

Justin Paré, President
John Simmons, Vice President
Daniel Donovan
Mark Gould, Jr.
Darius Gregory



Kathleen Prescott
Patrick Reynolds
Andrew Shanahan
Andrea Slobogan

Town of North Attleborough
TOWN COUNCIL
43 South Washington Street, North Attleborough, MA 02760
Phone: (508) 699-0100

4/24/2023 - Minutes

I. Pledge Of Allegiance

President Paré' called the meeting to order at 7:00 P.M. and lead the Council and the audience in the pledge of allegiance.

Members Present:

Justin Paré
John Simmons
Kathleen Prescott
Mark Gould
Andy Shanahan
Daniel Donovan
Darius Gregory
Andrea Slobogan

Members Absent:

Patrick Reynolds

School Committee Members Present:

Ethan Hamilton
Katherine Hobbs
Tasha Buzzell
Sarah Stone
Gideon Gaudette

Members Absent:

David Chee

Joe Flaherty

Staff Present:

Town Manager Mike Borg
Clerk of the Council Kerrin Billinghoff
Town Accountant Linda Catanzariti
Fire Chief Chris Coleman
Police Chief Rick McQuade
Department of Public Works Director Mark Hollowell
Superintendent of Schools Dr. John Antonucci
Ernie Sandland School Facilities Director
Pete Havigland NAHS Principal
Roosevelt Principal Jeannine Magilocco
Brianne Kelleher NAMS Principle
Michelle McKeon Assistant Superintendent
Margaret Camire Director of Student Services
IT Director Keith Mueller

Invited Guests:

Martin Grealish
Kevin McCarthy
NAPD Officer Joseph Malewicz
NAPD Officer Manuel Pereira
NAPD Officer Nicholas McMahon
NAPD Officer Mark Nicholson
NAFD Captain Scott Langille

Documents Reviewed:

- Town Council Minutes from the April 10, 2023, Meeting
- Town Manager's Report April 24, 2023
- Executive Session Minutes August 8, 2023
- Executive Session Minutes September 9, 2022
- Executive Session Minutes September 26, 2022
- Executive Session Minutes October 24, 2022
- Measure 2023-048- Confirmation of Appointment of Martin Grealish to the Municipal Building Committee
- Measure 2023-076- Confirmation of Appointment of Kevin McCarthy to the Cultural Council
- Measure 2023-010-Procedure for Naming and Memorializing Bridges Streets, & other Public Areas in the Town of North Attleborough
- Measure 2023-074- Procurement approval of the building and property located at 451 Elm Street for the purpose of creating a Regional Food Security Distribution Center and to relocate Lenore's Pantry from Town Hall to said property. Additional Town departments may be located at this building as deemed appropriate or necessary.
- Measure 2023-075- Authorization of payment of previous year unpaid invoices for Verizon Long Distance charges
- Measure 2023-046- Approval to Reappropriate \$19,800.00 from previously approved Free Cash Measure 2022-051 for additional funding of Master Plan
- Measure 2023-073- Utilization of FY23 Retained Earnings for Comcast PEG Access for North TV

II. Resident And Community Comment

- a. Amvet School Students would like to thank the Town Council for their support in helping make the playground a reality

Amvet School Students thanked the Town Council for their support in helping make the playground a reality and presented the Council with "Thank you" Cards.

III. JOINT EXECUTIVE SESSION BETWEEN TOWN COUNCIL & SCHOOL COMMITTEE

- a. M.G.L. c.30A, Sec.21(a) To discuss the deployment of, or strategy regarding security personnel or devices, e.g., a sting operation.

School Committee Chair Tasha Buzzell made a motion to enter into Executive Session at 7:06.

Sarah Stone seconded the motion.

Roll Call Vote:

Ethan Hamilton-	Yes
Katherine Hobbs-	Yes
Tasha Buzzell-	Yes
Gideon Gaudette-	Yes
Joe Flaherty-	Yes
Sarah Stone-	Yes

Motion carried to enter into Executive Session 6-0 at 7:06PM.

Vice-President Simmons made a motion to enter into Executive Session a. M.G.L. c.30A, Sec.21(a) To discuss the deployment of, or strategy regarding security personnel or devices, e.g., a sting operation, and stated that they would be returning to regular session after Executive Session commenced.

Councilor Prescott seconded the motion.

Roll Call Vote:

Councilor Slobogan -	Yes
Councilor Shanahan-	Yes
Councilor Gregory-	Yes
Vice-President Simmons-	Yes
President Pare'-	Yes
Councilor Prescott-	Yes
Councilor Gould-	Yes
Councilor Donovan-	Yes

Motion carried to enter into Executive Session 8-0 at 7:06PM.

School Committee Chair Tasha Buzzell made a motion to adjourn from Executive Session at 8:12PM and stated that they would not be returning to Regular Session.

Sarah Stone seconded the motion.

Roll Call Vote:

Ethan Hamilton -	Yes
Katherine Hobbs -	Yes
Tasha Buzzell -	Yes
Gideon Gaudette -	Yes
Joe Flaherty -	Yes
Sarah Stone -	Yes

Motion carried 6-0.

Vice-President Simmons made a motion at 8:12 to reconvene to Regular Session after a 5-minute recess.

Councilor Prescott seconded the motion.

Roll Call Vote:

Councilor Slobogan -	Yes
Councilor Shanahan -	Yes
Councilor Gregory -	Yes
Vice-President Simmons -	Yes
President Pare' -	Yes
Councilor Prescott -	Yes
Councilor Gould -	Yes
Councilor Donovan -	Yes

Motion carried 8-0.

IV. Approval Of Minutes

- a. Approval of Town Council Minutes of April 10, 2023

Vice-President Simmons moved to approve the Town Council Meeting Minutes of April 10, 2023.

Councilor Prescott seconded the motion.

Motion carried 8-0.

- b. Approval of Executive Session Minutes

- i. August 8, 2022

Vice-President Simmons made a motion to approve the Executive Session Minutes of August 8, 2022. Minutes to be approved only and not released.

Councilor Prescott seconded the motion.

Motion carried 8-0.

- ii. September 9, 2022

Vice-President Simmons made a motion to approve the Executive Session Minutes of September 9, 2022. Minutes to be approved only and not released.

Councilor Prescott seconded the motion.

Motion carried 8-0.

- iii. September 26, 2023

Vice-President Simmons made a motion to approve the Executive Session Minutes of September 26, 2022. Minutes to be approved only and not released.

Councilor Prescott seconded the motion.

Motion carried 8-0.

iv. October 24, 2022

Vice-President Simmons made a motion to approve the Executive Session Minutes of October 24, 2022. Minutes to be approved only and not released.

Councilor Prescott seconded the motion.

Motion carried 8-0.

V. Town Councilor Community Announcements

President Pare' reported that he and Vice-President Simmons wanted to recognize and thank State Representative Scanlon for the money he was able to secure for the Town:

1. \$10,000.00 for upgrades to band equipment
2. \$100,000.00 towards the Roosevelt Playground
3. \$10,000.00 towards the Monument on Terrorism

VI. Town Manager Report

Town Manager Michael Borg gave an overview of the Town Manager Report. Items he reviewed included:

- Emergency Management -Updates
- Communications-Updates
- Operations-Updates
- Budget-Updates
- Personnel-Updates

NAPD Chief McQuade was in attendance to congratulate 4 promotions at the NAPD and welcome aboard 4 new officers to the force. He introduced new officers Joseph Malewicz, Manuel Pereira, Nicholas McMahan, and Mark Nicholson to the Town Council.

Chief McQuade also announced promotions within the Police Department as well:

- o Officer Michael Rouette was promoted to the position of Sergeant.
- o Officer Evan Moriarty was promoted to the position of Sergeant
- o Sergeant James Malcomson was promoted to the position of Lieutenant

- o Sergeant Ryan Mooney was promoted to the position of Lieutenant

NAFD Chief Chris Coleman was in attendance to congratulate Captain Scott Langille of the North Attleboro Fire Department for his successful completion of the 2 Year National Fire Academy Managing Officer Program. Chief Coleman commended him for his accomplishment and expressed how proud he was of all of the members of the Fire Department who take time out of their busy schedules to educate themselves on their own time, sometimes uncompensated, and away from their families.

VII. Resident And Community Comment

- a. Marsha Goldstein "Keep North Attleboro Beautiful"

- a. Marsha Goldstein "Keep North Attleboro Beautiful"

Ms. Goldstein was in attendance and addressed the Council. She reported that this year marked the 10th Anniversary of the "Keep North Attleboro Beautiful" Event. Distribution for the volunteers was last Thursday, 4/20 and will be held again next Thursday, 4/27 from 4:30PM-6:30PM. She encouraged everyone to sign up to volunteer. Ms. Goldstein also discussed the letter she had forwarded to the Council that was sent to Governor Maura Healey. This letter was requesting leadership and assistance in helping to solve the litter problem here in the beautiful Commonwealth of Massachusetts. Ms. Goldstein reported that there is currently no state funding for litter prevention. She also thanked Conservation Agent Shannon Palmer, DPW Director Mark Hollowell, and the DPW with all of their help with the improvements for the Martin Conservation Area at the end of Wild Acres Road. This passive recreation area includes walking trails, kayak launches and picnic tables. Ms. Goldstein asked the public if anyone would be interested in helping to build a few bridges that go through the wetlands.

VIII. Confirmations

- a. Measure 2023-048- Confirmation of Appointment of Martin Grealish to the Municipal Building Committee

Measure 2023-048- Confirmation of Appointment of Martin Grealish to the Municipal Building Committee

Town Manager Borg explained that an interview with Martin Grealish of 58 Cliff Drive, North Attleborough was completed with him to serve on the Municipal Building Committee. After a favorable interview, he recommended him for appointment to the Committee. His Term will expire on June 30, 2026.

Mr. Grealish was in attendance and addressed the Council and Mr. Borg. He thanked them for the opportunity to serve the Town in this capacity.

Vice-President Simmons made a motion to approve Measure 2023-048- Confirmation of Appointment of Martin Grealish to the Municipal Building Committee with a term to expire on June 30, 2026.

Councilor Prescott seconded the motion.

Motion carried 8-0.

- b. Measure 2023-076- Confirmation of Appointment of Kevin McCarthy to the Cultural Council

Town Manager Borg explained that an interview with Kevin McCarthy of 147 Westside Ave., North Attleborough was completed with him to serve on the Cultural Council. After a favorable interview, Mr. Borg recommended him for appointment to the Council. His term will expire on June 30, 2026.

Mr. McCarthy thanked the Town Council and Mr. Borg for the opportunity to serve the Community.

Vice-President Simmons made a motion to approve Measure 2023-073- Confirmation of Appointment of Kevin McCarthy to the Cultural Council with a term to expire on June 30, 2026.

Councilor Prescott seconded the motion.

Motion carried 8-0. UNANIMOUS

IX. Sub-Committee Reports

- a. Finance

- i. Measure 2023-046- Approval to Repurpose \$19,800.00 “from previously approved Measure 2022-051- Approval of Request of \$110,000.00 from Free Cash be Transferred to the Planning Department for RFP’s”, for the Master Plan

Measure 2023-046- Approval to Reappropriate \$19,800.00 from previously approved Free Cash Measure 2022-051 for additional funding of Master Plan

Purpose and Justification:

The Southeastern Regional Planning & Economic Development District (SRPEDD) is working to complete the Town's new Master Plan. Per M.G.L Chapter 41, § 81D,

"Such plan shall be a statement, through text, maps, illustrations or other forms of communication, that is designed to provide a basis for decision making regarding the long-term physical development of the municipality."

The total cost of the Master Plan and Housing Production Plan is \$110,000. The Town has obtained in grants \$40,000 from the District Local Technical Assistance and \$30,000 from the Community Compact Cabinet program (\$70,000). The Town's

required commitment for these grants is \$40,000. In Measure 2020-089, \$20,000 was appropriated from free cash. This measure is to complete the match requirement and request from the Planning Board.

Vice-President Simmons explained that this measure was voted 6-0 at the April 12, 2023 Finance Sub-Committee Meeting to send back to the Full Town Council with a favorable recommendation. He gave a brief overview of the measure and discussion points at that meeting.

Vice-President Simmons made a motion to approve Measure 2023-046- Approval of Transfer of \$19,800.00 from FY22 Free Cash for the Completion of the Master Plan & Housing Production Plan.

Councilor Prescott seconded the motion.

Motion carried 8-0.

- ii. Measure 2023-073- Utilization of FY23 Retained Earnings for Comcast PEG Access for North TV

Measure 2023-073- Utilization of FY23 Retained Earnings for Comcast PEG Access for North TV

Purpose and Justification:

Each year the Town receives funds from Comcast for the funding of North T.V. Capital Improvement Projects to enhance PEG access.

Therefore, I respectfully request the Town Council vote to approve expenditure of \$6,600.00 from the Comcast PEG Access FY23 Retained Earnings Account for the following capital purchases:

Sony 100M Hybrid Optical Cable	\$2,750.00
325' SDI Cable (2), Audio (2), CAT5 (1)	\$1,250.00
Snake Sony camera cables, audio, video	\$2,500.00
and CAT cable between press box and	
van location. Terminated cables	
Incoming Freight	\$100.00
Total :	\$6,600.00

Vice-President Simmons reported that this measure was referred to the Finance Sub-

Committee for further consideration. The Committee met on April 12, 2023 and the Measure was voted 6-0 with a favorable recommendation to send back to the Full Town Council.

There was discussion amongst Councilor Gould, the Town Council, and Town Manager Borg regarding this measure.

Vice-President Simmons made a motion to approve Measure 2023-073- Utilization of FY23 Retained Earnings for Comcast PEG Access for North TV.

Councilor Prescott seconded the motion.

Motion carried 8-0.

b. Economic Growth & Sustainability

Nothing to report at this time.

c. By-Law

i. FIRST READING:

1. Measure 2023-010-Procedure for Naming and Memorializing Bridges Streets, & other Public Areas in the Town of North Attleborough

Nothing heard.

d. Rules

Nothing to report at this time.

e. School Committee Representative

Nothing to report at this time.

f. Communication, Public Participation, & Engagement

Nothing to report at this time.

g. Local Emergency Planning

Nothing to report at this time.

X. Old Business

- a. None at this time.

XI. New Business

- a. Measure 2023-074- Procurement approval of the building and property located at 451 Elm Street for the purpose of creating a Regional Food Security Distribution Center and to relocate Lenore's Pantry from Town Hall to said property. Additional Town departments may be located at this building as deemed appropriate or necessary.

Measure 2023-074- Procurement approval of the building and property located at 451 Elm

Street for the purpose of creating a Regional Food Security Distribution Center and to relocate Lenore's Pantry from Town Hall to said property. Additional Town departments may be located at this building as deemed appropriate or necessary.

PURPOSE AND JUSTIFICATION:

There are several strong justifications for the purchase of the Fisher College building located at 451 Elm Street based on its central location, affordability, size, and occupancy status. First, the property's central location in Town provides easy access to major transportation routes, including a GATRA bus route, making it convenient for residents, seniors, employees, vendors to access. The location itself is a standout in the community and will increase the visibility of the Town efforts, calling more attention to Town sponsored activities and events. Second, the property's affordability in comparison to the estimated renovation costs of the property at Allen Ave makes it a more attractive option. With 451 Elm Street, the Town can save money on renovation costs and can renovate 451 Elm Street within the allocated funds available to the Town through the Bristol County American Rescue Act Funds (ARPA). The renovation estimated for the Allen Avenue building is estimated to exceed \$5.2 million by up to \$2 million. Acquisition of 451 Elm Street allows the Town to save the additional costs of renovation that the Allen Ave would have cost. Third, the larger size of 451 Elm Street allows multiple departments to occupy the space, creating a more efficient use of the property. In addition to fulfilling our primary requirement to establish a Regional Food Distribution Center and the relocation of Lenore's Pantry, 451 Elm Street can house additional Town Departments. The potential to establish a one-stop location for Town Health and Human Services merits additional consideration. This can potentially improve collaboration and communication among team members and create a more cohesive work environment.

Fourth, Scribble Time Day Care operates from the building currently. The Town envisions and encourages that lease arrangement to continue going into the future. After closing, the Town would enter into a lease agreement with Scribble Time to continue their operations and generate revenue as a result. Finally, the fact that the property is ready to occupy the day after closing is a significant advantage and cost savings. Fisher is in the process of replacing the roof that includes a transferable 20-year warranty. Acquiring Fisher College eliminates the need for additional time and money to prepare the property for use and allows the Town to start operations almost immediately.

The purchase price of the building is \$2.3 million. Funding for the property acquisition is provided by North Attenuborough's \$5.2 million of ARPA. This would leave \$2.9 million for building renovations and upgrades to meet Town needs and code compliance. Upon signing the Purchase and Sale Agreement, the Town would deposit \$50,000 as earnest money. The funds are provided by the

Non-Entitlement Unit (NEU) ARPA funds received previously by the Town. Additionally, the Town would allocate an additional \$50,000 of NEU ARPA funds to conduct the due diligence investigations and inspections of 451 Elm Street, North Attenuborough, MA.

Overall, these factors make a strong case for the Town to purchase 451 Elm Street.

Town Manager Borg requested that Measure 2023-074 be referred to the Finance Sub-Committee for further discussion and review.

Vice-President Simmons made a motion to refer Measure 2023-074-Procurement approval of the building and property located at 451 Elm Street for the purpose of creating a Regional Food Security Distribution Center and to relocate Lenore's Pantry from Town Hall to said property. Additional Town departments may be located at this building as deemed appropriate or necessary to the Finance Sub-Committee for further consideration.

Councilor Prescott seconded the motion.

Motion carried 8-0.

- b. Measure 2023-075- Authorization of payment of previous year unpaid invoices for Verizon Long Distance charges

Measure 2023-075- Authorization of payment of previous year unpaid invoices for Verizon Long Distance charges

PURPOSE AND JUSTIFICATION:

Verizon changed the billing method for long distance to paperless, which we were unaware of. As we do not have a large, long distance charge, however, it has added up and they finally sent past due letters. After quite a bit of research, we were able to figure that we were not sent paper invoices since May of 2020. This lines up with the last payment of April of 2020 to this particular line. The attached spreadsheet has each month and dollar amount to be paid.

IT Director Keith Mueller was in attendance to explain what had happened and why these bills were never paid.

There was discussion amongst the Council and Mr. Mueller.

Vice-President Simmons made a motion to approve Measure 2023-075- Authorization of payment of previous year unpaid invoices for Verizon Long Distance charges totaling \$418.31.

Councilor Prescott seconded the motion.

Motion carried 8-0.

XII. Adjournment

Vice-President John Simmons made a motion to adjourn at 9:07PM

Councilor Prescott seconded the motion.

Motion carried 8-0.