Town of North Attleborough

TOWN COUNCIL

43 South Washington Street, North Attleborough, MA 02760

Phone: (508) 699-0100 ext. 2555

PUBLIC MEETING

May 12, 2025 at 7:00 PM

Town Hall - JoAnn Cathcart Conference Room

43 South Washington St. North Attleborough, MA

I. **Pledge Of Allegiance**

II. **Approval Of Minutes**

   a. Approval of Town Council Minutes of April 28, 2025

III. **Town Councilor Community Updates**

IV. **Town Manager's Report**

   TOWN MANAGER'S REPORT

V. **Resident And Community Comment**

VI. **Confirmations**

   a. None at this time

VII. **PUBLIC HEARING**

   a. FY26 Town Annual Budget

      Documents:

      FY26 BUDGET OVERVIEW 1 SLIDE FOR PUBLIC HEARING 12MAY25.PDF

VIII. **Sub-Committee Reports**

   a. Finance

      i. Measure 2025-079- Authorization to Repurpose Funds in the amount of $30,000.00 for the New High School Debt Exclusion Election

Documents:

MEASURE 2025-079-AUTHORIZATION TO REPURPOSE FUNDS FOR DEBT EXCLUSION ELECTION.SIGNED.PDF

b. Economic Growth & Sustainability

c. By-Law

d. Rules

e. School Committee Representative

f. School Building Committee (MSBA)

   i. Construction Phasing & Site Logistics

g. Communication, Public Participation & Engagement

h. Local Emergency Planning

i. RFP Town Auditor Ad Hoc Committee

IX. Old Business

a. None at this time

X. New Business

a. Measure 2025-082- Authorization to pay an FY24 Invoice for Civic Plus in the amount of $8,673.37 for the I.T. Department

Documents:

MEASURE 2025-082- AUTHORIZATION TO PAY FY24 INVOICE FTO CIVIC PLUS FOR I.T..PDF

b. Measure 2025-083- Rescind Borrowing Authorization-PFA's Removal & Fluoride Injection (McKeon Plant) $2,749,939.00 & Repair, Replacement, & Maintenance- Roads, Bridges, & Sidewalks $500,000.00

Documents:

MEASURE 2025-083-RESCIND BORROWING AUTHORIZATION - MCKEON PFAS AND ROADS BRIDGES SIDEWALKS.SIGNED.PDF

c. Measure 2025-084-Funding for Snow & Ice Deficit

Documents:

MEASURE 2025-084-FUNDING FOR SNOW AND ICE DEFICIT FY2025.COMPLETE.SIGNED.PDF

XI. Executive Session

a. M.G.L., C.30A, Sec.21(a)-3. To discuss strategy with respect to collective bargaining or litigation of an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the chair so declares.

i. Measure 2025-080- Authorization to Transfer $60,000.00 from the Reserve Account to the K.P Law Account for Legal Services

Documents:

MEASURE 2025-080-AUTHORIZATION TO TRANSFER FUNDS FOR KP LAW LEGAL SERVICES.SIGNED.PDF

b. M.G.L.,C.30A, Sec.21(a)-2. To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel.

XII. Adjournment

Paper copies of Measures can be obtained at the Town Manager's Office at the North Attleborough Town Hall between the hours of 8:00AM-6:00PM on Monday, 8:00AM-4:00PM Tuesday through Thursday, and Friday 8:00AM -12:00PM.

*Hardcopies of all "Voted Measures" can be obtained in the Town Clerk's Office at the North Attleborough Town Hall between the hours of 8:00AM-6:00PM on Monday, 8:00AM-4:00PM Tuesday through Thursday, and Friday 8:00AM -12:00PM upon request. *

All measures can be accessed in the Measures Database

FISCAL YEAR 2026 BUDGET OVERVIEW

FY26
BUDGET
PUBLIC
HEARING

- Total Budget: $113M
- Tax Levy: $74.4M State Aid: $26M
- New Growth Forecast: $550K
- Stabilization Accounts: $15.3M
- Bond Rating: AA+ with Stable Outlook (S&P Global MAR 2025)
- Capital Program: $8.7M

Building North Attleborough's future through responsible growth, strategic investments, and a strong commitment to community.

REVENUE FORECAST

- Strong growth in Local Receipts ↑ 8.3%
- State Aid is Flat 3.3%
- Tax Levy built on Prop 2 ½ plus the New Growth estimate

Driven by strong local receipts and a consistent tax levy positions the Town for continued financial stability.

DEPARTMENT EXPENSE FORECAST

- Administration ↑ 4.3%
- Finance ↑ 1.3%
- Community Development ↓ (4.6%)
- Health-Human Services ↓ (2.6%)
- Public Works ↑ 1.5%
- Public Safety ↑ 1.5%
- Education ↑ 8.0%
- Non-Departmental ↑ 5.2%

17 of 52 Budget Lines Reduced

KEY BUDGET DRIVERS : Health Insurance ↑17.5%, Property & Liability Coverage ↑19.2%, Retirement Funding ↑ 8% OPEB Funding JUN-JUL25 ~ $1.25M

Measure #: 2025-079

TOWN COUNCIL MEASURE SUBMITTAL

Date: 4/28/2025	**Submitted By:** Town Manager	**Telephone #:** 508-699-0100

MEASURE DESCRIPTION:

Authorization to Transfer Funds in the amount of $30,000 to the Elections Department for the New High School Debt Exclusion Election

Signed: Michael Borg

Digitally signed by Michael Borg
DN: C=US, OU=Town Manager, CN=Michael Borg, E=mborg@nattleboro.com
Reason: I am the author of this document
Location:
Date: 2025.04.24 08:56:08-04'00'
Foxit PDF Editor Version: 12.0.0

PURPOSE AND JUSTIFICATION:

The purpose of this measure is to authorize the appropriation and transfer of $30,000 to the Elections Office to fund the costs associated with conducting a Special Election scheduled for June 3, 2025. This election, authorized by Town Council Measure 2025-051 and approved unanimously (8-0) at the February 24, 2025 Town Council meeting, will allow North Attleborough voters to decide whether to approve a debt exclusion for the construction of a new North Attleborough High School.

The new high school is a critical investment in the Town's future, replacing an aging facility that no longer meets modern standards for safety, accessibility, or educational effectiveness. The proposed project addresses long-standing infrastructure deficiencies and positions the Town to better serve current and future students.

This Special Election was not forecasted in the current fiscal year and not included in the FY25 operating plan. As a result, the Elections Office does not have sufficient funds remaining in its FY25 budget to conduct the election. Approval of this transfer is required to ensure the Town can carry out the election in a timely, secure, and effective manner.

Funding for this election will be transferred from the following accounts:

Economic Development Coordinator – 011238 511028: $19,675.21

Conservation Clerical Salaries – 011718 511001: $10,324.79

This measure ensures that the Elections Office has the necessary resources to execute the Special Election and provide voters the opportunity to make an informed decision on this important capital investment.

SPECIAL REQUIREMENTS:

ATTACHMENTS:

REFER TO SUB-COMMITTEE: Finance

Measure #:	2025-079

TOWN COUNCIL MEASURE SUBMITTAL

Date: 4/28/2025	Submitted By: Town Manager	Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:

TOWN COUNCIL MEASURE SUBMITTAL

Measure #: 2025-082

Date: 5/12/2025	**Submitted By:** Amy Sullivan	**Telephone #:** 508-699-0100

MEASURE DESCRIPTION:

Authorization to pay FY24 Invoice for CivicPlus for the I.T. Department in the amount of $8,673.37.

Signed: ____________________

PURPOSE AND JUSTIFICATION:

The I.T. Department has been attempting to consolidate several bills now paid to CivicPlus for services that were previously provided by separate companies.
Since CivicPlus purchased these disparate entities (ArchiveSocial, SeeClickFix, and AudioEyes), the total yearly expense has exceeded $10,000.
As these are new acquisitions, CivicPlus is not in a position to combine these into a single contract.
We are still working to create an umbrella contract for all CivicPlus services, but until that time we are obligated to pay several past due bills, including this one for the Town's website (www.nattleboro.com) that was due June 8th, 2024.
The balance of $8,673.37 will be paid out of the Maintenance of Computer Software account (011559 524302).

SPECIAL REQUIREMENTS:

ATTACHMENTS: CivicPlus Invoice # 303615

REFER TO SUB-COMMITTEE:

CIVICPLUS

Invoice
PAST DUE
#303615
5/9/2024

Updated Remittance Address:
(FOR PAYMENTS ONLY)
CivicPlus LLC
PO Box 737311
Dallas TX 75373-7311

Bill To

Keith A. Mueller
Town of North Attleborough
43 South Washington Street
North Attleboro MA 02760

TOTAL DUE

$8,673.37

Due Date: 6/8/2024

Terms	Customer	Approving Authority
Net 30	North Attleborough MA - CivicEngage	

Qty	Item	Start Date	End Date
1	SSL Management – CP Provided Only 1 per domain (Annually Renews)	2/14/2024	2/13/2025
1	48 Month Redesign Premium Annual - CivicEngage Central	2/14/2024	2/13/2025
1	Annual - CivicEngage Central	2/14/2024	2/13/2025
	Year 1 Annual Fee Discount	2/14/2024	2/13/2025
1	DNS and Domain Hosting Annual Fee (https://www.nattleboro.com/)	2/14/2024	2/13/2025
1	Hosting & Security Annual Fee - CivicEngage Central	2/14/2024	2/13/2025
1	Premium Department Header Annual Fee	2/14/2024	2/13/2025

Total	$8,673.38
Tax	$87.31
Due	**$8,673.37**

Please submit payment via ACH using the details below. Please send notification of ACH transmission via email to remittance@civicplus.com. That address is not monitored for other inquiries or notifications. For any other invoice questions or information, please contact us at accounting@civicplus.com.

Bank Name	Account Name	Account Number	Routing Number
JPMorgan Chase	CivicPlus LLC	910320636	021000021

Measure #: 2025-083

TOWN COUNCIL MEASURE SUBMITTAL

Date: 5/12/2025	**Submitted By:** Town Manager	**Telephone #:** 508-699-0100

MEASURE DESCRIPTION:

Rescind Borrowing Authorization - PFAs Removal & Fluoride Injection (McKeon Plant) $2,749,939.00 & Repair, Replacement, & Maintenance - Roads, Bridges, & Sidewalks $500,000.00

Signed: Michael Borg

Digitally signed by Michael Borg
DN: C=US, OU=Town Manager, CN=Michael Borg, E=mborg@nattleboro.com
Reason: I am approving this document with my legally binding signature
Location:
Date: 2025.05.09 09:41:23-04'00'
Foxit PDF Editor Version: 12.0.0

PURPOSE AND JUSTIFICATION:

To rescind the borrowing authorization for the authorized and unissued amount of $2,749,939.00 for which borrowing authority is no longer required for PFAs Removal & Fluoride Injection (McKeon Plant) - authorized for $10mm and approved at the 2/27/2023 Town Council Meeting - Measure 2023-040,

and

To rescind the borrowing authorization for the authorized and unissued amount of $500,000.00 for which borrowing authority is no longer required for the Repair, Replacement, & Maintenance - Roads, Bridges, & Sidewalks - authorized for $1mm and approved at the 6/12/2023 Town Council Meeting - Measure 2023-066 Item #2.

Total to rescind: $3,249,939

These projects are either complete or are using funding from other sources.

SPECIAL REQUIREMENTS:

ATTACHMENTS: Finance

REFER TO SUB-COMMITTEE:

Measure #: 2025-083

TOWN COUNCIL MEASURE SUBMITTAL

Date: 5/12/2025	Submitted By: Town Manager	Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:

Measure #: 2025-084

TOWN COUNCIL MEASURE SUBMITTAL

Date: 5/12/2025	Submitted By: Town Manager	Telephone #: 508-699-0100

MEASURE DESCRIPTION:

Funding for Snow and Ice Deficit FY2025

Signed: Michael Borg

Digitally signed by Michael Borg
DN: C=US, OU=Town Manager, CN=Michael Borg, E=mborg@nattleboro.com
Reason: I am approving this document with my legally binding signature
Location:
Date: 2025.05.09 09:42:37-04'00'
Foxit PDF Editor Version: 12.0.0

PURPOSE AND JUSTIFICATION:

The Snow and Ice Budget is currently in deficit due to expenses incurred for snow removal, salting and sanding and the purchase of materials during the winter snow season. The Total deficit is $188, 440.13. The DPW Director provided spreadsheets itemizing the expenses by snow and ice event, which are attached to this measure. The spreadsheets indicate the current deficit within the budget and the total amount needed to fund the account.

Therefore, I respectfully request the Town Council vote "To approve the transfer of $27,050.13 from Free Cash to the Snow and Ice Salary Line 014238", and vote "To approve the transfer of $161,390.00 from Free Cash to the Snow and Ice Expense Line 014239."

SPECIAL REQUIREMENTS:

ATTACHMENTS: Snow & Ice Expense Spreadsheet

REFER TO SUB-COMMITTEE: Finance

Measure #: 2025-084

TOWN COUNCIL MEASURE SUBMITTAL

Date: 5/12/2025	Submitted By: Town Manager	Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:

	EVENT	AMOUNT (IN)	DATE	TYPE	SCHOOL TOTAL	SHOVELING TOTAL	CONTRACTOR TOTAL	EMPLOYEE OT LABOR TOTAL	EMPLOYEE MEAL TICKETS	EMPLOYEE PREMIUM DIFF	EMPLOYEE TOTAL	SUBTOTAL	SALT TONS	SALT EXPENSE	SAND TONS	SAND EXPENSE (Made in House)	MAGIC-0 GAL	MAGIC-0 EXPENSE	POLICE DETAILS	FUEL	GRAND TOTAL	OPERATION	AMOUNT (IN)	AVERAGE $/INCH	TONS OF SALT/INCH
	Pre-Season	Ads/Weather sev.					$2,378.90					$2,378.90									$2,378.90				
1	1	0.7	12/5/2024	Sand/Salt	$3,800.00	$1,190.00	$0.00	$ 2,470.21	$ -		$2,470.21	$7,460.21	92	$5,358.08	20.00	$0.00		$0.00	$0.00	$0.00	$12,818.29	Sand/Salt	0.7	$18,311.84	131.43
2	2	2.6	12/21/2024	Plow	$10,000.00		$5,020.00	$ 12,944.45	$ 570.00		$13,514.45	$28,534.45	312	$18,170.88	20.00	$0.00		$0.00	$0.00	$0.00	$46,705.33	Plow	2.6	$17,963.59	120.00
3	3	1.3	1/12/2025	Sand/Salt	$3,800.00	$880.00	$0.00	$ 3,226.40	$ -		$3,226.40	$7,906.40	320	$18,636.80	40.00	$0.00		$0.00	$0.00	$0.00	$26,543.20	Sand/Salt	1.3	$20,417.85	246.15
4	4	4.8	1/20/2025	Plow	$10,000.00	$1,940.00	$5,020.00	$ 22,852.87	$ 570.00		$23,422.87	$40,382.87	320	$18,636.80	40.00	$0.00	1,500.00	$1,650.00	$0.00	$0.00	$60,669.67	Plow	4.8	$12,639.51	66.67
5	5	2.0	2/2/2025	Sand/Salt	$3,800.00	$1,060.00	$0.00	$ 5,674.40			$5,674.40	$10,534.40	366	$21,315.84		$0.00		$0.00	$0.00	$0.00	$31,850.24	Sand/Salt	2.0	$15,925.12	183.00
6	6	0.7	2/6/2025	Plow	$10,000.00	$880.00	$6,411.25	$ 2,660.00			$2,660.00	$19,951.25	320	$18,636.80		$0.00		$0.00	$0.00	$0.00	$38,588.05	Plow	0.7	$55,125.79	457.14
7	7	3.3	2/9/2025	Plow	$10,000.00	$2,560.00	$13,806.25	$ 22,852.87	$ 1,030.00		$23,882.87	$50,249.12	324	$18,869.76		$0.00		$0.00	$0.00	$0.00	$69,118.88	Plow	3.3	$20,945.12	98.18
	8	0.4	2/12/2025	Sand/Salt	$3,800.00	$880.00	$0.00	$ 2,470.10			$2,470.10	$7,150.10	164	$9,551.36		$0.00		$0.00	$0.00	$0.00	$16,701.46	Sand/Salt	0.4	$41,753.65	410.00
8	9	4.5	2/15/2025	Plow	$10,000.00	$1,500.00	$11,464.64	$ 26,894.70	$ 1,050.00	$ 4.13	$27,948.83	$50,913.47	320	$18,636.80		$0.00		$0.00	$0.00	$0.00	$69,550.27	Plow	4.5	$15,455.62	71.11
9	Closeout						$4,500.00				$0.00	$4,500.00		$0.00		$0.00		$0.00	$0.00	$0.00	$4,500.00				
10											$0.00	$0.00		$0.00		$0.00		$0.00	$0.00	$0.00	$0.00				
											$0.00	$0.00		$0.00		$0.00		$0.00	$0.00	$0.00	$0.00				
											$0.00	$0.00		$0.00		$0.00		$0.00	$0.00	$0.00	$0.00				
11											$0.00	$0.00		$0.00		$0.00		$0.00	$0.00	$0.00	$0.00				
											$0.00	$0.00		$0.00		$0.00		$0.00	$0.00	$0.00	$0.00				
											$0.00	$0.00		$0.00		$0.00		$0.00	$0.00	$0.00	$0.00				
											$0.00	$0.00		$0.00		$0.00		$0.00	$0.00	$0.00	$0.00				
											$0.00	$0.00		$0.00		$0.00		$0.00	$0.00	$0.00	$0.00				
12																									
13			Schools	TOTALS:	$65,200.00	$10,890.00	$48,601.04	$102,046.00	$3,220.00	$4.13	$105,270.13	$229,961.17									$379,424.29	Total Inches	20.3		

Total Material Used (est)	2,538.00	$147,813.12	120.00	$0.00	1,500.00	
Total Material purchased	3,210.86	$187,000.34	-	In House	-	
Diff in purchased vs. Used	672.86	$39,187.22	(120.00)	**$0.00**	**Saved**	

Parts/Other	$30,122.49
Grand Total	$409,546.78
Difference (due to Salt Use vs. Purchase)	$39,187.22
Spent to date on Budget	$438,440.13
Total Budget	$250,000.00
Overage	$188,440.13
Allocated Free Cash	

Approximate Inventory Status	Tons Salt		Ton Sand		gal. liq. Cal
Start of Year	1,250.00		300.00		2,000.00
Current Status (Est)*	3,000.00		300.00		500.00

*Town now makes road sand in-house with Trommel Screener

(1,750.00)

FY 2025 SNOW AND ICE BUDGET SUMMARY

		Original Budget	Expended	Balance
014238	513000 Overtime	$74,500.00	**$102,046.00**	-$27,546.00
	514300 Premium Differential	$500.00	**$4.13**	$495.87
014239	529001 Snow Removal Contracts	$96,750.00	**$113,801.01**	-$17,051.01
	548000 Vehicle Supplies Gasoline	$0.00	**$41.16**	-$41.16
	548000 Vehicle Supplies Diesel	$0.00	**$0.00**	$0.00
	548006 Vehicle Supplies Snow and Ice Parts	$10,000.00	**$30,122.49**	-$20,122.49
	549000 Meal Tickets	$4,000.00	**$3,220.00**	$780.00
	553300 PW Supplies Sand and Salt	$60,750.00	**$187,000.34**	-$126,250.34
	553301 PW Supplies Liquid	$3,500.00	**$2,205.00**	$1,295.00
			Salaries	-$27,050.13
			Expenses	-$161,390.00
		Original Budget		
		$250,000.00	**$438,440.13**	-$188,440.13

Event Date	Type	Inches	*Event No.*
12/5/2024	Sand/Salt	0.7	**1**
12/21/2024	Plow	2.6	**2**
1/12/2025	Sand/Salt	1.3	**3**
1/20/2025	Plow	4.8	**4**
2/2/2025	Sand/Salt	2.0	**5**
2/6/2025	Plow	0.7	**6**
2/9/2025	Plow	3.3	**7**
2/12/2025	Sand/Salt	0.4	**8**
2/15/2025	Plow	4.5	**9**

20.30	
47.30	Average
$ 21,598.04	**per inch**

Measure #: 2025-080

TOWN COUNCIL MEASURE SUBMITTAL

Date: 04/28/2025	**Submitted By:** Town Manager	**Telephone #:** 508-699-0100

MEASURE DESCRIPTION:

Authorization to Transfer Funds in the amount of $60,000 to the K.P. Law Legal Services Account 011519-530003 from Town's Reserve Fund 011329-578000.

Signed: Michael Borg

Digitally signed by Michael Borg
DN: C=US, OU=Town Manager, CN=Michael Borg, E=mborg@nattleboro.com
Reason: I am the author of this document
Location:
Date: 2025.04.24 15:50:59-04'00'
Foxit PDF Editor Version: 12.0.0

PURPOSE AND JUSTIFICATION:

The purpose of this measure is to authorize the transfer of $60,000 from the Town's Reserve Fund to the Legal Services line item to address unanticipated legal expenses incurred over the past several months.

The Town has been involved in a series of complex and time-sensitive legal matters that have resulted in significantly increased legal expenditures beyond what was forecasted in the FY25 operating budget. These matters include a combination of litigation, land use issues, regulatory challenges, and contractual disputes that required immediate and sustained legal representation.

The following cases and matters have contributed to the increased legal service costs:

Bankert/Vikon Properties
451 Elm Street
40R Development on Kelley Boulevard
40B Development on Draper Avenue
Marijuana-related matters: Holland Brands & Green Leaf Health
Town vs. Brady
Ledgehill vs. Conservation Commission
Webster Mills site-related matters
Town vs. Cunningham
Town vs. Mason
Town vs. Hilltop LLC

Given the scope and volume of these legal issues, this transfer is necessary to ensure that the Town remains in compliance with contractual obligations for legal representation and is able to effectively defend its interests in ongoing and future proceedings.

This measure will allow the Town to maintain financial continuity in legal operations without disrupting other departmental budgets, ensuring the Town can continue to respond to legal matters

SPECIAL REQUIREMENTS:

ATTACHMENTS:

REFER TO SUB-COMMITTEE: Finance

Measure #: 2025-080

TOWN COUNCIL MEASURE SUBMITTAL

Date: 04/28/2025	**Submitted By:** Town Manager	**Telephone #:** 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED: