

Justin Paré, President  
John Simmons, Vice President  
Daniel Donovan  
Mark Gould, Jr.  
Darius Gregory



Kathleen Prescott  
Patrick Reynolds  
Andrew Shanahan  
Andrea Slobogan

Town of North Attleborough  
**TOWN COUNCIL**  
43 South Washington Street, North Attleborough, MA 02760  
Phone: (508) 699-0100

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4/12/2023 - Minutes

**I. Pledge Of Allegiance**

Vice-President Simmons called the meeting to order at 6:30PM and lead the Committee and other guests present in the Pledge of Allegiance.

**Members Present:**

Vice-President Simmons

Councilor Prescott

Councilor Gould

Councilor Donovan

Craig Cameron

Chris Shamp

**Members Absent:**

John Porter

**Staff Present:**

Town Manager Michael Borg

Assistant Town Manager Antonio Morabito

Clerk of the Council Kerrin Billinghoff

Town Accountant Linda Catanzariti

Assistant Assessor Cheryl Smith

Town Treasurer/Tax Collector Chris Sweet

Human Resources Director Cathy Calicchia

**Residents Present:**

None at this time.

**DOCUMENTS REVIEWED:**

- Minutes from the March 8, 2023, Finance Sub-Committee Meeting
- Measure 2023-046- Approval to Reappropriate \$19,800.00 from previously approved Free Cash Measure 2022-051 for funding of the Town's Master Plan
- Measure 2023-073- Utilization of FY23 Retained Earnings for Comcast PEG Access for North TV \$6,600.00
- FY24 Budget MUNIS Spreadsheets

**II. Approval Of Minutes**

- a. Approval of Finance Sub-Committee Meeting Minutes of March 8, 2023

Approval of March 8, 2023, Finance Sub-Committee Meeting Minutes

Councilor Prescott moved to approve the March 8, 2023, Finance Sub-Committee Meeting Minutes.

Councilor Gould seconded the motion.

**Motion carried 5-0-1.**

**III. Town Councilor Community Announcements**

Nothing to report at this time.

**IV. Resident And Community Comment**

Nothing to report at this time.

**V. Old Business**

- a. None at this time.

**VI. New Business**

- a. Measure 2023-046- - Approval to Reappropriate \$19,800.00 from previously approved Free Cash Measure 2022-051 for additional funding of Master Plan

Measure 2023-046- Approval to Reappropriate \$19,800.00 from previously approved Free Cash Measure 2022-051 for funding of the Town's Master Plan

Purpose and Justification:

The Southeastern Regional Planning & Economic Development District (SRPEDD) is working to complete the Town's new Master Plan. Per M.G.L Chapter 41, § 81D,

"Such plan shall be a statement, through text, maps, illustrations or other forms of communication, that is designed to provide a basis for decision making regarding the long-term physical development of the municipality."

The total cost of the Master Plan and Housing Production Plan is \$110,000. The Town has obtained in grants \$40,000 from the District Local Technical Assistance and \$30,000 from the Community Compact Cabinet program (\$70,000). The Town's required commitment for these grants is \$40,000. In Measure 2020-089, \$20,000 was appropriated from free cash. This measure is to complete the match requirement and request from the Planning Board.

Therefore, I respectfully request the Town Council to approve the use of free cash in the amount of \$19,800.

Councilor Prescott made a motion to refer Measure 2023-046- Approval to Reappropriate \$19,800.00 from previously approved Free Cash Measure 2022-051 for funding of the Town's Master Plan back to the Full Town Council with a favorable recommendation.

Councilor Gould seconded the motion.

Motion carried 6-0.

b. Measure 2023-073- Utilization of Retained Earnings for PEG Access Capital Projects

Measure 2023-073- Utilization of FY23 Retained Earnings for Comcast PEG Access for North TV

Purpose and Justification:

Each year the Town receives funds from Comcast for the funding of North T.V. Capital Improvement Projects to enhance PEG access.

Therefore, I respectfully request the Town Council vote to approve expenditure of \$6,600.00 from the Comcast PEG Access FY23 Retained Earnings Account for the following capital purchases:

Sony 100M Hybrid Optical Cable	\$2,750.00
325' SDI Cable (2), Audio (2), CAT5 (1)	\$1,250.00
Snake Sony camera cables, audio, video	\$2,500.00
and CAT cable between press box and	
van location. Terminated cables	
Incoming Freight	\$100.00
Total :	\$6,600.00

Town Manager Borg explained that the only reason that this measure needed to be referred to the Finance Sub-Committee for a recommendation back to the Town Council is because the amount is currently in their Retained Earnings.

Councilor Prescott made a motion to refer Measure 2023-073- Utilization of FY23 Retained Earnings for Comcast PEG Access for North TV back to the Full Town Council with a favorable recommendation.

Councilor Gould seconded the motion.

**Motion carried 6-0.**

c. FY24 Budget Measures

- i. Measure 2023-051- FY24 General Fund Annual Appropriation
- ii. Measure 2023-052- FY24 OPEB Funding
- iii. Measure 2023-053- FY24 Quinquennial Evaluation
- iv. Measure 2023-054- FY24 Capital Stabilization Fund Transfer
- v. Measure 2023-055- FY24 Ambulance Receipts Reserved for Appropriation Transfer
- vi. Measure 2023-056 -FY24 Betterment Stabilization Fund Transfer
- vii. Measure 2023-057- FY24 Solid Waste Enterprise Fund Annual Appropriation
- viii. Measure 2023-058-FY 24 Sewer Enterprise Fund Annual Appropriation
- ix. Measure 2023-059- FY24 Water Enterprise Fund Annual Appropriation
- x. Measure 2023-060- FY24 Comcast PEG Access Enterprise Fund Annual Appropriation
- xi. Measure 2023-061- FY24 Verizon PEG Access Enterprise Fund Annual Appropriation
- xii. Measure 2023-062- FY24 General Fund Capital Improvement Plan Utilization of FY23 Free Cash
- xiii. Measure 2023-063-FY24 General Fund Capital Projects for Approval
- xiv. Measure 2023-064- FY24 Ambulance Receipt Reserve Account Transfer -CIP
- xv. Measure 2023-065- FY24 Solid Waste Fund Utilization of Retained Earnings
- xvi. Measure 2023-066-FY24 General Fund Capital Improvement Plan and Funding for Borrowing
- xvii. Measure 2023-067 -FY24 Sewer Enterprise Capital Projects for Borrowing
- xviii. Measure 2023-068- FY24 Water Enterprise Capital Project for Borrowing
- xix. Measure 2023-069- FY24 Revolving Accounts Annual Authorization

- xx. Measure 2023-070- FY24 Local Acceptance of Certain Property Tax Exemptions
- xxi. Measure 2023-071- FY24 Additional Real Estate Property Tax Exemptions One Hundred Percent
- xxii. Measure 2023-072- Establish a Maximum Dollar Amount of \$9,999.99 for Town Manager Line Item Transfers

These FY24 Budget Measures will be voted on and referred back to the Full Town Council once all of the FY24 Budget Presentations of the individual departments. They are continued at this time.

d. FY24 BUDGETS

Town Manager Borg reviewed each of the non-Departmental Budgets.

- i. Revenue Discussion
- ii. Unemployment (913)
- iii. Health Insurance (914)

Human Resources Director Cathy Calicchia was in attendance to answer any questions that the Committee may have had on Health Insurance. The Joint Health Insurance between the Town of Plainville and North Attleboro was discussed at length.

- iv. Life Insurance (915)
- v. Town Council (111)
- vi. Reserve Funds (132)
- vii. Auditing Services
- viii. Interest on Abatement (147)
- ix. Town Attorney (151)
- x. Tax Title Foreclosures (158)
- xi. Weight's & Measures (246)
- xii. Bristol County Agricultural School
- xiii. Tri-County (391)
- xiv. Snow & Ice (423)
- xv. Streetlights (424)
- xvi. Historical Commission (691)

- xvii. Interest on Short Term Debt (752)
- xviii. County Assessment (830)
- xix. Retirement & Pension (911)
- xx. Medicare (916)
- xxi. Liability Insurance (945)
- xxii. Insurance Reserve (946)
- xxiii. Salary Reserve (949)
- xxiv. Overlay for Abatements
- xxv. Quinquennial Evaluations
- xxvi. Tax Exemptions

Assistant Assessor Cheryl Smith was in attendance to answer any questions that the Committee had regarding this year's Tax Exemptions.

- xxvii. OPEB

There was discussion amongst the Town Manager and the Finance Sub-Committee regarding each of these non-departmental budget items.

## **VII. Adjournment**

Councilor Prescott made a motion to adjourn.

Craig Cameron seconded the motion.

**Motion carried 6-0.**

**Meeting adjourned at 9:34PM.**