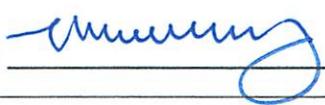


TOWN COUNCIL MEASURE SUBMITTAL

Date:	8/22/2022	Submitted by:	Town Manager Town Manager	Telephone #	508-699-0100
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<p>MEASURE DESCRIPTION:</p> <p>Procedure for Naming and Memorializing Bridges Streets, & other Public Areas in the Town of North Attleborough.</p> <div style="text-align: right; margin-top: 20px;">  Signed: _____ 22 AUG 22 </div>
<p>PURPOSE AND JUSTIFICATION:</p> <p>The purpose of this measure is to consider creating a bylaw that would establish the process and procedures by which a street, bridge, or other public area can be memorialized or dedicated by the Town through the Town Council. The intent of this bylaw is not to replace the process or procedure that exists in the Planning Board for subdivision street naming.</p> <p>This bylaw would include the following:</p> <ol style="list-style-type: none"> 1. Process by which an individual or entity can submit to the Town a street, bridge, or other public place a recommendation for memorialization or dedication. 2. Identification and notification of abutters must be identified for any road, street, way, or bridge. 3. The submitted recommendation would include a first choice name and a second choice name. 4. Recommended names and name changes must be submitted to Fire Department for written approval of the names chosen and their sign-off on the form. 5. Requesting party must contact all abutters to get their concurrence. Acceptance by a two-thirds majority of the abutters, as identified by the Assessor's Office, would be needed to proceed with the name change. 6. Determination of the appropriate fee involved with this request. Included in any dedication or name change is the cost of signage and installation related to such signage.
<p>SPECIAL REQUIREMENTS:</p>
<p>ATTACHMENTS:</p>
<p>REFER TO SUB-COMMITTEE:</p> <p>By-Law Sub-Committee</p>

Measure #	2023-010
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TOWN COUNCIL MEASURE SUBMITTAL

Date:	8/22/2022	Submitted by:	Town Manager Town Manager	Telephone #	508-699-0100
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<p>MEASURE DESCRIPTION:</p> <p>Procedure for Naming and Memorializing Bridges Streets, & other Public Areas in the Town of North Attleborough.</p> <p align="right">Signed: _____</p>
<p>PURPOSE AND JUSTIFICATION:</p> <p>Continued:</p> <p>7. Requesting party would submit the completed abutter sign-off forms, the name change form, and a certified list of abutters to the Town Council for consideration at time of the Town Council's choosing. The Town Council would schedule a public hearing for the requested name change and notify the applicant and the abutters.</p> <p>8. Hold a public hearing on the proposed memorialization and/or road name change.</p> <p>9. Town Council, by majority vote, makes an order to change the name of the road. The new name will be included in the measure. The Clerk of Council will then file a copy of this order with the Bristol County Registry of Deeds/Land Court.</p> <p>10. Once approved, public safety will be notified of the name change.</p> <p>11. Following the memorialization, name change approval, DPW will be directed to install the appropriate street signs specifying the new name at or near each point where the road joins another road or way. In the case of a private road, abutters pay for the sign, but the DPW can install it.</p>
<p>SPECIAL REQUIREMENTS:</p>
<p>ATTACHMENTS:</p>
<p>REFER TO SUB-COMMITTEE:</p> <p>By-Law Sub-Committee</p>

Bylaw: NAMING OF TOWN ASSETS

Section 1. Authority

The naming or renaming of all town assets except as otherwise referred to in this bylaw shall be done by majority vote of the Town Council in accordance with the provisions of this bylaw and the Charter of the Town of North Attleborough.

Section 2. Advisory Committee

Upon receipt of an application for memorialization, the Town Council President shall create an ad hoc advisory committee [Charter Article II sec.2-9]. The purpose of the Advisory Committee is to make recommendations to the Town Council for the naming of public assets. This may include memorializing and officially recognizing those persons or groups whose exemplary accomplishments have reflected credit and honor upon the Town of North Attleborough, in accordance with certain criteria established and set forth in writing by this bylaw.

The Advisory Committee shall consist of the chairs of the following boards/commissions or their designees:

- Board of Public Works
- Parks and Recreation Commission
- Conservation Commission

Section 3. Rules

- a. No Town assets shall be named or renamed except in accordance with this bylaw, with the following exceptions:
 - a. School property is solely under the jurisdiction of the School Committee [MGL Ch.43 sec.33].
 - b. Richards Memorial Library is solely under the jurisdiction of the Library Board of Trustees [MGL Ch.78 sec.11].
- b. Assets that are major physical assets of the Town, such as buildings, recreational facilities, parks, water bodies, and conservation land shall be named only after the town entity with jurisdiction over the asset shall approve a name; and Town Council, by majority vote, ratifies the naming.
- c. All other Town assets that are portions of a larger whole, such as: interior spaces of buildings; features within parks, conservation land, and recreational areas; driveways or parking lots; or furniture or other small fixtures of any description shall be named after the town entity with jurisdiction over the asset concurs in such naming by majority vote.

Section 4. PROCESS

- a. Any town board, commission, or resident may propose that a Town asset be named or re-named. Said proposal shall be submitted to the Town Manager's Office in writing.
 - a. Proposals should include substantial documentation to support the rationale for selecting the name, and to the extent possible should reflect a broad level of

community backing, including from any boards or committees that have any connection to the asset that is proposed to be named/renamed.

- b. Upon receipt, the Town Manager's Office shall forward the proposal to the Town Council President.
- c. Upon receipt of the proposal, the Town Council President shall appoint the members of the Advisory Committee.
- d. The Advisory Committee shall refer requests to the town entity with jurisdiction over the asset to confirm their support before the proposal is reviewed by the Advisory Committee. The Advisory Committee will take no further action without the support of the town entity with jurisdiction over the asset.
- e. To ensure that the Advisory Committee is fully aware of the public's interest in a naming or renaming proposal for Major assets, a public hearing shall be held by the Advisory Committee before deliberations and a vote on a proposed recommendation can occur. Public notice of such a hearing shall be posted at least fourteen (14) days prior to the hearing. Other assets do not require a public hearing and can be deliberated at a regular meeting of the Advisory Committee. Regular meeting agendas must be posted in accordance with the Open Meeting Law.
- f. Prior to the public hearing or meeting, as applicable, the Advisory Committee shall solicit input from relevant town boards and commissions, surrounding property owners, residents, affected parties, groups or individuals that the Advisory Committee believes may contribute meaningful input. The Town entity having care, custody, management, and control of the town asset, and the Veterans Agent when applicable, shall be invited to attend the hearing and to participate in the deliberations of the Advisory Committee on an ex officio basis but shall not participate in the vote of the Advisory Committee.
- g. Within thirty (30) days of the closing of the public hearing or conclusion of the regular meeting, the Advisory Committee shall make its recommendation to the Town Council President.
 - a. Recommendations for a major asset (as defined in Sec.3(b) of this bylaw) will be submitted to the Town Council for final confirmation by majority vote.
 - b. Recommendations for all other assets shall be referred to the town entity with jurisdiction over the asset for final concurrence.

Section 5. CRITERIA

In deciding the appropriateness of any naming or renaming proposal, the Advisory Committee shall consider the following criteria, and any other criteria similar to the criteria listed below:

- a) The significant public value of the public asset
- b) The public interest to be served
- c) Any historic events, people or places associated with the public asset
- d) Any outstanding individual associated with the public asset
- e) Any major gift associated with the public asset and whether such gift included a condition as to the naming of the asset
- f) Whether a naming agreement or other documentation is appropriate or necessary
- g) With respect to a re-naming proposal, whether any agreement or documentation regarding the

current name exists

- h) The appropriateness of a new name, taking into consideration historical significance of the public asset or its current name
- i) Any costs associated with the naming or renaming
- j) Any other assets named, or currently being considered for naming, by the Committee
- k) Compliance with state laws, town bylaws, regulations or policies