

Justin Paré, President
John Simmons, Vice President
Daniel Donovan
Mark Gould, Jr.
Darius Gregory



Kathleen Prescott
Patrick Reynolds
Andrew Shanahan
Andrea Slobogan

Town of North Attleborough
TOWN COUNCIL
43 South Washington Street, North Attleborough, MA 02760
Phone: (508) 699-0100

6/21/2023 - Minutes

I. Pledge Of Allegiance

President Paré' called the meeting to order at 7:00 P.M. and lead the Council and the audience in the pledge of allegiance.

Members Present:

Justin Paré

John Simmons

Kathleen Prescott

Andrea Slobogan

Darius Gregory

Members Absent:

Andy Shanahan

Patrick Reynolds

Mark Gould

Daniel Donovan

Staff Present:

Town Manager Mike Borg

Assistant Town Manager Antonio Morabito

Clerk of the Council Kerrin Billinghoff

Town Accountant Linda Catanzariti

DPW Director Mark Hollowell

Solid Waste Manager Laura Munson

Tax Collector/Treasurer Chris Sweet

Invited Guests:

Erin Matson to be appointed to the Veterans' Advisory Board

Emmanuel Blimie to be appointed to the Cultural Council

Residents Present:

Dick Keltika Resident

Documents Reviewed:

- Town Council Minutes from the June 12, 2023, Meeting
- Town Council Executive Session Minutes from: 08/22/2022, 09/12/2022, 09/26/2022, 10/24/2022, 01/18/2023, 02/13/2023, 02/27/2023, & 03/13/2023
- Town Manager's Report June 21, 2023
- Measure 2023-090- Confirmation of Reappointments of Constables
- Measure 2023-091- Confirmation of Appointment of Erin Matson to the Veterans Advisory Board
- Measure 2023-092- Confirmation of Reappointments to the Tri-County Reginal Technical Vocational School Committee
- Measure 2023-93- Confirmation of Appointment of Emmanuel Blimie to the Cultural Council
- Measure 2023-094- Confirmation of Reappointments to the Veteran's Advisory Board
- Measure 2023-081- End of Year Transfers (Municipal Relief Transfers)
- Measure 2023-088- Approval of Solid Waste Enterprise 5-year Contract with Waste Management for Collection, Transportation, and Disposal Processing of Solid Waste and Recyclable Materials
- Measure 2023-089- Request to Transfer Funds from Solid Waste Retained Earnings in the Amount of \$425,038.00 for the Purchase of 35 Gallon Residential Trash Carts

II. Approval Of Minutes

- a. Approval of Town Council Minutes of June 12, 2023

Approval of Town Council Minutes of June 12, 2023.

Vice-President Simmons moved to approve the Town Council Meeting Minutes of June 12, 2023.

Councilor Prescott seconded the motion.

Motion carried 7-0

- b. Release of Executive Session Minutes of: 08/22/2022, 09/12/2022, 09/26/2022, 10/24/2022, 01/18/2023, 02/13/2023, 02/27/2023, and 03/13/2023

8/22/2022; 09/12/2022; 09/26/2022; 10/24/2022; 01/18/2023; 02/13/2023; 02/27/2023;

and 03/13/2023

Vice-President Simmons moved to release the Town Council executive Session Meeting Minutes of 8/22/2022; 09/12/2022; 09/26/2022; 10/24/2022; 01/18/2023; 02/13/2023; 02/27/2023; and 03/13/2023.

Councilor Prescott seconded the motion.

Motion carried 7-0

III. Town Councilor Community Announcements

- The Council thanked Kathleen Prescott for her years of service on the Town Council as well as the Finance Sub-Committee.
- Councilor Slobogan stated that Kathleen was an honor to work with and she will be missed dearly.
- President Pare' read both Councilor Prescott's and Councilor Reynold's Citations into the record and thanked them both for all of their hard work and dedication over the years.
- State Representative Adam Scanlon presented Councilor Prescott with a Certificate of Recognition and read it to her. He also read Councilor Reynolds Certificate of Recognition and will send his to him, as he wasn't in attendance.

He thanked them both for their many years of service to the Town.

IV. Town Manager Report

Town Manager Michael Borg gave an overview of the Town Manager Report. Items he reviewed included:

- Emergency Management -Updates
- Communications-Updates
- Operations-Updates
- Budget-Updates
- Personnel-Updates

V. Resident And Community Comment

Resident Dick Keltika was in attendance and addressed the Council with his review, criticism, and comments about the FY24 Budget that was passed at the June 12, 2023 Town Council Meeting.

VI. Confirmations

a. Measure 2023-090-Confirmation of Reappointments of Constables

To confirm reappointments made by the Town Manager of Constables for the Town of North Attleborough. The following Constables will begin their term on July 1, 2023 through June 30, 2024.

Therefore, please confirm the reappointments of Neil McGrath and Joel Picchi with terms to expire on June 30, 2024.

Vice-President Simmons made a motion at approve Measure 2023-090- Confirmation of

Reappointments of Constables Neil McGrath and Joel Picchi with terms to expire on June 30, 2024.

Councilor Prescott seconded the motion.

Motion carried 7-0.

- b. Measure 2023-091 - Confirmation of Appointment of Erin Matson to the Veterans Advisory Board

An interview with Erin Matson of, North Attleborough was completed with the Town Manager to serve on the Veterans Advisory Board. After a favorable interview, he recommended her for appointment to the Board.

Therefore, Town Manager Borg respectfully requested the Town Council confirm the appointment of Erin Matson as a member of the Veterans Advisory Board. Her Term will expire on June 30, 2024.

Vice-President Simmons made a motion at approve Measure 2023-091 - Confirmation of Erin Matson to the Veterans' Advisory Board with her term to expire on June 30, 2024.

Councilor Prescott seconded the motion.

Motion carried 7-0.

- c. Measure 2023-092 - Confirmation of Reappointments to the Tri-County Regional Technical Vocational School Committee

To confirm reappointments of members of the Tri-County Regional Vocational Technical High School Committee. The following members will begin their term on July 1, 2023 through June 30, 2026.

Therefore, please confirm the reappointments of Patrick McMorran and Greg St. Lawrence with terms to expire on June 30, 2026.

Vice-president Simmons made a motion to approve Measure 2023-092 - Confirmation of Reappointments to the Tri-County Regional Technical Vocational School Committee.

Councilor Prescott seconded the motion.

Motion carried 7-0.

- d. Measure 2023-093 - Confirmation of Appointment of Emmanuel Blimie to the Cultural Council

An interview with Emmanuel Blimie of 21 East Street, North Attleborough was completed with the Town Manager to serve as a Member of the Cultural Council. After a favorable interview, Town Manager Borg recommended him for appointment to the Council.

Therefore, he respectfully requested the Town Council confirm the appointment of Emmanuel Blimie as a member of the Cultural Council. His Term will expire on June 30, 2026.

Vice-President Simmons made a motion to approve the Measure 2023-093 - Confirmation of Appointment of Emmanuel Blimie to the Cultural Council.

Councilor Prescott seconded the motion.

Motion carried 7-0.

- e. Measure 2023-094- Confirmation of Reappointments to the Veteran's Advisory Board

To confirm reappointments to the Veterans Advisory Board for the Town of North Attleborough, made by the Town Manager. The following members will begin their term on July 1, 2023 through June 30, 2024:

Gregory Mayer, Gene Morris, Phil Cote, and Frank Seeckheart.

Vice-President Simmons made a motion to approve Measure 2023-094 - Confirmation of Reappointments of Gregory Mayer, Gene Morris, Phil Cote, and Frank Seeckheart to the Veterans' Advisory Board with their terms to expire on June 30, 2024.

Councilor Prescott seconded the motion.

Motion carried 7-0.

VII. Sub-Committee Reports

- a. Finance

- i. Measure 2023-081- End of Year Transfers (Municipal Relief Transfers)

Measure 2023-081- End of Year Transfers (Municipal Relief Transfers)

Purpose: The purpose of end-of-year budget transfers without additional appropriation is to ensure efficient financial management and effective utilization of available funds within the Town's operating budget. By making these transfers, we aim to reallocate resources from underspent areas to critical areas of need, maximize the utilization of existing budgetary allocations, and maintain a balanced and responsible fiscal approach.

Justification:

Maximizing Resource Utilization: End-of-year budget transfers allow for the optimization of available resources within the organization. Throughout the fiscal year, it is common for some budget categories to remain underutilized or underspent due to unforeseen circumstances, changes in priorities, or project delays. By transferring funds from these areas to departments or projects with higher demands or immediate needs, we can maximize resource utilization and ensure that the allocated funds are effectively utilized to achieve organizational objectives.

2. Responsiveness to Changing Priorities: Over the course of a fiscal year, priorities may shift due to emerging needs or evolving circumstances. End-of-year budget transfers provide the flexibility to reallocate funds to areas that require additional resources to address these changing priorities effectively. By making such transfers, we ensure that the organization remains responsive to emerging challenges and can allocate resources where they are most needed.

3. **Avoiding Budgetary Surpluses:** Carrying significant unspent balances into the next fiscal year surpluses. By making end-of-year budget transfers, we actively avoid accumulating surpluses, demonstrating responsible financial management, budgeting to requirement, and a commitment to utilizing funds efficiently and effectively.

4. **Strategic Investment and Risk Mitigation:** End-of-year budget transfers offer an opportunity to strategically invest in projects or initiatives that are deemed critical for the Town's long-term success but may have initially faced budgetary constraints. By reallocating funds to these high-priority areas, we can mitigate risks, seize opportunities, and ensure that essential projects receive the necessary financial support for successful implementation.

5. **Maintaining Fiscal Responsibility:** Conducting end-of-year budget transfers without additional appropriation enables the organization to maintain fiscal responsibility. It ensures that any reallocations are made within the existing budgetary framework, without requiring additional funding from external sources. This approach promotes efficiency, accountability, and prudent financial management, aligning with best practices and demonstrating the Town's commitment to responsible stewardship of public funds.

6. **Achieving Performance Targets:** End-of-year budget transfers provide a mechanism for addressing budgetary shortfalls in departments or projects that are at risk of falling short of their performance targets. By reallocating funds from underutilized areas, we can bridge the financial gaps, enabling these departments or projects to meet their goals and deliver the expected outcomes. This promotes accountability, supports effective project management, and ensures that the Town's overall performance remains on track.

In conclusion, end-of-year budget transfers without additional appropriation serve the purpose of maximizing resource utilization, responsiveness to changing priorities, avoiding budgetary surpluses, strategic investment, maintaining fiscal responsibility, and achieving performance targets. By reallocating funds within the existing budget, we optimize resource allocation, respond to emerging needs, and ensure responsible financial management, ultimately supporting the organization's overall effectiveness and success.

Details of each transfer are attached to this measure as Appendix - A Transfer Details.

Therefore, in accordance with MGL Chapter 44 § 33B, Town Manager Borg respectfully requested that the Town Council vote to approve the transfer of \$ 244,502.81 from various department budgets and line items.

This Measure was discussed at the June 20, 2023 Finance Sub-Committee. Vice-

President Simmons reported that this measure was voted 4-0 with a favorable recommendation back to the Full Town Council.

Vice-President Simmons made a motion to approve Measure 2023-081 - End of Year Transfers (Municipal Relief Transfers).

Councilor Prescott seconded the motion.

Motion carried 7-0.

- ii. Measure 2023-088- Approval of Solid Waste Enterprise 5-year Contract with Waste Management for Collection, Transportation, and Disposal Processing of Solid Waste and Recyclable Materials

The Solid Waste Enterprise solicited proposals for Curbside Trash and Recycling Collection and Disposal and appurtenant services with the option to transition from a true "Pay-as-You-Throw" program to a modified Trash Cart with "Pay-as-You-Throw" for any overage. Waste Management submitted the most advantageous proposal with a **5-Year Contract Option, which requires Town Council approval.** The Board of Public Works has voted to approve rates to support a program of 35-gallon Trash Carts.

Therefore, Town Manager Borg requested that the Town Council vote to approve the Town Manager to enter into a 5-Year Contract with Waste Management for or Collection, Transportation, and Disposal/Processing of Solid Waste and Recyclable Materials to be funded through the annual Solid Waste Enterprise rates.

Town Manager Borg requested that this measure be referred to the Finance Sub-Committee for further review.

Vice-President Simmons reported that this measure was discussed at length at the Finance Sub-Committee Meeting on June 20, 2023 and was voted 4-0 to report back to the Full Town Council with a favorable recommendation.

Vice-President Simmons made a motion to approve Measure 2023-088- Approval of Solid Waste Enterprise 5-year Contract with Waste Management for Collection, Transportation, and Disposal Processing of Solid Waste and Recyclable Materials.

Councilor Prescott seconded the motion.

Motion carried 7-0.

- iii. Measure 2023-089- Request to Transfer Funds from Solid Waste Retained Earnings in the Amount of \$425,038.00 for the Purchase of Residential Trash Carts

The Town will be entering into a Contract with Waste Management to collect residential trash in 35-gallon carts. The Solid Waste Division found that it is in the rate-payer's best interest for the Town to purchase the Carts directly using retained earnings. The Department of Environmental Protection will reimburse \$30 per cart (over \$260,000) as part of their waste reduction programs.

Therefore, the Town Manager respectfully requested the Town Council vote to approve expenditure of \$425,038.00 from the Solid Waste Enterprise Fund for the

following Capital Purchases:

35 Gal- Eco Trash Carts (9,100)	\$345,618.00
Assembly and Delivery (9,100)	\$ 52,325.00
Spare Lids (100)	\$ 850.00
Spare Axles and Wheels (Allowance) \$	1,000.00
Incoming Freight	\$ 25,245.00
	Total: \$425,038.00

Town Manager Borg requested this measure be referred to the Finance Sub-Committee for further review.

Vice-President Simmons reported that the Finance Sub-Committee met on June 20, 2023 and discussed and reviewed this measure. The measure was voted in favor of 4-0 to refer back to the Full Town Council with a favorable recommendation.

Vice-President Simmons made a motion to approve Measure 2023-089- Request to Transfer Funds from Solid Waste Retained Earnings in the Amount of \$425,038.00 for the Purchase of 35 Gallon Residential Trash Carts.

Councilor Prescott seconded the motion.

Motion carried 7-0.

b. Economic Growth & Sustainability

Nothing to report at this time

c. By-Law

Nothing to report at this time.

d. Rules

Councilor Prescott gave a brief overview of the meetings that were held to review the Rules at the Rules Sub-Committee Meetings.

e. School Committee Representative

Nothing to report at this time.

f. Communication, Public Participation, & Engagement

Nothing to report at this time.

g. Local Emergency Planning

Nothing to report at this time.

VIII. Old Business

- a. None at this time.

IX. New Business

- a. Designation of Town Auditor for FY24*

Per the Town Charter, a Town Auditor needs to be chosen by July 30, 2023

Letter of intent was received by President Pare' from Terenzio Voliceppi from Roselli and Clark. It was for \$57,000.00 for one year.

This is an increase of \$11,000.00 due to the forecasted extra work & higher workload.

This is a one-year contract.

Then the Council will do an RFP for FY25.

President Pare' suggested the Membership of an Auditing Committee, and the Council should consider putting together an "Auditing Committee."

Councilor Gould made a motion to vote to designate Roselli and Clark as the Town Auditor for FY24.

Councilor Prescott seconded the motion.

Motion carried 7-0.

X. Adjournment

Vice-President John Simmons made a motion to adjourn at 8:04PM.

Councilor Prescott seconded the motion.

Motion carried 7-0.