

Justin Paré, President  
John Simmons, Vice President  
John Costello  
Daniel Donovan  
Mark Gould, Jr.



Darius Gregory  
Andrew Shanahan  
Andrea Slobogan  
Patricia St. Pierre

Town of North Attleborough  
**TOWN COUNCIL**  
43 South Washington Street, North Attleborough, MA 02760  
Phone: (508) 699-0100

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2/21/2024 - Minutes

**I. Pledge Of Allegiance**

Vice-President Simmons called the meeting to order at 7:05 P.M. and lead the Committee and the audience in the pledge of allegiance.

**Members Present:**

John Simmons  
Dan Donovan  
John Costello  
Pat St. Pierre  
Chris Shamp  
Craig Cameron

**Members Absent:**

Kathleen Prescott

**Staff Present:**

Town Manager Michael Borg  
Assistant Town Manager Antonio Morabito  
Clerk of the Council Kerrin Billinghoff  
Town Accountant Linda Catanzariti  
Treasurer/Collector Chris Sweet  
North TV Director Peter Gay

**Residents Present:**

None at this time

**Documents Reviewed:**

- Finance Sub-Committee Meeting Minutes of the January 29, 2024, Meeting
- Measure 2024-058- Appropriation request for the utilization of FY24 Retained Earnings from Verizon PEG Access Account to purchase New Server Equipment for North T.V. in the amount of \$16,259.70.
- Measure 2024-057- Authorization to transfer \$3 million dollars of FY24 Free Cash to the Capital Improvement Stabilization Fund

**II. Approval Of Minutes**

- a. Approval of Finance Sub-Committee Minutes of January 29, 2024

Approval of Finance Sub-Committee Minutes of January 29, 2024

Councilor Donovan made a motion to approve the Finance Sub-Committee Meeting Minutes of January 29, 2023.

Councilor Costello seconded the motion.

**Motion carried 5-0-1.**

**III. Resident And Community Comment**

None at this time

**IV. Old Business**

None at this time

**V. New Business**

- a. Measure 2024-058- Appropriation request for the utilization of FY24 Retained Earnings from Verizon PEG Access Account to purchase New Server Equipment for North T.V. in the amount of \$16,259.70.

Measure 2024-058- Appropriation request for the utilization of FY24 Retained Earnings from Verizon PEG Access Account to purchase New Server Equipment for North T.V. in the amount of \$16,259.70.

The Cablecast unit that provides the complete operation of North TV's video storage, playback, program replay and video on demand services has reached a point where the available storage has fallen to a point that is below 17%.

The North TV staff have been receiving warnings since the capacity fell under 20% warning that the lack of storage can lead to problems with operation. This has happened on at least one occasion when the meeting of one board appeared in the file of another board.

North TV received a quote that will increase the storage by 30TB (the existing unit, purchased almost six years ago, had only 27TB).

North TV will also upgrade the video on demand and automation servers providing a more secure and uniform operation.

Therefore, an appropriation request for the utilization of FY24 Retained Earnings from Verizon PEG Access Account to purchase new server equipment for North T.V. in the amount of \$16,259.70 is being requested for your consideration.

Town Manager Borg reviewed this measure with the Sub-Committee.

North T.V. Director Peter Gay was in attendance to explain his ask, and answer any of the questions that the Sub-Committee may have had.

Items discussed:

1. Currently running at 20% capacity
2. Service doesn't work as normal as it was before it reached this capacity
  
1. When you start to run out of space, you run into unanticipated problems
2. This is money from Cable subscribers/part of the franchise Fees
3. Anticipating running into more problems down the road, as space becomes more limited
4. Asking for this only now/We were waiting until we were almost at full capacity
5. This is not tax-payers money
6. If this passes tonight at this Sub-Committee, and then at the Town Council on 2/26/2024, hoping we can order the equipment, and delivery should be in the next 2-3 weeks
7. Cloud based storage is much too expensive. Estimated to cost \$30,000.00 per year. Cost prohibitive.

Councilor Donovan made a motion to refer Measure 2024-058- Appropriation request for the utilization of FY24 Retained Earnings from Verizon PEG Access Account to purchase

New Server Equipment for North T.V. in the amount of \$16,259.70 back to the Full Town Council with a positive recommendation.

Councilor Costello seconded the motion.

**Motion carried 6-0.**

- b. Measure 2024-057-Authorization to transfer \$3 million dollars of FY24 Free Cash to the Capital Improvement Stabilization Fund

Measure 2024-057-Authorization to transfer \$3 million dollars of FY24 Free Cash to the Capital Improvement Stabilization Fund

The Capital Improvement Stabilization Fund is a critical strategic tool enabling the Town to address financial and community goals. Transferring \$3 million from available Free Cash to the Capital Improvement Stabilization Fund is a strategic and forward-thinking decision that ensures the community is investing in its future. This action addresses future infrastructure needs and lays the groundwork for sustainable growth, improved public safety, and enhanced quality of life for all residents. Most importantly, transferring these funds demonstrates fiscal responsibility, strategic planning, and a commitment to the well-being and prosperity of North Attleborough.

The current FY24 Free Cash balance is: \$5,272,248.18.

Therefore, I respectfully request that the Town Council authorize to transfer \$3 million dollars of FY24 Free Cash to the Capital Improvement Stabilization Fund.

Town Manager Borg reviewed this request with the Sub-Committee. He also reviewed the balances that remain in FY24 Free Cash. Mr. Borg explained that we are running on track with the FY24 Budget to date. We are right in line and where we need to be. The only thing that has been a little over budget is the Town Attorney.

Vice-President Simmons explained that this request had already been discussed and approved as part of the FY24 Free Cash Strategy.

Councilor Donovan made a motion to refer back to the Full Town Council with a positive recommendation Measure 2024-057-Authorization to transfer \$3 million dollars of FY24 Free Cash to the Capital Improvement Stabilization Fund.

Councilor St. Pierre seconded the motion.

**Motion carried 6-0.**

## **VI. Adjournment**

Councilor Donovan made a motion to adjourn.

Councilor St. Pierre seconded the motion.

**Motion carried 6-0.**

**Meeting adjourned at 6:47 PM.**