

Justin Paré, President
John Simmons, Vice President
John Costello
Daniel Donovan
Mark Gould, Jr.



Darius Gregory
Andrew Shanahan
Andrea Slobogan
Patricia St. Pierre

Town of North Attleborough
TOWN COUNCIL
43 South Washington Street, North Attleborough, MA 02760
Phone: (508) 699-0100

6/18/2025 - Minutes

I. Pledge Of Allegiance

PLEDGE OF ALLEGIANCE

Vice-President Simmons called the meeting to order at 6:30 P.M. and lead the Committee and the audience in the pledge of allegiance.

Members Present:

John Simmons

John Costello

Pat St. Pierre

Craig Cameron

Dan Donovan

John Donohue

Members Absent:

Kathleen Prescott

Staff Present:

Town Manager Michael Borg

Assistant Town Manager Antonio Morabito

NAFD Chief Chris Coleman

Town Accountant Linda Catanzariti

Assistant Town Accountant Tammy Baillargeon

Treasurer/Tax Collector Chris Sweet

Residents:

Ron Lagasse resident of North Attleborough

Invited Guests Present:

None at this time.

Documents Reviewed:

- Finance Sub-Committee Meeting Minutes of June 4, 2025.
- **Measure 2025-095**-To request the Town Council grant the Town Manager authority to sign a release deed for Lot 20B located at 25 Sheldonville Road, North Attleborough, MA
- **Measure 2025-096**- Appropriation request for use of FY'25 retained earnings from Comcast PEG Access for North TV production van cable replacement
- **Measure 2025-097** - Approval of Funding for a One Year Memorandum of Agreement Between the Town and the American Federation of State, County, and Municipal Employees (AFSCME), AFL-CIO, **State Council 93, Local 1702**
- **Measure 2025-098**-Approval of Funding for a One Year Memorandum of Agreement between the Town and United Steel Workers (USW) AFL-CIO, CLC Local 9517
- **Measure 2025-100**- That the Town of North Attleborough appropriate the amount of Two Hundred Eighty-Seven Million Eight Hundred Sixty-One Thousand Ninety-Eight Dollars (\$287,861,098) for the purpose of paying costs of the construction of the North Attleborough High School Building Project located at 1 Wilson Whitty Way, North Attleborough, MA
- **Measure 2025-102**-End of Year Transfers (Municipal Relief Transfers) AMENDED

II. Approval Of Minutes

- a. Approval of Finance Sub-Committee Minutes of June 4, 2025

Approval of Minutes of Finance Sub-Committee Minutes of June 4, 2025.

Councilor Donovan made a motion to approve the Minutes June 4, 2025.

Councilor St. Pierre seconded the motion.

Motion carried 5-0-1.

III. Resident And Community Comment

Mr. Ron Lagasse was in attendance to speak about the Senior Tax Exemption

He wanted to know if he would be able to qualify for the Senior Tax Exemption even though his home has been transferred to an Irrevocable Trust. He wanted to discuss his eligibility since his home was now in this trust.

There was discussion amongst Mr. Lagasse, Vice-President Simmons, and Town

Manager Borg. This topic of discussion would be brought back to the Full Town Council once the language has been determined by the Town Attorney.

IV. Old Business

V. New Business

- a. Measure 2025-095-To request the Town Council grant the Town Manager authority to sign a release deed for Lot 20B located at 25 Sheldonville Road, North Attleborough, MA

Measure 2025-095-To request the Town Council grant the Town Manager authority to sign a release deed for Lot 20B located at 25 Sheldonville Road, North Attleborough, MA

In August 2002, William R. White and Paula J. White purchased two pieces of land located at 25 Sheldonville Road, Lot 20B and Parcel 20C.

In November 2015, in response to a request from the Town, William R. White and Paula J. White inadvertently granted both Lot 20B and Parcel 20C to the Town when they only intended to grant Parcel 20C. The Town attorney produced this erroneous quitclaim deed.

In June 2017, William R. White and Paula J. White attempted to correct this error by signing a confirmatory quitclaim deed declaring their intention to grant to the Town Parcel 20C only. This was insufficient as they had already legally granted both Lot 20B and Parcel 20C to the Town.

