

Justin Paré, President  
John Simmons, Vice President  
John Costello  
Daniel Donovan  
Mark Gould, Jr.



Darius Gregory  
Andrew Shanahan  
Andrea Slobogan  
Patricia St. Pierre

Town of North Attleborough

**TOWN COUNCIL**

43 South Washington Street, North Attleborough, MA 02760

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5/7/2024 - Minutes

**I. Pledge Of Allegiance**

**PLEDGE OF ALLEGIANCE**

Vice-President Simmons called the meeting to order at 7:00 P.M. and lead the Committee and the audience in the pledge of allegiance.

**Members Present:**

John Simmons

Craig Cameron

John Costello

Dan Donovan

**Members Absent:**

Chris Shamp

Kathleen Prescott

Pat St. Pierre

**Staff Present:**

Town Manager Michael Borg

Assistant Town Manager Antonio Morabito

Clerk of the Council Kerrin Billinghoff

Town Accountant Linda Catanzariti

Tax Collector/Treasurer Chris Sweet

Public Buildings & Facilities Director Tim Chouinard

NAFD Chief Chris Coleman

NAPD Chief Rick McQuade

Schools Facilities Director Ernie Sandland

Superintendent of Schools Dr. John Antonucci

Schools Business Operations Manager Gil Lefort

Parks & Recreation Director Steve Carvalho

I.T. Director Keith Mueller

DPW Director Mark Hollowell

Veterans Agent Melissa Bingham

**Residents:**

None at this time

**Invited Guests Present:**

None at this time

**Documents Reviewed:**

- Finance Sub-Committee Meeting Minutes of April 24, 2024
- FY25 Budget - Department of Public Works Power Point & MUNIS Documents
- FY25 Budget - Health and Human Services: Veterans Department Power Point & MUNIS Documents

**II. Approval Of Minutes**

Approval of Finance Sub-Committee Minutes of April 24, 2024

Councilor Donovan made a motion to approve the Finance Sub-Committee Meeting Minutes of April 24, 2024.

Councilor Costello seconded the motion.

**Motion carried 4-0.**

**III. Resident And Community Comment**

a. None at this time.

**IV. Old Business**

a. None at this time.

**V. New Business**

a. FY25 BUDGET ITEMS

Department of Public Works Director Mark Hollowell and Veterans Agent Melissa Bingham were both in attendance and presented their FY25 Budget to the Committee which included:

1. Total FY25 Budget Amount (Salaries & Expenses)
2. Mission & Services Overview
3. FY24 Accomplishments
4. FY25 Goals & Objectives
5. Organizational Chart
6. MUNIS Spreadsheets

i. DEPARTMENT OF PUBLIC WORKS

Mr. Hollowell was in attendance to present the FY25 Budget to the Committee. He reviewed each of his budgets for Administration, Highway, Sewer, Water, and Solid Waste and answered any of the questions that the Committee may have had.

There was discussion amongst Mr. Hollowell and the Committee.

1. Administration (421)
2. Highway (422)
3. Sewer (440)
4. Water (450)
5. Solid Waste (430)

ii. HEALTH & HUMAN SERVICES

Ms. Bingham was in attendance to present the FY25 Budget to the Committee and answer any questions they may have had.

1. Veterans (543)

b. FY25 Capital Improvement Projects Presentation

Assistant Town Manager Antonio Morabito briefed the Finance Sub-Committee on the Capital Improvement Committee and how they determined which CIP Projects would be on the proposed CIP list.

The Capital Budget Proposal for FY25 was reviewed with the Committee and each of the projects was discussed:

DEPT	TITLE	DEPT PRIORITY	FY25
NAFD	<b>Staff Car Replacement w/ Accs s Longevity Pkg</b>	1	\$68,000
NAFD	<b>Fire Prevention Car Replacement w/ Accs s Longevity Pkg</b>	2	\$68,000
NAFD	<b>Fire Engine</b>	3	\$150,000
<b>NAFD - EMS</b>	<b>Stair Chair Replacement</b>	1	\$10,000
NAPD	Dispatch Console Replacement	1	\$500,000
NAPD	<b>NA Police Facility Clock Tower Repair - Phase I</b>	3	\$60,000
NAPD	<b>Police Department Cruiser Replacement</b>	4	\$140,000
<b>Park s Rec</b>	<b>Pick-up Truck Replacement w/ Accessories s Longevity Pkg</b>	2	\$60,000
<b>Park s Rec</b>	<b>WWI Park Parking Lot Paving/Drainage/ Sidewalk Project</b>	4	\$400,000
<b>Public Works - Electronic Document Filing Project Admin</b>		1	\$30,000
<b>Public Works - Front End Loader Replacement HWY</b>		1	\$325,000
<b>Public Works - Road, Bridge, Sidewalk, and Parking Lot Maintenance and Repair HWY</b>		2	\$700,000
<b>Public Works - 10-Mile River Dredging Program HWY</b>		4	\$1,500,000
<b>Public Works - Hook-lift Recycling Containers Solid</b>		1	\$40,000
Waste			
<b>Public Works - Swap Shop Facility Solid Waste</b>		2	\$45,000
<b>Public Works - Disk Filter Replacement Sewer</b>		1	\$200,000
<b>Public Works - Grit Elevator and Screw Replacement Sewer</b>		2	\$2,200,000
<b>Public Works - Diffusers for Aeration System Sewer</b>		3	\$145,000
<b>Public Works - Kelley Blvd Well Replacement Design Water</b>		1	\$400,000
<b>Public Works - 10-Wheel Dump truck Replacement Water</b>		2	\$325,000
Schools	<b>District Entryway Upgrades</b>	1	\$400,000

Schools	<b>Falls School HVAC Upgrade</b>	2	\$750,000
Schools	<b>District Electrical Service Upgrades</b>	3	\$185,000
Schools	<b>Special Education Vehicle Replacement</b>	4	\$60,000
Schools	<b>Special Education Classroom Remodel</b>	5	\$105,000
	<b>General Government Bonding Total:</b>		\$2,650,000
	<b>FY'24 Free Cash Total:</b>		\$845,000
	<b>Ambulance Receipt Reserve Account</b>		\$10,000
	<b>Total:</b>		
	<b>Fire Alarm Revolving Account Total:</b>		\$68,000
	<b>Unspecified Funding Total:</b>		\$1,668,000
	<b>Enterprise Fund Retained Earnings Total:</b>		\$85,000
	<b>Enterprise Fund Bonding Total:</b>		\$3,270,000
	<b>TOTAL FY'25 CIP TOTAL:</b>		\$8,626,000

#### VI. Adjournment

Councilor Donovan made a motion to adjourn.

Mr. Cameron seconded the motion.

**Motion carried 4-0.**

**Adjourned at 8:54 PM.**