

Justin Paré, President
John Simmons, Vice President
John Costello
Daniel Donovan
Mark Gould, Jr.



Darius Gregory
Andrew Shanahan
Andrea Slobogan
Patricia St. Pierre

Town of North Attleborough
TOWN COUNCIL
43 South Washington Street, North Attleborough, MA 02760
Phone: (508) 699-0100

6/23/2025 - Minutes

I. Pledge Of Allegiance

PLEDGE OF ALLEGIANCE

Vice-President Simmons called the meeting to order at 7:00P.M. and lead the Town Council and the audience in the pledge of allegiance.

Members Present:

Members Absent:

Justin Pare' arrived at 7:05PM

John Simmons

Mark Gould

Dan Donovan

John Costello

Pat St. Pierre

Darius Gregory

Andrew Shanahan

Andrea Slobogan

Staff Present:

Town Manager Michael Borg

Assistant Town Manager Antonio Morabito

Town Accountant Linda Catanzariti

Assistant Town Accountant Tammy Baillargeon

Treasurer/Tax Collector Chris Sweet

Assistant Assessor Cheryl Smith

Residents:

Mr. Dick Kieltyka

Mr. Jonh Donohue

Invited Guests Present:

Jessica Tenzar - Confirmation of Appointment to the Conservation Commission

Sandra Legg -Confirmation of Appointment to the Council On Aging

Documents Reviewed:

- Town Council Meeting Minutes 6/9/2025
- Town Manager's Report 6/23/2025
- **Measure 2025-105**- Confirmation of Reappointments to various Boards, Committees, and Commissions
- **Measure 2025-107**- Confirmation of Appointment of Jessica Tenzar as a Member of the Conservation Commission
- **Measure 2025-108**-Confirmation of Appointment of Patricia St. Pierre as a Member of the Licensing Board
- **Measure 2025-110**- Confirmation of Appointment of Sandra Legg as a Member of the Council on Aging
- **Measure 2025-095**-To request the Town Council grant the Town Manager authority to sign a release deed for Lot 20B located at 25 Sheldonville Road, North Attleborough, MA
- **Measure 2025-096**- Appropriation request for use of FY'25 retained earnings from Comcast PEG Access for North TV production van cable replacement
- **Measure 2025-097**- Approval of Funding for a One Year Memorandum of Agreement Between the Town and the American Federation of State, County, and Municipal Employees (AFSCME), AFL-CIO, **State Council 93, Local 1702**
- **Measure 2025-098**-Approval of Funding for a One Year Memorandum of Agreement between the Town and United Steel Workers (USW) AFL-CIO, CLC Local 9517
- **Measure 2025-100**- That the Town of North Attleborough appropriate the amount of Two Hundred Eighty-Seven Million Eight Hundred Sixty-One Thousand Ninety-Eight Dollars (\$287,861,098) for the purpose of paying costs of the construction of the North Attleborough High School Building Project located at 1 Wilson Whitty Way, North Attleborough, MA
- **Measure 2025-102**-End of Year Transfers (Municipal Relief Transfers). AMENDED
- **Measure 2025-106**- Approval of a New Council Rule-Section 3(e): Notification of Appointments Subject to Confirmation—to formalize a consistent procedure for

receiving and reviewing appointments made by the Town Manager that require Town Council confirmation under the Charter

- **Measure 2025-099**- Approval of Funding for a One Year Memorandum of Agreement Between the Town and the Massachusetts Laborers' District Council, Local 272
- **Measure 2025-104**- Approval of Funding for the First Year of a Memorandum of Agreement between the Town and the North Attleborough Firefighters, Local #1992, I.A.F.F., AFL-CIO
- **Measure 2025-109**- Approval of Transfer Funds from FY25 Free Cash to OPEB in the amount of \$750,000.00
- **Measure 2025-111**- Authorization to Transfer \$340,176.87 of the FY25 Free Cash to the Capital Improvement Stabilization Fund

II. Approval Of Minutes

- a. Approval of Town Council Minutes of June 9, 2025

Approval of Town Council Minutes of June 9, 2025

Vice President Simmons made a motion to approve the Town Council Committee Minutes of June 9, 2025.

Councilor Costello seconded the motion.

Motion carried 8-0-1.

III. Town Councilor Community Updates

- a. Councilor Shanahan wanted to express his support of Marie Clarner and feels that she should be reappointed to the Planning Board. He read a letter into the record in support of Ms. Clarner and listed her qualifications, expertise, positions held in Town, and her commitment to the Town of North Attleborough and stated that not appointing her would be a huge mistake.
- b. President Pare' thanked Councilor Darius Gregory, Councilor Andy Shanahan, and Council St. Pierre for their years of Service as Councilors and wished them well. They will be missed.

IV. Town Manager's Report

Town Manager Michael Borg gave an overview of the Town Manager Report. Items he reviewed included:

- Emergency Management -Updates
- Communications-Updates
- Operations-Updates
- Budget-Updates
- Personnel-Updates

V. Resident And Community Comment

Mr. Dick Kieltyka was in attendance to discuss the resignation of former Building

Commissioner Hong Li. Mr. Kieltyka read a letter into the record about Hong Li and had questions about the investigation. He requested a response to his questions about Hong Li and her resignation. Mr. Kieltyka wanted to know when he could expect a response from the Town Council President, and he was told to send this request in an email.

VI. Confirmations

- a. Measure 2025-105- Confirmation of Reappointments to various Boards, Committees, and Commissions

Measure 2025-105- Confirmation of Reappointments to various Boards, Committees, and Commissions

Purpose and Justification:

Purpose: To confirm Reappointments made by the Town Manager for Boards, Committees and Commissions that have members whose term has expired. (See list attached)

JUNE 23, 2025

REAPPOINTMENTS

Board/Commission/Committee: New Term to Expire:

Board of Assessors

Eugene Morris 6/30/2028

Board of Health

Daniel McMahon 6/30/2028

Library Board of Trustees

Nancy Flynn 6/30/2028

David Volkin 6/30/2028

Advisory Board to Veteran Services

Eugene Morris 6/30/2026

Phil Cote 6/30/2026

Erin Matson 6/30/2026

Gregory Mayer 6/30/2026

Cable Advisory Committee

Corey Anderson 6/30/2028

Conservation Commission

Deborah Cato 6/30/2028

Commission on Disability

Jennifer Dixon 6/30/2028

Stacy Martin 6/30/2028

Constables

Benny Keene 6/30/2026

Neil McGrath 6/30/2026

Joel Picci 6/30/2026

Council on Aging

Debra Terrell 6/30/2028

Cultural Council

Kali DiMarco 6/30/2028

Ralph DiMarco 6/30/2028

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Historical Commission

Darlene Brooks-Hedstrom 6/30/2028

Municipal Building Committee

Kevin O'Donnell

6/30/2028

Planning Board

Jason Gittle

6/30/2028

Connor Tarr - Alternate

6/30/2027

ZBA

Arsen Hambardzumian

6/30/2028

Vice-President Simmons made a motion to approve Measure 2025-105- Confirmation of Reappointments of Boards/Commissions/Committees whose terms will expire on June 30, 2025.

Councilor Gould seconded the motion.

Motion carried. 9-0 UNANIMOUS.

- b. Measure 2025-107- Confirmation of Appointment of Jessica Tenzar as a Member of the Conservation Commission

Measure 2025-107- Confirmation of Appointment of Jessica Tenzar as a Member of the Conservation Commission

Purpose and Justification:

An interview with Jessica Tenzar of 14 Adams Street, North Attleborough, MA was completed with the Town Manager to serve as a member of the Conservation Commission. Ms. Tenzar was previously a member of the Commission and we are happy to welcome her back. Her professional background as a Senior Scientist and Project Manager with over 20 years of experience in environmental assessment and remediation makes her a perfect addition to the Commission. After a favorable interview, she was recommended for appointment.

Therefore, I respectfully request the Town Council confirm the appointment of Jessica Tenzar as a member of the Conservation Commission. Her term will expire 6/30/2028.

Ms. Tenzar was in attendance to answer any questions that the Town Council may have had. She thanked them for the opportunity to serve the Community and is looking forward to becoming a member of the Commission again.

A motion was made by Vice-President Simmons to approve Measure 2025-107- Confirmation of Appointment of Jessica Tenzar as a member of the Conservation

Commission. Term to expire 6/30/2028.

The motion was seconded by Councilor St. Pierre.

Motion carried. 9-0 UNANIMOUS

- c. Measure 2025-108-Confirmation of Appointment of Patricia St. Pierre as a Member of the Licensing Board

Measure 2025 - 108-Confirmation of Appointment of Patricia St. Pierre as a Member of the Licensing Board

Purpose and Justification:

After a very positive interview was conducted with Patricia St. Pierre of 175 May Street, North Attleborough, MA to serve as a member of the Licensing Board, I recommend that she be appointed to the Board.

Therefore, I respectfully request the Town Council confirm the appointment of Patricia St. Pierre as a member of the Conservation Commission. Her term will expire 6/30/2028.

Councilor St. Pierre was in attendance as a Councilor to accept this confirmation of appointment to the Licensing Board. She expressed her views on this Board and is looking forward to serving on it. Councilor St. Pierre would like it to be easier for residents in Town to obtain licenses.

A motion was made by Vice-President Simmons to approve Measure 2025-108-Confirmation of Appointment of Patricia St. Pierre as a member of the Licensing Board. Term to expire 6/30/2028.

The motion was seconded by Councilor Gregory.

Motion carried. 8-0-1.

- d. Measure 2025-110-Confirmation of Appointment of Sandra Legg as a Member of the Council on Aging

Measure 2025 - 110- Confirmation of Appointment of Sandra Legg as a Member of the

Purpose and Justification:

The Town Manager conducted an interview with Sandra Legg-Forgiel of 5 Oneida Drive, North Attleborough, to serve on the Council on Aging.

Based on a favorable interview and her experience, I recommend Sandra Legg- Forguel for appointment to the Council. Therefore, I respectfully request the Town Council confirm the appointment of Sandra Legg-Forgiel as a member of the Council on Aging. Her term will expire 6/30/2028.

Ms. Legg was in attendance to address the Council and answer any questions they may have had. She expressed her enthusiasm to bring a new perspective to the Council on Aging. Ms. Legg is a practicing nurse and is looking forward to the opportunity of serving the Community and helping the population over 60 years of age.

A motion was made by Vice-President Simmons to approve Measure 2025-110- Confirmation of Appointment of Sandra Legg-Forgiel as a member of the Council on Aging. Term to expire 6/30/2028.

Councilor Donovan seconded the motion.

Motion carried. 9-0 UNANIMOUS

VII. Sub-Committee Reports

a. Finance

Measure 2025-095-To request the Town Council grant the Town Manager authority to sign a release deed for Lot 20B located at 25 Sheldonville Road, North Attleborough, MA

In August 2002, William R. White and Paula J. White purchased two pieces of land located at 25 Sheldonville Road, Lot 20B and Parcel 20C.

In November 2015, in response to a request from the Town, William R. White and Paula J. White inadvertently granted both Lot 20B and Parcel 20C to the Town when they only intended to grant Parcel 20C. The Town attorney produced this erroneous quitclaim deed.

In June 2017, William R. White and Paula J. White attempted to correct this error by signing a confirmatory quitclaim deed declaring their intention to grant to the Town Parcel 20C only. This was insufficient as they had already legally granted both Lot 20B and Parcel 20C to the Town.

In June 2017, William R. White and Paula J. White, sold their property on 25 Sheldonville Road to Eric R. Dion and Keri J. Dion.

Eric R. Dion and Keri J. Dion are attempting to correct the original error of granting Lot 20B to the Town by requesting the Town legally grant Lot 20B to them.

Request the Town Council grants the Town Manager authority to sign the attached draft release deed in order to correct the error.

Attachments:

- Draft Release Deed
- Map of 25 Sheldonville Road
- Quitclaim Deed dated 28 August 2002
- Quitclaim Deed dated 19 November 2015
- Confirmatory Quitclaim Deed dated 30 June 2017
- Quitclaim Deed dated 30 June 2017

Vice-President Simmons reviewed this measure with the Town Council. This measure is looking to fix the scrivener's error, grant this request, and get this property back on the Tax Rolls.

VP Simmons explained that at the June 18, 2025 Finance Sub-Committee Meeting a motion was made by Councilor Donovan to refer Measure 2025-095- To request the Town Council grant the Town Manager authority to sign a release deed for Lot 20B located at 25 Sheldonville Road, North Attleborough, Massachusetts back to the Full

Town Council with a favorable recommendation.

Councilor Costello seconded the motion. Motion carried. 6-0 at the Finance Sub-Committee Meeting.

Vice-President Simmons made a motion to approve Measure 2025-095- To request the Town Council grant the Town Manager authority to sign a release deed for Lot 20B located at 25 Sheldonville Road, North Attleborough, Massachusetts.

Councilor Costello seconded the motion.

Motion carried 9-0.

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Vice-President Simmons reviewed this measure with the Town Council. This measure is looking to fix the scrivener's error, grant this request, and get this property back on the Tax Rolls.

VP Simmons explained that at the June 18, 2025 Finance Sub-Committee Meeting a motion was made by Councilor Donovan to refer Measure 2025-095- To request the Town Council grant the Town Manager authority to sign a release deed for Lot 20B located at 25 Sheldonville Road, North Attleborough, Massachusetts back to the Full Town Council with a favorable recommendation.

Councilor Costello seconded the motion. Motion carried. 6-0 at the Finance Sub-Committee Meeting.

Vice-President Simmons made a motion to approve Measure 2025-095- To request the Town Council grant the Town Manager authority to sign a release deed for Lot 20B located at 25 Sheldonville Road, North Attleborough, Massachusetts.

Councilor Costello seconded the motion.

Motion carried 9-0.

- ii. Measure 2025-096- Appropriation request for use of FY'25 retained earnings from Comcast PEG Access for North TV production van cable replacement

Measure 2025-096- Appropriation request for use of FY'25 retained earnings from Comcast PEG Access for North TV production van cable replacement

Each year, the Town receives funds from Comcast for the funding of North TV capital improvement projects necessary to produce PEG access programming. The North TV production van cable replacement project meets this criteria.

The cabling in the North TV production van is at the end of its useful service life, and it need replacement. The North TV Board of Directors has authorized up to \$3,200 dollars to complete this work.

North TV requests funds to purchase the following:

- Complex optical CON DUO SMPTE 311M Single Mode Fiber Optic NKO25-A-0-46

Tactical Cable - 150 Foot:
\$2,880.00

- Shipping:
\$125.00

- Contingency
\$195.00

Total Project Cost:
\$3,200.00

I request that the Town Council approve the request for the use of FY'25 retained earnings from the Comcast PEG Access for the North TV production van cable replacement project in the amount of \$3,200.00.

Vice-President Simmons explained this request and reviewed it with the Town Council.

VP Simmons explained that at the Finance Sub-Committee Meeting on June 18, 2025 Vice-President Simmons reviewed this request with the Committee and Councilor Donovan made a motion to refer Measure 2025-096- Appropriation request for use of FY'25 retained earnings from Comcast PEG Access for North TV production van cable replacement back to the Full Town Council with a favorable recommendation.

At the Finance Sub-Committee Councilor St. Pierre seconded the motion. Motion carried 6-0.

Vice-President Simmons made a motion to approve Measure 2025-096- Appropriation request for use of FY'25 retained earnings from Comcast PEG Access for North TV production van cable replacement.

Councilor Donovan seconded the motion.

Motion carried 9-0.

- iii. Measure 2025-097- Approval of Funding for a One Year Memorandum of Agreement Between the Town and the American Federation of State, County, and Municipal Employees (AFSCME), AFL-CIO, State Council 93, Local 1702

Measure 2025-097 - Approval of Funding for a One Year Memorandum of Agreement Between the Town and the American Federation of State, County, and Municipal Employees (AFSCME), AFL-CIO, State Council 93, Local 1702

Purpose and Justification:

Approval of Funding for a One Year Memorandum of Agreement Between the Town & The American Federation of State, County, and Municipal Employees (AFSCME), AFL-CIO, State Council 93, Local 1702 beginning July 1, 2025 through June 30, 2026 attached hereto (see attached).

Town Manager Borg reviewed this measure with the Finance Sub-Committee at their June 18, 2025 Meeting. He reviewed changes/additions that were made and stated that this is a One-Year Agreement. There was discussion amongst the Town Manager and the Committee.

VP Simmons reviewed the changes and additions that were made to the One-Year MOA at the June 18, 2025 Finance Sub-Committee Meeting a motion was made by Councilor Donovan to refer Measure 2025-097- Approval of Funding for a One Year Memorandum of Agreement Between the Town & The American Federation of State, County, and Municipal Employees (AFSCME), AFL-CIO, State Council 93, Local 1702 back to the Full Town Council with a positive recommendation.

Councilor Costello seconded the motion. Motion carried 6-0.

Vice-President Simmons made a motion to approve Measure 2025-097- Approval of Funding for a One Year Memorandum of Agreement Between the Town & The American Federation of State, County, and Municipal Employees (AFSCME), AFL-CIO, State Council 93, Local 1702.

Councilor Shanahan seconded this motion.

Councilor Gould stated that a few employees reached out to him and stated that they were not happy with the 2% increase that they were granted.

Motion carried 9-0.

- iv. Measure 2025-098-Approval of Funding for a One Year Memorandum of Agreement between the Town and United Steel Workers (USW) AFL-CIO, CLC Local 9517

Measure 2025-098-Approval of Funding for a One Year Memorandum of Agreement between the Town and United Steel Workers (USW) AFL-CIO, CLC Local 9517

Purpose and Justification:

Approval of Funding for a One Year Memorandum of Agreement Between the Town & United Steel Workers, AFL-CIO, CLC, Local 9517 beginning July 1, 2025 through -June 30, 2026 attached hereto (see attached).

Town Manager Borg reviewed this measure with the Committee. Mr. Borg reviewed the changes/additions that were made to the USW Agreement and stated that this is a One-Year Agreement.

Vice-President Simmons reviewed the discussions from the Finance Sub-Committee Meeting on June 18, 2025. There was a long discussion about the carryover of vacation time. USW Members are allowed to carry over one week's vacation (38 Hours) to the first quarter of the following FY. If they do not use the one week's vacation by September 30, then it is forfeited. This was a practice that was being used, and now it is in writing in the USW Agreement and has become policy.

At the June 18, 2025 Finance Sub-Committee Meeting a motion was made by Councilor Donovan to refer Measure 2025-098- Approval of Funding for a One Year Memorandum of Agreement Between the Town & the United Steel Workers, AFL-CIO, CLC, Local 9517 back to the Full Town Council with a favorable recommendation.

Councilor Costello seconded the motion. Motion carried 6-0.

Vice-President Simmons made a motion to approve Measure 2025-098- Approval of Funding for a One Year Memorandum of Agreement Between the Town & the United Steel Workers, AFL-CIO, CLC, Local 9517.

Motion was seconded by Councilor St. Pierre.

Motion carried 9-0.

- v. Measure 2025-100- That the Town of North Attleborough appropriate the amount of Two Hundred Eighty-Seven Million Eight Hundred Sixty-One Thousand Ninety-Eight Dollars (\$287,861,098) for the purpose of paying costs of the construction of the North Attleborough High School Building Project located at 1 Wilson Whitty Way, North Attleborough, MA

Measure 2025-100- That the Town of North Attleborough appropriate the amount of Two Hundred Eighty-Seven Million Eight Hundred Sixty-One Thousand Ninety-Eight Dollars (\$287,861,098) for the purpose of paying costs of the construction of the North Attleborough High School Building Project located at 1 Wilson Whitty Way, North Attleborough, MA

Purpose and Justification:

ORDER

That the Town of North Attleborough appropriate the amount of Two Hundred Eighty-Seven Million Eight Hundred Sixty-One Thousand Ninety-Eight Dollars (\$287,861,098) for the purpose of paying costs of the construction of the North Attleborough High School Building Project located at 1 Wilson Whitty Way, North Attleborough, MA, including the payment of all costs incidental or related thereto (the "Project"), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children for at least 50 years, and for which the Town of North Attleborough may be eligible for a grant from the Massachusetts School Building Authority (the "MSBA"), said amount to be expended under the direction of the School Building Committee. To meet this appropriation, the Town of North Attleborough Treasurer, with the approval of the Town Manager, is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44 and/or M.G.L. Chapter 70B, or pursuant to any other enabling authority, and to issue bonds or notes of the Town of North Attleborough therefor. The Town of North Attleborough acknowledges that the MSBA's grant program is a nonentitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town of North Attleborough incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of North Attleborough; provided further that any grant that Town of North Attleborough may receive from the MSBA for the Project shall not exceed the lesser of (1) 62.54 percent of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of North Attleborough and the MSBA.

At the June 18, 2025 Finance Sub-Committee Meeting A motion was made by Councilor Donovan to refer Measure 2025-100- That the Town of North Attleborough appropriate the amount of Two Hundred Eighty-Seven Million Eight Hundred Sixty-One Thousand Ninety-Eight Dollars (\$287,861,098) for the purpose of paying costs of the construction of the North Attleborough High School Building Project located at 1 Wilson Whitty Way, North Attleborough, MA back to the Full Town Council with a favorable recommendation.

Councilor St. Pierre seconded the motion. Motion carried 6-0.

A motion was made by Vice-President Simmons to approve Measure 2025-100- That the Town of North Attleborough appropriate the amount of Two Hundred Eighty-Seven Million Eight Hundred Sixty-One Thousand Ninety-Eight Dollars (\$287,861,098) for the purpose of paying costs of the construction of the North Attleborough High School Building Project located at 1 Wilson Whitty Way, North Attleborough, MA, for the purpose of paying costs of the construction

of the North Attleborough High School Building Project located at 1 Wilson Whitty Way, North Attleborough, MA, including the payment of all costs incidental or related thereto (the "Project"), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children for at least 50 years, and for which the Town of North Attleborough may be eligible for a grant from the Massachusetts School Building Authority (the "MSBA"), said amount to be expended under the direction of the School Building Committee. To meet this appropriation, the Town of North Attleborough Treasurer, with the approval of the Town Manager, is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44 and/or M.G.L. Chapter 70B, or pursuant to any other enabling authority, and to issue bonds or notes of the Town of North Attleborough therefor. The Town of North Attleborough acknowledges that the MSBA's grant program is a nonentitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town of North Attleborough incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of North Attleborough; provided further that any grant that Town of North Attleborough may receive from the MSBA for the Project shall not exceed the lesser of (1) 62.54 percent of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of North Attleborough and the MSBA.

Councilor Gregory seconded the motion.

Councilor Gould had some questions of the Building Committee and the project moving forward. He expressed that he is in support of this measure.

Treasurer/Tax Collector Chris Sweet was in attendance to explain the upcoming borrowing schedule. Actual Tax Bill increase would probably begin on January of 2027.

He will now need to wait 21 days after this vote tonight. He explained that he would be borrowing in tranches of money and would need to come before the Town Council each time he does go out for borrowing. The Town Council will need to approve and vote for each chunk of money that is borrowed. There was discussion amongst Mr. Sweet and the Committee.

Town Manager Borg explained how the invoices will be processed and the flow of the process. We have a very high eligibility reimbursement rate with the MSBA thanks to the School Building Committee, the OPM for the project, and the Design Team.

Motion carried. 9-0 UNANIMOUS

vi. Measure 2025-102-End of Year Transfers (Municipal Relief Transfers). AMENDED

Measure 2025-102-End of Year Transfers (Municipal Relief Transfers). AMENDED

Purpose:

The purpose of end-of-year budget transfers without additional appropriation is to ensure efficient financial management and effective utilization of available funds within the Town's operating budget. By making these transfers, we aim to reallocate resources from underspent areas to critical areas of need, maximize the utilization of existing budgetary allocations, and maintain a balanced and responsible fiscal approach.

Justification:

1. Maximizing Resource Utilization: End-of-year budget transfers allow for the optimization of available resources within the organization. Throughout the fiscal year, it is common for some budget categories to remain underutilized or underspent due to unforeseen circumstances, changes in priorities, or project delays. By transferring funds from these areas to departments or projects with higher demands or immediate needs, we can maximize resource utilization and ensure that the allocated funds are effectively utilized to achieve organizational objectives.

2. Responsiveness to Changing Priorities: Over the course of a fiscal year, priorities may shift due to emerging needs or evolving circumstances. End-of-year budget transfers provide the flexibility to reallocate funds to areas that require additional resources to address these changing priorities effectively. By making such transfers, we ensure that the organization remains responsive to emerging challenges and can allocate resources where they are most needed.

3. Avoiding Budgetary Surpluses: Carrying significant unspent balances into the next fiscal year surpluses. By making end-of-year budget transfers, we actively avoid accumulating surpluses, demonstrating responsible financial management, budgeting to requirement, and a commitment to utilizing funds efficiently and effectively.

4. Strategic Investment and Risk Mitigation: End-of-year budget transfers offer an opportunity to strategically invest in projects or initiatives that are deemed critical for the Town's long-term success but may have initially faced budgetary constraints. By reallocating funds to these high-priority areas, we can mitigate risks, seize opportunities, and ensure that essential projects receive the necessary financial support for successful implementation.

5. Maintaining Fiscal Responsibility: Conducting end-of-year budget transfers without additional appropriation enables the organization to maintain fiscal responsibility. It

ensures that any The Town Council met on June 23, 2025, and on behalf of the Town Council, a motion was made by Vice-President Simmons to approve Measure 2025-111- Authorization to Transfer \$340,176.87 of the FY25 Free Cash to the Capital Improvement Stabilization Fund. Reallocations are made within the existing budgetary framework, without requiring additional funding from external sources. This approach promotes efficiency, accountability, and prudent financial management, aligning with best practices and demonstrating the Town's commitment to responsible stewardship of public funds.

6. Achieving Performance Targets: End-of-year budget transfers provide a mechanism for addressing budgetary shortfalls in departments or projects that are at risk of falling short of their performance targets. By reallocating funds from underutilized areas, we can bridge the financial gaps, enabling these departments or projects to meet their goals and deliver the expected outcomes. This promotes accountability, supports effective project management, and ensures that the Town's overall performance remains on track.

In conclusion, end-of-year budget transfers without additional appropriation serve the purpose of maximizing resource utilization, responsiveness to changing priorities, avoiding budgetary surpluses, strategic investment, maintaining fiscal responsibility, and achieving performance targets. By reallocating funds within the existing budget, we optimize resource allocation, respond to emerging needs, and ensure responsible financial management, ultimately supporting the organization's overall effectiveness and success.

Details of each transfer are attached to this measure as Appendix - A Transfer Details.

At the June 18, 2025 Finance Sub-Committee Meeting Town Manager Borg explained this request to the Committee and asked to amend the amount to \$345,000.00. Mr. Borg reviewed each of the amounts that were amended in the End of Year Transfers.

Therefore, in accordance with MGL Chapter 44 § 33B, I respectfully request that the Town Council vote to approve the transfer of \$ 145,000.00 from various department budgets and line items.

At the June 18, 2025 Finance Sub-Committee Meeting a motion was made by Councilor Donovan to refer Measure 2025-102- End of Year Transfers (Municipal Relief Transfers). AMENDED in the amount of \$345,000.00 back to the Full Town Council with a favorable recommendation.

Councilor St. Pierre seconded the motion. Motion carried 6-0.

Vice-President Simmons made a motion to approve Measure 2025-102- End of Year

Transfers (Municipal Relief Transfers) as AMENDED in the amount of \$345,000.00.

Motion was seconded by Councilor Donovan.

Councilor Gould asked if the new NAPD Vehicles were in addition to the fleet or if they were replacements.

Mr. Borg stated that they were replacement vehicles.

Motion carried 9-0.

b. Economic Growth & Sustainability

Nothing to report at this time.

c. By-Law

Nothing to report at this time.

d. Rules

Nothing to report at this time.

e. School Committee Representative

Councilor Costello reported that the School Committee Meeting will be on June 24, 2025.

f. School Building Committee (MSBA)

Mr. Borg reported that there will be a meeting later in the week.

g. Communication, Public Participation & Engagement

Nothing to report at this time.

h. Local Emergency Planning

Nothing to report at this time.

i. Audit Committee

President Pare' reported that the Committee is coming up with a meeting schedule.

VIII. Old Business

- a. None at this time

IX. New Business

- a. Measure 2025-106- Approval of a New Council Rule-Section 3(e): Notification of Appointments Subject to Confirmation—to formalize a consistent procedure for receiving and reviewing appointments made by the Town Manager that require Town Council confirmation under the Charter

Measure 2025-106- Approval of a New Council Rule-Section 3(e): Notification of Appointments Subject to Confirmation—to formalize a consistent procedure for receiving and reviewing appointments made by the Town Manager that require Town Council confirmation under the Charter

Background:

Sections 2-7 and 4-3(a) of the Town Charter give the Town Manager the authority to make certain appointments, subject to confirmation by the Town Council. The Council has 21 days from the date of notice to act, after which the appointment is deemed confirmed.

Currently, there is no formal Council rule governing the form or content of such notice. This has led to questions about when the 21-day confirmation window begins and what information the Council should expect when reviewing an appointment.

Purpose of the Proposed Rule:

- To clarify how and when the Council receives notice of appointments.
- To request supporting materials that aid in transparency and decision-making.
- To ensure consistent calendaring and tracking of confirmation timelines.
- To respect the Charter’s framework while improving Council procedures.

Legal and Charter Compliance:

The proposed Rule does not alter the appointment powers of the Town Manager or the confirmation mechanism set forth in the Charter. It establishes expectations and internal procedures for the Council’s review process and clarifies that the rule is non-binding on the Town Manager in any legal sense.

Vice-President Simmons made a motion to refer Measure 2025-106- Approval of a New Council Rule-Section 3(e): Notification of Appointments Subject to Confirmation—to formalize a consistent procedure for receiving and reviewing appointments made by the Town Manager that require Town Council confirmation under the Charter to the Rules Sub-Committee for further review and consideration.

Councilor Donovan seconded the motion.

Motion carried 9-0.

- b. Measure 2025-099- Approval of Funding for a One Year Memorandum of Agreement Between the Town and the Massachusetts Laborers' District Council, Local 272

Measure 2025-099- Approval of Funding for a One Year Memorandum of Agreement Between the Town and the Massachusetts Laborers' District Council, Local 272

Approval of Funding for a One Year Memorandum of Agreement Between the Town and the Massachusetts Laborers' District Council, Local 272 beginning on July 1, 2025 through June 30, 2026 attached hereto: (see attached)

Town Manager Borg requested that this measure be referred to the Finance Sub-Committee for further review and consideration.

Vice-President Simmons made a motion to refer Measure 2025-099- Approval of Funding for a One Year Memorandum of Agreement Between the Town and the Massachusetts Laborers' District Council, Local 272 to the Finance Sub-Committee for further review.

Councilor Costello seconded the motion.

Motion carried 9-0.

- c. Measure 2025-104- Approval of Funding for the First Year of a Memorandum of Agreement between the Town and the North Attleborough Firefighters, Local #1992, I.A.F.F., AFL-CIO

Measure 2025-104- Approval of Funding for the First Year of a Memorandum of Agreement between the Town and the North Attleborough Firefighters, Local #1992, I.A.F.F., AFL-CIO

Approval of Funding of a One Year Memorandum of Agreement between the Town & The North Attleborough Firefighters, Local #1992, I.A.F.F., AFL-CIO commencing on July 1, 2025 through June 30, 2026. MOA listed hereto:

Town Manager Borg requested that this measure be referred to the Finance Sub-Committee for further review and consideration.

Councilor Costello seconded the motion.

Motion carried 9-0.

- d. Measure 2025-109- Approval of Transfer Funds from FY25 Free Cash to OPEB in the amount of \$750,000.00

Measure 2025-109- Approval of Transfer Funds from FY25 Free Cash to OPEB in the amount of \$750,000.00

Purpose and Justification:

Purpose:

At the November 13, 2025 Town Council Meeting, Measure 2025-014- Adoption of a Municipal Other Post-Employment Benefits (OPEB) Funding Policy. AMENDED was approved.

Measure 2025-014- "This measure establishes the Town of North Attleborough's official policy for funding Other Post Employment Benefits (OPEB) obligations, including retiree health insurance and other non-pension benefits. The purpose of the policy is to ensure the Town maintains a fiscally responsible approach to fulfilling its long-term OPEB liabilities while safeguarding the Town's creditworthiness and financial stability.

The policy outlines the creation and maintenance of an OPEB funding policy that systematically sets aside funds to meet these future obligations. By adopting this measure, the Town Council is taking proactive steps to mitigate the financial burden of OPEB on future taxpayers, avoid large unfunded liabilities, and promote sustainable budgeting practices for years to come." (See attached hereto)

The Town of North Attleborough is committed to responsibly managing its Other Post Employment Benefits (OPEB) liability to ensure the financial sustainability of retired employee benefits while maintaining a predictable budget impact. This policy outlines a structured, three-tiered funding approach to meet the Town's OPEB obligations.

Therefore, I request the Town Council's approval to transfer \$750,000.00 of FY25 Free Cash to the Other Post-Employment Benefits (OPEB) Fund.

A motion was made by Vice-President Simmons to approve Measure 2025-109- Approval of Transfer of Funds from FY25 Free Cash to OPEB in the amount of \$750,000.00.

Councilor Gould seconded the motion.

Motion carried. 9-0 UNANIMOUS

- e. Measure 2025-111 - Authorization to transfer funds from FY'25 Free Cash to the Capital Improvement Program Stabilization Fund.

Measure 2025-111- Authorization to Transfer \$340,176.87 of the FY25 Free Cash to the Capital Improvement Stabilization Fund

Purpose and Justification:

The Capital Stabilization Fund is a critical strategic tool enabling the Town to address financial and community goals. Transferring \$340,176.87 from available Free Cash to the Capital Improvement Stabilization Fund is a strategic and forward-thinking decision that ensures the community is investing in its future. This action addresses future infrastructure needs and lays the groundwork for sustainable growth, improved public safety and enhances quality of life for all residents. Most importantly, transferring these funds demonstrates fiscal responsibility, strategic planning and a commitment to the well-being and prosperity of North Attleborough.

The current FY25 Free Cash balance is: \$1,090,176.87.

Therefore, I respectfully request the Town Council authorize to transfer \$340,176.87 of FY25 Free Cash to the Capital Improvement Stabilization Fund.

A motion was made by Vice-President Simmons to approve Measure 2025-111- Authorization to Transfer \$340,176.87 of the FY25 Free Cash to the Capital Improvement Stabilization Fund.

Councilor St. Pierre seconded the motion.

Motion carried. 9-0 UNANIMOUS

X. Adjournment

Vice-President Simmons made a motion to adjourn the meeting.

Councilor St. Pierre seconded the motion.

Motion carried 9-0.

Meeting adjourned at 7:57PM.