

Justin Paré, President  
John Simmons, Vice President  
John Costello  
Daniel Donovan  
Mark Gould, Jr.



Darius Gregory  
Andrew Shanahan  
Andrea Slobogan  
Patricia St. Pierre

Town of North Attleborough  
**TOWN COUNCIL**  
43 South Washington Street, North Attleborough, MA 02760  
Phone: (508) 699-0100

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5/8/2025 - Minutes

**I. Pledge Of Allegiance**

**PLEDGE OF ALLEGIANCE**

Vice-President Simmons called the meeting to order at 6:30 P.M. and lead the Committee and the audience in the pledge of allegiance.

**Members Present:**

John Simmons

John Costello

Craig Cameron

Pat St. Pierre

Dan Donovan

**Members Absent:**

John Donohue

Kathleen Prescott

**Staff Present:**

Town Manager Michael Borg

Assistant Town Manager Antonio Morabito

Town Council Clerk, Kerrin Billinghoff

Building Commissioner Bryan Butler

Conservation Agent Sandra McCrory

Park & Recreation Director Steve Carvalho

DPW Director Mark Hollowell

Animal Control Officer Drew Dubois

Human Resource Director Cheryl Butts

Town Planner Gil Hilario

NAPD Chief Coleman

NAFD Chief McQuade

Communications Officer Taylor O'Neill

Treasurer/Collector Chris Sweet

**Residents:**

None at this time.

**Invited Guests Present:**

None at this time.

**Documents Reviewed:**

- Finance Sub-Committee Minutes of April 22, 2025
- Finance Sub-Committee Minutes of April 23, 2025
- Finance Sub-Committee Minutes of April 29, 2025
- FY26 Final Budget Presentation- Capital Improvement Slides
- Human Resources/Animal Control Officer Move Proposal Handout
- Crisis Response Proposal Handout
- Measure 2025-080- Authorization to Transfer Funds to the K.P Law Account for Legal Services

**II. Approval Of Minutes**

Approval of Minutes of Finance Sub-Committee Minutes of April 22, 2025, April 23, 2025, and

April 29, 2025

Councilor Donovan made a motion to approve the Minutes of April 22, 2025, April 23, 2025, and April 29, 2025.

Councilor Costello seconded the motion.

**Motion carried 4-0-1.**

- a. Approval of Finance Sub-Committee Minutes of April 22, 2025

Approval of Minutes of Finance Sub-Committee Minutes of April 22, 2025, April 23, 2025, and April 29, 2025

Councilor Donovan made a motion to approve the Minutes of April 22, 2025, April 23, 2025, and April 29, 2025.

Councilor Costello seconded the motion.

**Motion carried 4-0-1.**

- b. Approval of Finance Sub-Committee Minutes of April 23, 2025

Approval of Minutes of Finance Sub-Committee Minutes of April 22, 2025, April 23, 2025, and April 29, 2025

Councilor Donovan made a motion to approve the Minutes of April 22, 2025, April 23, 2025, and April 29, 2025.

Councilor Costello seconded the motion.

**Motion carried 4-0-1.**

- c. Approval of Finance Sub-Committee Minutes of April 30, 2025

Approval of Minutes of Finance Sub-Committee Minutes of April 22, 2025, April 23, 2025, and April 29, 2025

Councilor Donovan made a motion to approve the Minutes of April 22, 2025, April 23, 2025, and April 29, 2025.

Councilor Costello seconded the motion.

**Motion carried 4-0-1.**

**III. Resident And Community Comment**

None at this time.

**IV. Old Business**

A motion was made by Councilor Donovan to continue the discussions on **Measure 2025-047** and **Measure 2025-054** to the May 15, 2025 Finance Sub-Committee Meeting, instead of on May 21, 2025 that they had originally been continued to.

Councilor St. Pierre seconded the motion.

**Motion carried 5-0.**

- a. FY2026 FINAL Revenue Projections- Updated from Preliminary Revenue Projections

FY2026 FINAL Revenue Projections- Updated from Preliminary  
Revenue Projections

Councilor Donovan made a motion to continue this measure to the May 15, 2025 Meeting.

Councilor Costello seconded the motion.

**Motion carried 5-0.**

- b. FY2026 FINAL Expense Projections- Updated from Preliminary Expense Projections

FY2026 FINAL Expense Projections- Updated from Preliminary Expense Projections.  
Continued to next meeting.

Councilor Donovan made a motion to continue this measure to the May 15, 2025 Meeting.

Councilor Costello seconded the motion.

**Motion carried 5-0.**

**V. New Business**

- a. FY26 Budget Presentation

- i. Capital Improvement Program

Capital Improvement Program

Assistant Town Manager Antonio Morabito introduced the CIP Program to the Committee and presented a Power Point. The CIP Projects proposed were for the DPW, Fire Department, Police Department, Parks & Recreation, I.T., Accounting, Human Resources, Public Facilities, and Communications.

Each of the following projects was reviewed in their entirety:

- Staff Car Replacement w/Ancillary Equipment- Fire
  - Chief Coleman was in attendance
  - \$68,000.00
  
- MUNIS Upgrade Accounting, H.R., Payroll
  - \$300,000.00
  - Migrating with School Department
  - Will go out to bid & replace system in Town & Schools
  - Cloud Based
  - Includes Training
  - Transition will take 12/18 months
  
- Autonomous Field Painting Apparatus- Parks & Rec.
  - Steve Carvalho was in attendance
  - \$50,000.00
  - Will be a huge time saver
  - To be shared by Parks & High School
  - Will save on paint
  - Gamechanger with hours
  - Life Expectancy of 10 years
  
- Pick-Up Truck Replacement- Parks & Rec
  - Steve Carvalho was in attendance
  - \$55,000.00
  - Was asked to look into cheaper options.
  - Maybe a Dodge Durango instead?
  - Mr. Cameron wanted to make a motion to reduce this request by \$10,000.00. This can be voted on when the overall CIP Project is voted on, and a motion to reduce can be made at that time.
  
- Cruiser Replacement- NAPD
  - NAPD Chief Rick McQuade was in attendance
  - Two Police Cruisers
  - \$170,000.00 total
  - Lifespan of a vehicle is 3 years/ 100,000 miles per year
  - Warranties last for 3 years
  - \$60,000 for each vehicle and \$20,000 for the graphics & appendices to be added
  - GMC's are the way to go. Great with warranties.
  
- 451 Elm Street Fire Suppression- Public Facilities
  - Assistant Town Manager Antonio Morabito was in attendance
  - \$500,000.00
  - This is a requirement
  - **The entire building needs to be sprinklered**

- 451 Elm Street Security Upgrades -Public Facilities
  - Assistant Town Manager Antonio Morabito was in attendance
  - \$50,000.00
  
- Fire Station 1 Structural Repairs- NAFD
  - NAFD Chief Coleman was in attendance
  - \$25,000.00
  - Life cycle of the Fire station-hoping to get another 40 years out of this house.
  
- Fire Station 3 Mechanical, Electrical, Plumbing Redesign
  - \$350,000.00
  
- Administration Office Improvements- DPW
  - DPW Director was in attendance
  - \$40,000.00
  
- Roads, Bridges, Sidewalks and Parking Lot Maintenance- DPW
  - \$1,000,000.00
  
- Compost Row Turner- DPW
  - \$65,000.00
  
- Main building Roof Replacement- DPW
  - \$1,500,000.00
  
- Sludge Thickening System- DPW
  - \$1,2000,000.00
  - Life Expectancy of 25 years
  
- Vehicle Replacement- DPW
  - \$85,000.00
  - Sewer Collection Vehicle
  
- Pump Station Rehabilitation Program -DPW
  - \$425,000.00
  
- Plant Water Pump Relocation Project- DPW
  - \$125,000.00
  
- Water Main Replacement- DPW
  - **\$900,000.00**
  
- Hillman Well PFAS Design- DPW
  - \$500,000.00
  
- McKeon Greensand Filter Media Replacement- DPW
  - \$400,000.00

- Communications "Go Kit"- Comms
  - Communications Officer Taylor O'Neill was in attendance to explain this request.
  - \$8,500.00
- Veterans' Memorial Park Redesign Project- Town Manager
  - Assistant Town Manager Antonio Morabito explained this request.
  - \$150,000.00
  - This would be the first phase of this project.
  - Look at the design of the Park
  - Toilet facility?
  - Drive Off/Drive On
  - Source of funding dictates where the funds can be used.
  - How can we best serve the Public?

b. Human Resources/Animal Control Officer Move Proposal

This proposal was explained by Town Manger Borg. Two handouts with the proposed positions were broken down and discussed. Town Manager Borg would like to create an Assistant HR Director Position.

c. Crisis Response Position Proposal

This proposal was explained by Town Manager Borg and NAPD Chief McQuade.

- This position will be funded through the Opioid Settlement Funds.
- New Hire
- Social Worker that will work alongside with the police
- This position would expire when the funding expires
- If needed, may need to become a "USW" position- Would need to be an agreement with "USW"
- Would help with de-escalation
- Great benefit to Community & NAPD
- Many crisis issues are encountered by NAPD
- Follow up with substance abuse
- Can work with SRO's in the Schools
- Flexible Scheduling
- No Body Cameras

## VI. Executive Session

- a. M.G.L., C.30A, Sec.21(a)-3. To discuss strategy with respect to collective bargaining or litigation of an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the chair so declares.
- i. Measure 2025-080- Authorization to Transfer Funds in the amount of \$60,000.00 to the K.P Law Account for Legal Services

M.G.L., C.30A, Sec.21(a)-3. To discuss strategy with respect to collective bargaining or litigation of an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the chair so declares.

1. Measure 2025-080- Authorization to Transfer Funds in the amount of \$60,000.00 to the K.P Law Account for Legal Services

The purpose of this measure is to authorize the transfer of \$60,000 from the Town's Reserve Fund to the Legal Services line item to address unanticipated legal expenses incurred over the past several months.

The Town has been involved in a series of complex and time-sensitive legal matters that have resulted in significantly increased legal expenditures beyond what was forecasted in the FY25 operating budget. These matters include a combination of litigation, land use issues, regulatory challenges, and contractual disputes that required immediate and sustained legal representation.

The following cases and matters have contributed to the increased legal service costs:

Bankert/Vikon Properties

451 Elm Street

40R Development on Kelley Boulevard

40B Development on Draper Avenue

Marijuana-related matters: Holland Brands & Green Leaf Health

Town vs. Brady

Ledgehill vs. Conservation Commission

Webster Mills site-related matters

Town vs. Cunningham

Town vs. Mason

Town vs. Hilltop LLC

Given the scope and volume of these legal issues, this transfer is necessary to ensure that the Town remains in compliance with contractual obligations for legal representation and is able to effectively defend its interests in ongoing and future proceedings.

This measure will allow the Town to maintain financial continuity in legal operations without disrupting other departmental budgets, ensuring the Town can continue to respond to legal matters with appropriate diligence and resources.

Councilor Donovan made a motion to enter into Executive Session and stated that they will not be returning to Regular Session, but will adjourn right from Executive Session.

Councilor Costello seconded the motion.

Roll Call Vote was Taken:

Vice-President Simmons	YES
Councilor Donovan	YES
Craig Cameron	YES
Councilor St. Pierre	YES
Councilor Costello	YES

**Motion carried 5-0.**

**VII. Adjournment**

The Finance Sub-Committee adjourned form Executive Session.