In June 2017, William R. White and Paula J. White, sold their property on 25 Sheldonville Road to Eric R. Dion and Keri J. Dion.

Eric R. Dion and Keri J. Dion are attempting to correct the original error of granting Lot 20B to the Town by requesting the Town legally grant Lot 20B to them.

Request the Town Council grants the Town Manager authority to sign the attached draft release deed in order to correct the error.

Attachments:

- Draft Release Deed
- Map of 25 Sheldonville Road
- Quitclaim Deed dated 28 August 2002
- Quitclaim Deed dated 19 November 2015
- Confirmatory Quitclaim Deed dated 30 June 2017
- Quitclaim Deed dated 30 June 2017

Town Manager Borg explained this request. We are looking to fix this scrivener's error, grant this request, and get this property back on the Tax Rolls.

A motion was made by Councilor Donovan to refer Measure 2025-095- To request the Town Council grant the Town Manager authority to sign a release deed for Lot 20B located at 25 Sheldonville Road, North Attleborough, Massachusetts back to the Full Town Council with a favorable recommendation.

Councilor Costello seconded the motion.

Motion carried. 6-0.

- b. Measure 2025-096- Appropriation request for use of FY'25 retained earnings from Comcast PEG Access for North TV production van cable replacement

Measure 2025-096- Appropriation request for use of FY'25 retained earnings from Comcast PEG Access for North TV production van cable replacement

Each year, the Town receives funds from Comcast for the funding of North TV capital improvement projects necessary to produce PEG access programming. The North TV production van cable replacement project meets this criteria.

The cabling in the North TV production van is at the end of its useful service life, and it need replacement. The North TV Board of Directors has authorized up to \$3,200 dollars to complete this work.

North TV requests funds to purchase the following:

- Complex optical CON DUO SMPTE 311M Single Mode Fiber Optic NKO25-A-0-46

Tactical Cable - 150 Foot:
\$2,880.00

- Shipping:
\$125.00

- Contingency
\$195.00

Total Project Cost:
\$3,200.00

I request that the Town Council approve the request for the use of FY'25 retained earnings from the Comcast PEG Access for the North TV production van cable replacement project in the amount of \$3,200.00.

Vice-President Simmons explained this request to the Finance Sub-Committee.

Councilor Donovan made a motion to refer Measure 2025-096- Appropriation request for use of FY'25 retained earnings from Comcast PEG Access for North TV production van cable replacement back to the Full Town Council with a favorable recommendation.

Councilor St. Pierre seconded the motion.

Motion carried 6-0.

- c. Measure 2025-097- Approval of Funding for a One Year Memorandum of Agreement Between the Town and the American Federation of State, County, and Municipal Employees (AFSCME), AFL-CIO, State Council 93, Local 1702

Measure 2025-097- Approval of Funding for a One Year Memorandum of Agreement Between the Town and the American Federation of State, County, and Municipal Employees (AFSCME), AFL-CIO, State Council 93, Local 1702

Purpose and Justification:

Approval of Funding for a One Year Memorandum of Agreement Between the Town & The American Federation of State, County, and Municipal Employees (AFSCME), AFL-CIO, State Council 93, Local 1702 beginning July 1, 2025 through June 30, 2026 attached hereto (see attached).

Town Manager Borg reviewed this measure with the Committee. He reviewed changes/additions that were made and stated that this is a One-Year Agreement.

There was discussion amongst the Town Manager and the Committee.

A motion was made by Councilor Donovan to refer Measure 2025-097- Approval of Funding for a One Year Memorandum of Agreement Between the Town & The American Federation of State, County, and Municipal Employees (AFSCME), AFL-CIO, State Council 93, Local 1702 back to the Full Town Council with a positive recommendation.

Councilor Costello seconded the motion.

Motion carried 6-0.

