

Justin Paré, President  
Keith Lapointe, Vice President  
John Costello  
Daniel Donovan  
Mark Gould, Jr.



Kevin McCarthy  
John Simmons  
Andrea Slobogan  
Laura Wagner

Town of North Attleborough  
**JOINT TOWN COUNCIL & BOARD OF ASSESSORS**

**PUBLIC MEETING**

43 South Washington Street, North Attleborough, MA 02760  
Phone: (508) 699-0100 ext. 2555

**FEBRUARY 9, at 7:00 PM**

Town Hall - JoAnn Cathcart Conference Room  
43 South Washington St. North Attleborough, MA

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**I. Pledge Of Allegiance**

**II. Approval Of Minutes**

- a. Approval of Town Council Minutes of January 26, 2026
- b. Approval of Joint Town Council & School Committee Executive Session Minutes of January 12, 2026

**III. Town Councilor Community Updates**

**IV. Town Manager's Report**

*TOWN MANAGER'S REPORT*

- a. Recognition of NAFD Deputy Michael Chabot's 29 Years of Service
- b. Recognition of Janet Norton-Anderson's 18 Years of Service
- c. Recognition of Eagle Scout Carter Kim

**V. Resident And Community Comment**

**VI. PUBLIC HEARING**

- a. PUBLIC HEARING & VOTE
  - i. Measure 2026-052- Approval for Elections Department to "Opt Out of Mail in Ballots" for the Upcoming Election in April 2026

Documents:

*[MEASURE 2026-052- APPROVAL OF BOARD OF ELECTIONS TO OPT OUT OF MAIL IN BALLOTS.SIGNED.PDF](#)*

- b. PUBLIC HEARING, SECOND READING & VOTE

- i. Measure 2026-041 - Authorization of Environmental Remediation Tax Relief Agreements

Documents:

[\*MEASURE 2026-041 - AUTHORIZATION OF ENVIRONMENTAL REMEDIATION TAX RELIEF AGREEMENTS.SIGNED.PDF\*](#)

## **VII. Confirmations**

- a. Measure 2026-051 - Confirmation of Appointment of Roy Landry as a Member of the Cultural Council

Documents:

[\*MEASURE 2026-051- CONFIRMATION OF APPOINTMENT OF ROY LANDRY TO CULTURAL COUNCIL.SIGNED.COMPLETE.PDF\*](#)

## **VIII. Sub-Committee Reports**

- a. Finance
- b. Economic Growth & Sustainability
- c. By-Law
  - i. Update on Measure 2026-042- Approval to Accept the proposed **amendments to §108-4** modernize the Town’s approach to backyard chicken keeping by recognizing the rights of residents to responsibly maintain chickens on their own property, while also establishing clear public-health protections to address concerns from neighbors— particularly those related to rodents. If accepted, this will also require an **update of Ch.290 § 290- 18.1** Use Schedule B 2 Agriculture (stock) to remove the prohibition and special permit requirements.
  - ii. Update on Measure 2026-046- To amend the Zoning Bylaws to add a new section establishing Multi-Use Overlay Districts (MXO)
  - iii. Update on Measure 2026-047- Proposal to amend the Zoning Bylaws, Use Schedule B, to Prohibit New and Used Auto Dealerships in all Residential and Commercial Zones.
- d. Rules
- e. School Committee Representative
- f. School Building Committee (MSBA)
- g. Communication, Public Participation & Engagement
- h. Local Emergency Planning
- i. Audit Committee

## **IX. Old Business**

### **X. New Business**

- a. Measure 2026-048- Authorization to repurpose funds from the Town-Wide Technology Plan Account in the amount of \$33,611.88, to be used to purchase Multi-Factor Authentication Software

Documents:

[\*MEASURE 2026-048- AUTHORIZATION TO REPURPOSE FUNDS FOR MFA SOFTWARE.SIGNED.PDF\*](#)

- b. Introduction and Discussion: Measure 2026-53- Approval of Charter Amendment- Approval to change "The Number of Board of Health Members from Three (3) to Five (5)

Documents:

[\*MEASURE 2026-053- CHARTER CHANGE-APPROVAL TO CHANGE NUMBER OF BOH MEMBERS FROM 3 TO 5.SIGNED.PDF\*](#)

- c. Measure 2026-054- Approval of Charter Amendment – Approval to change "Write In Candidates" Requirements

Documents:

[\*MEASURE 2026-054- CHARTER CHANGE-APPROVAL TO CHANGE WRITE IN CANDIDATES REQUIREMENTS.SIGNED.PDF\*](#)

- d. Measure 2026-055- Vote to designate the position of Resident Services Representative as a Special Municipal Employee (SME) under ML Chapter 268A, Section 20

Documents:

[\*MEASURE 2026-055- VOTE TO DESIGNATE THE POSITION OF RESIDENT SERVICES REPRESENTATIVE AS A SME.SIGNED.COMPLETE.PDF\*](#)

- e. Presentation of Preliminary FY27 Budget Brief and Budget Message

## **XI. Adjournment**

- a. I certify that on this date, this Notice was posted as Town Council Meeting at [www.nattleboro.com](http://www.nattleboro.com) . FEBRUARY 5, 2025 Kerrin M. Billinghoff, Clerk of the Council \*Paper copies of Measures can be obtained at the Town Manager's Office at the North Attleborough Town Hall between the hours of 8:00AM-4:30PM Monday through Thursday, and Friday 8:00AM -12:00PM.\* \*Hardcopies of all "Voted Measures" can be obtained in the Town Clerk's Office at the North Attleborough Town Hall between the hours of 8:00AM-4:30PM Monday through Thursday, and Friday 8:00AM -12:00PM upon request. \*

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All measures can be accessed in the [Measures Database](#)





Measure #: 2026-052

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 2/9/2026

Submitted By: Town Manager

Telephone #: 508-699-0100

### MEASURE DESCRIPTION:

Approval for Elections Department to "Opt Out of Mail in Ballots" for the Upcoming Town Election on April 7, 2026.

Signed: \_\_\_\_\_

Digitally signed by Michael D. Borg  
DN: cn=Michael D. Borg, o=North Attleborough,  
email=mborg@nattleboro.com, c=US  
Reason: I am the author of this document  
Date: 2026.02.02 10:49:53 -05'00'

### PURPOSE AND JUSTIFICATION:

Purpose:

To request an exemption from mail-in ballots for the April 7, 2026 Town election.

Justification:

The timeline for preparing and distributing mail-in ballots for the Town election is closely aligned with the demanding schedule of the election preparations. The process begins 33 days prior to the Town election, involving a meticulous setup and approval procedure with Elections Systems & Software, followed by a printing phase. This concurrent scheduling poses significant challenges in ensuring the timely receipt of ballots by the Elections office, especially early voting and absentee ballots. Upon receipt, each ballot undergoes a rigorous accuracy check before being dispatched to voters. This overlapping timeframe creates an intensive workload, heightening the risk of errors in processing and mailing the ballots. Moreover, it compresses the period available for voters to receive, complete, and return their ballots, potentially impacting the integrity and efficiency of the voting process. Therefore, opting out of mail-in ballots is proposed to mitigate these risks and ensure a smooth and error-free election process.

**SPECIAL REQUIREMENTS:** Requires a Public Hearing & A Public Role Call Vote

**ATTACHMENTS:** Legal Ad

**REFER TO SUB-COMMITTEE:**

Measure #: 2026-052

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 2/9/2026

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:



Measure #: 2026-041

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 1/26/2026

Submitted By: Town Manager

Telephone #: 508-699-0100

### MEASURE DESCRIPTION:

Authorization of Environmental Remediation Tax Relief Agreements - Adoption of the Brownfields Tax Abatement Agreements Bylaw

Signed: \_\_\_\_\_

Digitally signed by Michael D. Borg  
DN: cn=Michael D. Borg, o=North Attleborough,  
email=mborg@nattleboro.com, c=US  
Reason: I am the author of this document  
Date: 2026.01.26 12:53:40 -0500

### PURPOSE AND JUSTIFICATION:

The purpose of this measure, as authorized the Town Council of North Attleborough acceptance under Massachusetts General Law Chapter 59, Section 59A, is to establish a local bylaw and process for negotiating Brownfields Tax Abatement Agreements for qualifying contaminated commercial and industrial properties.

North Attleborough contains properties where the presence or potential presence of oil or hazardous material contamination has discouraged private investment and delayed redevelopment. These sites often remain underutilized or vacant, contribute limited economic value, and can present environmental and public health concerns. The cost of environmental assessment and remediation can be a significant barrier for “innocent owners” or prospective purchasers who were not responsible for the contamination.

Adoption of the Brownfields Tax Abatement Agreements Bylaw will:

- ” Encourage the cleanup and productive reuse of contaminated properties
- ” Reduce environmental and public health risks associated with legacy industrial sites
- ” Return underperforming parcels to the tax rolls and support long term growth in the commercial and industrial tax base
- ” Support job creation, private investment, and potential housing or mixed use redevelopment
- ” Provide a structured, transparent, and Council-approved process rather than ad hoc negotiations

This bylaw balances environmental responsibility with fiscal stewardship. It does not forgive taxes broadly or without conditions. It creates a controlled mechanism for the Town to leverage tax restructuring as an incentive tied directly to environmental remediation, compliance with state law.

**SPECIAL REQUIREMENTS:** This Measure Requires Two Readings and a Public Hearing

**ATTACHMENTS:** NA 59 & 59A Bylaw, NA Tax Abatement Agreement, & Policy Letter 010- Brownfiles

**REFER TO SUB-COMMITTEE:** This Measure has already been referred & discussed at Bylaw

Measure #: 2026-041

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 1/26/2026

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:



Measure #: 2026-051

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 2/9/2026

Submitted By: Town Manager

Telephone #: 508-699-0100

### MEASURE DESCRIPTION:

Confirmation of the Town Manager's appointment of Roy Landry as a member of the Cultural Council with a term to expire June 30, 2028.

Signed: \_\_\_\_\_

Digitally signed by Michael D. Borg  
DN: cn=Michael D. Borg, o=North Attleborough,  
email=mborg@nattleboro.com, c=US  
Reason: I am the author of this document  
Date: 2026.02.02 10:18:26 -05'00'

### PURPOSE AND JUSTIFICATION:

This measure requests Town Council confirmation of Roy Landry's appointment to the Cultural Council in accordance with the Town Charter.

Mr. Landry is a North Attleborough resident and Director of Circle of Friends Montessori School. He has extensive experience in business planning and organizational development, along with a strong interest in supporting cultural initiatives within the community. After meeting with Cultural Council members and discussing the Council's mission and areas of impact, he has demonstrated both commitment and readiness to serve. His background and energy will strengthen the Council's ability to support local cultural programming and community engagement.

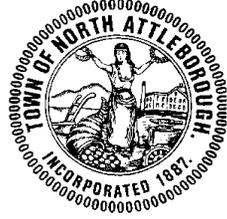
After a favorable interview, I am recommending the confirmation of Roy Landry as a member of the North Attleborough Cultural Council and respectfully request the Town Council confirm his appointment.

### SPECIAL REQUIREMENTS:

ATTACHMENTS: Board & Committee Application, Town Manager's Memorandum of Record

REFER TO SUB-COMMITTEE:

Michael D. Borg  
Town Manager



**TOWN OF NORTH ATTLEBOROUGH**  
43 South Washington Street  
North Attleborough MA 02760  
508-699-0100

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## MEMORANDUM FOR RECORD

**DATE:** Monday, February 02, 2026  
**TO:** Justin Pare', Town Council President  
**FROM:** Michael D. Borg, Town Manager  
**SUBJECT:** Appointment of Roy Landry as a Member of the Cultural Council

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1. In accordance with the Town Manager's responsibilities under Section 4-3, *Powers of Appointment*, of the Town Charter, I respectfully submit my intent to appoint Roy Landry of North Attleborough as a Member of the Cultural Council, subject to confirmation by the Town Council.
2. I met with Mr. Landry earlier this year to discuss a potential appointment and had a very positive discussion regarding the role the Cultural Council plays in the community and the areas where it can make a meaningful impact.
3. Mr. Landry brings strong professional experience in business planning and development and currently serves as the Director of Circle of Friends Montessori School in North Attleborough. His leadership background, community perspective, and organizational experience will be valuable assets to the Council.
4. Mr. Landry attended a Cultural Council meeting and met with its members, further demonstrating his interest and commitment to contributing to the work of the Council.
5. Mr. Landry attended a Cultural Council meeting and met with its members, further demonstrating his interest and commitment to contributing to the work of the Council.

Very respectfully,  
Michael D. Borg

# APPOINTMENT APPLICATION

North Attleborough, Massachusetts  
Citizens Activity Record  
"Good Government Starts With You"

If you are interested in serving on an appointed Town Committee, Board or Commission, please fill out this form and return to:

Town Manager  
43 South Washington Street  
North Attleborough MA 02760

Filling out of this form in no way assures appointment. All vacancies will be filled by citizens deemed most qualified to serve in each capacity.

NAME: Roy Landry Home Phone: 508-761-9571(h)  
774-203-6459 links/attach  
ADDRESS: 107 Adamsdale Rd Business Phone: 508-761-5151(w) vents  
508-431-3216(c) text/talk only

Amount of Time Available: \_\_\_\_\_

Interested in What Town Committees: North Attleborough Cultural Council  
Planning Committee

Present Business Affiliation and Work: Circle of Friends Montessori School  
107 Adamsdale Rd, N. Attleboro 02760

Business Experience: 47 years business planning & development  
29 years preschool teaching/administration

Education or Special Training: 92 BA Liberal Arts University of | Pre-school certification  
BA Medieval Studies U of Delaware | N.A. Montessori certification  
(IN) | British Columbia, CA

### POSITIONS HELD

<u>DATE APPOINTED</u>	<u>TOWN OFFICE</u>	<u>TERM EXPIRED</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Remarks: Personal reference (but I have not contacted her on this)

Tracey McGill

Signature: 

Date: 11-21-25



Measure #: 2026-048

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 2/9/2026

Submitted By: IT Department

Telephone #: 508-699-0100

### MEASURE DESCRIPTION:

Authorization to repurpose funds from the Town-Wide Technology Plan Account in the amount of \$33,611.88, to be used to purchase Multi-factor Authentication Software

Signed: \_\_\_\_\_

Digitally signed by Michael D. Borg  
DN: cn=Michael D. Borg, o=North Attleborough,  
email=mborg@nattleboro.com, c=US  
Reason: I am the author of this document  
Date: 2026.02.02 14:11:17 -05'00'

### PURPOSE AND JUSTIFICATION:

The remaining balance in the Town-Wide Technology Plan account (31122271-585002) is \$34,427.58. The IT Department would like to use those funds to purchase Multi-Factor Authentication (MFA) software for FY26 (\$33,611.88). MFA software was previously funded via State and Federal Grants, but it is not the Town's responsibility to fund it going forward.

### SPECIAL REQUIREMENTS:

ATTACHMENTS: Insight MFA Quote

REFER TO SUB-COMMITTEE: FINCOM

Measure #: 2026-048

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 2/9/2026

Submitted By: IT Department

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:



Measure #: 2026-053

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 2/9/2026

Submitted By: Town Manager

Telephone #: 508-699-0100

### MEASURE DESCRIPTION:

A proposal to amend Article V, Section 5-4(a) of the Town Charter to increase the membership of the Board of Health from three (3) members to five (5) members.

Signed: \_\_\_\_\_

Digitally signed by Michael D. Borg  
DN: cn=Michael D. Borg, o=North Attleborough,  
email=mborg@nattleboro.com, c=US  
Reason: I am the author of this document  
Date: 2026.02.02 10:47:17 -05'00'

### PURPOSE AND JUSTIFICATION:

This measure originates from a formal recommendation of the Board of Health, which has discussed and evaluated the need to increase its membership over an extended period. The Board and Health Department leadership have met, reviewed operational demands, and engaged with the Charter Review Committee to assess the appropriate process and authority required to implement this change.

The primary purpose of this amendment is to improve governance continuity and quorum reliability. With a three-member board, the absence or scheduling conflict of even one member significantly limits the Board's ability to conduct business. This creates operational challenges when addressing time-sensitive public health matters, regulatory decisions, or policy discussions. A five-member structure provides flexibility in achieving quorum, reduces the risk of meeting cancellations, and strengthens the Board's ability to deliberate effectively.

The complexity and volume of public health responsibilities have increased in recent years, requiring sustained oversight, regulatory review, and community engagement. Expanding membership allows for broader professional perspectives, improved workload distribution, and stronger institutional continuity.

This proposal does not change the authority, duties, or scope of the Board of Health. It solely adjusts board composition to better align with current operational realities and to support stable, consistent public health governance for the community.

The Charter Review Committee has previously identified this change as a reasonable governance adjustment for Council consideration. The measure now moves forward at the request of the Board of Health and Health Department leadership.

**SPECIAL REQUIREMENTS:** Review by Town Attorney to confirm required amendment procedures.

**ATTACHMENTS:**

**REFER TO SUB-COMMITTEE:** Bylaw

Measure #: 2026-053

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 2/9/2026

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:



Measure #: 2026-054

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 2/9/2026

Submitted By: Town Manager

Telephone #: 508-699-0100

### MEASURE DESCRIPTION:

Approval of Charter Amendment – Approval to change “Write In Candidates” Requirements

Signed: \_\_\_\_\_



Digitally signed by Michael D. Borg  
DN: cn=Michael D. Borg, o=North Attleborough,  
email=mborg@nattleboro.com, c=US  
Reason: I am the author of this document  
Date: 2026.02.02 14:37:43 -05'00'

### PURPOSE AND JUSTIFICATION:

This measure proposes an amendment to the Town Charter of the North Attleborough to establish a minimum vote threshold for write-in candidates equal to the number of nomination signatures required for a candidate to appear on the ballot.

Under current practice, candidates seeking ballot placement must demonstrate a baseline level of community support through the collection and certification of nomination signatures. Write-in candidates, however, may be elected without meeting a comparable threshold. This amendment seeks to align the standards for ballot candidates and write-in candidates by requiring a write-in candidate to receive at least the number of votes equal to the signature requirement for that office in order to be declared elected.

The purpose of this amendment is to ensure:

- Consistency in candidate qualification standards — Both ballot candidates and write-in candidates must demonstrate a similar minimum level of voter support.
- Election integrity and legitimacy — Requiring a defined vote threshold helps ensure that individuals elected through write-in campaigns have demonstrated meaningful community backing rather than prevailing through extremely low vote totals in low-turnout or uncontested situations.
- Clarity and predictability in election outcomes — Establishing a clear standard reduces ambiguity in determining when a write-in result reflects a legitimate electoral mandate.
- Fairness to declared candidates — Candidates who comply with nomination procedures should not be held to a higher threshold of demonstrated support than write-in candidates.

Continued on page 2.

**SPECIAL REQUIREMENTS:** Review by the Town Attorney to confirm Charter amendment procedures.

**ATTACHMENTS:**

**REFER TO SUB-COMMITTEE:** Bylaw

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 2/9/2026	Submitted By: Town Manager	Telephone #: 508-699-0100
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**PURPOSE AND JUSTIFICATION CONTINUED:**

This concept has been raised and discussed with the Town's Election Commissioners to ensure it is administratively workable and consistent with local election procedures. Their involvement helps confirm that the proposal is operationally feasible and supports orderly election administration. This amendment does not eliminate or restrict the ability of voters to cast write-in votes. Instead, it preserves the availability of write-in candidacy while ensuring that the level of demonstrated voter support required to win office is comparable to that required to qualify for ballot access.

