

Justin Paré, President
John Simmons, Vice President
Daniel Donovan
Mark Gould, Jr.
Darius Gregory



Kathleen Prescott
Patrick Reynolds
Andrew Shanahan
Andrea Slobogan

Town of North Attleborough
TOWN COUNCIL
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4/19/2023 - Minutes

I. Pledge Of Allegiance

Vice-President Simmons called the meeting to order at 6:33PM and lead the Committee and other guests present in the Pledge of Allegiance.

Members Present:

Vice-President Simmons

Councilor Prescott

Councilor Gould

Councilor Donovan

Craig Cameron

Chris Shamp

Members Absent:

John Porter

Staff Present:

Town Manager Michael Borg

Assistant Town Manager Antonio Morabito

Clerk of the Council Kerrin Billinghoff

Town Accountant Linda Catanzariti

Town Treasurer/Tax Collector Chris Sweet

NAPD Chief Richard McQuade

Fire Chief/Emergency Management Director Chris Coleman

Deputy Fire Chief Michael Chabot

Animal Control Officer/Inspector of Animals Felicia Camara

Residents Present:

None at this time

DOCUMENTS REVIEWED:

- April 19, 2023 Budget Presentation Handout
- FY24 Budget MUNIS Spreadsheets
- April 12, 2023 Minutes
- April 13, 2023 Minutes
- NAPD Updated Organizational Chart Revised 04.19.2023

II. Approval Of Minutes

- a. Approval of Minutes of April 12, 2023 Finance Sub-Committee Meeting

Approval of Finance Sub-Committee Minutes of April 12, 2023

Councilor Prescott made a motion to approve the Minutes of April 12, 2023.

Craig Cameron seconded the motion.

Motion carried 5-0-1.

- b. Approval of Minutes of April 13, 2023 Finance Sub-Committee Meeting

Approval of Finance Sub-Committee Minutes of April 13, 2023

Councilor Prescott made a motion to approve the Minutes of April 13, 2023.

Craig Cameron seconded the motion.

Motion carried 5-0-1.

III. Town Councilor Community Announcements

Nothing to report at this time.

IV. Resident And Community Comment

Nothing to report at this time.

V. Old Business

- a. None at this time.

VI. New Business

a. FY24 BUDGETS

i. Animal Control (292)

MISSION: The mission of the Animal Control department is to protect the health and safety of our residents, and to protect animals and promote their humane treatment. The Animal Control department has adopted a no-kill philosophy and will make every effort to promote pet adoptions of healthy, non-aggressive animals by the general public and by approved animal rescue organizations.

SERVICES: The Animal Control department serves as a resource for the community to find and adopt pets. The department also serves as a safe place for owners to bring their animals should they find themselves in a position that they can no longer care for their beloved pet. Animal Control also assists with any animal and wildlife issues that arise in the community. The department also advises and educates the public, especially regarding wildlife.

FY24 Accomplishments

- This year we have seen a record number of unwanted, abandoned, and stray animals.
- We have successfully found forever homes for 96 % of our animals.
- 93% of our lost animals have been reunited with their families.
- Successfully Spay and Neutered 280 cats and 54 dogs.
- Successfully relaunched Shelter buddy reading program.
- Continuously helping our senior population with their pets. We provide food and veterinary care for any senior that needs assistants.
- Working closely with NADOH wildlife problems

FY24 Goals and Objectives

- To continue to educate the public on Wildlife, rendering aid to the sick and injured. To find homes for the unwanted, be their voice when they are wronged. To help our humane population keep their animals safe by increasing awareness of zoonotic transmission like distemper, Lyme disease, Rabies, and Ringworm.
- Relaunch the Shelter Vaccines clinics
- To continue to help our senior population with food, veterinary care and housing when they are in need.
- Would like to hire 1 more full-time employees to always ensure there is coverage at the shelter during operation hour also to prevent employees from working alone, this would also extend our coverage later in the day to help generate more revenue with loose dog and canine waste fines.

Animal Control Officer Felicia Camara presented her FY24 Budget to the Committee and answered any questions that they had.

Ms. Camara explained the need for an additional full-time Kennel Keeper, and part-time clerk in the office (that will replace the part-time Kennel Keeper) in order for the day-to-day operations to operate at an optimal level.

Discussions included:

- Organizational Chart
- New Full-time position
- New Part-time position
- Benefits of adding an office clerk
- Donations
- Animal Control Officers Role
- Kennel Inspections & Barn Inspections
- Education of School Children
- Fines
- Expenses and Revenues

ii. Police (210)

MISSION: We, the members of the North Attleboro Police Department, are committed, take pride, and are dedicated to the needs of our community in the delivery of quality police services in an effective, responsive, and professional manner.

SERVICES: Provide emergency law enforcement and medical services to the community 24 hours a day everyday.

FY23 Accomplishments

- Reached CBA for both Patrol and Supervisors
- Working towards implementation of new RMS system
- Working towards implementation of Body Cameras
- Working towards new HVAC system
- The department had accreditation status renewed for another 3 years
- Promoted 2 new sergeants
- Hired 10 new police officers
- Every police officer now carries their own taser
- Awarded body camera grant by the state

FY24 Goals and Objectives

- Continue or have all major projects finished

- Promote 2 Lieutenants (Lieutenants Test Spring of 2023)
- Get our 5 five new recruits into an academy and on the road by the Fall of 2023.
- These 5 new recruits should bring us to near full staffing
- Year 2 of the state’s recertification process for police officers (P.O.S.T. requirement)
- Send officers to as many training seminars as possible

NAPD Chief Richard McQuade presented his FY24 Budget to the Committee and answered any questions they had regarding his budget.

Discussions included:

- Adding 4 additional officers
 1. Two additional detectives
 2. One additional Resource Officer at the Middle School
- 48 Officers currently
- Magic number of officers is 57
- Number is 1.9 Police Officers per every 1,000 residents
- There are 30,000 residents in North Attleboro
- There have been many promotions.
- A chance for advancement within the department increases morale.
- Are there Grants that the department can apply for to fund the salary of additional officers?
 - “Safe Community”
 - Priority is to keep Officers and Residents safe.
 - CIP Projects were reviewed.

iii. Fire/Emergency Management (220)

MISSION: All hazards’ Fire/EMS Department

To improve the quality of life of citizens of North Attleborough by providing Emergency Medical Services and reducing the loss of life and property damage from man-made and natural disasters.

SERVICES: NAFD/EMS provides fire, emergency medical services, fire prevention, inspection, education, and code

enforcement to the residents and visitors of North Attleborough.

FY23 Accomplishments

- Withdrawal from Civil Service
- Department re-organization
- Fire apparatus delivery, Engine 5, Ladder 1, Ambulance, Utility Pick-Up

- AFG Grant award \$45,271 for extrication tools
- CAD system installation progression
- FY23 Firefighter Safety Grant \$15,5000
- Installed IPAD in each apparatus for the new CAD system
- Dive Team Regionalization
- CPE reimbursement \$130,000
- HQs furnace replacement
- Feasibility study funded for a new Fire HQs

FY24 Goals and Objectives

- Elimination of the cross staffing of the Kelley Blvd Fire Station
- Maintain 2 x fire engines, 1 x ladder truck, 2 x paramedic ambulances, and shift commander vehicle to cover the increase in call volume
- Continue the CPE reimbursement program
- Implement the Medicare reporting program
- Implement the Juvenile Fire Setter Program
- Expand our drone operations
- Continue the development of great firefighters through training, promotion opportunities
- Focus on customer service

Fire Chief Chris Coleman was in attendance and presented his FY24 Budget and answered any questions the Committee had.

Discussions included:

- Promotions
- **Organizational Chart**
- Lucas CPR Devices effectiveness -CIP Project
- Class V EMS Response Vehicle - CIP Project
- Medicare
- Medicaid
- Cross Staffing Kelley Blvd. Fire Station

VII. Adjournment

Councilor Donovan made a motion to adjourn.

Councilor Prescott seconded the motion.

Motion carried 6-0.