

Justin Paré, President
John Simmons, Vice President
Daniel Donovan
Mark Gould, Jr.
Darius Gregory



Kathleen Prescott
Patrick Reynolds
Andrew Shanahan
Andrea Slobogan

Town of North Attleborough

TOWN COUNCIL

43 South Washington Street, North Attleborough, MA 02760

Phone: (508) 699-0100

PUBLIC MEETING

APRIL 24, 2023 at 7:00 PM

Town Hall - Lower-Level Conference Room

43 South Washington St. North Attleborough, MA

I. Pledge Of Allegiance

II. Resident And Community Comment

- a. Amvet School Students would like to thank the Town Council for their support in helping make the playground a reality

III. JOINT EXECUTIVE SESSION BETWEEN TOWN COUNCIL & SCHOOL COMMITTEE

- a. M.G.L. c.30A, Sec.21(a) To discuss the deployment of, or strategy regarding security personnel or devices, e.g., a sting operation.

IV. Approval Of Minutes

- a. Approval of Town Council Minutes of April 10, 2023
- b. Approval of Executive Session Minutes
 - i. August 8, 2022
 - ii. September 9, 2022
 - iii. September 26, 2023
 - iv. October 24, 2022

V. Town Councilor Community Announcements

VI. Town Manager Report

VII. Resident And Community Comment

- a. Marsha Goldstein "Keep North Attleboro Beautiful"

VIII. Confirmations

- a. Measure 2023-048- Confirmation of Appointment of Martin Grealish to the Municipal Building Committee

Documents:

[*MEASURE 2023-048-CONFIRMATION OF APPOINTMENT OF MARTIN GREALISH TO MUNICIPAL BUILDING COMMITTEE.SIGN.PDF*](#)

- b. Measure 2023-076- Confirmation of Appointment of Kevin McCarthy to the Cultural Council

Documents:

[*MEASURE 2023-076-CONFIRMATION OF APPOINTMENT OF KEVIN MCCARTHY TO CULTURAL COUNCIL.SIGNED.PDF*](#)

IX. Sub-Committee Reports

- a. Finance

- i. Measure 2023-046- Approval to Repurpose \$19,800.00 "from previously approved Measure 2022-051- Approval of Request of \$110,000.00 from Free Cash be Transferred to the Planning Department for RFP's", for the Master Plan

Documents:

[*MEASURE 2023-046-APPROVAL TO REAPPROPRIATE 19,800 FOR MASTER PLAN.REVIESED.SIGNED.PDF*](#)

- ii. Measure 2023-073- Utilization of FY23 Retained Earnings for Comcast PEG Access for North TV

Documents:

[*MEASURE 2023-073-UTILIZATION OF FY23 RETAINED EARNINGS FOR COMCAST PEG.NORTH TV.SIGNED.PDF*](#)

- b. Economic Growth & Sustainability

- c. By-Law

- i. FIRST READING:

- 1. Measure 2023-010-Procedure for Naming and Memorializing Bridges Streets, & other Public Areas in the Town of North Attleborough

Documents:

[*MEASURE 2023-010-PROCEDURE FOR NAMING AND MEMORIALIZING BRIDGES, STREETS, AND PUBLIC AREAS.COMPLETE.SIGNED.PDF*](#)

- d. Rules

- e. School Committee Representative
- f. Communication, Public Participation, & Engagement
- g. Local Emergency Planning

X. Old Business

- a. None at this time.

XI. New Business

- a. Measure 2023-074- Procurement approval of the building and property located at 451 Elm Street for the purpose of creating a Regional Food Security Distribution Center and to relocate Lenore’s Pantry from Town Hall to said property. Additional Town departments may be located at this building as deemed appropriate or necessary.

Documents:

[*MEASURE 2023-074-PROCUREMENT APPROVAL OF BUILDING AND PROPERTY AT 451 ELM- REGIONAL FOOD CENTER.SIGNED.PDF*](#)

- b. Measure 2023-075- Authorization of payment of previous year unpaid invoices for Verizon Long Distance charges

Documents:

[*MEASURE 2023-075-AUTHORIZATION OF PAYMENT OF PREVIOUS YEARS UNPAID INVOICES FOR VERIZON-I.T.SIGNED.PDF*](#)

