

Justin Paré, President
John Simmons, Vice President
Daniel Donovan
Mark Gould, Jr.
Darius Gregory



Kathleen Prescott
Patrick Reynolds
Andrew Shanahan
Andrea Slobogan

Town of North Attleborough

TOWN COUNCIL

43 South Washington Street, North Attleborough, MA 02760

Phone: (508) 699-0100

PUBLIC MEETING and PUBLIC HEARING

JUNE 7, 2023 at 7:00 PM

Town Hall - Lower-Level Conference Room
43 South Washington St. North Attleborough, MA

I. Pledge Of Allegiance

II. Approval Of Minutes

- a. Approval of Town Council Minutes of May 22, 2023

III. Town Councilor Community Announcements

IV. Town Manager Report

V. Resident And Community Comment

VI. Confirmations

VII. PUBLIC HEARING

- a. FY2024 Town Annual Budget

VIII. Sub-Committee Reports

- a. Finance
 - i. Free Cash Strategy Proposal
- b. Economic Growth & Sustainability
- c. By-Law

- i. SECOND READING, DISCUSSION and VOTE:

- 1. Measure 2023-010- Procedure for Naming and Memorializing Bridges, Streets, and other Public Areas in Town

Documents:

[*MEASURE 2023-010-PROCEDURE FOR NAMING AND
MEMORIALIZING BRIDGES, STREETS, AND PUBLIC
AREAS.COMPLETE.SIGNED_5.18.2023.PDF*](#)

- d. Rules
- e. School Committee Representative
- f. Communication, Public Participation, & Engagement
- g. Local Emergency Planning

IX. Old Business

- a. None at this time.

X. New Business

- a. Measure 2023-082- Approval of Transfer of FY23 Supplemental Free Cash in the amount of \$250,000.00 to support Mason Field Pickleball Courts/Skating Rink

Documents:

[*MEASURE 2023-082-TRANSFER OF FY23 FREE CASH 250,000 FOR
PICKLEBALL COURT.SIGNED.PDF*](#)

- b. Measure 2023-083- Approval of Transfer of FY23 Supplemental Free Cash in the amount of \$200,000.00 to support Safety and Security

Documents:

[*MEASURE 2023-083-APPROVAL OF TRANSFER OF FY23 SUPPLEMENTAL
FREE CASH 200,000 TO SUPPORT SAFETY AND SECURITY.SIGNED.PDF*](#)

- c. Measure 2023-084- Approval of Transfer of FY23 Supplemental Free Cash in the amount of \$479,838.00 for CIP Stabilization

Documents:

[*MEASURE 2023-084-APPROVAL OF TRANSFER OF FY23 FREE CASH
479,838 FOR CIP STABILIZATION.SIGNED.PDF*](#)

XI. Adjournment

Hardcopies of all “Voted Measures” can be obtained in the Town Clerk’s Office at the North Attleborough Town Hall between the hours of Monday through Wednesday 8:00AM-4:00PM, Thursday 8:00AM-6:00PM, and Friday 8:00AM -12:00PM upon request.

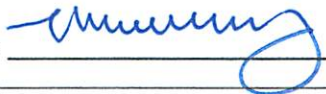
TOWN COUNCIL MEASURE SUBMITTAL

Date:	8/22/2022	Submitted by:	Town Manager Town Manager	Telephone #	508-699-0100
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MEASURE DESCRIPTION:

Procedure for Naming and Memorializing Bridges Streets, & other Public Areas in the Town of North Attleborough.

Signed: _____

 22 AUG 22**PURPOSE AND JUSTIFICATION:**

The purpose of this measure is to consider creating a bylaw that would establish the process and procedures by which a street, bridge, or other public area can be memorialized or dedicated by the Town through the Town Council. The intent of this bylaw is not to replace the process or procedure that exists in the Planning Board for subdivision street naming.

This bylaw would include the following:

1. Process by which an individual or entity can submit to the Town a street, bridge, or other public place a recommendation for memorialization or dedication.
2. Identification and notification of abutters must be identified for any road, street, way, or bridge.
3. The submitted recommendation would include a first choice name and a second choice name.
4. Recommended names and name changes must be submitted to Fire Department for written approval of the names chosen and their sign-off on the form.
5. Requesting party must contact all abutters to get their concurrence. Acceptance by a two-thirds majority of the abutters, as identified by the Assessor's Office, would be needed to proceed with the name change.
6. Determination of the appropriate fee involved with this request. Included in any dedication or name change is the cost of signage and installation related to such signage.

SPECIAL REQUIREMENTS:**ATTACHMENTS:****REFER TO SUB-COMMITTEE:**

By-Law Sub-Committee

Bylaw: NAMING OF TOWN ASSETS

Section 1. Authority

The naming or renaming of all town assets except as otherwise referred to in this bylaw shall be done by majority vote of the Town Council in accordance with the provisions of this bylaw and the Charter of the Town of North Attleborough.

Section 2. Advisory Committee

Upon receipt of an application for memorialization, the Town Council President shall create an ad hoc advisory committee [Charter Article II sec.2-9]. The purpose of the Advisory Committee is to make recommendations to the Town Council for the naming of public assets. This may include memorializing and officially recognizing those persons or groups whose exemplary accomplishments have reflected credit and honor upon the Town of North Attleborough, in accordance with certain criteria established and set forth in writing by this bylaw.

The Advisory Committee shall consist of the chairs of the following boards/commissions or their designees:

- Board of Public Works
- Parks and Recreation Commission
- Conservation Commission

Section 3. Rules

- a. No Town assets shall be named or renamed except in accordance with this bylaw, with the following exceptions:
 - a. School property is solely under the jurisdiction of the School Committee [MGL Ch.43 sec.33].
 - b. Richards Memorial Library is solely under the jurisdiction of the Library Board of Trustees [MGL Ch.78 sec.11].
- b. Assets that are major physical assets of the Town, such as buildings, recreational facilities, parks, water bodies, and conservation land shall be named only after the town entity with jurisdiction over the asset shall approve a name; and Town Council, by majority vote, ratifies the naming.
- c. All other Town assets that are portions of a larger whole, such as: interior spaces of buildings; features within parks, conservation land, and recreational areas; driveways or parking lots; or furniture or other small fixtures of any description shall be named after the town entity with jurisdiction over the asset concurs in such naming by majority vote.

Section 4. PROCESS

- a. Any town board, commission, or resident may propose that a Town asset be named or re-named. Said proposal shall be submitted to the Town Manager's Office in writing.
 - a. Proposals should include substantial documentation to support the rationale for selecting the name, and to the extent possible should reflect a broad level of

community backing, including from any boards or committees that have any connection to the asset that is proposed to be named/renamed.

- b. Upon receipt, the Town Manager's Office shall forward the proposal to the Town Council President.
- c. Upon receipt of the proposal, the Town Council President shall appoint the members of the Advisory Committee.
- d. The Advisory Committee shall refer requests to the town entity with jurisdiction over the asset to confirm their support before the proposal is reviewed by the Advisory Committee. The Advisory Committee will take no further action without the support of the town entity with jurisdiction over the asset.
- e. To ensure that the Advisory Committee is fully aware of the public's interest in a naming or renaming proposal for Major assets, a public hearing shall be held by the Advisory Committee before deliberations and a vote on a proposed recommendation can occur. Public notice of such a hearing shall be posted at least fourteen (14) days prior to the hearing. Other assets do not require a public hearing and can be deliberated at a regular meeting of the Advisory Committee. Regular meeting agendas must be posted in accordance with the Open Meeting Law.
- f. Prior to the public hearing or meeting, as applicable, the Advisory Committee shall solicit input from relevant town boards and commissions, surrounding property owners, residents, affected parties, groups or individuals that the Advisory Committee believes may contribute meaningful input. The Town entity having care, custody, management, and control of the town asset, and the Veterans Agent when applicable, shall be invited to attend the hearing and to participate in the deliberations of the Advisory Committee on an ex officio basis but shall not participate in the vote of the Advisory Committee.
- g. Within thirty (30) days of the closing of the public hearing or conclusion of the regular meeting, the Advisory Committee shall make its recommendation to the Town Council President.
 - a. Recommendations for a major asset (as defined in Sec.3(b) of this bylaw) will be submitted to the Town Council for final confirmation by majority vote.
 - b. Recommendations for all other assets shall be referred to the town entity with jurisdiction over the asset for final concurrence.

Section 5. CRITERIA

In deciding the appropriateness of any naming or renaming proposal, the Advisory Committee shall consider the following criteria, and any other criteria similar to the criteria listed below:

- a) The significant public value of the public asset
- b) The public interest to be served
- c) Any historic events, people or places associated with the public asset
- d) Any outstanding individual associated with the public asset
- e) Any major gift associated with the public asset and whether such gift included a condition as to the naming of the asset
- f) Whether a naming agreement or other documentation is appropriate or necessary
- g) With respect to a re-naming proposal, whether any agreement or documentation regarding the

current name exists

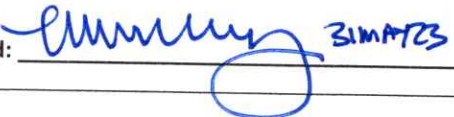
- h) The appropriateness of a new name, taking into consideration historical significance of the public asset or its current name
- i) Any costs associated with the naming or renaming
- j) Any other assets named, or currently being considered for naming, by the Committee
- k) Compliance with state laws, town bylaws, regulations or policies

TOWN COUNCIL MEASURE SUBMITTAL

Date: 06/07/2023	Submitted by: Town Manager	Telephone # 508-699-0100
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MEASURE DESCRIPTION:

Approval of Transfer of FY23 Supplemental Free Cash in the amount of \$250,000.00 to construct Pickleball Courts

Signed:  Jimmy Zimatis

PURPOSE AND JUSTIFICATION:

Page 1 of 3

Purpose:

The purpose of funding pickleball courts is to provide a dedicated recreational space that promotes physical activity, social interaction, and community engagement. By investing in pickleball courts, we aim to create opportunities for individuals of all ages and skill levels to participate in a popular and inclusive sport, enhancing the overall well-being and quality of life within our community.

Justification:

1. Addressing the Growing Demand: Pickleball is one of the fastest-growing sports in the United States, with a broad appeal across different age groups and skill levels. By funding pickleball courts, we respond to the increasing demand within our community for accessible and well-maintained facilities that cater to this growing interest. Providing adequate infrastructure for pickleball enthusiasts demonstrates our commitment to meeting the recreational needs of our residents.
2. Promoting Physical Fitness and Health: Pickleball is a low-impact sport that offers numerous physical health benefits. By investing in pickleball courts, we encourage active lifestyles and provide opportunities for residents to engage in regular exercise. Regular participation in pickleball can improve cardiovascular health, increase flexibility and balance, and promote overall well-being. These benefits contribute to a healthier community and reduce the risk of sedentary lifestyles and associated health issues.

SPECIAL REQUIREMENTS:
ATTACHMENTS:
REFER TO SUB-COMMITTEE:

Finance

TOWN COUNCIL MEASURE SUBMITTAL

Date: 06/07/2023	Submitted by: Town Manager	Telephone # 508-699-0100
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MEASURE DESCRIPTION:

Approval of Transfer of FY23 Supplemental Free Cash in the amount of \$250,000.00 to construct Pickleball Courts

Signed: _____

PURPOSE AND JUSTIFICATION:

Page 2 of 3

3. **Fostering Social Interaction and Community Cohesion:** Pickleball is a social sport that encourages friendly competition, teamwork, and camaraderie. By funding pickleball courts, we create a gathering place where individuals can come together, build connections, and foster a sense of community. The sport's inclusive nature allows people of different ages, backgrounds, and abilities to participate, promoting diversity and inclusivity within our community.
4. **Enhancing Quality of Life and Recreation Options:** Accessible and well-maintained pickleball courts contribute to the overall quality of life within our community. By providing residents with a dedicated space for pickleball, we expand the range of recreational opportunities available to them. This investment enriches the leisure options and encourages active engagement, ultimately enhancing the overall satisfaction and happiness of our community members.
5. **Economic and Tourism Benefits:** Establishing pickleball courts can attract enthusiasts from neighboring communities, generating economic benefits for local businesses, restaurants, and hotels. Tournaments and events held at the courts can draw participants and visitors, boosting tourism and stimulating the local economy. By investing in pickleball infrastructure, we support both community recreation and potential economic growth.

SPECIAL REQUIREMENTS:

ATTACHMENTS:

REFER TO SUB-COMMITTEE:

Finance

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Date:	06/07/2023	Submitted by:	Town Manager	Telephone #	508-699-0100
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Approval of Transfer of FY23 Supplemental Free Cash in the amount of \$250,000.00 to construct Pickleball Courts

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PURPOSE AND JUSTIFICATION:

Page 3 of 3

6. Multi-purpose Utility: Pickleball courts can be designed to accommodate other sports such as basketball and ice skating, allowing for flexible usage and maximizing the utility of the facility. This versatility ensures that the investment in pickleball courts benefits a broader range of individuals within the community, further justifying the funding.

In conclusion, funding pickleball courts serves the purpose of addressing the growing demand for a popular and inclusive sport, promoting physical fitness and health, fostering social interaction, enhancing the quality of life, generating economic benefits, and offering multi-purpose utility. These investments contribute to a vibrant and active community while providing residents with valuable recreational opportunities.

SPECIAL REQUIREMENTS:**ATTACHMENTS:****REFER TO SUB-COMMITTEE:**

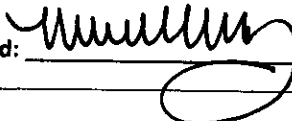
Finance

TOWN COUNCIL MEASURE SUBMITTAL

Date: 06/07/2023	Submitted by: Town Manager	Telephone #: 508-699-0100
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MEASURE DESCRIPTION:

Approval of Transfer of FY23 Supplemental Free Cash in the amount of \$200,000.00 to support Safety & Security

Signed:  31 MAY 23

PURPOSE AND JUSTIFICATION:

Page 1 of 2

Purpose: The purpose of funding safety and security measures is to ensure the well-being and protection of both the community members and the staff who utilize Town Hall. By implementing robust safety and security measures, we aim to create a secure environment that fosters trust, encourages public participation, and promotes efficient operations within the Town Hall.

Justification:

1. **Protecting Public Safety:** Town Hall serves as a hub for various community activities, including town meetings, public hearings, and events. By investing in safety and security measures, we prioritize the protection of the public attending these gatherings. Enhanced safety measures, such as security personnel, surveillance cameras, and access control systems, will help deter potential threats, identify and respond to emergencies promptly, and prevent incidents that may endanger individuals' safety.
2. **Safeguarding Public Officials and Staff:** Town Hall houses elected officials, employees, and staff who play crucial roles in serving the community. Ensuring their safety is essential to maintaining a functional and efficient government. Implementing safety and security measures creates a safe working environment that enables officials and staff to focus on their duties without concerns for their personal safety.

SPECIAL REQUIREMENTS:
ATTACHMENTS:
REFER TO SUB-COMMITTEE:

Finance

TOWN COUNCIL MEASURE SUBMITTAL

Date: 06/07/2023	Submitted by: Town Manager	Telephone # 508-699-0100
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MEASURE DESCRIPTION:

Approval of Transfer of FY23 Supplemental Free Cash in the amount of \$200,000.00 to support Safety & Security

Signed: _____

PURPOSE AND JUSTIFICATION:

Page 2 of 2

3. Mitigating Potential Risks: Every public space faces potential risks. Investing in safety and security measures will help mitigate these risks and safeguard the valuable assets, documents, and equipment within Town Hall. By protecting these assets, we can avoid significant financial losses, prevent disruptions in public services, and maintain the integrity of the Town Hall as a vital community institution.

4. Promoting Public Trust and Confidence: A safe and secure Town Hall sends a strong message to the community, demonstrating the government's commitment to public safety and well-being. By proactively addressing security concerns, we build trust and confidence among residents, encouraging increased public engagement, participation in town meetings, and collaboration with local authorities. This, in turn, leads to a more inclusive, transparent, and responsive local governance system.

In conclusion, funding safety and security measures in Town Hall serves the purpose of protecting public safety, safeguarding public officials and staff, mitigating risks, and promoting public trust. These investments are essential for creating a secure environment that fosters community engagement, efficient operations, and the overall well-being of everyone utilizing the Town Hall.

SPECIAL REQUIREMENTS:

ATTACHMENTS:

REFER TO SUB-COMMITTEE:

Finance

TOWN COUNCIL MEASURE SUBMITTAL

Date: 06/07/2023	Submitted by: Town Manager	Telephone #: 508-699-0100
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MEASURE DESCRIPTION:

Approval of Transfer of FY23 Supplemental Free Cash in the amount of \$479,838.00 to the Capital Improvement Stabilization Fund

Signed: _____

 31 MAY 23

PURPOSE AND JUSTIFICATION:

Page 1 of 3

Purpose:

The purpose of transferring \$479,838 into the capital improvement stabilization account is to ensure the availability of a dedicated funding source for future Town projects aimed at improving infrastructure, public facilities, and community services. By allocating these funds into the account, we secure the necessary financial resources to support critical capital improvement initiatives, enhance the overall quality of life for residents, and promote sustainable growth and development within the Town.

Justification:

1. **Planning for Long-Term Infrastructure Needs:** The transfer of funds into the capital improvement stabilization account enables the Town to plan for and address long-term infrastructure needs. Infrastructure, including critical equipment and public buildings, requires regular maintenance, repair, and sometimes major upgrades. By accumulating funds in the stabilization account, we establish a financial reserve specifically designated for infrastructure projects, ensuring that the Town can effectively manage and prioritize these critical needs in a proactive and strategic manner.
2. **Ensuring Financial Stability:** Transferring funds into the capital improvement stabilization account demonstrates responsible financial management and provides stability for the Town's budget. By setting aside resources for future projects, we minimize the reliance on borrowing or unexpected budgetary strains, ensuring the availability of funds to support necessary capital improvements.

SPECIAL REQUIREMENTS:

ATTACHMENTS:

REFER TO SUB-COMMITTEE:

Finance

TOWN COUNCIL MEASURE SUBMITTAL

Date: 06/07/2023	Submitted by: Town Manager	Telephone #: 508-699-0100
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MEASURE DESCRIPTION:

Approval of Transfer of FY23 Supplemental Free Cash in the amount of \$479,838.00 to the Capital Improvement Stabilization Fund

Signed: _____

PURPOSE AND JUSTIFICATION:

Page 2 of 3

This approach reduces the burden on taxpayers and fosters confidence in the Town's financial management practices.

3. **Leveraging Opportunities for Grant Funding:** Many capital improvement projects are eligible for state, federal, or private grants that can provide additional financial support. By establishing a capital improvement stabilization account, the Town can leverage these opportunities more effectively. Having funds readily available allows the Town to meet matching fund requirements, increasing the chances of securing grants and maximizing the resources available for capital projects. This strategic approach enhances the Town's ability to undertake more substantial projects and make a greater impact on community development.

4. **Enhancing Quality of Life and Public Services:** The capital improvement stabilization account serves as an investment in the Town's future, enabling the implementation of projects that enhance the quality of life for residents and improve public services. Funds from the account can be allocated towards the construction or renovation of a number of projects and amenities that promote community engagement, social well-being, and cultural enrichment. These improvements contribute to a more vibrant, inclusive, and attractive Town, benefiting residents and attracting businesses and new investments.

5. **Supporting Economic Development:** Well-maintained infrastructure and public facilities play a crucial role in attracting businesses, stimulating economic growth, and enhancing property values

SPECIAL REQUIREMENTS:

ATTACHMENTS:

REFER TO SUB-COMMITTEE:

Finance

TOWN COUNCIL MEASURE SUBMITTAL

Date: 06/07/2023	Submitted by: Town Manager	Telephone #: 508-699-0100
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MEASURE DESCRIPTION:

Approval of Transfer of FY23 Supplemental Free Cash in the amount of \$479,838.00 to the Capital Improvement Stabilization Fund

Signed: _____

PURPOSE AND JUSTIFICATION:

Page 3 of 3

within the Town. By investing in capital improvement projects, we create an environment that encourages private sector investments, job creation, and economic development. These projects can include revitalizing our downtown area, improving transportation systems, and upgrading utility infrastructure, among others, fostering a thriving and sustainable local economy.

6. Resiliency and Future Preparedness: Setting aside funds in the capital improvement stabilization account also allows the Town to prepare for unforeseen emergencies, natural disasters, or unexpected events that may require immediate infrastructure repairs or upgrades. Having readily available resources ensures the Town's ability to respond effectively and swiftly, minimizing disruptions and facilitating a faster recovery.

In conclusion, transferring \$479,838 into the capital improvement stabilization account serves the purpose of planning for long-term infrastructure needs, ensuring financial stability, leveraging grant opportunities, enhancing the quality of life and public services, supporting economic development, and fostering resiliency and future preparedness. This allocation of funds demonstrates a forward-thinking approach to community development, positioning the Town for sustainable growth and improving the overall well-being of its residents.

SPECIAL REQUIREMENTS:

ATTACHMENTS:

REFER TO SUB-COMMITTEE:

Finance