

Justin Paré, President
John Simmons, Vice President
Daniel Donovan
Mark Gould, Jr.
Darius Gregory



Kathleen Prescott
Patrick Reynolds
Andrew Shanahan
Andrea Slobogan

Town of North Attleborough

TOWN COUNCIL

43 South Washington Street, North Attleborough, MA 02760

Phone: (508) 699-0100

5/22/2023 - Minutes

I. Pledge Of Allegiance

President Paré called the meeting to order at 7:00 P.M. and lead the Council and the audience in the pledge of allegiance.

Members Present:

Justin Paré
Shanahan

John Simmons
Reynolds

Mark Gould

Daniel Donovan

Darius Gregory

Andrea Slobogan

Kathleen Prescott

Members Absent:

Andy

Patrick

Staff Present:

Town Manager Mike Borg

Assistant Town Manager Antonio Morabito

Clerk of the Council Kerrin Billinghoff

NAFD Deputy Mike Chabot

NAFD Assistant Fire Chief George McKinnon

Town Accountant Linda Catanzariti

Assistant Town Accountant Tammy Baillargeon

Tax Collector/Treasurer Chris Sweet

Town Clerk Pat McNielly

Invited Guests:

Brian Brousseau, Retirement Board

Marie Clarner, Planning Board Chair

Documents Reviewed:

- Town Council Minutes from the May 8, 2023, Meeting
- Town Manager's Report May 22, 2023
- Measure 2023-010-Procedure for Naming and Memorializing Bridges Streets, & other **Public Areas in the Town of North Attleborough**
- Measure 2023-078-Authorization of the transfer of \$65,000.00 from the ambulance receipt reserve account to the ambulance budget for the Fire Department to augment the ambulance overtime for daily staffing.
- Measure 2023-033-To see if the Town will vote to amend the Town of North Attleborough Zoning By-Laws, Section VII -Administration and Enforcement to allow for a Planning Board Associate Member
- Measure 2023-079- Request Code Adoption of Town General Bylaws and Zoning Bylaws
- Measure 2023-080- To see if the Town Council will vote to accept the increase in the Cost of Living (COLA) base for Retirees from \$14,000 to \$16,000
- "Audit Report"- Roselli, Clark & Associates Certified Public Accountants presentation to the Town of North Attleborough's Basic Financial Statements and Additional Information Year Ended June 30, 2022

II. Resident And Community Comment

Nothing heard at this time.

III. Approval Of Minutes

- a. Approval of Town Council Minutes of May 8, 2023

Approval of Town Council Minutes of May 8, 2023.

Vice-President Simmons moved to approve the Town Council Meeting Minutes of May 8,

2023.

Councilor Prescott seconded the motion.

Motion carried 9-0

IV. Town Councilor Community Announcements

Thank you to Public Works! It is National Public Works Week.

There are many openings on the Town Council Sub-Committees, residents are encouraged to apply! You can reach out to JPARE@NATTLEBORO.COM.

VII. PUBLIC HEARING

1. FY2024 Town Annual Budget

Vice-President Simmons made a motion to open the Public Hearing.

Councilor Prescott seconded the motion.

Motion carried 8-1.

After discussion amongst Councilor Gould, Town Manager Borg and the rest of the Council, it was decided that the Public Hearing for the FY2024 Town Annual Budget would not be held tonight, but rather at a later date. Although the Public Hearing was on the 5/22/2023 Council's Agenda and had been advertised in The Sun Chronicle for two consecutive weeks prior to this meeting, it was inadvertently left off of the 5/22/2023 Town Council's Agenda that was posted on the Town's Website. This Public Hearing will be held at a later date.

Vice -President Simmons rescinded his motion to open the Public Hearing.

Councilor Prescott rescinded her second.

V. Town Manager Report

Town Manager Michael Borg gave an overview of the Town Manager Report. Items he reviewed included:

- Emergency Management -Updates
- Communications-Updates
- Operations-Updates

- Budget-Updates
- Personnel-Updates

VI. Resident And Community Comment

Nothing heard at this time.

VII. Confirmations

None at this time.

VIII. Sub-Committee Reports

a. Finance

- Measure 2023-078- Authorization of Transfer of 65,000.00 from Ambulance Receipt Reserve

Measure 2023-078-Authorization of the transfer of \$65,000.00 from the ambulance receipt reserve account to the ambulance budget for the Fire Department to augment the ambulance overtime for daily staffing.

This transfer is needed to augment the overtime budget through the end of the Fiscal Year. We are currently in a trial period of non-cross staffing station 2 which has increased the overtime costs in addition to a long term military leave and injured on duty status for a firefighter. I have conducted a review of the entire budget and have listed funds that can be used however, additional funds are still needed.

The following are estimates for remaining funds available:

Salary: \$4000.00

Remaining EMT Recertification Overtime: \$5000.00

Remaining Paramedic Recertification Overtime: \$10,000

Current Remaining Overtime: \$5884.00

Total Available: \$24,884.00

Average overtime expenditure each payroll: \$13,000 x 5 pay periods=\$65,000.00

The \$65,000 is estimated on the high side as we do have a firefighter out long term with an on the job shoulder injury which has an impact on the overtime budget. In the event the full \$65,000 is not needed it will be returned to the ambulance receipt reserve account.

Vice-President Simmons reported that this measure was discussed at the May 9, 2023 Finance Sub-Committee meeting and was voted with a favorable recommendation back to the Full Town Council with a vote of 6-0.

Councilor Prescott seconded the motion.

Motion carried 9-0.

b. Economic Growth & Sustainability

Councilor Gregory reported that the Committee met on Measure 2023-009-Allocation of \$100,000.00 of ARPA Funding for the Formation of the North Attleborough Business Initiative and Town Manager Board presented a revised initiative. He will report back to the Full Town Council after they meet again.

c. By-Law

i. FIRST READING:

1. Measure 2023-010- Procedure for Naming and Memorializing Bridges, Streets, and other Public Areas in Town

FIRST READING:

1. Measure 2023-010-Procedure for Naming and Memorializing Bridges Streets, & other Public Areas in the Town of North Attleborough

Vice-President Simmons made a motion to waive the first reading in its entirety.

Councilor Prescott seconded the motion.

Motion carried 9-0.

ii. Public Hearing, Second Reading, and Vote

1. Measure 2023-033- To see if the Town will vote to amend the Town of North Attleborough Zoning By-Laws, Section VII -Administration and Enforcement to allow for a Planning Board Associate Member

Measure 2023-033-To see if the Town will vote to amend the Town of North Attleborough Zoning By-Laws, Section VII -Administration and Enforcement to allow for a Planning Board Associate Member

Measure 2023-010-Procedure for Naming and Memorializing Bridges Streets, & other Public Areas in the Town of North Attleborough

Vice-President Simmons made a motion to waive the Second Reading in to the record.

Councilor Prescott seconded the motion.

Motion carried 9-0.

Vice-President Simmons read the Legal Ad into the record:

TOWN OF NORTH ATTLEBOROUGH

TOWN COUNCIL

PUBLIC HEARING

LEGAL NOTICE

May 22, 2023

The Town Council will hold a Public Hearing in the Lower-Level Conference Room in Town Hall, at 43 South Washington Street, on **Monday, May 22, 2023 at 7:00PM**, on proposed bylaw changes to the Town of North Attleboro Zoning By-Laws to add an associate member to the Planning Board pursuant to the requirements of MG.L. c.40A, s.9 in new section J. The associate member shall sit for the purposes of acting on special permit applications in case of absence, inability to act, or conflict of interest on the part of any member or in the event of a vacancy on the Board. Other minor changes are proposed in section I. Board of Appeals and new section J. for consistency with the Town Charter.

This Public Hearing will be broadcast by North TV.

For complete text, please visit the Planning Board Office in Town Hall, the Town Clerk's office, or the Planning Board's website at WWW.NATTLEBORO.COM/PLANNING-BOARD.

Vice-President Simmons made a motion to open the Public Hearing.

Councilor Prescott seconded the motion.

A Roll Call Vote was taken:

Councilor Slobogan -	Yes
Councilor Shanahan-	Yes
Councilor Gregory-	Yes
Vice-President Simmons-	Yes
President Pare’-	Yes
Councilor Prescott-	Yes
Councilor Gould-	Yes
Councilor Donovan-	Yes
Councilor Reynolds-	Yes

Motion carried 9-0.

Planning Board Chair Marie Clarner was in attendance and addressed the Council. She explained that she and the Board were in favor of adding an associate member to the Board. Adding an associate member will help to make everything more effective and efficient for Public Hearings and Special Permits when a Planning Board Member cannot be in attendance. Thank you to Mr. Borg and the Council for making this happen.

Vice-President Simmons made a motion to close the Public Hearing.

Councilor Prescott seconded the motion.

A Roll Call Vote was taken:

Councilor Slobogan -	Yes
Councilor Shanahan-	Yes
Councilor Gregory-	Yes

Vice-President Simmons-	Yes
President Pare’-	Yes
Councilor Prescott-	Yes
Councilor Gould-	Yes
Councilor Donovan-	Yes
Councilor Reynolds-	Yes

Motion carried 9-0.

Vice-President Simmons made a motion to approve Measure 2023-033-To see if the Town will vote to amend the Town of North Attleborough Zoning By-Laws, Section VII -Administration and Enforcement to allow for a Planning Board Associate Member. This measure will need to sit for 21 days.

Councilor Shanahan seconded the motion.

Motion carried 9-0.

d. Rules

Nothing to report at this time.

e. School Committee Representative

Nothing to report at this time.

f. Communication, Public Participation, & Engagement

Nothing to report at this time.

g. Local Emergency Planning

Nothing to report at this time.

IX. Old Business

a. None at this time.

X. New Business

a. Measure 2023-079- Request Code Adoption of Town General Bylaws and Zoning Bylaws

Measure 2023-079- Request Code Adoption of Town General Bylaws and Zoning Bylaws

Town Clerk Pat McNielly was in attendance to explain this measure to the Town Council. She explained that this measure will need to be referred to the Planning Board, Zoning Board, and the By-Law Sub-Committee for review and then referred back to the Town Council for adoption.

Vice-President Simmons made a motion to refer Measure 2023-079- Request Code Adoption of Town General Bylaws and Zoning Bylaws to Planning, Zoning, and Bylaw.

Councilor Prescott seconded the motion.

Motion carried 9-0.

- b. Measure 2023-080- To see if the Town Council will vote to accept the increase in the Cost of Living (COLA) base for Retirees from \$14,000 to \$16,000

Measure 2023-080- To see if the Town Council will vote to accept the increase in the Cost of Living (COLA) base for Retirees from \$14,000 to \$16,000

Under Chapter 32, Section 103, the board of any system may increase the maximum base amount on which the cost of living adjustment (COLA) is calculated, in multiples of \$1,000.

The current COLA is 3% of the \$14,000 base, which is \$420 annually for eligible retirees. If approved, the 3% COLA with a \$16,000 base would increase by \$60 to \$480 annually. The total additional cost to the retirement system for the current pension recipients would be less than \$25,000 per year.

The increase is vital to keep pace with inflation.

The retirement Board voted 4-0 to approve this increase at the April 27, 2023 meeting.

Member of the Retirement Board Brian Brousseau was in attendance to explain this request to the Town Council and answer any questions they may have had.

Vice-President Simmons made a motion to refer Measure 2023-080- To see if the Town Council will vote to accept the increase in the Cost of Living (COLA) base for Retirees

from \$14,000 to \$16,000 to the Finance Sub-Committee.

Councilor Prescott seconded the motion.

Motion carried 9-0.

- c. "Audit Report"- Roselli, Clark & Associates Certified Public Accountants presentation to the Town of North Attleborough's Basic Financial Statements and Additional Information Year Ended June 30, 2022

"Audit Report"- Roselli, Clark & Associates Certified Public Accountants presentation to the Town of North Attleborough's Basic Financial Statements and Additional Information Year Ended June 30, 2022

Terenzio Volpicelli of Roselli, Clark & Associates was in attendance to address the Council and review the Town's Basic Financial Statements and Additional Information for the Year ended June 30, 2022.

There was discussion amongst Mr. Volpicelli and the Town Council regarding the audit. Documents can be found in their entirety on the Town Council's website.

- d. Determine Selection Process of the Town Auditor

Determine Selection Process of the Town Auditor

There was discussion amongst the Town Council and the Town Manager regarding determining the selection process of the Town Auditor. The current contract with the Town's Auditor expires on

June 30, 2023. The Councilors discussed that the RFP Process for a Town Auditor would be the path they would like to follow for choosing an auditor. They also discussed an extension for one additional year for the current auditor, and then doing an RFP for the next auditor.

XI. Adjournment

Vice-President John Simmons made a motion to adjourn at 8:49PM.

Councilor Prescott seconded the motion.

Motion carried 9-0.