

Justin Paré, President
John Simmons, Vice President
John Costello
Daniel Donovan
Mark Gould, Jr.



Darius Gregory
Andrew Shanahan
Andrea Slobogan
Patricia St. Pierre

Town of North Attleborough
JOINT MEETING OF THE TOWN COUNCIL & SCHOOL COMMITTEE
43 South Washington Street, North Attleborough, MA 02760
Phone: (508) 699-0100 ext. 2555

PUBLIC MEETING

JANUARY 13, 2025, at 7:00 PM
JoAnn Cathcart Conference Room
43 South Washington St. North Attleborough, MA

I. Pledge Of Allegiance

II. Executive Session

- a. M.G.L. c.30A, Sec. 21(a), Sec. 4 - To discuss the deployment of or strategy regarding security personnel or devices, e.g. a sting operation.

III. Approval Of Minutes

- a. Approval of Town Council Minutes of December 9, 2024

IV. Town Councilor Community Updates

V. Town Manager's Report

[TOWN MANAGER'S REPORT](#)

VI. Resident And Community Comment

VII. Confirmations

- a. Measure 2025-037- Confirmation of Appointment of Kim Ciaramicoli to the Conservation Commission

Documents:

[MEASURE 2025-037-CONFIRMATION OF APPOINTMENT OF KIM CIARAMICOLI TO THE CONSERVATION COMMISSION.SIGNED.PDF](#)

- b. Measure 2025-022- Confirmation of Appointment of Bryan Butler as the Building Commissioner

Documents:

[MEASURE 2025-022-CONFIRMATION OF APPOINTMENT OF BRYAN BUTLER AS BUILDING COMMISSIONER.SIGNED.PDF](#)

- c. Measure 2025-031- Confirmation of Appointment of David Sequeira to the Charter Review Committee

Documents:

[*MEASURE 2025-031-CONFIRMATION OF APPROVAL OF DAVID SEQUEIRA TO THE CHARTER REVIEW COMMITTEE.SIGNED.PDF*](#)

VIII. A REVIEW OF THE FINANCIAL CONDITION OF THE TOWN

- a. A review of the Financial Condition of the Town and other relative information to develop a coordinated budget, in accordance with Section 6-2 of the Town Charter.

IX. PUBLIC HEARING

- a. DISCUSSION & VOTE

- i. Measure 2025-026- Approval of Purchase and Installation of Accessible Playground Equipment and Associated Landscaping and Fencing for Joseph W. Martin Elementary School in the amount of \$139,995.32 to be funded from Capital Improvement Program Stabilization Fund. AMENDED

Documents:

[*MEASURE 2025-026- APPROVAL OF PURCHASE OF MARTIN SCHOOL PLAYGROUND EQUIPMENT AND INSTALLATION.COMPLETE.AMENDED.SIGNED.PDF*](#)

- ii. Measure 2025-027- Approval of Purchase of Office Furniture for Senior Center

Documents:

[*MEASURE 2025-027-APPROVAL OF PURCHASE OF FURNITURE FOR SENIOR CENTER LOCATED AT 451 ELM ST. .COMPLETE.SIGNED.PDF*](#)

X. Sub-Committee Reports

- a. Finance

- i. Measure 2025-028-Approval to adopt a section of Massachusetts General Law Chapter 59 Section 5K to allow to allow taxpayer(s) over the age of 60 to earn a property tax credit for a maximum tax exemption of \$2,000.00. AMENDED

Documents:

[*MEASURE 2025-028- APPROVAL TO ADOPT A SECTION OF MA GENERAL LAW FOR MAX. TAX EXEMPTION.AMENDED.SIGNED.PDF*](#)

- b. Economic Growth & Sustainability
- c. By-Law
- d. Rules
- e. School Committee Representative

- f. School Building Committee (MSBA)
- g. Communication, Public Participation & Engagement
- h. Local Emergency Planning
- i. Audit Review Committee

XI. Old Business

- a. None at this time

XII. New Business

- a. Measure 2025-029- Authorization to finance Dispatch Console Replacement project with free cash re-purposed from Emergency Operations Center Upgrade project and Capital Improvement Program Stabilization funds in the amount of \$248,634.00

Documents:

[*MEASURE 2025-029-AUTHORIZATION TO FINANCE DISPATCH CONSOLE REPLACEMENT PROJECT WITH FC REPURPOSED.SIGNED.PDF*](#)

- b. Measure 2025-030-Authorization to transfer FY25 Free Cash in the amount of \$294,076.00 to the School Department for Chapter 70 Differential

Documents:

[*MEASURE 2025-030-AUTHORIZATION TO TRANSFER FREE CASH TO THE SCHOOL DEPARTMENT FOR CHAPTER 70 DIFFERENT.SIGNED.PDF*](#)

- c. Measure 2025-032-Authorization to repurpose \$28,786.00 of funds that had been allocated from the Martin Boiler Project to be used to fund the Roosevelt Hot Water Replacement Project for the School Department

Documents:

[*MEASURE 2025-032-AUTHORIZATION TO REPURPOSE 28,786.00 FROM MARTIN PROJECT TO ROOSEVELT PROJECT.SIGNED.PDF*](#)

- d. Measure 2025-033- Authorization to transfer FY25 Free Cash in the amount of \$3.2 mm to the Capital Improvement Program Stabilization Account

Documents:

[*MEASURE 2025-033-AUTHORIZATION TO TRANSFER 3.2MM FC TO CIP STABILIZATION ACCOUNT.SIGNED.PDF*](#)

- e. Measure 2025-034- Authorization to approve the appropriation of NAFD funds from the FY25 budget in the amount of \$1,946.68 for Holiday Payout from FY24

Documents:

[*MEASURE 2025-034- AUTHORIZATION TO APPROVE THE APPROPRIATION OF NAFD FUNDS FROM THE FY25 BUDGET.SIGNED.PDF*](#)

- f. Measure 2025-035- Authorization to Transfer \$22,945.04 accumulated interest from Sewer Retained Earnings to Sewer I&I Stabilization Fund

Documents:

[*MEASURE 2025-035-AUTHORIZATION TRANSFER INTEREST TO I AND I STABILIZATION.SIGNED.PDF*](#)

- g. Measure 2025-038- Appropriation request for use of FY25 retained earnings from Comcast PEG Access for North TV information technology equipment replacement in the amount of \$23,031.70

Documents:

[*MEASURE 2025-038 NORTHTV IT REPLACEMENT \(V2\).SIGNED.PDF*](#)

- h. Measure 2025-039- Authorization to transfer \$37,042.94 from the Reserve Account to the Insurance Premiums Account to pay the Insurance Premium for the Town's Insurance Policies

- i. Measure 2025-040- Authorization to Re-purpose Funds from Town Clerk's CIP Digitization Project to Purchase Office Furniture in the amount of \$11,485.83

XIII. Adjournment

Paper copies of Measures can be obtained at the Town Manager's Office at the North Attleborough Town Hall between the hours of 8:00AM-4:30PM Monday through Thursday, and Friday 8:00AM -12:00PM.

Hardcopies of all "Voted Measures" can be obtained in the Town Clerk's Office at the North Attleborough Town Hall between the hours of 8:00AM-4:30PM Monday through Thursday, and Friday 8:00AM -12:00PM.

All measures can be accessed in the [Measures Database](#)



Measure #: 2025-037

TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

MEASURE DESCRIPTION:

Confirmation of Appointment of Kimberly Ciaramicoli to the Conservation Commission. Term to expire on 6/30/2026.

Signed:

Michael Borg

Digitally signed by Michael Borg
DN: c=US, ou=Town Manager, cn=Michael Borg, email=Emmborg@
nattleboro.com
Reason: I am the author of this document
Location:
Date: 2025.01.10 08:15:58 -0500
Foxit PDF Editor Version: 12.0.0

PURPOSE AND JUSTIFICATION:

An interview with Kimberly Ciaramicoli of 152 South Broadway, North Attleborough, MA was completed with the Town Manager to serve as a member of the Conservation Commission. Ms. Ciaramicoli was previously a member of the Commission. She is a wealth of knowledge and her experience and expertise is extremely valuable to the Commission and we are very happy to welcome her back.

Therefore, I respectfully request the Town Council confirm the appointment of Kimberly Ciaramicoli as a member of the Conservation Commission. Her term will expire on June 30, 2026.

SPECIAL REQUIREMENTS:

ATTACHMENTS: Appointment Application

REFER TO SUB-COMMITTEE:

Measure #: 2025-037

TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:



Measure #: 2025-022

TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

MEASURE DESCRIPTION:

Confirmation of Appointment of Bryan Butler as Building Commissioner.

Signed:

Michael Borg

Digitally signed by Michael Borg
DN: c=US, ou=Town Manager, cn=Michael Borg, email=Emmborg@
attleboro.com
Reason: I am the author of this document
Location:
Date: 2025.01.07 12:55:17-0500
Foxit PDF Editor Version: 12.0.0

PURPOSE AND JUSTIFICATION:

Bryan Butler, Local Building Inspector, who was appointed Acting Building Commissioner on October 28, 2024, following the departure of the previous Building Commissioner, has demonstrated exceptional leadership, professionalism, and commitment in this role. His expertise and dedication have been evident in the successful fulfillment of his responsibilities during this period. Bryan's commitment to customer service and resolving issues are second to none.

As an internal candidate for the Building Commissioner position, Mr. Butler's appointment complies with the provisions of the current bargaining agreement with USW. His familiarity with the Town's operations, policies, and ongoing projects positions him uniquely for success in this role.

I am confident that Bryan Butler will continue to excel as Building Commissioner for the Town of North Attleborough upon confirmation by the Town Council.

Therefore, I respectfully request that the Town Council confirm the appointment of Bryan Butler as the Building Commissioner for the Town of North Attleborough.

SPECIAL REQUIREMENTS:

ATTACHMENTS:

REFER TO SUB-COMMITTEE:

Measure #: 2025-022

TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:



Measure #: 2025-031

TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

MEASURE DESCRIPTION:

Confirmation of Appointment of David Sequeira to the Charter Review Committee. Term to expire on June 30, 2027.

Signed:

Michael Borg

Digitally signed by Michael Borg
DN: c=US, ou=Town Manager, cn=Michael Borg, email=mmborg@
attleboro.com
Reason: I am the author of this document
Location:
Date: 2025.01.07 13:30:49-05'00'
Foxit PDF Editor Version: 12.0.0

PURPOSE AND JUSTIFICATION:

An interview was conducted with David Sequeira of 86 Richards Ave., North Attleborough, MA, for consideration to serve as a member of the Charter Review Committee. During the interview, David demonstrated a strong commitment to public service, with a long history of involvement in municipal government. He currently serves as the Procurement Officer for the Town of Hingham, a role that has provided him with valuable expertise and insight into municipal operations.

David's professional experience and familiarity with government processes make him an excellent candidate for the Charter Review Committee, where his skills will contribute meaningfully to the Committee's important work.

Therefore, I respectfully request the Town Council confirm the appointment of David Sequeira as a member of the Charter Review Committee. His term will expire on June 30, 2027.

SPECIAL REQUIREMENTS:

ATTACHMENTS: Appointment Application

REFER TO SUB-COMMITTEE:

Measure #: 2025-031

TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:



Measure #: 2025-026

TOWN COUNCIL MEASURE SUBMITTAL

Date: 12/09/2024

Submitted By: Town Manager

Telephone #: 508-699-0100

MEASURE DESCRIPTION:

a. Measure 2025-026- Approval of Purchase and Installation of Accessible Playground Equipment and Associated Landscaping and Fencing for Joseph W. Martin Elementary School in the amount of \$139,995.32 to be funded from Capital Improvement Program Stabilization Fund. AMENDED

Signed:

Michael Borg

Digitally signed by Michael Borg
DN: c=US, ou=Town Manager, cn=Michael Borg, email=Emborg@
nattleboro.com
Reason: I am the author of this document
Date: 2024.12.09 14:23:10-0500
Location:
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PURPOSE AND JUSTIFICATION:

The play structures at the Joseph W. Martin Elementary School are not accessible to all students. To enhance inclusion among the student body, school administration solicited design and pricing for equipment to augment - not replace - their current playground equipment, and they engaged the State Representative for a \$50,000 earmark. An enthusiastic parent group raised an additional \$12,000. School administration and the parent group brought the plans to the Commission on Disability, and they won their endorsement. The Schools Department brought the project to the Capital Improvement Program (CIP) Committee, and the body voted to recommend approval of the project to the Town Manager. The \$50,000 earmark from the Commonwealth will expire on 30 June 2025, therefore the Town Manager approves the project and recommends the Town Council take this CIP project out of cycle. Approval will allow adequate time to use the state earmark and enable construction while school is recessed for the summer.

To complete the project, the Public Facilities Department will require funding beyond the state earmark and donations collected by the parent group:

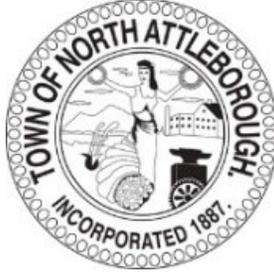
Ultiplay quote:	\$201,995.32
State Earmark:	-\$50,000
Donations:	-\$12,000

Total Required:	\$139,995.32

SPECIAL REQUIREMENTS: This measure requires a Legal Notice & a Public Hearing

ATTACHMENTS: CIP Nomination Slide, Ultiplay Quote, CoD Endorsement Letter

REFER TO SUB-COMMITTEE: Finance



Antonio Morabito, Assistant Town Manager

Paul Keenan, Chair
Stacy Martin, Vice Chair
Melinda Bernardo-Cuerda, Secretary
Jennifer Dixon
George Southiere, M.D.
Annette Eaton
Daniel Knight
Marguerite Garofolo, M.D.

Town of North Attleborough
MUNICIPAL COMMISSION ON DISABILITY

43 South Washington Street, North Attleborough, MA 02760 • www.nattleboro.com/417/commission-on-disability

December 5, 2024

VIA EMAIL ONLY

Michael Borg
Town Manager
North Attleborough Town Hall
43 South Washington Street
North Attleborough, MA 02760
mborg@nattleboro.com

Justin Paré
Council President
North Attleborough Town Hall
43 South Washington Street
North Attleborough, MA 02760
jpare@nattleboro.com

Re: Martin School Accessible Play Structure

Dear Mr. Borg and Mr. Paré,

I write on behalf of the North Attleborough Commission on Disability (“COD”) to urge the Town and Town Council to make funds available—whether through the Capital Improvement Plan (“CIP”) process, use of free cash, use of grants, or otherwise—for the Martin School accessible play structure.

The COD supports this project and believes that it will be a valuable addition to the Martin School and the community at large.

The total cost of the project is currently estimated at around \$149,000. Representative Adam Scanlon has already secured \$50,000 in funding, however that funding will expire around the end of the school year if it is not used for the project. The Martin School Association has also raised approximately \$11,000 for the project. The current shortfall is approximately \$88,000. We urge the Town to act now to ensure the project is funded and begins before the \$50,000 grant from the Commonwealth expires.

It is our understanding that the project will be on the agenda at the Town Council’s upcoming meeting on December 9, 2024. Members of the COD plan to attend to show support for the project.

Mr. Michael Borg
Mr. Justin Paré
December 5, 2024
Page -2-

Thank you for your attention to this matter.

Very truly yours,

/s/ Paul L. Keenan

Paul L. Keenan
Chair, Commission on Disability

cc: All Town Councilors (via email)
All COD Members (via email)
Antonio Morabito, Asst. Town Manager (amorabito@nattleboro.com)
Kerrin Billinghoff, Clerk, Town Council (kbillinghoff@nattleboro.com)
Representative Adam J. Scanlon (adam.scanlon@mahouse.gov)
Dr. Jennifer Evans (jevans@naschools.net)

Martin School Accessible Playground Equipment

CIP
2026-2030

STRATEGY	CATEGORY	DEPARTMENT	DEPARTMENT PRIORITY	FUNDING SOURCE
Infrastructure	Facilities	Public Facilities	5	Various
Description-Scope:	Purchase and Installation of Accessible Playground Equipment and Associated Landscaping and Fencing for Joseph W. Martin Elementary School.			
Justification:	Current playground equipment is inadequate to guarantee inclusion of the whole student body.			

FUNDING SOURCE	FY2026	FY2027	FY2028	FY2029	FY2030
State Earmark	\$50,000	-	-	-	-
Donations	\$12,000	-	-	-	-
Unspecified	\$139,995.32	-	-	-	-
Total	\$201,995.32	-	-	-	-

ANNUAL OPERATING BUDGET IMPACT			
	Fund	Department	Amount
Revenue	-	-	-
Personnel Costs	-	-	-
Operating Costs	-	-	-
Total	-	-	-
Impact Comments:	N/A		





Quote
EST-000923

Bill To
Martin Elementary School Association
 37 Landry Avenue
 North Attleboro, MA 02760

Date : Dec 05, 2024
 Quote Expires : Jun 20, 2025
 Sales Rep : Joe McMahon
 Rep Email : jcmahon@ultiplayus.com
 Rep Phone # : 508-294-6518

Ship To
 Martin Elementary School Association
 37 Landry Avenue
 North Attleboro, MA 02760

#	Item & Description	Qty	Rate	Discount	Amount
1	Playworld Equipment Playmakers custom design 30223-JM-02 Option 2	1	92,388.00	11.00%	82,225.32
2	Installation of play equipment	1	21,000.00	0.00	21,000.00
3	2000 s.f poured-in-place rubber 50/50 blend color to black with aromatic binder various thicknesses 2-3 1/2 inches .	1	34,300.00	0.00	34,300.00
4	Site prep for rubber surface Excavation and disposal of existing material . Supply , installation and compaction of dense grade material.	1	16,000.00	0.00	16,000.00
5	1800 s.f poured-in-place rubber for under existing play structure . Square feet is based on use zone of existing play equipment 50/50 blend standard binder with aromatic binder 3" system	1	30,870.00	0.00	30,870.00
6	Site prep for rubber surface under old play equipment . excavation and disposal of material . Installation and compaction of dense grade stone	1	14,400.00	0.00	14,400.00
				Subtotal	198,795.32
				Shipping	3,200.00
				Total	\$201,995.32

Thank you for the opportunity to assist with your recreation project.

Terms & Conditions

Due to supply chain challenges, our manufacturers are facing longer lead times than usual. Most of our manufacturing partners are shipping 3-6 months out. Quote is valid for 30 days and requires our authorization thereafter.

Trash and packaging materials will be consolidated and stacked neatly on Customer's site or placed in Customer's dumpster on site if other arrangements have not been agreed.

Prices in the above Quote are valid under the noted expiration date. If you choose to pay with a credit card, processing fees will be added to the total. Tax will be added to the final invoice unless a tax-exempt certificate is provided. For orders in an amount of \$100 or less, payment in full is required at the time of the order. For all other orders, a minimum 1/3rd deposit is required, unless expressly waived by UltiPlay (Orders from governmental entities are excluded from the deposit requirement).

Orders become final forty-eight (48) hours from receipt of Order Agreement. Orders may NOT be canceled or returned under any circumstances. Items which may be canceled or returned are subject to a twenty (20%) percent restocking fee, plus the cost of return freight. Returned items must be in original packaging, in new condition, and returned within ten (10) days. Authorization for the return must be obtained in writing from UltiPlay. Orders for products, other than those from Playworld, may NOT be canceled or returned.

If we can assist in any way, please reach out to your Sales Representative noted at the top of this document.

Authorized Signature _____
Signature, Title and Date



Measure #: 2025-027

TOWN COUNCIL MEASURE SUBMITTAL

Date: 12/09/2024

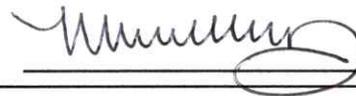
Submitted By: Town Manager

Telephone #: 508-699-0100

MEASURE DESCRIPTION:

Approval of Purchase of Furniture and Equipment for the Senior Center at 451 Elm Street

Signed:

 09 DEC 24

PURPOSE AND JUSTIFICATION:

The move of the North Attleborough Senior Center to its new location at 451 Elm Street has highlighted the need for updated and additional furniture and equipment. To fund the requirement, Town officials engaged the State Representative, and he secured for a \$65,000 earmark. The Senior Center Director brought a furnishing and equipment procurement project to the Capital Improvement Program (CIP) Committee, and the body voted to recommend approval of the project to the Town Manager. The \$65,000 earmark will expire on 30 June 2025, therefore the Town Manager approves the project and recommends the Town Council take this CIP project out of cycle. Approval will allow adequate time to use the state earmark and allow the Senior Center to execute its planned move in July 2025.

The CIP project features the following:

- Senior Center reception desk
- Office desks and chairs
- Filing cabinets
- Bookcases
- Dining tables
- Stackable chairs w/ storage dolly
- Wire shelving
- Kitchen equipment
- Tabletop BINGO game
- Electric fireplace
- Card tables and chairs
- Easy chairs
- Decorations

SPECIAL REQUIREMENTS: This measure requires a Legal Notice & a Public Hearing

ATTACHMENTS: CIP Nomination Slide

REFER TO SUB-COMMITTEE: Finance

Senior Center Furnishings and Equipment

CIP
2026-2030

STRATEGY	CATEGORY	DEPARTMENT	DEPARTMENT PRIORITY	FUNDING SOURCE
Infrastructure	Equipment	Senior Center	2	Earmark
Description-Scope: Purchase of furniture and equipment for the Senior Center at 451 Elm Street.				
Justification: Facility move to 451 Elm requires updated and additional furniture and equipment.				

FUNDING SOURCE	FY2026	FY2027	FY2028	FY2029	FY2030
Free Cash	\$0	-	-	-	-
Borrowing	\$0	-	-	-	-
Earmark	\$65,000	-	-	-	-
Total	\$65,000	-	-	-	-

ANNUAL OPERATING BUDGET IMPACT		
Fund	Department	Amount
Revenue	-	-
Personnel Costs	-	-
Operating Costs	-	-
Total	-	-
Impact Comments: Explain how procuring this item will affect your department's organization, training, materiel, education, personnel and facilities.		





Measure #: 2025-028

TOWN COUNCIL MEASURE SUBMITTAL

Date: 12/09/2024

Submitted By: Town Manager

Telephone #: 508-699-0100

MEASURE DESCRIPTION:

Approval to adopt a section of Massachusetts General Law Chapter 59 Section 5K to allow to allow taxpayer(s) over the age of 60 to earn a property tax credit for a maximum tax exemption of \$2,000.00. AMENDED

Signed:

Michael Borg

Digitally signed by Michael Borg
DN: c=US, ou=Town Manager, cn=Michael Borg, email=mm@nattleboro.com
Reason: I am the author of this document
Date: 2024.12.09 14:23:58 -0500
Foxit PDF Editor Version: 12.0.0

PURPOSE AND JUSTIFICATION:

Purpose:

To amend the Town's Senior Work-Off Program by adopting a provision of Massachusetts General Law Chapter 59, Section 5K, which increases the maximum property tax credit that eligible senior taxpayers can earn from \$1,000 to \$1,500 annually. This measure seeks to provide greater financial relief to senior residents who contribute their time and skills to the Town through volunteer work, recognizing their valuable contributions while addressing rising costs of living. The Town currently caps the total program funding at \$50,000 annually paid from the Town's Overlay account.

Description:

The Senior Work-Off Program, authorized under Massachusetts General Law Chapter 59, Section 5K, allows taxpayers aged 60 or older to earn a property tax credit by volunteering for the Town in various capacities. Currently, the Town provides a maximum property tax exemption of \$1,000 annually, with the overall program capped at \$50,000 annually by the Town.

This measure proposes to increase the allowable maximum exemption to \$2,000.00 annually to better align the program with rising property taxes and living expenses faced by seniors. By adopting this adjustment, the Town will:

Expand financial support for senior homeowners, helping them to remain in their homes and maintain their quality of life.

Enhance the program's value, encouraging more participation and creating opportunities for seniors to contribute their skills and knowledge to Town operations.

Acknowledge the economic challenges faced by seniors in North Attleborough and demonstrate the Town's commitment to supporting its senior community.

Approval of this measure will ensure that the Senior Work-Off Program remains an effective and meaningful way to support our senior residents while benefiting the Town through their dedicated service.

SPECIAL REQUIREMENTS:

ATTACHMENTS: MA General Law Chapter 59, Section 5K

REFER TO SUB-COMMITTEE:

Measure #: 2025-028

TOWN COUNCIL MEASURE SUBMITTAL

Date: 12/09/2024

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:



Measure #: 2025-029

TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

MEASURE DESCRIPTION:

Authorization to finance Dispatch Console Replacement project with free cash re-purposed from Emergency Operations Center Upgrade project and Capital Improvement Program Stabilization funds in the amount of \$248,634.00

Signed:

Michael Borg

Digitally signed by Michael Borg
DN: c=US, ou=Town Manager, cn=Michael Borg, email=Emmborg@
northboro.com
Reason: I am the author of this document
Location:
Date: 2025.01.07 13:08:04 -0500
Foxit PDF Editor Version: 12.0.0

PURPOSE AND JUSTIFICATION:

During the FY 2025 budget process, the Town Council approved the Dispatch Console Replacement project, an effort aimed at replacing the furniture and associated hardware for the dispatcher console located at the police facility. Both Chiefs of NAPD and NAFD cite this as a critical need as current obsolete console is failing, and the manufacturer no longer produces parts or components. If the current console were to fail, dispatchers would need to resort to using inefficient portable radios, and NAFD would lose emergency buttons and automatic station alerting that would result in a slower emergency response. The fund source for this project remained unspecified.

Total amount needed to complete the Dispatch Console Replacement project is \$498,634.00.

On November 7, 2023, the Town Council unanimously approved measure 2023-015, Approval of the General Government Capital Improvement Plan Projects - FY2023 Free Cash. This measure included the project, Emergency Operations Center (EOC) Upgrade, for \$250,000.00. The ongoing Police Facility HVAC Replacement Project initially delayed this project, and changes in technology and methods of staff collaboration have rendered the planned EOC upgrades obsolete and unnecessary. The Town Manager contends that it is in the best interest of the Town to transfer this funding to the Dispatch Control Replacement Project.

To complete funding for the Dispatch Control Replacement project, the Town Manager requests a transfer of \$248,634.00 from Capital Improvement Program Stabilization funds.

SPECIAL REQUIREMENTS:

ATTACHMENTS: Dispatch Console Replacement Slide, Dispatch Console Narrative, Measure 23-15

REFER TO SUB-COMMITTEE: Finance

Measure #: 2025-029

TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/13/2025	Submitted By: Town Manager	Telephone #: 508-699-0100
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PURPOSE AND JUSTIFICATION CONTINUED:



Measure #: 2025-030

TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

MEASURE DESCRIPTION:

Authorization to transfer FY25 Free Cash in the amount of of \$294,076.00 to the School Department for Chapter 70 Differential

Signed:

Michael Borg

Digitally signed by Michael Borg
DN: c=US, ou=Town Manager, cn=Michael Borg, email=Emmborg@
attleboro.com
Reason: I am the author of this document
Location:
Date: 2025.01.07 13:32:39 -0500
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PURPOSE AND JUSTIFICATION:

Purpose:

To allocate \$294,076 in additional Chapter 70 state aid to the School Department for FY25 from certified FY25 Free Cash. This funding reflects the differential between the Chapter 70 appropriation in the Governor's initial budget proposal and the final budget signed into law after July 1, 2024, which occurred following the Town Council's budget approval and passage.

Justification:

The allocation of \$294,076 from certified FY25 Free Cash provides the School Department with access to additional state aid without increasing their FY25 operating budget. Instead, these funds would be made available outside of their general fund allocation to address critical needs and priorities.

The School Department may, but not limited to, utilize this funding to:

- Address Emerging Needs
- Offset Inflationary Pressures and help mitigate the impact of rising costs in areas such as supplies, transportation, curriculum, or student programs.
- Fund FY25 Capital Projects

By allocating these funds from FY25 free cash, the Town ensures that the School Department has the financial support necessary to maintain and enhance educational services while adhering to budgetary constraints. This allocation reinforces the Town's commitment to supporting public education.

We respectfully request approval for the allocation of \$294,076 from certified FY25 Free Cash to the School Department for their use in alignment with their strategic priorities.

SPECIAL REQUIREMENTS:

ATTACHMENTS: Backup Documents

REFER TO SUB-COMMITTEE: Finance

Measure #: 2025-030

TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:



Measure #: 2025-032

TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

MEASURE DESCRIPTION:

Authorization to repurpose \$28,786.00 of funds from the Martin Boiler Project to be used to fund the Roosevelt Hot Water Replacement Project for the School Department

Signed:

Michael Borg

Digitally signed by Michael Borg
DN: c=US, ou=Town Manager, cn=Michael Borg, email=Emmborg@
nattleboro.com
Reason: I am the author of this document
Location:
Date: 2025.01.07 13:52:22-0500
Foxit PDF Editor Version: 12.0.0

PURPOSE AND JUSTIFICATION:

Purpose:

To request Town Council approval to repurpose \$28,786.00 from funds allocated in Measure 2024-028 for the Martin Boiler Project to fund the Roosevelt Elementary School Hot Water Replacement Project.

Justification:

The water heaters at Roosevelt Elementary School have failed and are no longer operational, necessitating immediate replacement to ensure the facility's essential hot water needs are met.

The Martin Boiler Project is nearing completion, with a remaining balance of \$165,864.61. The project will be closed out once final controls for the boiler are installed. Repurposing \$28,786.00 from this account will allow for the timely completion of the Roosevelt Hot Water Replacement Project without impacting other active capital projects.

Funding Source:

Martin Boiler Project Account: 30300428-530000 Capital

We respectfully request Town Council approval to reallocate these funds to address the urgent need for the replacement of the water heaters at Roosevelt Elementary School.

SPECIAL REQUIREMENTS:

ATTACHMENTS: Measure 2024-028

REFER TO SUB-COMMITTEE: Finance

Measure #: 2025-032

TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:



Measure #: 2025-033

TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

MEASURE DESCRIPTION:

Authorization to transfer FY25 Free Cash in the amount of \$3.2 million to the Capital Improvement Program Stabilization Account

Signed:

Michael Borg

Digitally signed by Michael Borg
DN: c=US, ou=Town Manager, cn=Michael Borg, email=Emmborg@
nattleboro.com
Reason: I am the author of this document
Location:
Date: 2025.01.07 14:45:16-0500
Foxit PDF Editor Version: 12.0.0

PURPOSE AND JUSTIFICATION:

Purpose:

To request that the Town Council authorize the transfer of \$3.2 million from FY25 certified Free Cash to the Capital Improvement Program (CIP) Stabilization Account.

Justification:

The Department of Revenue (DOR) certified the Town's FY25 Free Cash at \$5,540,000. This strong Free Cash position reflects the Town's commitment to long-standing fiscal policies and sound financial management.

This transfer supports the approved Free Cash strategy by reallocating funds designated for key projects as follows:

\$2.1 million allocated for the Tri-County Vocational High School Building Project

\$1.1 million allocated for the Health Insurance Stabilization

By transferring these funds to the CIP Stabilization Account, the Town has the opportunity to earn a higher rate of return on the investment while maintaining flexibility to withdraw the funds later for their intended purposes through the appropriate measures and required approvals.

This initiative not only aligns with the Town's commitment to fiscal prudence but also ensures that funds allocated for significant capital projects are managed in a way that maximizes financial growth and stability.

We respectfully request the Town Council approve the transfer of \$3.2 million in FY25 Free Cash to the Capital Improvement Program Stabilization Account.

SPECIAL REQUIREMENTS:

ATTACHMENTS:

REFER TO SUB-COMMITTEE: Finance

Measure #: 2025-033

TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:



Measure #: 2025-034

TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

MEASURE DESCRIPTION:

Authorization to approve the appropriation of NAFD funds from the FY25 budget in the amount of \$1,946.68 for Holiday Payout from FY24

Signed:

Michael Borg

Digitally signed by Michael Borg
DN: c=US, ou=Town Manager, cn=Michael Borg, email=Emmborg@
northattleboro.com
Reason: I am the author of this document
Location:
Date: 2025.01.07 14:49:39 -0500
Foxit PDF Editor Version: 12.0.0

PURPOSE AND JUSTIFICATION:

As required the holiday payout for December 2024 was encumbered in June of 2024 however, due to a personnel issue beyond the control of the Administration the Holiday Payout left a shortage of \$1946.68.

Therefore, I am requesting the Town Council to authorize the appropriation of funds from the Fiscal Year 2025 budget in the amount \$1,946.68 to cover a shortage in the Holiday Payout from Fiscal Year 2024.

SPECIAL REQUIREMENTS:

ATTACHMENTS:

REFER TO SUB-COMMITTEE: Finance

Measure #: 2025-034

TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:



Measure #: 2025-035

TOWN COUNCIL MEASURE SUBMITTAL

Date: 1/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

MEASURE DESCRIPTION:

Authorization to Transfer \$22,945.04 accumulated interest from Sewer Retained Earnings to Sewer I&I Stabilization Fund

Signed:

Michael Borg

Digitally signed by Michael Borg
DN: c=US, ou=Town Manager, cn=Michael Borg, email=Emmborg@nattleboro.com
Reason: I am the author of this document
Location:
Date: 2025.01.07 14:54:08 -0500
Foxit PDF Editor Version: 12.0.0

PURPOSE AND JUSTIFICATION:

Interest earned on the funds within the Sewer Inflow & Infiltration (I&I) Stabilization Account was not properly attributed to the account in prior years. This oversight was recently identified and corrected to ensure that interest on these funds is properly allocated moving forward.

To rectify the missed attribution for prior periods, this measure requests the transfer of \$22,945.04 from Sewer Retained Earnings to the Sewer I&I Stabilization Account. This correction ensures the account reflects the appropriate interest earnings and aligns with the Town's commitment to accurate financial management and transparency.

We respectfully request the Town Council approve this transfers.

SPECIAL REQUIREMENTS:

ATTACHMENTS:

REFER TO SUB-COMMITTEE: Finance

Measure #: 2025-035

TOWN COUNCIL MEASURE SUBMITTAL

Date: 1/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:



Measure #: 2025-038

TOWN COUNCIL MEASURE SUBMITTAL

Date: 1/13/2025	Submitted By: Town Manager	Telephone #: 508-699-0100
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MEASURE DESCRIPTION:

Appropriation request for use of FY'25 retained earnings from Comcast PEG Access for North TV information technology equipment replacement in the amount of \$23,031.70.

Signed: Michael Borg

Digitally signed by Michael Borg
DN: c=US, ou=Town Manager, cn=Michael Borg, email=Emmborg@nattleboro.com
Reason: I am the author of this document
Location:
Date: 2025.01.10 08:17:24 -0500
Foxit PDF Editor Version: 12.0.0

PURPOSE AND JUSTIFICATION:

Each year, the Town receives funds from Comcast for the funding of North TV capital improvement projects necessary to produce PEG access programming. The North TV information technology equipment replacement project meets this criteria.

North TV information technology equipment is at the end of its useful service life as current assets are nearly ten years old. Current assets are extremely slow when editing and processing video footage, and this has resulted in slower production time and inefficient use of staff time.

North TV requests funds to purchase the following information technology equipment:

- | | |
|---|-------------|
| - Five (5) Apple Mac Mini computers with the following features:
- 14-core CPU and 20-core GPU
- 16-core Neural Engine
- 48 GB unified memory
- 1 TB SSD storage
- Three Thunderbolt 5 ports, HDMI port, and Two USB-C ports
- Final Cut Pro software | \$12,494.95 |
| - Five (5) Apple Studio Displays with the following features:
- 27-inch 5k display
- 12 MP Ultra Wide camera with Center Stage
- Studio-quality microphones
- Six-speaker sound system with Spatial Audio
- Standard glass display | \$7,995.00 |
| - Five (5) Razor Thunderbolt Docking Stations | \$1,445.00 |
| - 5% Contingency | \$1,096.75 |

SPECIAL REQUIREMENTS:

ATTACHMENTS: Apple and Amazon.com Quotes

REFER TO SUB-COMMITTEE: Finance

TOWN COUNCIL MEASURE SUBMITTAL

Date: 1/13/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:

Total Project Cost: \$23,031.70

I request that the Town Council approve the request for the use of FY'25 retained earnings for the Comcast PEG Access for the North TV information technology replacement project in the amount of \$23,031.70.