XII. Adjournment

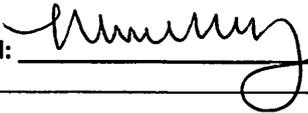
*Hardcopies of all “Voted Measures” can be obtained in the Town Clerk’s Office at the North Attleborough Town Hall between the hours of **Monday through Wednesday** 8:00AM-4:00PM, **Thursday** 8:00AM-6:00PM, and **Friday** 8:00AM -12:00PM upon request.*

TOWN COUNCIL MEASURE SUBMITTAL

Date:	4/24/2023	Submitted by:	Town Manager Town Manager	Telephone #	508-699-0100
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MEASURE DESCRIPTION:

Confirmation of Appointment of Martin Grealish to the Municipal Building Committee. Term to expire on 6/30/2026.

Signed:  19 APR 23

PURPOSE AND JUSTIFICATION:

An interview with Martin Grealish of 58 Cliff Drive, North Attleborough was completed with the Town Manager to serve on the Municipal Building Committee. After a favorable interview, I recommend him for appointment to the Committee.

Therefore, I respectfully request the Town Council confirm the appointment of Martin Grealish as a member of the Municipal Building Committee. His Term will expire on June 30, 2026.

SPECIAL REQUIREMENTS:

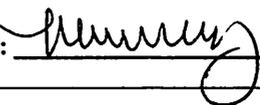
ATTACHMENTS:

REFER TO SUB-COMMITTEE:

TOWN COUNCIL MEASURE SUBMITTAL

Date:	4/24/2023	Submitted by:	Town Manager Town Manager	Telephone #	508-699-0100
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MEASURE DESCRIPTION:
Confirmation of Appointment of Kevin McCarthy to the Cultural Council. Term to expire on 6/30/2026.

Signed:  19 APR 23

PURPOSE AND JUSTIFICATION:
An interview with Kevin McCarthy of 147 Westside Ave., North Attleborough was completed with the Town Manager to serve on the Cultural Council. After a favorable interview, I recommend him for appointment to the Council.

Therefore, I respectfully request the Town Council confirm the appointment of Kevin McCarthy as a member of the Cultural Council. His Term will expire on June 30, 2026.

SPECIAL REQUIREMENTS:

ATTACHMENTS:

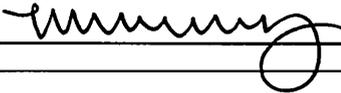
REFER TO SUB-COMMITTEE:

Measure #	2023-046
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TOWN COUNCIL MEASURE SUBMITTAL

Date:	3/24/2023	Submitted by:	Town Manager Town Manager	Telephone #	508-699-0100
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MEASURE DESCRIPTION:
 Approval to Reappropriate \$19,800.00 from previously approved Free Cash Measure 2022-051 for funding of the Town's Master Plan

Signed:  27MAR23

PURPOSE AND JUSTIFICATION:

The Master Plan cost to the Town is \$40,000. Town Council previously funded \$20,000 for the Master Plan in Measure 2022-089. This measure is to request to reappropriate \$19,800 from Measure 2022-051- Land Use Planning \$110,000 (MUNIS 30175251-530007) to fund the remaining balance of the Master Plan.

The Town of North Attleborough was awarded a \$110K grant for the Stantec projects from the Community Planning & Housing Choice Program by the Department of Housing and Community Development. This grant is now funding the remainder of the projects from the RFP with Stantec.

SPECIAL REQUIREMENTS:

ATTACHMENTS:

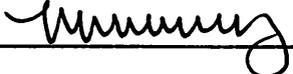
REFER TO SUB-COMMITTEE:

TOWN COUNCIL MEASURE SUBMITTAL

Date: 04/10/2023	Submitted by: Town Manager	Telephone # 508-699-0100
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MEASURE DESCRIPTION:

Utilization of FY23 Retained Earnings for Comcast PEG Access for North TV

Signed:  07 APR 23

PURPOSE AND JUSTIFICATION:

Each year the Town receives funds from Comcast for the funding of North T.V. Capital Improvement Projects to enhance PEG access.

Therefore, I respectfully request the Town Council vote to approve expenditure of \$6,600.00 from the Comcast PEG Access FY23 Retained Earnings Account for the following capital purchases:

Sony 100M Hybrid Optical Cable	\$2,750.00
325' SDI Cable (2), Audio (), CAT5 (1)	\$1,250.00
Snake Sony camera cables, audio, video and CAT cable between press box and van location. Terminated cables	\$2,500.00
Incoming Freight	\$100.00
Total :	\$6,600.00

SPECIAL REQUIREMENTS:

ATTACHMENTS:

List of capital projects for PEG access

REFER TO SUB-COMMITTEE:

Finance

TOWN COUNCIL MEASURE SUBMITTAL

Date:	8/22/2022	Submitted by:	Town Manager Town Manager	Telephone #	508-699-0100
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<p>MEASURE DESCRIPTION:</p> <p>Procedure for Naming and Memorializing Bridges Streets, & other Public Areas in the Town of North Attleborough.</p> <div style="text-align: right; margin-top: 20px;">  Signed: _____ 22 AUG 22 </div>
<p>PURPOSE AND JUSTIFICATION:</p> <p>The purpose of this measure is to consider creating a bylaw that would establish the process and procedures by which a street, bridge, or other public area can be memorialized or dedicated by the Town through the Town Council. The intent of this bylaw is not to replace the process or procedure that exists in the Planning Board for subdivision street naming.</p> <p>This bylaw would include the following:</p> <ol style="list-style-type: none"> 1. Process by which an individual or entity can submit to the Town a street, bridge, or other public place a recommendation for memorialization or dedication. 2. Identification and notification of abutters must be identified for any road, street, way, or bridge. 3. The submitted recommendation would include a first choice name and a second choice name. 4. Recommended names and name changes must be submitted to Fire Department for written approval of the names chosen and their sign-off on the form. 5. Requesting party must contact all abutters to get their concurrence. Acceptance by a two-thirds majority of the abutters, as identified by the Assessor's Office, would be needed to proceed with the name change. 6. Determination of the appropriate fee involved with this request. Included in any dedication or name change is the cost of signage and installation related to such signage.
<p>SPECIAL REQUIREMENTS:</p>
<p>ATTACHMENTS:</p>
<p>REFER TO SUB-COMMITTEE:</p> <p>By-Law Sub-Committee</p>

Measure #	2023-010
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TOWN COUNCIL MEASURE SUBMITTAL

Date:	8/22/2022	Submitted by:	Town Manager Town Manager	Telephone #	508-699-0100
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<p>MEASURE DESCRIPTION:</p> <p>Procedure for Naming and Memorializing Bridges Streets, & other Public Areas in the Town of North Attleborough.</p> <p align="right">Signed: _____</p>
<p>PURPOSE AND JUSTIFICATION:</p> <p>Continued:</p> <p>7. Requesting party would submit the completed abutter sign-off forms, the name change form, and a certified list of abutters to the Town Council for consideration at time of the Town Council's choosing. The Town Council would schedule a public hearing for the requested name change and notify the applicant and the abutters.</p> <p>8. Hold a public hearing on the proposed memorialization and/or road name change.</p> <p>9. Town Council, by majority vote, makes an order to change the name of the road. The new name will be included in the measure. The Clerk of Council will then file a copy of this order with the Bristol County Registry of Deeds/Land Court.</p> <p>10. Once approved, public safety will be notified of the name change.</p> <p>11. Following the memorialization, name change approval, DPW will be directed to install the appropriate street signs specifying the new name at or near each point where the road joins another road or way. In the case of a private road, abutters pay for the sign, but the DPW can install it.</p>
<p>SPECIAL REQUIREMENTS:</p>
<p>ATTACHMENTS:</p>
<p>REFER TO SUB-COMMITTEE:</p> <p>By-Law Sub-Committee</p>

TOWN COUNCIL MEASURE SUBMITTAL

Date:	04/24/2023	Submitted by:	Town Manager	Telephone #	508-699-0100
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MEASURE DESCRIPTION:

Procurement approval of the building and property located at 451 Elm Street for the purpose of creating a Regional Food Security Distribution Center and to relocate Lenore's Pantry from Town Hall to said property. Additional Town departments may be located at this building as deemed appropriate or necessary.

Signed:  24 APR 23

PURPOSE AND JUSTIFICATION:

Page 1 of 2

There are several strong justifications for the purchase of the Fisher College building located at 451 Elm Street based on its central location, affordability, size, and occupancy status. First, the property's central location in Town provides easy access to major transportation routes, including a GATRA bus route, making it convenient for residents, seniors, employees, vendors to access. The location itself is a standout in the community and will increase the visibility of the Town efforts, calling more attention to Town sponsored activities and events. Second, the property's affordability in comparison to the estimated renovation costs of the property at Allen Ave makes it a more attractive option. With 451 Elm Street, the Town can save money on renovation costs and can renovate 451 Elm Street within the allocated funds available to the Town through the Bristol County American Rescue Act Funds (ARPA). The renovation estimated for the Allen Avenue building is estimated to exceed \$5.2 million by up to \$2 million. Acquisition of 451 Elm Street allows the Town to save the additional costs of renovation that the Allen Ave would have cost. Third, the larger size of 451 Elm Street allows multiple departments to occupy the space, creating a more efficient use of the property. In addition to fulfilling our primary requirement to establish a Regional Food Distribution Center and the relocation of Lenore's Pantry, 451 Elm Street can house additional Town Departments. The potential to establish a one-stop location for Town Health and Human Services merits additional consideration. This can potentially improve collaboration and communication among team members and create a more cohesive work environment. Fourth, Scribble Time Day Care operates from the building currently.

SPECIAL REQUIREMENTS:

ATTACHMENTS:

REFER TO SUB-COMMITTEE:

Finance Sub-Committee

TOWN COUNCIL MEASURE SUBMITTAL

Date: 04/24/2023	Submitted by: Town Manager	Telephone # 508-699-0100
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MEASURE DESCRIPTION:

Procurement approval of the building and property located at 451 Elm Street for the purpose of creating a Regional Food Security Distribution Center and to relocate Lenore's Pantry from Town Hall to said property. Additional Town departments may be located at this building as deemed appropriate or necessary.

Signed: _____

PURPOSE AND JUSTIFICATION:

Page 2 of 2

The Town envisions and encourages that lease arrangement to continue going into the future. After closing, the Town would enter into a lease agreement with Scribble Time to continue their operations and generate revenue as a result. Finally, the fact that the property is ready to occupy the day after closing is a significant advantage and cost savings. Fisher is in the process of replacing the roof that includes a transferable 20-year warranty. Acquiring Fisher College eliminates the need for additional time and money to prepare the property for use and allows the Town to start operations almost immediately.

The purchase price of the building is \$2.3 million. Funding for the property acquisition is provided by North Attlenborough's \$5.2 million of ARPA. This would leave \$2.9 million for building renovations and upgrades to meet Town needs and code compliance. Upon signing the Purchase and Sale Agreement, the Town would deposit \$50,000 as earnest money. The funds are provided by the Non-Entitlement Unit (NEU) ARPA funds received previously by the Town. Additionally, the Town would allocate an additional \$50,000 of NEU ARPA funds to conduct the due diligence investigations and inspections of 451 Elm Street, North Attleborough, MA.

Overall, these factors make a strong case for the Town to purchase 451 Elm Street.

SPECIAL REQUIREMENTS:

ATTACHMENTS:

REFER TO SUB-COMMITTEE:

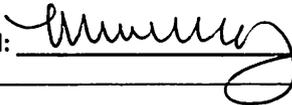
Finance Sub-Committee

TOWN COUNCIL MEASURE SUBMITTAL

Date:	03/23/2023	Submitted by:	Information Technologies	Telephone #	508-699-0100
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MEASURE DESCRIPTION:

Authorize payment of previous year unpaid invoices for Verizon long distance charges totaling \$418.31

Signed:  19 APR 23

PURPOSE AND JUSTIFICATION:

Verizon bills our long distance calls separately from our standard voice calls. While investigating a billing issue with our accounting department, we needed to create an online account per Verizon to research the issue at hand. By creating the online presence, Verizon changed our billing to paperless billing by default which was not obvious at the time.

Our long distance bill is not very large and it was not noticed we were not getting the usual paper bill. Several months ago, we received a past due letter from Verizon. After many calls to Verizon and several representatives later, we determined the issue and we were not sent paper invoices since around May of 2020.

This lines up with the last payment of April of 2020 to this particular line. The attached spreadsheet has each month and dollar amount to be paid.

I have also uploaded the invoices as it is a large file to the following location as needed.

https://nattleborough-my.sharepoint.com/:b:/g/personal/kmueller_nattleboro_com/EV2VLIJvQO9JoLBSP9GKNEB_7JCblKkeGLLm8_VAkfL1g?e=0Y6eEt

SPECIAL REQUIREMENTS:

ATTACHMENTS:

VZW Invoice Breakdown

REFER TO SUB-COMMITTEE: