

Justin Paré, President
John Simmons, Vice President
Daniel Donovan
Mark Gould, Jr.
Darius Gregory



Kathleen Prescott
Patrick Reynolds
Andrew Shanahan
Andrea Slobogan

Town of North Attleborough

TOWN COUNCIL

43 South Washington Street, North Attleborough, MA 02760

Phone: (508) 699-0100

5/8/2023 - Minutes

I. Pledge Of Allegiance

President Paré called the meeting to order at 7:00 P.M. and lead the Council and the audience in the pledge of allegiance.

Members Present:

Justin Paré

John Simmons

Mark Gould

Daniel Donovan

Darius Gregory

Patrick Reynolds

Staff Present:

Town Manager Mike Borg

Assistant Town Manager Antonio Morabito

Clerk of the Council Kerrin Billinghoff

NAFD Deputy Mike Chabot

NAFD Assistant Fire Chief George McKinnon

Acting Building Inspector Martin Furtado

Members Absent:

Andrea Slobogan

Kathleen Prescott

Andy Shanahan

Economic Developer Lyle Pirnie

Invited Guests:

Jennifer Sahady

Documents Reviewed:

- Town Council Minutes from the April 24, 2023, Meeting
- Joint Town Council & School Committee Meeting Minutes from the April 24, 2023 Meeting
- Town Manager's Report May 8, 2023
- Measure 2023-077- Confirmation of Appointment of Jennifer Sahady to the Cultural Council
- Measure 2023-033-To see if the Town will vote to amend the Town of North Attleborough Zoning By-Laws, Section VII-Administration and Enforcement to allow for a Planning Board Associate Member
- Measure 2023-074- Procurement approval of the building and property located at 451 Elm Street for the purpose of creating a Regional Food Security Distribution Center and to relocate Lenore's Pantry from Town Hall to said property. Additional Town departments may be located at this building as deemed appropriate or necessary.
- Measure 2023-010-Procedure for Naming and Memorializing Bridges Streets, & other **Public Areas in the Town of North Attleborough**
- Measure 2023-078-Authorization of the transfer of \$65,000.00 from the ambulance receipt reserve account to the ambulance budget for the Fire Department to augment the ambulance overtime for daily staffing.
- FY24 Supplemental Free Cash Strategy Letter
- FY24 Supplemental Free Strategy
- Stretch Code Information

II. Resident And Community Comment

Nothing heard at this time.

III. Approval Of Minutes

- a. Approval of Town Council Minutes of April 24, 20223

Approval of Town Council Minutes of April 24, 2023.

Vice-President Simmons moved to approve the Town Council Meeting Minutes of April 24, 2023.

Councilor Shanahan seconded the motion.

Motion carried 6-0-1.

- b. Approval of Joint Town Council & School Committee Executive Session Minutes of April 24, 2023

Approval of Joint Town Council & School Committee Executive Session Minutes of April 24, 2023

Vice-President Simmons made a motion to approve the Executive Session Minutes of September 9, 2022. Minutes to be approved only and not released.

Councilor Shanahan seconded the motion.

Motion carried 6-0-1.

IV. Town Councilor Community Announcements

Nothing to Report at this time.

V. Town Manager Report

Town Manager Michael Borg gave an overview of the Town Manager Report. Items he reviewed included:

- Emergency Management -Updates
- Communications-Updates
- Operations-Updates
- Budget-Updates
- Personnel-Updates

NAFD Deputy Mike Chabot was in attendance to recognize and introduce to the Town Council, the first ever in North Attleborough, Assistant Fire Chief George McKinnon who was also in attendance. The Council congratulated him on all of his accomplishments and thanked him for his excellence and commitment.

VI. Resident And Community Comment

None at this time.

VII. Confirmations

- a. Measure 2023-077- Confirmation of Appointment of Jennifer Sahady to the Cultural Council

Measure 2023-077- Confirmation of Appointment of Jennifer Sahady to the Cultural Council

Town Manager Borg explained that an interview with Jennifer Sahady of 39 Sumner Street, North Attleborough was completed with her to serve on the Cultural Council. After a favorable interview, Town Manager Borg recommended her for appointment to the Council. Her Term will expire on June 30, 2026.

Vice-President Simmons made a motion to approve Measure 2023-077- Confirmation of Appointment of Jennifer Sahady to the Cultural Council with a term to expire on June 30, 2026.

Councilor Shanahan seconded the motion.

Motion carried 7-0.

VIII. Sub-Committee Reports

a. Finance

- i. Measure 2023-074- Procurement approval of the building and property located at 451 Elm Street for the purpose of creating a Regional Food Security Distribution Center and to relocate Lenore’s Pantry from Town Hall to said property. Additional Town departments may be located at this building as deemed appropriate or necessary.

Vice-President Simmons explained this this measure was discussed at the Finance Sub-Committee on 5/2/2023, and it was voted with a favorable recommendation 6-0 back to the Full Town Council.

Vice-President Simmons made a motion to approve Measure 2023-074- Procurement approval of the building and property located at 451 Elm Street for the purpose of creating a Regional Food Security Distribution Center and to relocate Lenore’s Pantry from Town Hall to said property. Additional Town departments may be located at this building as deemed appropriate or necessary.

Councilor Gould seconded the motion.

Motion carried 8-0.

b. Economic Growth & Sustainability

Nothing to report at this time.

c. By-Law

i. FIRST READING:

1. Measure 2023-010-Procedure for Naming and Memorializing Bridges Streets, & other Public Areas in the Town of North Attleborough

Councilor Shanahan reported that the Bylaw Sub-Committee met at 6:00PM on

5/8/2023 and discussed this measure. It is not ready for a first reading, it will need to be revisited and discussed again at a future By-law Meeting. This may require an additional legal opinion of the Town Attorney.

ii. FIRST READING:

1. Measure 2023-033- To see if the Town will vote to amend the Town of North Attleborough Zoning By-Laws, Section VII -Administration and Enforcement to allow for a Planning Board Associate Member

Councilor Shanahan reported that this measure was discussed at their 5/8/2023 Bylaw Sub-Committee Meeting and was recommended with a favorable action 4-0 back to the Full Town Council. First Reading was read into the record:

VERSION 2 - ZONING BYLAW

Amendment to Section VIII - Administration and Enforcement

To see if the Town will vote to amend the Town of North Attleborough Zoning By-Laws, Section VIII - Administration and Enforcement, as follows:

(a) Add a new Subsection - Planning Board Associate Member to read as follows:

There shall be one associate member of the Planning Board appointed by the Town Manager under the authority of G. L. c. 40A, § 9. The associate member shall sit on the Planning Board for the purposes of acting on special permit application hearings in case of absence, inability to act, or conflict of interest on the part of any member of the Planning Board or in the event of a vacancy on the Board.

or to take any other action relative thereto.

There will be a Second Reading and a Public Hearing on this Measure on May 22, 2023.

d. Rules

e. School Committee Representative

Nothing to report at this time.

f. Communication, Public Participation, & Engagement

Nothing to report at this time.

g. Local Emergency Planning

Nothing to report at this time.

IX. Old Business

a. None at this time.

X. New Business

- a. Measure 2023-078- Authorization of Transfer of 65,000.00 from Ambulance Receipt Reserve

Measure 2023-078-Authorization of the transfer of \$65,000.00 from the ambulance receipt reserve account to the ambulance budget for the Fire Department to augment the ambulance overtime for daily staffing.

This transfer is needed to augment the overtime budget through the end of the Fiscal Year. We are currently in a trial period of non-cross staffing station 2 which has increased the overtime costs in addition to a long term military leave and injured on duty status for a firefighter. I have conducted a review of the entire budget and have listed funds that can be used however, additional funds are still needed.

Purpose and Justification:

The following are estimates for remaining funds available:

Salary: \$4000.00

Remaining EMT Recertification Overtime: \$5000.00

Remaining Paramedic Recertification Overtime: \$10,000

Current Remaining Overtime: \$5884.00

Total Available: \$24,884.00

Average overtime expenditure each payroll: $\$13,000 \times 5 \text{ pay periods} = \$65,000.00$

The \$65,000 is estimated on the high side as we do have a firefighter out long term with an on the job shoulder injury which has an impact on the overtime budget. In the event the full \$65,000 is not needed it will be returned to the ambulance receipt reserve account.

Town Manger Borg explained this measure in detail and requested that it be referred to the Finance Sub-Committee for further consideration.

Vice-President Simmons made a motion to refer Measure 2023-078-Authorization of the transfer of \$65,000.00 from the ambulance receipt reserve account to the ambulance budget for the Fire Department to augment the ambulance overtime for daily staffing to the Finance Sub-Committee for further review and consideration.

Councilor Shanahan seconded the motion.

Motion carried 7-0.

- b. Free Cash Strategy Proposal

Town Manager Borg reviewed the FY23 Supplemental Free Cash Strategy with the Town Council. He stated that there was currently \$929,838.00 of FY23 Free Cash. This money had previously been allocated towards the Snow and Ice Budget, and because we did not have much snow this year, this money was not needed. The Town Manager proposed to put it into three buckets:

1. \$250,000.00 - Mason Filed Pickleball Courts/Skating Rink

2. \$479,838.00 – CIP Stabilization
3. \$200,000.00 – Safety & Security

Vice-President Simmons explained that this money had been allocated in the previous year and was never spent. Any cash that isn't spent is certified by the State and brought back and made available to the Town from the previous year's FY23 Budget. This money will be certified in October 23/November23.

If any Councilors have ideas of how they would like the Free Cash to be spent, they need to present to the Finance Sub-Committee and discuss there, then the Committee would provide a recommendation and present to the Town Manager who would then submit a Measure to the Town Council for further consideration. These channels would need to be followed to be in line with the Charter which the Town is governed by.

Vice-President Simmons made a motion to refer the FY23 Supplemental Free Cash Strategy to the Finance Sub-Committee for further review and consideration.

Councilor Gregory seconded the motion.

Motion carried 6-1-0.

c. Green Communities and Stretch Code Update

Economic Developer Lyle Pirnie and Acting Building Inspector Martin Furtado were both in attendance to give an overview on the Stretch Code and Green Communities.

There was discussion amongst Mr. Pirnie, Mr. Furtado, and the Council regarding both of these topics. These topics will be further discussed at a future meeting.

XI. Adjournment

Vice-President John Simmons made a motion to adjourn at 8:30PM.

Councilor Shanahan seconded the motion.

Motion carried 8-0.