding agreement to acquire the property.

(f) Proposals shall be opened publicly at the time and place designated in the advertisement. The governmental body shall submit the name of the person selected as party to a real property transaction, and the amount of the transaction, to the state secretary for publication in the central register.

(g) If the governmental body decides to dispose of property at a price less than the value as determined pursuant to paragraph (b), the governmental body shall publish notice of its decision in the central register, explaining the reasons for its decision and disclosing the difference between such value and the price to be received.

(h) This section shall not apply to the rental of residential property to qualified tenants by a housing authority or a community development authority.

(i) Acquisitions or dispositions of real property or any interest therein pursuant to this section between governmental bodies and the federal government, the commonwealth or any of its political subdivisions or another state or political subdivision thereof shall be subject to subsections (a), (b) and (g).



Measure #: 2025-043

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/27/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

### MEASURE DESCRIPTION:

Authorization to pay FY24 Invoices for AT&T Firstnet Services for the IT Department in the amount of \$124.27.

Signed: Keith Mueller

Digitally signed by Keith Mueller  
DN: OU=Information Technologies, O=Town of North Attleborough,  
CN=Keith Mueller, E=kmuellet@nattleboro.com  
Reason: I am the author of this document  
Location: North Attleboro Townhall  
Date: 2025.01.22 16:42:15-0500  
Foxit PDF Editor Version: 12.1.9

### PURPOSE AND JUSTIFICATION:

The IT Department requests approval to pay outstanding invoices from AT&T Firstnet for services rendered between April and June 2024. The total amount due is \$124.27, to be charged to account 534003 (Data Lines).

Outstanding invoices from AT&T accumulated due to significant delays and failures in their billing processes. Despite initiating services as part of a multi-carrier backup solution research project, AT&T did not establish a functional invoicing system. This included a lack of timely delivery of both electronic and paper bills, as well as an inability to access their online billing portal until the subsequent fiscal year. Consequently, invoices could not be processed and paid during the service period. Although services with AT&T have since been terminated, these unresolved billing issues remain outstanding."

### SPECIAL REQUIREMENTS:

ATTACHMENTS: Invoices

REFER TO SUB-COMMITTEE: Finance

Measure #: 2025-043

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/27/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:

**Foundation account invoice - remittance**  
For Invoices received: 2024-03-19 - 2024-04-18  
TOWN OF NORTH ATTLEBORO-B FNEXT GOV CRU



**Foundation account number: 63148910** Invoice number: 23036542

Invoice Date: 2024-04-18. Payment due upon receipt. Payment will be considered late 30 days after invoice date.

<b>Billing account charges and credits</b>	
Activity since last bill	\$25.30
<b>Total current billing account charges</b>	<b>\$25.30</b>
<b>Foundation account charges and credits</b>	
<b>Total current foundation account charges</b>	<b>\$0.00</b>
Total current charges	\$25.30
Total past due	\$0.00
<b>Total amount due</b>	<b>\$25.30</b>

For more information call 800.574.7000.

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Dept. #	_____	P.O. #	_____
Vendor#	_____	Final	Y N
Org	_____	Obj	_____
Proj	_____	Approved	_____



To ensure proper credit, please detach this portion and return with remittance  
If remitting electronically, please use the following Foundation account number (FAN): 63148910



**AT&T Mobility**  
**National Business Services**  
**PO Box 9004**  
**Carol Stream, IL 60197-9004**

Foundation account number: **63148910**

Invoice number: **23036542**

Amount due: **\$25.30**

Amount paid:

--



**Foundation account invoice - remittance**  
For Invoices received: 2024-04-19 - 2024-05-18  
TOWN OF NORTH ATTLEBORO-B FNEXT GOV CRU



**Foundation account number: 63148910** **Invoice number: 23193193**

Invoice Date: 2024-05-18. Payment due upon receipt. Payment will be considered late 30 days after invoice date.

<b>Billing account charges and credits</b>	
Monthly charges	\$32.99
<b>Total current billing account charges</b>	<b>\$32.99</b>
<b>Foundation account charges and credits</b>	
<b>Total current foundation account charges</b>	<b>\$0.00</b>
Total current charges	\$32.99
Total past due	\$25.30
<b>Total amount due</b>	<b>\$58.29</b>

For more information call 800.574.7000.

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Vendor#	_____	Final	Y N
Org	_____	Obj	_____
Proj	_____	Proj	_____
Approved	_____		



To ensure proper credit, please detach this portion and return with remittance  
If remitting electronically, please use the following Foundation account number (FAN): 63148910



**AT&T Mobility**  
**National Business Services**  
**PO Box 9004**  
**Carol Stream, IL 60197-9004**

Foundation account number: **63148910**  
Invoice number: **23193193**  
Amount due: **\$58.29**

Amount paid:



**Foundation account invoice - remittance**  
For Invoices received: 2024-05-19 - 2024-06-18  
TOWN OF NORTH ATTLEBORO-B FNEXT GOV CRU



**Foundation account number: 63148910** **Invoice number: 23350485**

Invoice Date: 2024-06-18. Payment due upon receipt. Payment will be considered late 30 days after invoice date.

<b>Billing account charges and credits</b>	
Monthly charges	\$32.99
<b>Total current billing account charges</b>	<b>\$32.99</b>

<b>Foundation account charges and credits</b>	
FAN level charges	\$10.00
• 04/18/24 Invoice Late Fee	\$5.00
• 05/18/24 Invoice Late Fee	\$5.00
<b>Total current foundation account charges</b>	<b>\$10.00</b>

Total current charges	\$42.99
Total past due	\$58.29

**Total amount due \$101.28**

For more information call 800.574.7000.

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Vendor# _____	Final Y N	
Org _____	Obj _____	Proj _____
Approved _____		



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If remitting electronically, please use the following Foundation account number (FAN): 63148910



**AT&T Mobility**  
**National Business Services**  
**PO Box 9004**  
**Carol Stream, IL 60197-9004**

Foundation account number: **63148910**  
Invoice number: **23350485**  
Amount due: **\$101.28**

Amount paid:

**Foundation account invoice - remittance**  
For Invoices received: 2024-06-19 - 2024-07-18  
TOWN OF NORTH ATTLEBORO-B FNEXT GOV CRU



**Foundation account number: 63148910**

**Invoice number: 23508329**

Invoice Date: 2024-07-18. Payment due upon receipt. Payment will be considered late 30 days after invoice date.

**Billing account charges and credits**

Monthly charges \$32.99

**Total current billing account charges \$32.99**

**Foundation account charges and credits**

**Total current foundation account charges \$0.00**

Total current charges \$32.99

Total past due \$101.28

**Total amount due \$134.27**

For more information call 800.574.7000.

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Vendor# _____	Final Y N	
Org _____	Obj _____	Proj _____
Approved _____		



To ensure proper credit, please detach this portion and return with remittance  
If remitting electronically, please use the following Foundation account number (FAN): 63148910



**AT&T Mobility**  
**National Business Services**  
**PO Box 9004**  
**Carol Stream, IL 60197-9004**

Foundation account number: **63148910**

Invoice number: **23508329**

Amount due: **\$134.27**

Amount paid:



Measure #: 2025-044

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/27/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

### MEASURE DESCRIPTION:

Authorization to pay FY24 Invoices for Metasource LLC . for the I.T. Department in the amount of \$2,525.75.

Signed: Keith Mueller

Digitally signed by Keith Mueller  
DN: OU=Information Technologies, O=Town of North Attleborough,  
CN=Keith Mueller, E=kmuellet@nattleboro.com  
Reason: I am the author of this document  
Location: North Attleboro Townhall  
Date: 2025.01.22 16:42:52-0500  
Foxit PDF Editor Version: 12.1.9

### PURPOSE AND JUSTIFICATION:

The IT Department requests approval to pay outstanding invoices from Metasource LLC for services rendered in June 2024. The total amount due is \$2,525.75, to be charged to account 524302 (Maint of Computer Software).

Due to ongoing contract negotiations with Metasource for Fiscal Year 2025, there was a miscommunication regarding the expected timing of invoices. Consequently, this particular invoice, pertaining to Fiscal Year 2024, was inadvertently overlooked. The invoice was not identified until the FY25 contract was finalized and in place, at which point its FY24 status was recognized.

### SPECIAL REQUIREMENTS:

ATTACHMENTS: Invoices

REFER TO SUB-COMMITTEE: Finance

Measure #: 2025-044

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/27/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:



metasource.

MetaSource, LLC  
1900 Frost Road, Suite 100  
Bristol PA 19007  
(215) 788-8885

**Invoice Number:** INV88364  
**Invoice Date:** 7/31/2024

**Sold To:**

Patty McNielly  
Town of North Attleboro MA  
43 South Washington Street  
North Attleboro MA 02760  
United States

**Ship To:**

Patty McNielly  
Town of North Attleboro MA  
43 South Washington Street  
North Attleboro MA 02760  
United States

**Order Number:**  
**Order Date:**  
**Customer No:** ATTLEBOMSL

**Customer P.O.**

**Terms**  
Net 30

**Due Date**  
8/30/2024

ITEM DESCRIPTION	ORDERED	UNIT	PRICE	AMOUNT
Total Storage 202.06 GB - June 2024				
MetaStor Charge by month, up to 80 GB of storage	1	GB	\$1,000.00	\$1,000.00
MetaStor GB Storage - June 2024 - additional storage over 80GB	122.06	GB	\$12.50	\$1,525.75

<b>Subtotal</b>	\$2,525.75
<b>Tax Total (0%)</b>	\$0.00
<b>Total</b>	\$2,525.75
<b>Total Credit</b>	\$0.00
<b>Total Paid</b>	\$0.00
<b>Amount Remaining</b>	\$2,525.75

Please Remit To:

MetaSource, LLC  
1900 Frost Road, Suite 100  
Bristol PA 19007  
(215) 788-8885

Please Note Our Banking Information for ACH Payments:

Bank Name: Wells Fargo  
ACH Routing Number: 124002971  
Please send remittance advice to: [accountsreceivable@metasource.com](mailto:accountsreceivable@metasource.com)  
Account Name: MetaSource LLC  
Account Number: 8279547940



Measure #: 2025-045

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/27/2025

Submitted By: Councilor Sobogan

Telephone #: 508-699-0100

### MEASURE DESCRIPTION:

Adoption of Guidelines/Policy for Town Councilor Conduct on Social Media and Community Engagement

Signed: \_\_\_\_\_

### PURPOSE AND JUSTIFICATION:

#### Purpose:

To consider adopting a policy to provide clear guidelines for town councilors regarding the use of social media and engagement with the community, ensuring transparency, professionalism, and ethical conduct while protecting the integrity of the council.

#### Background:

In today's digital age, social media serves as a powerful tool for public officials to communicate with the community and address concerns. However, without clear guidelines, the potential for misrepresentation, misinformation, or unintentional violations of ethical standards can arise. Establishing a policy will ensure that councilors can effectively engage with residents while maintaining the trust and confidence of the public.

#### Scope of the Guidelines:

- Clarify the distinction between personal and official communication on social media.
- Define best practices for responding to public concerns on social platforms.

#### Ethical Standards:

- Outline expectations for accuracy and transparency when discussing council business or recapping meetings.
- Prohibit the use of official town symbols (e.g., town seal) or language that implies a councilor is speaking on behalf of the council without authorization.

#### Public Feedback Utilization:

- Encourage councilors to observe community concerns on social media and address recurring themes during council meetings under "Councilor Comments."
- Promote the use of meeting recordings or official minutes to ensure accurate information is accessible to the public.
- Require councilors to conduct all town-related business through designated council email addresses to ensure compliance with public records laws and maintain transparency.

### SPECIAL REQUIREMENTS:

### ATTACHMENTS:

REFER TO SUB-COMMITTEE: Rules

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/27/2025

Submitted By: Councilor Sobogan

Telephone #: 508-699-0100

### PURPOSE AND JUSTIFICATION CONTINUED:

#### Transparency Measures:

- Discuss sharing meeting recordings or summaries via official town channels, such as North TV, Facebook, or the town website, to provide accurate recaps.

Ensure compliance with Open Meeting Law and public records requirements.

#### Enforcement and Training:

- Consider implementing training for councilors on social media ethics and conduct.
- Establish a process for addressing complaints or violations of the proposed policy.

#### Proposed Next Steps:

- Initiate a formal discussion of the proposed guidelines at the upcoming town council meeting.
- Collect feedback from councilors and the public to refine the policy