

Justin Paré, President
John Simmons, Vice President
John Costello
Daniel Donovan
Mark Gould, Jr.



Darius Gregory
Andrew Shanahan
Andrea Slobogan
Patricia St. Pierre

Town of North Attleborough
TOWN COUNCIL
43 South Washington St, North Attleboro
Phone: (508) 699-0100

PUBLIC MEETING

FEBRUARY 12, 2024 at 7:00 PM
TOWN HALL LOWER-LEVEL CONFERENCE ROOM
43 South Washington Street

I. Pledge Of Allegiance

II. Approval Of Minutes

- a. Approval of Town Council Minutes of January 22, 2024

III. Town Councilor Community Announcements

IV. Town Manager's Report

TOWN MANAGER'S REPORT

V. Resident And Community Comment

VI. Confirmations

- a. Measure 2024-049- Confirmation of Appointment of David Sequeira to the Historical Commission. Term to expire June 30, 2026
- b. Measure 2024-055-Confirmation of Appointment of Tyler Simmonds as the Conservation Administrator
- c. Measure 2024-056-Confirmation of Appointment of Jennifer Petraitis as the Animal Control Officer

VII. Sub-Committee Reports

- a. Finance
 - i. Measure 2024-047- General Government Capital Improvement Plan Projects -FY2024 Free Cash

Documents:

[*MEASURE 2024-047-GENERAL GOV. CIP PROJECTS-FY24 FREE CASH.SIGNED.PDF*](#)

- ii. Measure 2024-052- Appropriation request for the utilization of FY23 Retained Earnings for Comcast PEG Access for North TV (for additional funding for Measure 2023-073) for the North Attleboro High School Press Box in the amount of \$8,335.50

Documents:

[*MEASURE 2024-052-APPROPRIATION REQUEST OF UTILIZATION OF FY23 RETAINED EARNINGS FOR NORTH TV.SIGNED.PDF*](#)

- iii. Measure 2024-054- Award Sisters at Heart \$25,000.00 of ARPA NEU Funding

Documents:

[*MEASURE 2024-054-AWARD SISTERS AT HEART 25,000.00 OF ARPA NEU FUNDING.SIGNED.PDF*](#)

- b. Economic Growth & Sustainability
- c. By-Law
- d. Rules
- e. School Committee Representative
- f. Communication, Public Participation & Engagement
- g. Local Emergency Planning

VIII. Old Business

- a. None at this time.

IX. New Business

- a. Measure 2024-058-Appropriation request for the utilization of FY24 Retained Earnings from Verizon PEG Access Account to Purchase New Server Equipment for North T.V in the amount of \$16,259.70

Documents:

[*MEASURE 2024-058-APPROPRIATION OF FY24 RETAINED EARNINGS FOR NORTH T.V.SIGNED.PDF*](#)

- b. Measure 2024-057-Authorization to Transfer \$3 million dollars of FY24 Free Cash to the Capital Improvement Stabilization Fund

Documents:

[*MEASURE 2024-057-AUTHORIZATION TO TRANSFER 3MM OF FY24 FREE CASH TO CAPITL IMP. STABILIZATION.SIGNED.PDF*](#)

- c. Presentation of Preliminary FY25 Budget Brief and Budget Message

X. Adjournment

Paper copies of Measures can be obtained at the Town Manager's Office at the North Attleborough Town Hall between the hours of 8:00AM-6:00PM on Monday, 8:00AM-4:00PM Tuesday through Thursday, and Friday 8:00AM -12:00PM.

*Hardcopies of all "Voted Measures" can be obtained in the Town Clerk's Office at the North Attleborough Town Hall between the hours of 8:00AM-6:00PM on Monday, 8:00AM-4:00PM Tuesday through Thursday, and Friday 8:00AM -12:00PM upon request. *



Measure #: 2024-047

TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/22/2024

Submitted By: Town Manager

Telephone #: 508-699-0100

MEASURE DESCRIPTION:

General Government Capital Improvement Plan Projects - FY2024 Free Cash

Signed: _____

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PURPOSE AND JUSTIFICATION:

I hereby submit the following measure to the Town Council for its consideration and action:

"That the Town of North Attleborough appropriate the sum of \$776,000.00 for the purpose of completing the Capital Improvement Projects listed on the Summary of Capital Improvement Projects with FY2024 Free Cash as indicated below:

Department	Project	FY24 Free Cash
Fire	Shift Commander Vehicle	\$156,000.00
Park & Recreation	Mason Field B'Ball/Pickleball/Rink & Grounds	\$250,000.00
Public Works	Truck Replacement	\$45,000.00
Public Works	268 Smith Street Demolition	\$325,000.00
	Total	\$776,000.00

SPECIAL REQUIREMENTS:

ATTACHMENTS: List of Capital Improvement Items and Project Descriptions - FY2024 CIP

REFER TO SUB-COMMITTEE: Finance Sub-Committee

Shift Commander Vehicle

STRATEGY	CATEGORY	DEPARTMENT	DEPARTMENT PRIORITY	FUNDING SOURCE	
Asset Mgmt	Equipment	NAFD	1	FY24 Free Cash	
Description-Scope:	This vehicle will replace the current shift commander vehicle and make it more operational for incident command. The current vehicle is outfitted for an administrative roll. This will be a pickup truck style with computers and other command level equipment. See pictures below of a similar vehicle from the Brockton Fire Department				
Justification:	National best practice for CPR and is intended to improve survival.				
FUNDING SOURCE	FY2024	FY2025	FY2026	FY2027	FY2028
Free Cash	\$156,000	-	-	-	-
Borrowing	\$0	-	-	-	-
Grants/Donation	\$0	-	-	-	-
Total	\$156,000	-	-	-	-

ANNUAL OPERATING BUDGET IMPACT	
	Department
Revenue	-
Personnel Costs	-
Operating Costs	\$350
Total	\$350
Impact Comments: Procurement of a new vehicles will result in reduced operating and maintenance costs, and it will provide personnel with enhanced safety.	



Mason Field Basketball/Pickleball/Rink & Grounds

STRATEGY	CATEGORY	DEPARTMENT	DEPARTMENT PRIORITY	FUNDING SOURCE
Infrastructure	Recreation	Park & Rec	2	FY24 Free Cash
Description-Scope:	Replace existing court with an all-purpose basketball court, pickleball court and ice-skating rink.			
Justification:	The current court needs replacement and the Town can seize the opportunity to enhance recreation opportunities.			

FUNDING SOURCE	FY2024	FY2025	FY2026	FY2027	FY2028
Free Cash	\$250,000	-	-	-	-
Borrowing	\$0	-	-	-	-
Grants/Donation	\$0	-	-	-	-
Total	\$250,000	-	-	-	-

ANNUAL OPERATING BUDGET IMPACT	
	Department
Revenue	-
Personnel Costs	-
Operating Costs	\$200
Total	\$200
Impact Comments: New court will require occasional cleaning, striping and other maintenance.	



Truck Replacement

STRATEGY	CATEGORY	DEPARTMENT	DEPARTMENT PRIORITY	FUNDING SOURCE
Asset Mgmt	Equipment	DPW - ADMIN	1	FY24 Free Cash
Description-Scope:	Replace aged and decrepit 2011 Ford Ranger			
Justification:	This vehicle will provide daily use for Town Engineer.			

FUNDING SOURCE	FY2024	FY2025	FY2026	FY2027	FY2028
Free Cash	\$45,000	-	-	-	-
Borrowing	\$0	-	-	-	-
Grants/Donation	\$0	-	-	-	-
Total	\$45,000	-	-	-	-

ANNUAL OPERATING BUDGET IMPACT

	Department
Revenue	-
Personnel Costs	-
Operating Costs	\$200
Total	\$200

Impact Comments: Vehicle will require occasional cleaning, lubrication, marking and other maintenance.



268 Smith Street Demolition

CIP
2024-2028

STRATEGY	CATEGORY	DEPARTMENT	DEPARTMENT PRIORITY	FUNDING SOURCE	
Infrastructure	Facilities	DPW - Hwy	3	FY24 Free Cash	
Description-Scope:	Demolish existing structure and execute design for work bay garages				
Justification:	Highway Division has outgrown existing facilities at Smith Street. This project would enable future construction of a repair garage and wash bay.				
FUNDING SOURCE	FY2024	FY2025	FY2026	FY2027	FY2028
Free Cash	\$325,000	-	-	-	-
Borrowing	\$0	-	-	-	-
Grants/Donation	\$0	-	-	-	-
Total	\$325,000	-	-	-	-

ANNUAL OPERATING BUDGET IMPACT

	Department
Revenue	-
Personnel Costs	-
Operating Costs	-
Total	-

Impact Comments: Enhanced repair garage and wash bay will significantly enhance service life of Town vehicles.

-24-





Measure #: 2024-052

TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/22/2024

Submitted By: Town Manager

Telephone #: 508-699-0100

MEASURE DESCRIPTION:

Appropriation request for the utilization of FY23 Retained Earnings for Comcast PEG Access for North TV (for additional funding for Measure 2023-073) for the North Attleboro High School Press Box in the amount of \$8,335.50.

Signed:

Michael Borg

Digitally signed by Michael Borg
Date: 2024.01.21 15:37:55 -05'00'

PURPOSE AND JUSTIFICATION:

Each year the Town receives funds from Comcast for the funding of North T.V. Capital Improvement Projects to enhance PEG access. Measure 2023-073-Utilization of FY23 Retained Earnings for Comcast PEG Access for North TV was approved in the amount of \$6,600.00 for the following capital purchases:

2 Sony 100M Hybrid Optical Cable	\$2,750.00
1 325' SDI Cable (2), Audio (2), CAT5 (1)	\$1,250.00
Install- Snake Sony camera cables, audio, video and CAT cable between press box and van location. Terminated cables	\$2,500.00
Incoming Freight	\$100.00
Total :	\$6,600.00

After this amount was approved by the Town Council, North TV Director Peter Gay met with the Vendor, Ockers Company, and the scope of services was modified, additional equipment was needed and therefore additional funding was required.

The addition of a digital scoreboard and feeding video from the North TV production van to the press box requires additional cables, equipment, monitors, and installation expenses that had not been originally anticipated. The cables and equipment include 325' SDI cables, one 31.5" 4K Hi-Def monitor, one 28" 4K Hi-Def monitor, two wall mounts for the monitors, additional cables and connectors and the necessary installation. This additional equipment totals \$8,335.50.

Therefore, I respectfully request that the Town Council approve the request for the utilization of FY23 Retained Earnings for Comcast PEG Access for North TV for the North Attleboro High School Press Box in the amount of \$8,335.50. These funds will supplement the request of approved Measure 2023-073-Utilization of FY23 Retained Earnings for Comcast PEG Access for North TV was approved in the amount of \$6,600.00 for the North Attleboro High School Press Box.

SPECIAL REQUIREMENTS:

ATTACHMENTS: Measure 2023-073 and Ockers Company Quotes

REFER TO SUB-COMMITTEE: Finance

Measure #: 2024-052

TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/22/2024

Submitted By: Town Manager

Telephone #: 508-699-0100

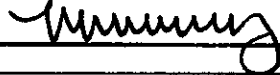
PURPOSE AND JUSTIFICATION CONTINUED:

TOWN COUNCIL MEASURE SUBMITTAL

Date: 04/10/2023	Submitted by: Town Manager	Telephone # 508-699-0100
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MEASURE DESCRIPTION:

Utilization of FY23 Retained Earnings for Comcast PEG Access for North TV

Signed:  07APR23

PURPOSE AND JUSTIFICATION:

Each year the Town receives funds from Comcast for the funding of North T.V. Capital Improvement Projects to enhance PEG access.

Therefore, I respectfully request the Town Council vote to approve expenditure of \$6,600.00 from the Comcast PEG Access FY23 Retained Earnings Account for the following capital purchases:

Sony 100M Hybrid Optical Cable	\$2,750.00
325' SDI Cable (2), Audio (), CAT5 (1)	\$1,250.00
Snake Sony camera cables, audio, video and CAT cable between press box and van location. Terminated cables	\$2,500.00
Incoming Freight	\$100.00

Total : \$6,600.00

SPECIAL REQUIREMENTS:**ATTACHMENTS:**

List of capital projects for PEG access

REFER TO SUB-COMMITTEE:

Finance



Date: 12.9.2022
Quote: GP3126
Valid For: 30 Days
Terms N30
Prepared By: Gary Pink, Account Executive

Ockers Company
830 West Chestnut Street, Brockton, MA 02301
Phone 781-769-7810 Fax 781-769-5750

Quote from Ockers received on 5/4/23

2 Sony 100M optical cables	\$ 1,375.00	\$ 2,750.00
1 325' SDI cable (1), Audio cable (2), CAT6 (1)	\$ 1,250.00	\$ 1,250.00
1 Install	\$ 2,500.00	\$ 2,500.00
1 Incoming freight	\$ 100.00	\$ 100.00
TOTAL ALREADY APPROVED (Purchase Order #23123009		\$ 6,600.00

Quote from Ockers received on 6/14/23

2 Sony 100M optical cables	\$ 1,375.00	\$ 2,750.00	
1 325' SDI cable (3), Audio cable (2), CAT6 (1), Addtl runs	\$ 1,750.00	\$ 1,750.00	Extra \$500 is for scoreboard
1 Install	\$ 3,000.00	\$ 3,000.00	Extra \$500 is for scoreboard
1 Install conduit from top of press box to inside	\$ 2,900.00	\$ 2,900.00	Added so cables are permanently installed
1 Incoming freight	\$ 125.00	\$ 125.00	Extra \$25 is for scoreboard
TOTAL		\$ 10,525.00	
ORIGINAL QUOTE ALREADY APPROVED		\$ 6,600.00	
ADDITIONAL AMOUNT THAT NEEDS TO BE APPROVED		\$ 3,925.00	

Quote from Ockers received on 11/17/23

1 131.5" 4K HDMI Monitor (1)	\$ 1,348.75	\$ 1,348.75	Was missing from original request
1 128" 4K HDMI Monitor (1)	\$ 998.75	\$ 998.75	Was missing from original request
2 Wall mounts for monitors (2)	\$ 385.50	\$ 771.00	Was missing from original request
1 Cables, connectors & parts	\$ 100.00	\$ 100.00	Was missing from original request
1 Install	\$ 1,000.00	\$ 1,000.00	Was missing from original request
1 Shipping	\$ 192.00	\$ 192.00	Additional shipping costs
ADDITIONAL AMOUNT THAT NEEDS TO BE APPROVED		\$ 4,410.50	

TOTAL AMOUNT THAT NEEDS TO BE APPROVED

\$ 8,335.50



Measure #: 2024-054

TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/22/2024

Submitted By: Town Manager

Telephone #: 508-699-0100

MEASURE DESCRIPTION:

Award Sisters at Heart \$25,000.00 of ARPA NEU Funding.

Signed:

Michael Borg

Digitally signed by Michael Borg
Date: 2024.01.21 16:03:02 -05'00'

PURPOSE AND JUSTIFICATION:

Purpose:

The primary purpose of this measure is to authorize the allocation of funds from North Attleborough's American Rescue Plan Act (ARPA) Non-Entitlement Unit (NEU) funds to Sisters@Heart. Specifically, the measure seeks to address the funding shortfall caused by the recent 9C cuts, ensuring the completion of a critical health project initiated by Sisters@Heart.

Justification:

Completion of AED Installation Project: The installation of Automated External Defibrillators (AEDs) is a public safety priority. AEDs are essential in providing immediate assistance in cardiac emergencies, significantly increasing the survival rate from sudden cardiac arrests. The measure will ensure the completion of installing the remaining four AEDs, making them accessible to the public, especially in high-traffic areas. The 50% reduction in the earmarked funds due to the Governor's 9C cuts has created a significant financial gap for Sisters @ Heart. Utilizing a portion of the ARPA NEU funds, which currently stands at \$600,000, to fill this gap is a strategic and impactful use of these resources.

Community Impact and Awareness: Sisters @ Heart plays a crucial role in supporting the community and raising awareness about heart and brain health. This aligns with the broader goals of Town Council with support for public health and community welfare.

Utilization of ARPA Funds: The ARPA NEU funds are intended to support urgent COVID-19 response efforts, replace lost public sector revenue, support immediate economic stabilization, and address systemic public health and economic challenges. The funding for Sisters @ Heart falls within these guidelines, as it addresses a public health need and contributes to the community's long-term well-being.

SPECIAL REQUIREMENTS:

ATTACHMENTS:

REFER TO SUB-COMMITTEE: Finance

Measure #: 2024-054

TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/22/2024

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:



Measure #: 2024-058

TOWN COUNCIL MEASURE SUBMITTAL

Date: 2/12/2024

Submitted By: Town Manager

Telephone #: 508-699-0100

MEASURE DESCRIPTION:

Appropriation request for the utilization of FY24 Retained Earnings from Verizon PEG Access Account to Purchase New Server Equipment for North T.V in the amount of \$16,259.70

Signed:

Michael Borg

Digitally signed by Michael Borg
DN: cn=Michael Borg, o=Emborg@
emborg.com
Reason: I am the author of this document
Date: 2024.02.09 12:00:33-0500
File PDF Editor Version: 12.0.0

PURPOSE AND JUSTIFICATION:

The Cablecast unit that provides the complete operation of North TV's video storage, playback, program replay and video on demand services has reached a point where the available storage has fallen to a point that is below 17%.

The North TV staff have been receiving warnings since the capacity fell under 20% warning that the lack of storage can lead to problems with operation. This has happened on at least one occasion when the meeting of one board appeared in the file of another board.

North TV received a quote that will increase the storage by 30TB (the existing unit, purchased almost six years ago, had only 27TB).

North TV will also upgrade the video on demand and automation servers providing a more secure and uniform operation.

Therefore, an appropriation request for the utilization of FY24 Retained Earnings from Verizon PEG Access Account to purchase new server equipment for North T.V. in the amount of \$16,259.70 is being requested for your consideration.

SPECIAL REQUIREMENTS:

ATTACHMENTS:

REFER TO SUB-COMMITTEE: Finance

Measure #: 2024-058

TOWN COUNCIL MEASURE SUBMITTAL

Date: 2/12/2024

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:



We have prepared a quote for you

NorthTV-New VOD

Quote # 002765
Version 1

Prepared for:

TOWN OF NORTH ATTLEBORO

NorthTV

Chris Miller
cmiller@northTV.net

48 Leona Drive
Middleboro, MA 02346
www.ockers.com
50863163975085864642



Hardware

Description	Price	Qty	Ext. Price
CBL-SAS-CH-1YR- Cablecast Software Assurance for 1yr per channel (LAPSED	\$600.00	4	\$2,400.00
CBL-SVR450-VOD Cablecast VOD and Automation server in a 3 RU chas -10	\$9,717.65	1	\$9,717.65
CBL-STRUPG- Cablecast 30TB Storage Upgrade for Cablecast VIO a 40TB	\$3,047.05	1	\$3,047.05

Subtotal: \$15,164.70

Services

Description	Price	Qty	Ext. Price
LABOR- Ockers Broadcast Installation Labor - Non Prevailing Wage BROADCAST	\$1,000.00	1	\$1,000.00

Subtotal: \$1,000.00

NorthTV-New VOD

Prepared by:

Ockers Company

Gary Pink
7813498823
Fax 508-584-9180
gpink@ockers.com

Prepared for:

TOWN OF NORTH ATTLEBORO

93 S Washington St
North Attleboro, MA 02760
Chris Miller
(508) 695-3973
cmiller@northTV.net

Quote Information:

Quote #: 002765

Version: 1
Delivery Date: 12/05/2023
Expiration Date: 01/04/2024

Quote Summary

Description	Amount
Hardware	\$15,164.70
Services	\$1,000.00

Subtotal: **\$16,164.70**

Shipping: **\$95.00**

Total: **\$16,259.70**

Terms and Conditions

This quote is valid for thirty (30) days from the date of issue. Any payments not made within thirty (30) days of the date of the invoice shall be subject to a late payment charge of 1 ½% per month (compounded) on the unpaid balance of any amount then passed due. All products quoted are subject to availability.

Terms for Purchases are NET30 Days from date of invoice. All Services will be invoiced separately and are payable on receipt of Invoice. Any payments not made within thirty (30) days of the date of the invoice shall be subject to a late payment charge of 1½% per month (compounded) on the unpaid balance of any amount then passed due.

Binding Effect of Document:

This document when signed by the client and accepted by the Company shall constitute a binding contract for services described.

Suspension or Cancellation for Non- Payment:

The Company may forthwith suspend or cancel SAAS service upon a written notice if any payment is overdue, in addition to any other right or remedy it may have.

Assignability of Agreement:

Neither this agreement nor the Company's SAAS service are transferable without the Company's written consent.

Returns are allowed for 30 days. Non-defective returns must be unopened, and factory sealed. All merchandise must be returned with original packing, accessories, and instructions. A valid RMA number must be obtained from Ockers Company before a return is allowed. Note - Some manufacturers have special returns policies which may supersede the above.

Custom Orders are not Returnable.

Returns over the 30 days will be subject to the acceptance by the distributor or manufacturer and may require a restocking fee.

Ockers at its discretion may invoice product prior to delivery to client via a Bill and Hold (Transfer of Property) document if required. All stored product will be fully insured. This may occur via a Standard invoice or via a Bill and Hold

Customer responsible for any permit fee costs that may be required. Fees are determined by local municipality and will be billed accordingly.

** For EANS Purchases - Customer is responsible for payment of products and services if EANS order is not approved by the state.

Please email Purchase Order to confirm the order. Thank you.

48 Leona Drive
Middleboro, MA 02346
www.ockers.com
50863163975085864642



Ockers Company

TOWN OF NORTH ATTLEBORO

Signature: _____

Name: Gary Pink

Title: Account Executive/Systems Engineer

Date: 12/05/2023

Signature: _____

Name: Chris Miller

Date: _____



Measure #: 2024-057

TOWN COUNCIL MEASURE SUBMITTAL

Date: 2/12/2024

Submitted By: Town Manager

Telephone #: 508-699-0100

MEASURE DESCRIPTION:

Authorization to Transfer \$3 million dollars of FY24 Free Cash to the Capital Improvement Stabilization Fund

Signed:

Michael Borg

Digitally signed by Michael Borg
DN: cn=US, ou=Town Manager, cn=Michael Borg, email=mborg@nattleboro.com
Reason: I am the author of this document
Location:
Date: 2024.02.09 11:58:34-0500
Page PDF Editor Version: 12.0.0

PURPOSE AND JUSTIFICATION:

The Capital Improvement Stabilization Fund is a critical strategic tool enabling the Town to address financial and community goals. Transferring \$3 million from available Free Cash to the Capital Improvement Stabilization Fund is a strategic and forward-thinking decision that ensures the community is investing in its future. This action addresses future infrastructure needs and lays the groundwork for sustainable growth, improved public safety, and enhanced quality of life for all residents. Most importantly, transferring these funds demonstrates fiscal responsibility, strategic planning, and a commitment to the well-being and prosperity of North Attleborough.

The current FY24 Free Cash balance is: \$5,272,248.18.

Therefore, I respectfully request that the Town Council authorize to transfer \$3 million dollars of FY24 Free Cash to the Capital Improvement Stabilization Fund.

SPECIAL REQUIREMENTS:

ATTACHMENTS:

REFER TO SUB-COMMITTEE: Finance

Measure #: 2024-057

TOWN COUNCIL MEASURE SUBMITTAL

Date: 2/12/2024

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED: