

Justin Paré, President  
John Simmons, Vice President  
John Costello  
Daniel Donovan  
Mark Gould, Jr.



Darius Gregory  
Andrew Shanahan  
Andrea Slobogan  
Patricia St. Pierre

Town of North Attleborough

**TOWN COUNCIL**

43 South Washington Street, North Attleborough, MA 02760

Phone: (508) 699-0100

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5/29/2024 - Minutes

**I. Pledge Of Allegiance**

President Pare' lead the Town Council and the attendees of the meeting in the Pledge of Allegiance at 7:00PM.

Councilors:

Present:

President Pare'

Vice-President Simmons

Councilor COstello

Councilor Donovan

Councilor Gould

Councilor Gregory

Councilor St. Pierre

Absent:

Councilor Shanahan

Councilor Slobogan

Staff Present:

Town Manager Borg

Assistant Town Manager Morabito

Clerk of the Town Council Kerrin Billinghoff

Town Accountant Linda Catanzariti

DPW Director Mark Hollowell

NAPD Captain Jay Roy

Building Commissioner Hong Li

Town Planner Gil Hilario

Invited Guests:

NAPD Officer Jacob Beder

NAPD Officer Meghan Croteau

NAPD Officer Steven Curran

NAPD Officer Zenilson Daveiga

NAPD Officer Timothy Delano

NAPD Officer Daniel Kraeulter

NAPD Officer Ryan Murphy

Residents:

John Donohue member of the Charter Review Committee

Resident Laura Wagner of North Attleboro

Documents Reviewed:

Minutes of May 13, 2024

Measure 2024-117- Confirmation of Reappointments to various Boards/Committees/Commissions

Measure 2024-118- Confirmation of Appointment of Town Attorney K.P. Law for Fiscal Year 2025

Measure 2024-120- Confirmation of Appointment of Special Police Officers

Measure 2024-115- Approval to repurpose funds that had been allocated for a server upgrade (IT) in the amount of \$30,000.00 to purchase Town Council Chambers furnishings including a desk, table, podium, glass whiteboard, and other decor'. AMENDED

Measure 2024-113- Appropriation request for use of FY24 retained earnings from Comcast PEG Access in the amount of \$34,499.28 for North TV Production Van Refurbishment

Stantec Presentation- Church Street Public Parking Lot Design- Power Point

Measure 2024-121- Creation of a Town Audit Sub-Committee

Measure 2024-119- Contract Approval- Appointment of Town Auditor- CLA- (Clifton Larson Allen LLP) for Fiscal Year 2024

Measure 2024-122- Authorization to repurpose CIP Funds in the amount of \$30,000 for the DPW Administrative Capital Improvement Project

Measure 2024-124- NAPD

## **II. Approval Of Minutes**

- a. Approval of Town Council Minutes of May 13, 2024

Vice President Simmons made a motion to approve the Minutes of May 13, 2024.

Councilor Costello seconded the motion.

Motion carried 6-0-1.

## **III. Town Councilor Community Announcements**

There is a fundraiser for Martin School Playground.

June 2, 2024 from 11:00PM-3:00PM is a fundraiser for Girls Softball at Petti Field.

## **IV. Town Manager's Report**

Town Manager Borg shared his Town Manager Report with the Town Council and the Residents.

He reviewed Updates:

Emergency Management Updates

Community Events and Communications

Operational and Economic Development Updates

Financial Matters

Personnel Updates

Captain Jay Roy was in attendance to introduce and congratulate new NAPD Officers that have recently graduated from the academy and have joined the force. He introduced:

NAPD Officer Jacob Beder

NAPD Officer Meghan Croteau

NAPD Officer Steven Curran

NAPD Officer Zenilson Daveiga

NAPD Officer Timothy Delano

NAPD Officer Daniel Kraeulter

NAPD Officer Ryan Murphy

## V. Resident And Community Comment

Resident Laura Wagner was in attendance to address the Council. She wanted to express her support of the Stretch Code and requested that the Council keeps the Building Stretch Code in place.

Resident John Donohue spoke about the Charter and requested that all of the Town Councilors read the report from the first year. This Charter took many years to create, and it should not just be changed for the sake of change.