- d. Measure 2025-098-Approval of Funding for a One Year Memorandum of Agreement between the Town and United Steel Workers (USW) AFL-CIO, CLC Local 9517

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between the Town and United Steel Workers (USW) AFL-CIO, CLC Local 9517

Purpose and Justification:

Approval of Funding for a One Year Memorandum of Agreement Between the Town & United Steel Workers, AFL-CIO, CLC, Local 9517 beginning July 1, 2025 through -June 30, 2026 attached hereto (see attached).

Town Manager Borg reviewed this measure with the Committee. Mr. Borg reviewed the changes/additions that were made to the USW Agreement and stated that this is a One-Year Agreement.

There was discussion amongst Town Manager Borg and the Committee. There was a long discussion about the carryover of vacation time. USW Members are allowed to carry over one week's vacation (38 Hours) to the first quarter of the following FY. If they do not use the one week's vacation by September 30, then it is forfeited. This was a practice that was being used, and now it is in writing in the USW Agreement and has become policy.

A motion was made by Councilor Donovan to refer Measure 2025-098- Approval of Funding for a One Year Memorandum of Agreement Between the Town & the United Steel Workers, AFL-CIO, CLC, Local 9517 back to the Full Town Council with a favorable recommendation.

Councilor Costello seconded the motion.

Motion carried 6-0.

- e. Measure 2025-100- That the Town of North Attleborough appropriate the amount of Two Hundred Eighty-Seven Million Eight Hundred Sixty-One Thousand Ninety-Eight Dollars (\$287,861,098) for the purpose of paying costs of the construction of the North Attleborough High School Building Project located at 1 Wilson Whitty Way, North Attleborough, MA

Measure 2025-100- That the Town of North Attleborough appropriate the amount of Two Hundred Eighty-Seven Million Eight Hundred Sixty-One Thousand Ninety-Eight Dollars (\$287,861,098) for the purpose of paying costs of the construction of the North Attleborough High School Building Project located at 1 Wilson Whitty Way, North Attleborough, MA

Purpose and Justification:

ORDER

That the Town of North Attleborough appropriate the amount of Two Hundred Eighty-Seven Million Eight Hundred Sixty-One Thousand Ninety-Eight Dollars (\$287,861,098) for the purpose of paying costs of the construction of the North Attleborough High School Building Project located at 1 Wilson Whitty Way, North Attleborough, MA, including the payment of all costs incidental or related thereto (the "Project"), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children for at least 50 years, and for which the Town of North Attleborough may be eligible for a grant from the Massachusetts School Building Authority (the "MSBA"), said amount to be expended under the direction of the School Building Committee. To meet this appropriation, the Town of North Attleborough Treasurer, with the approval of the Town Manager, is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44 and/or M.G.L. Chapter 70B, or pursuant to any other enabling authority, and to issue bonds or notes of the Town of North Attleborough therefor. The Town of North Attleborough acknowledges that the MSBA's grant program is a nonentitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town of North Attleborough incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of North Attleborough; provided further that any grant that Town of North Attleborough may receive from the MSBA for the Project shall not exceed the lesser of (1) 62.54 percent of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of North Attleborough and the MSBA.

Town Manager Borg reviewed this measure with the Committee. The MSBA and the School Committee met today and the vote was passed. Approved and authorized that they would reimburse 62% of this project. Mr. Borg provided highlights of the meeting that was held earlier today.

Treasurer/Tax Collector Chris Sweet was in attendance to explain the upcoming borrowing schedule. Actual Tax Bill increase would probably begin on January of 2027. There was discussion amongst Mr. Sweet and the Committee.

A motion was made by Councilor Donovan to refer Measure 2025-100- That the Town of North Attleborough appropriate the amount of Two Hundred Eighty-Seven Million Eight Hundred Sixty-One Thousand Ninety-Eight Dollars (\$287,861,098) for the purpose of paying costs of the construction of the North Attleborough High School Building Project located at 1 Wilson Whitty Way, North Attleborough, MA back to the Full Town Council with a favorable recommendation.

Councilor St. Pierre seconded the motion.

Motion carried 6-0.

f. Measure 2025-102-End of Year Transfers (Municipal Relief Transfers) AMENDED

Measure 2025-102-End of Year Transfers (Municipal Relief Transfers) AMENDED

Purpose:

The purpose of end-of-year budget transfers without additional appropriation is to ensure efficient financial management and effective utilization of available funds within the Town's operating budget. By making these transfers, we aim to reallocate resources from underspent areas to critical areas of need, maximize the utilization of existing budgetary allocations, and maintain a balanced and responsible fiscal approach.

Justification:

1. Maximizing Resource Utilization: End-of-year budget transfers allow for the optimization of available resources within the organization. Throughout the fiscal year, it is common for some budget categories to remain underutilized or underspent due to unforeseen circumstances, changes in priorities, or project delays. By transferring funds from these areas to departments or projects with higher demands or immediate needs, we can maximize resource utilization and ensure that the allocated funds are effectively utilized to achieve organizational objectives.

2. Responsiveness to Changing Priorities: Over the course of a fiscal year, priorities may shift due to emerging needs or evolving circumstances. End-of-year budget transfers provide the flexibility to reallocate funds to areas that require additional resources to address these changing priorities effectively. By making such transfers, we ensure that the organization remains responsive to emerging challenges and can allocate resources where they are most needed.

3. Avoiding Budgetary Surpluses: Carrying significant unspent balances into the next fiscal year surpluses. By making end-of-year budget transfers, we actively avoid accumulating surpluses, demonstrating responsible financial management, budgeting to requirement, and a commitment to utilizing funds efficiently and effectively.

4. Strategic Investment and Risk Mitigation: End-of-year budget transfers offer an opportunity to strategically invest in projects or initiatives that are deemed critical for the Town's long-term success but may have initially faced budgetary constraints. By reallocating funds to these high-priority areas, we can mitigate risks, seize opportunities, and ensure that essential projects receive the necessary financial support for successful implementation.

5. **Maintaining Fiscal Responsibility:** Conducting end-of-year budget transfers without additional appropriation enables the organization to maintain fiscal responsibility. It ensures that any The Town Council met on June 23, 2025, and on behalf of the Town Council, a motion was made by Vice-President Simmons to approve Measure 2025-111- Authorization to Transfer \$340,176.87 of the FY25 Free Cash to the Capital Improvement Stabilization Fund.

reallocations are made within the existing budgetary framework, without requiring additional funding from external sources. This approach promotes efficiency, accountability, and prudent financial management, aligning with best practices and demonstrating the Town's commitment to responsible stewardship of public funds.

6. **Achieving Performance Targets:** End-of-year budget transfers provide a mechanism for addressing budgetary shortfalls in departments or projects that are at risk of falling short of their performance targets. By reallocating funds from underutilized areas, we can bridge the financial gaps, enabling these departments or projects to meet their goals and deliver the expected outcomes. This promotes accountability, supports effective project management, and ensures that the Town's overall performance remains on track.

In conclusion, end-of-year budget transfers without additional appropriation serve the purpose of maximizing resource utilization, responsiveness to changing priorities, avoiding budgetary surpluses, strategic investment, maintaining fiscal responsibility, and achieving performance targets. By reallocating funds within the existing budget, we optimize resource allocation, respond to emerging needs, and ensure responsible financial management, ultimately supporting the organization's overall effectiveness and success.

Details of each transfer are attached to this measure as Appendix - A Transfer Details.

Town Manager explained this request with the Committee and asked to amend the amount to \$345,000.00. Mr. Borg reviewed each of the amounts that were amended in the End of Year Transfers.

Therefore, in accordance with MGL Chapter 44 § 33B, I respectfully request that the Town Council vote to approve the transfer of \$ 145,000.00 from various department budgets and line items.

A motion was made by Councilor Donovan to refer Measure 2025-102- End of Year Transfers (Municipal Relief Transfers). AMENDED in the amount of \$345,000.00 back to the Full Town Council with a favorable recommendation.

Councilor St. Pierre seconded the motion.

Motion carried 6-0.

VI. Adjournment

Councilor Donovan made a motion to adjourn.

Councilor Costello seconded the motion.

Motion carried 6-0. Meeting adjourned at 7:35PM.