The proposed change is procedural in nature and intended to strengthen confidence in the Town's electoral process by balancing open access with reasonable qualification standards.



Measure #: 2026-055

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 2/9/2026

Submitted By: Town Manager

Telephone #: 508-699-0100

### MEASURE DESCRIPTION:

Vote to designate the position of Resident Services Representative as a Special Municipal Employee (SME) under MGL Chapter 268A, Section 20.

Signed: \_\_\_\_\_

Digitally signed by Michael D. Borg  
DN: cn=Michael D. Borg, o=North Attleborough,  
email=mborg@nattleboro.com, c=US  
Reason: I am the author of this document  
Date: 2026.02.02 14:13:47 -05'00'

### PURPOSE AND JUSTIFICATION:

The purpose of this measure is to formally designate the position of Resident Services Representative as Special Municipal Employee (SME) under Massachusetts General Laws Chapter 268A, Section 20. This designation provides appropriate flexibility under the conflict of interest law for the Resident Services Representative to also be employed in a part-time capacity in the Town as needed.

Designating this positions as Special Municipal Employee keeps the Town compliant with state ethics laws while also giving the individual greater flexibility to take on responsibilities across multiple departments, allowing the Town to make fuller use of an existing resource.

### SPECIAL REQUIREMENTS:

ATTACHMENTS: Position Audit Form

REFER TO SUB-COMMITTEE:

**TOWN OF NORTH ATTLEBOROUGH  
POSITION AUDIT FORM**

This audit form is intended to identify those Town/School employees who may have conflict situations under Section 20 of the conflict of interest law G.L. c. 268A.

Name: CHANELLE SAE-EAW  
Address: 148 CRESCENT AVENUE N. ATTLEBORO, MA 02760  
Home Phone: \_\_\_\_\_ Cell Phone: (508) 431-3922  
Position hired/appointed to: SNOW/ICE REMOVAL Date of Hire: 1.25.2026

**SECTION A: POSITION/S CURRENTLY OR PREVIOUSLY HELD WITHIN THE TOWN/SCHOOL.**

List all positions and/or offices previously or currently held with any agency or department of the Town of North Attleborough (other than the one currently hired/appointed to listed above) in the categories indicated. If you have not previously held any position within the Town/School then please write "NONE" on the line where you would write the title of the position.

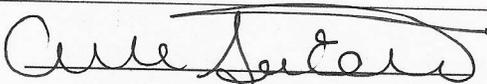
1. Full time paid position: RESIDENT SERVICES REP. Department: TOWN MANAGER  
Dates of Employment: \_\_\_\_\_
  
2. Part time paid position/s.  
Please list approximate dates for each position and estimate the number of hours per year in each position. (Example: Park & Rec. Counselor 6/96-8/96 – 300 hours)  

Part time paid position: _____	Department: _____
Dates of Employment: _____	Estimated Hours: _____
Part time paid position: _____	Department: _____
Dates of Employment: _____	Estimated Hours: _____
  
3. Elected offices, paid/unpaid: \_\_\_\_\_ Department: \_\_\_\_\_  
Dates of service: \_\_\_\_\_
  
4. Appointed position/s, paid or unpaid held individually or on boards/committees  
Appointed position held: \_\_\_\_\_ Board/Committee \_\_\_\_\_  
Dates of service: \_\_\_\_\_

**SECTION B: FINANCIAL INTERESTS**

Do you have any financial interest, by virtue of ownership or of employment with, any business which contracts with any agency or department of the Town of North Attleboro to provide goods or services? If yes, please describe:

N/A

Signature:  Date: 1/30/2026