## VI. Confirmations

- a. Measure 2024-117-Confirmation of Reappointments to various Boards, Committees, & Commissions

Measure 2024-117-Confirmation of Reappointments to various Boards,

Committees, & Commissions

Reappointments:

### Board/Commission/Committee

### Term to Expire:

#### Charter Review Committee

Melinda Bernado Cuerda

6/30/2027

#### Commission on Disabilities

Paul Keenan

6/30/2024

Melinda Bernado Cuerda

6/30/2027

**Licensing Board**

Michelle Direnzo 6/30/2027

**Veterans**

Erin Matson 6/30/2025

Gregory Mayor 6/30/2025

Eugene Morris 6/30/2025

Phil Cote 6/30/2025

Frank Speekaert 6/30/2025

**Zoning Board of Appeals**

Steffani Pelton (Alternate) 6/30/2027

**Constables**

Joel Picchi 6/30/2025

Benton Keene 6/30/2025

Neil McGrath 6/30/2025

Vice-President Simmons made a motion to approve Measure 2024-117- Confirmation of Reappointments to various Boards, Committees, and Commissions with respective terms to expire listed above.

Councilor St. Pierre seconded the motion.

**Motion carried 7-0.**

- b. Measure 2024-118-Confirmation of Appointment of Town Attorney KP Law for Fiscal Year 2025

## Measure 2024-118-Confirmation of Appointment of Town Attorney KP Law for Fiscal Year 2025

Pursuant to the Charter, the Town is required to have a Town Attorney to represent the community's best interests. Currently, KP Law is under contract with the Town for the remainder of Fiscal Year 2024. Given KP Law's familiarity with the Charter and their ongoing review of the Town's Bylaws to ensure alignment with the Charter, it is my intention to reappoint KP Law as the Town Attorney.

According to the Charter, the position of Town Attorney is considered a Department Head and must therefore be confirmed by the Town Council.

Vice-President Simmons made a motion to approve Measure 2024-118-Confirmation of Appointment of Town Attorney KP Law for Fiscal Year 2025.

Councilor Costello seconded the motion.

**Motion carried 7-0.**

### c. Measure 2024-120- Confirmation of Appointment of Special Police Officers

Measure 2024-120- Confirmation of Appointment of Special Police Officers

Vice-President Simmons made a motion to approve Measure 2024-120- Confirmation of Appointment of Special Police Officers.

Councilor Donovan seconded the motion.

**Motion carried 7-0.**

## VII. Sub-Committee Reports

### a. Finance

- i. Measure 2024-115- Approval to Repurpose Funds in the amount of \$30,000 to purchase Town Council Chambers furnishings including a desk, table, podium, glass whiteboard, and other décor.**AMENDED**

Measure 2024-115- Approval to repurpose funds that had been allocated for a server upgrade (IT) in the amount of \$30,000 to purchase Town Council Chambers furnishings including a desk, table, podium, glass whiteboard, and other décor.  
**AMENDED**

Vice-President Simmons reported that this Measure 2024-115 was discussed and reviewed at the May 22, 2024 Finance Sub-Committee Meeting and it was voted in favor 5-0.

Vice-President Simmons made a motion to approve Measure 2024-115-  
**Approval to repurpose funds that had been allocated for a server upgrade (IT) in the amount of \$30,000 to purchase Town Council Chambers**

furnishings including a desk, table, podium, glass whiteboard, and other décor.  
AMENDED

Councilor St. Pierre seconded the motion.

**Motion carried 6-1.**

- ii. Measure 2024-113- Appropriation request for use of FY24 retained earnings from Comcast PEG Access in the amount of \$34,499.28 for North TV Production Van refurbishment

Measure 2024-113- Appropriation request for use of FY24 retained earnings from Comcast PEG Access in the amount of \$34,499.28 for North TV Production Van refurbishment.

Vice-President Simmons reported that this measure was discussed and voted on at the May 22, 2024 Finance Sub-Committee Meeting. This will not be paid with Town Funds, but rather funds from the rate payers of comcast. It was voted in favor 5-0.

**North TV Director Peter Gay was in attendance to address the Committee and answer any questions they may have had. Mr. Gay explained that a brand-new van is way too expensive, and by repairing the current van it will extend the life of the van at a very low cost. It will save money in the Capital Fund of about \$65,000 to \$70,000.**

**Vice-President Simmons made a motion to approve Measure 2024-113- Appropriation request for use of FY24 retained earnings from Comcast PEG Access in the amount of \$34,499.28 for North TV Production Van refurbishment.**

Councilor St. Pierre seconded the motion.

**Motion carried 7-0.**

- b. Economic Growth & Sustainability

Nothing to report at this time.

- c. By-Law

Nothing to report at this time.

- d. Rules

Nothing to report at this time.

- e. School Committee Representative

Nothing to report at this time.

- f. Communication, Public Participation & Engagement

Nothing to report at this time.

- g. Local Emergency Planning

Nothing to report at this time.

- h. RFP Town Auditor Ad Hoc Committee

Nothing to report at this time.

## VIII. Old Business

- a. Stretch Code Discussion- Building Commissioner

Stretch Code Discussion- Building Commissioner

Town Manager Borg updated the Town Council on the Stretch Code and reviewed the DOER- Stretch Energy and Municipal Op-In Specialized Building Code Frequently Asked Questions that he had handed out to them.

Building Commissioner Hong Li was also in attendance to answer any questions that Councilors may have had.

There was discussion amongst the Town Council, the Town Manager, and Councilors. Discussions included:

- **Need to be similar to neighboring Communities**
- We don't want to put our community at a disadvantage
- How do we get a feel of the impact the Stretch Code is having on the Town?
- The Town needs to be watched carefully for a year or so to determine the impact.
- Can then determine if we should move forward.
- Supply chain is slower.
- Need feedback from the developers.

## IX. New Business

- a. Stantec Presentation: Church Street Downtown Public Parking Lot Design

Stantec Engineer Anna John was in attendance to present the North Attleboro Church Street Parking Lot Improvements to the Town Council.

The presentation included:

- Estimated Costs for :

1. Paving
2. Landscaping
3. Drainage
4. Signage & Lighting
5. Surveillance
6. Contingencies

- Existing Site Photos
- Proposed Plan
- Surveillance System
- Signage
- Propose Site Features
- Landscaping
- Lighting

DPW Director Mark Hollowell was in attendance and stated that he is in favor of this design. He is in favor of upgrades to this parking lot and it is definitely needed for the residents of the Town. This revamped lot will be a huge gain for the Town.

There was discussion amongst the Engineer, the Town Planner Gil Hilario and

the Councilors.

#### Measure 2024-121 Creation of a Town Auditor Committee

Town Manager Borg requested that Measure be referred to the Bylaw Sub-Committee.

Councilor Gould stated that this item was already discussed at the 5/9/2024 Bylaw Sub-Committee Meeting and that the Council should have the First Reading at this meeting, and that the measure did not need to be referred to the Bylaw Sub-Committee.

Councilor Gould made a motion to have the First Reading of this Bylaw at tonight's meeting.

Councilor Gregory seconded the motion.

**Motion carried 7-0.**

Vice-President Simmons made a motion to waive the First Reading.

Councilor Gould seconded the motion.

**Motion carried 7-0.**

- b. Measure 2024-121 Creation of a Town Audit Sub- Committee

Measure 2024-121 Creation of a Town Auditor Committee

Town Manager Borg requested that Measure be referred to the Bylaw Sub-Committee.

Councilor Gould stated that this item was already discussed at the 5/9/2024 Bylaw Sub-Committee Meeting and that the Council should have the First Reading at this meeting, and that the measure did not need to be referred to the Bylaw Sub-Committee.

Councilor Gould made a motion to have the First Reading of this Bylaw at tonight's meeting.

Councilor Gregory seconded the motion.

**Motion carried 7-0.**

Vice-President Simmons made a motion to waive the First Reading.

Councilor Gould seconded the motion.

**Motion carried 7-0.**

- c. Measure 2024-119-Contract Approval - Appointment of Town Auditor - CLA (CliftonLarsonAllen LLP) for Fiscal Year 2025

Measure 2024-119-Contract Approval - Appointment of Town Auditor - CLA (CliftonLarsonAllen LLP) for Fiscal Year 2025

Town Manager Borg requested that this Measure be referred to the Finance Sub-Committee for further consideration.

Vice-President Simmons made a motion to refer Measure 2024-119- Contract Approval- Appointment of Town Auditor- CLA (CliftonLarsonAllenLLP) for Fiscal Year 2025 to the Finance Sub-Committee for further review and consideration.

Councilor St. Pierre seconded the motion.

**Motion carried 7-0.**

- d. Measure 2024-122- Authorization to repurpose CIP Funds in the amount of \$30,000 for the Department of Public Works Administrative Capital Improvement Project

Measure 2024-122-Repurpose of CIP Funds to DPW Admin. - CIP- Electronic Document Filing Project - From Server Upgrade \$20,254.64 - 30155165- 585118 & from Vehicle Replacement -Conservation \$9,745.36 - 30171362-585100

Town Manager Borg requested this Measure be forwarded to the Finance Sub-Committee.

Vice-President Simmons made a motion to refer Measure 2024-122-Repurpose of CIP Funds to DPW Admin. - CIP- **Electronic Document Filing Project - From Server Upgrade \$20,254.64 - 30155165- 585118 & from Vehicle Replacement - Conservation \$9,745.36 - 30171362-585100** to the Finance Sub-Committee for further review and consideration.

Councilor Donovan seconded the motion.

**Motion carried 7-0.**

