

**PROCEEDINGS  
SEMI-ANNUAL TOWN MEETING  
October 15, 2018**

**On October 15, 2018, Town Clerk, Kevin Poirier, opened the Semi-Annual Town Meeting at 7:10pm by announcing, “with 79 RTM members present, we have a quorum.”**

Town moderator , Deborah Kohl, led the membership in the Pledge of Allegiance to our Flag.  
She then called for a moment of silence for the Men and Women service in our Armed Forces.

**Town moderator, Deborah Kohl, read the warrant**

**NORTH ATTLEBOROUGH WARRANT  
FOR THE REPRESENTATIVE SPECIAL TOWN MEETING  
Monday, October 15, 2018**

**THE COMMONWEALTH OF MASSACHUSETTS  
Bristol, ss.**

**To either Constables of the Town of North Attleborough:**

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the legal voters of the Town of North Attleborough to meet at the North Attleborough Middle School Cafetorium, in said North Attleborough on:

Monday the 15<sup>th</sup> of October, 2018 AD

At 7:00 P.M., then and there to act upon the following articles to wit:

And you are hereby directed to serve this warrant by posting up attested copies thereof at the Richards Memorial Library, and Town Hall at least twenty-one days before the time of said meeting. Hereof, fail not, and make due return of this warrant with your doings thereon to the Town Clerk on or before the time of said meeting.

Given our hands and seal of the town of North Attleborough on this August 30, 2018

**NORTH ATTLEBOROUGH BOARD OF SELECTMEN**

Michael Lennox, Chairman  
Keith Lapointe, Vice-Chairman  
Patrick Reynolds  
Patrick Sullivan  
Justin Pare

**Moderator read the return:**

**BRISTOL, ss.**

Pursuant to this within warrant, I have notified the inhabitants of the Town of North Attleborough within described, to meet at the time and place for the purpose within mentioned by posting an attested copy of this warrant in Town Hall Lobby, Richards Memorial Library and Town Website twenty-one (21) days before the time of said meeting.

Chief John J. Reilly, Constable  
Town of North Attleborough

Robert Nerz (P7) made a motion as follows:

*I move that the Town Meeting Adopt the Bourne Amendment: That any motion to increase the amount of money recommended for and article must specify where the additional monies will come from.*

Motion seconded

**Motion carried.**

Robert Nerz (P7) made a motion as follows:

*I move that the Town Meeting adopt the procedural rule: That the count of a super majority vote, when declared obvious by the Moderator, shall not be taken unless requested by seven or more RTM members.*

Motion seconded.

**Motion carried.**

**ARTICLE 1 - APPROPRIATE A SUM OF MONEY TO SUPPLEMENT DEPT. BUDGETS B.O.S.**

To see if the town will vote to appropriate a sum of \$\_\_\_\_\_ to supplement various Fiscal Year 2019 departmental operating budgets. Said sum to be funded from Free Cash or transfer from available funds. Or to do or act in any manner relative thereto.

**PURPOSE AND JUSTIFICATION:**

This article is being submitted to facilitate the operating expenses for various departments for the fiscal year.

**FINANCE COMMITTEE VOTE: 7-0**

**MAJORITY ROLL CALL VOTE**

**FINANCE COMMITTEE RECOMMENDATION: That the Town vote to appropriate \$218,900.00 from Free Cash to the following Departmental operating budgets:**

|   |              |
|---|--------------|
| Dept. 122B – Board of Selectmen Expenses -      | \$46,000.00  |
| Dept. 171A – Conservation Commission Salaries - | \$3,600.00   |
| Dept. 161A – Town Clerk Salaries -              | \$4,600.00   |
| Dept. 292A – Animal Control Salaries -          | \$17,500.00  |
| Dept. 292B – Animal Control Expenses -          | \$21,000.00  |
| Dept. 650B – Park & Recreation Expenses         | \$26,200.00  |
| Dept. 300A – School Department Expenses -       | \$50,000.00  |
| Dept. 132A – Reserve Fund -                     | \$50,000.00  |
|   | _____        |
|   | \$218,900.00 |

**FINANCE COMMITTEE REASON: The above departments are in need of either additional hours, maintenance, or equipment to continue to operate efficiently.**

**By a majority roll call vote, the RTM members approved the Finance Committee’s recommendation. (Yes/70 No/10)**

**ARTICLE 2 - APPROPRIATION FOR PRIOR YEAR’S BILLS B.O.S.**

To see if the town will vote to appropriate a sum of \$\_\_\_\_\_ needed to pay prior year(s) bills. Said sum to be funded from Free Cash or transferred from available funds. Or to do or act in any manner relative thereto.

**PURPOSE AND JUSTIFICATION:**

Invoices received after the close of the fiscal year are paid through this article.

**FINANCE COMMITTEE VOTE: 7-0**

**9/10 VOTE**

**FINANCE COMMITTEE RECOMMENDATION:** That the Town vote to authorize the payment of the IT Department’s (Dept. 155) prior fiscal year’s invoice in the amount of \$24.40 and the Veterans Services (Dept. 543) prior fiscal year invoice in the amount of \$1,250.00. Said invoices shall be paid from each Department’s FY2019 general expense budget.

**FINANCE COMMITTEE REASON:** As stated in the purpose and justification.

**By a 9/10 vote, the RTM members unanimously approved the Finance Committee’s recommendation.**

**ARTICLE 3 - APPROPRIATION TO THE BETTERMENT STABILIZATION FUND**

**B.O.S.**

To see if the town will vote to appropriate a sum of \$\_\_\_\_\_ to the Betterment Stabilization Fund. Said sum to be funded from Free Cash or transferred from available funds. Or to do or act in any manner relative thereto.

**PURPOSE AND JUSTIFICATION**

There is an annual appropriation made to the Betterment Stabilization Fund as a result of the free cash certification.

**FINANCE COMMITTEE VOTE: 7-0**

**MAJORITY VOTE**

**FINANCE COMMITTEE RECOMMENDATION:** That the Town vote to appropriate \$50,420.00 from Free Cash into the Betterment Stabilization Fund.

**FINANCE COMMITTEE REASON:** The Committee agrees with the Board of Selectmen’s recommendation that it is important to try and fund this account when possible.

**By a majority vote, the RTM members approved the Finance Committee’s recommendation.**

**ARTICLE 4 – APPROPRIATION TO THE STABILIZATION FUND**

**B.O.S.**

To see if the town will vote to appropriate a sum of \$\_\_\_\_\_ to the Stabilization Fund. Said sum to be funded from Free Cash or transferred from available funds. Or to do or act in any manner relative thereto.

**PURPOSE AND JUSTIFICATION**

This article is submitted to transfer funds to the Stabilization Account per the town’s Free Cash policy.

**FINANCE COMMITTEE VOTE: 7-0**

**MAJORITY ROLL CALL VOTE**

**FINANCE COMMITTEE RECOMMENDATION:** That the Town vote to appropriate \$606,860.25 from Free Cash into the General Stabilization Fund.

**FINANCE COMMITTEE REASON:** The Committee agrees that funding the general stabilization is important.

**By a majority roll call vote, the RTM members approved the Finance Committee’s recommendation. (Yes/79 No/1)**

**ARTICLE 5 - RESCISSION OF PRIOR CIP AUTHORIZATION**

**B.O.S.**

To see if the Town will vote to rescind the \$125,000 appropriation for Town Hall lighting upgrades approved as Item 1 of Article 6C of the warrant for the Annual Town Meeting called for June 4, 2018, or to take any other action relative thereto.

**PURPOSE AND JUSTIFICATION**

The original article to replace the lighting in Town Hall was predicated on availability of funding through a trust account to replace ceiling tiles at the same time. The principal of the trust fund that was identified for the ceiling tile project is not available for use at this time and as such there is no funding mechanism to replace the ceilings, which is required to replace lights in certain areas of Town Hall. The article will be resubmitted as a larger project that includes lighting and ceiling tiles at a later date.

**FINANCE COMMITTEE VOTE: 5-0**

**MAJORITY VOTE**

**FINANCE COMMITTEE RECOMMENDATION:** That the appropriation of \$125,000 to pay for Town Hall lighting upgrades made pursuant to Item 1 of Article 6C of the warrant for the Annual Town Meeting called for June 4, 2018 is rescinded.

**FINANCE COMMITTEE REASON:** As stated in the purpose and justification.

**By a majority vote, the RTM members approved the Finance Committee’s recommendation.**

**ARTICLE 6 – MUNICIPAL, CIP PURCHASES, AND ONGOING MAINTENANCE EFFORTS B.O.S.**

To see if the Town will vote to appropriate, transfer or borrow the sum of \$125,000 or any other sum for the replacement of the Town Hall air conditioning system, including design, engineering, construction, installation and other incidental costs related thereto, or to take any other action relative thereto.

**PURPOSE AND JUSTIFICATION**

The air conditioning system at Town Hall stopped functioning June 29, 2018 at the beginning of a heat wave that spanned all of July and into August. A temporary solution was put in place; however, a permanent solution is needed. The system must be repaired or replaced before the summer of 2019.

**FINANCE COMMITTEE VOTE: 5-0**

**2/3 MAJORITY ROLL CALL VOTE**

**FINANCE COMMITTEE RECOMMENDATION:** That the sum of \$125,000 is appropriated by the Town to pay costs of the Town Hall air conditioning replacement project listed in Article 6 including design, engineering, construction, installation and other incidental costs related thereto by General Tax, by transfer from available funds, by borrowing or otherwise; and that to meet this appropriation, the Treasurer with the approval of the Board of Selectmen is hereby authorized to borrow such sum under and pursuant to the Section 7(1) of Chapter 44 of the General Laws or any other enabling authority, and to issue bonds or notes of the Town to finance such project; and that such sum be expended for such project costs by the Board of Selectmen, or the Municipal Building Committee, if applicable; and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

**FINANCE COMMITTEE REASON:** As stated in the purpose and justification.

**By a2/3 majority roll call vote, the RTM members unanimously approved the Finance Committee’s recommendation.**

**ARTICLE 7 – MUNICIPAL CIP**

**B.O.S.**

To see if the town will vote to appropriate \$266,455.00 for various capital projects and equipment as shown below, to be expended under the direction of the Town Board/ Official indicated. Said sum to be raised by General Tax or available funds; and provided further that any funds appropriated hereunder shall remain within the capital budget under the jurisdiction of the Town Board/ Official indicated, until expended or released, unless transferred by Town Meeting. Or to do or act in any manner relative thereto.

**PURPOSE AND JUSTIFICATION**

Changes to the DOR requirements on how municipalities must account for PEG access funds collected through contractual agreements with cable TV providers were adopted by the town for FY2019. The PEG access accounts are now considered enterprise accounts and as such capital projects must be included in the budget process each year. When crafting the CIP articles for FY2019 the needs of North TV were left out of the process. This article is necessary in order for North TV to access the capital funds included in the contract agreements between the Town and the two cable TV providers, Comcast and Verizon. Access to the Capital funds is also included in the contract between the Town and North TV.

**FINANCE COMMITTEE VOTE: 6-0-1**

**MAJORITY ROLL CALL VOTE**

**FINANCE COMMITTEE RECOMMENDATION:** That the Town vote to appropriate \$266,455.00 for various capital projects and equipment as shown below, to be expended under the direction of the Town Board/ Official indicated. Said sum to be raised by General Tax or available funds; and provided further that any funds appropriated hereunder shall remain within the capital budget under the jurisdiction of the Town Board/ Official indicated, until expended or released, unless transferred by Town Meeting.

|    | <u>Department</u> | <u>Project</u>  | <u>FY2019</u> | <u>Funding</u>            |
|----|-------------------|---|---------------|---------------------------|
| 1  | North TV          | Upgrade North TV Van to Hi-Def                        | \$87,000      | Verizon Retained Earnings |
| 2  | North TV          | Modernize North TV Studio Equipment                   | \$108,255     | Verizon Retained Earnings |
| 7  | North TV          | North TV Studio Upgrade                               | \$29,100      | Verizon Retained Earnings |
| 8  | North TV          | Police EOC Meeting Room Camera & Lighting Upgrade     | \$32,100      | Verizon Retained Earnings |
| 10 | North TV          | License Agreement for Emergency Equipment Replacement | \$10,000      | Verizon Retained Earnings |

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**Total Recommended Funding** \$ **266,455**

**FINANCE COMMITTEE REASON: As stated in the purpose and justification.**

**Ronald Lagasse recused from voting on article 7.**

**By a majority roll call vote, the RTM members unanimously approved the Finance Committee's recommendation.**

**ARTICLE 8 – APPROPRIATION TO THE SEWER ENTERPRISE BETTERMENT STABILIZATION FUND** **D.P.W.**

To see if the town will vote to appropriate the sum of \$59,234 from Sewer Retained Earnings to the Sewer Enterprise Betterment Stabilization Fund. Said sum is the collected FY18 Revenue for special assessments/betterments. Or to do or act in any manner relative thereto.

**PURPOSE AND JUSTIFICATION**

The Department of Revenue has recommended the use of a special purpose Stabilization Funds as a mechanism to help communities manage debt. This article will apply the prior fiscal year collected revenues from betterments, via a vote of retained earnings, to offset the upcoming year's annual debt payments associated with the Sewer betterment programs.

**FINANCE COMMITTEE VOTE: 5-0** **MAJORITY VOTE**

**FINANCE COMMITTEE RECOMMENDATION: That the Town vote to appropriate the sum of \$59,234 from Sewer Retained Earnings to the Sewer Enterprise Betterment Stabilization Fund.**

**FINANCE COMMITTEE REASON: As stated in the purpose and justification.**

**By a majority vote, the RTM members approved the Finance Committee's recommendation.**

**ARTICLE 9 – APPROPRIATION TO THE SEWER ENTERPRISE INFILTRATION AND INFLOW REMOVAL PROGRAM STABILIZATION FUND** **D.P.W.**

To see if the town will vote to appropriate the sum of \$164,500 from Sewer Retained Earnings to the Sewer Enterprise Infiltration and Inflow Removal Program Stabilization Fund. Said sum is the collected FY18 for the Sewer Infiltration and Inflow Capacity Fee. Or to do or act in any manner relative thereto.

**PURPOSE AND JUSTIFICATION**

These funds were collected in FY2018 for the specific purpose of funding for the removal of infiltration and inflow from the system to accommodate the new flows. These funds will be appropriated to the Stabilization Fund to mitigate costs of future infiltration and inflow projects, which reduces the extraneous groundwater and rain water flows from our sewer system. The removal of these flows lower or transport and treatment costs within the system.

**FINANCE COMMITTEE VOTE: 5-0** **MAJORITY ROLL CALL VOTE**

**FINANCE COMMITTEE RECOMMENDATION: That the Town vote to appropriate the sum of \$164,500 from Sewer Retained Earnings to the Sewer Enterprise Infiltration and Inflow Removal Program Stabilization Fund.**

**FINANCE COMMITTEE REASON: As stated in the purpose and justification.**

**By a majority roll call vote, the RTM members unanimously approved the Finance Committee's recommendation.**

**ARTICLE 10 – APPROPRIATION FROM WATER RETAINED EARNINGS TO WATER ENTERPRISE BETTERMENT STABILIZATION FUND** **D.P.W.**

To see if the town will vote to appropriate the sum of \$61,898 from Water Retained Earnings to the Water Enterprise Betterment Stabilization Fund. Said sum is the collected FY18 Revenue for special assessments/betterments.

**PURPOSE AND JUSTIFICATION**

The Department of Revenue has recommended the use of a special purpose Stabilization Funds as a mechanism to help communities manage debt. This article will apply the prior fiscal year collected revenues from betterments, via a vote of retained earnings, to offset the upcoming year's annual debt payments associated with the water betterment program.

**FINANCE COMMITTEE VOTE: 5-0** **MAJORITY VOTE**

**FINANCE COMMITTEE RECOMMENDATION: That the Town vote to appropriate the sum of \$61,898 from Water Retained Earnings to the Water Enterprise Betterment Stabilization Fund.**

**FINANCE COMMITTEE REASON: As stated in the purpose and justification.**

**By a majority vote, the RTM members approved the Finance Committee's recommendation.**

**Planning Board letter read into the record.**

The North Attleboro Planning Board voted on the following zoning article after a public hearing held at their regularly scheduled meeting of October 4, 2018:

- Article 11 4-0 to support Used car dealerships by special permit
- Article 12 4-0 to not support Lot frontage determination time frame
- Article 13 3-0-1 to support Medical and adult use marijuana zoning
- Article 14 3-0-1 to support Zoning use chart  
Support with removal of "S" on line 34  
Under the C-7.5 zone.

**ARTICLE 11 – AMEND TOWN’S ZONING BY-LAW**

**PLANNING BOARD**

To see if the Town will vote to amend the Town’s Zoning By-Law to require all Class II (used cars) car dealerships to go through the Special Permit process:

In Section V in Schedule B Usage Chart, under “Retail and Service” as “Principal Use” on line 5 “Establishments selling motor vehicles and/or motor vehicle accessories and boats” add line 5b “Establishments selling used motor vehicles requiring a Class II license issued by the Board of Selectmen,” and add an “S” under the columns for C-30, C-60, and IC-30, with this use not permitted elsewhere. Or to do or act in any manner relative thereto.

**PURPOSE AND JUSTIFICATION**

Return Used Car Dealerships to being allowed by Special Permit only with the Planning Board being the Special Permit Granting Authority.

**FINANCE COMMITTEE VOTE: 6-1**

**2/3 MAJORITY VOTE**

**FINANCE COMMITTEE RECOMMENDATION: That the Town vote to amend the Town’s Zoning By-Law to require all Class II (used cars) car dealerships to go through the Special Permit process:**

**In Section V in Schedule B Usage Chart, under “Retail and Service” as “Principal Use” on line 5 “Establishments selling motor vehicles and/or motor vehicle accessories and boats” add line 5b “Establishments selling used motor vehicles requiring a Class II license issued by the Board of Selectmen,” and add an “S” under the columns for C-30, C-60, and IC-30, with this use not permitted elsewhere.**

**FINANCE COMMITTEE REASON: As stated in the purpose and justification.**

**By a 2/3 majority vote, the RTM members unanimously approved the Finance Committee’s recommendation.**

**ARTICLE 12 – AMEND ZONING BY-LAW SECTION IX.B**

**PLANNING BOARD**

To amend zoning by-law section IX.B. Definitions, by adding the following sentence to the end of the definition of “lot frontage”. Or to do or act in any manner relative thereto.

Determination of suitability of frontage to be made upon application for a building permit.

**PURPOSE AND JUSTIFICATION**

To clarify when it is appropriate to request the Planning Boards input on the determination as to whether the lot frontage is deemed acceptable.

**FINANCE COMMITTEE VOTE: 5-0**

**MAJORITY VOTE**

**FINANCE COMMITTEE RECOMMENDATION: That consideration of this article be indefinitely postponed.**

**FINANCE COMMITTEE REASON: The Planning Board did not vote to support this article at their public hearing so the Committee allowed the previously voted IP to stand.**

**By a majority vote, the RTM members approved the Finance Committee’s recommendation.**

Motion made to waive the reading of article 13.

Motion seconded

**Motion carried.**

**ARTICLE 13 – MARIJUANA ESTABLISHMENT ZONING**

**PLANNING BOARD**

To see if the Town will vote to DELETE SECTION VI.Q. “MEDICAL MARIJUANA” AND REPLACE IT WITH SECTION VI. Q. “MARIJUANA ESTABLISHMENT ZONING.”

Section VI. Q. Marijuana Establishment Zoning

01. Marijuana Definitions

Where not expressly defined herein, terms used in this bylaw shall be interpreted as defined in the regulations governing Medical Marijuana (105 CMR 725.00) and Adult Use of Marijuana (935 CMR 500.00) and otherwise by their plain language.

Adult Use. “Adult Use” shall mean use of marijuana that is regulated by 925 CMR 500.00 and cultivated, processed, manufactured, transported, or sold for recreational purposes for individuals 21 years of age or older.

Craft Marijuana Cultivator Cooperative. An Adult Use Marijuana Cultivator comprised of residents of the Commonwealth as a limited liability company or limited liability partnership under the laws of the Commonwealth, or an appropriate business structure as determined by the Cannabis Control Commission and that is licensed to cultivate, obtain, manufacture, process, package, and/or brand marijuana and marijuana products to deliver marijuana and/or marijuana products to marijuana establishments but not to the consumer.

Medical Use. “Medical Use” shall mean marijuana that is regulated by 105 CMR 725.00 and designated and restricted for use by, and for the benefit of, qualifying patients in the treatment of debilitating medical conditions.

Marijuana Cultivator. An entity licensed to cultivate and/or process and/or package marijuana and/or to deliver marijuana to marijuana establishments for adult use and/or to transfer marijuana for adult use to other marijuana establishments, but not to consumers. A Craft Marijuana Cooperative is a type of Marijuana Cultivator.

Marijuana Establishment. A Marijuana Cultivator, Craft Marijuana Cooperative, Marijuana Product Manufacturer, Marijuana Retailer, Marijuana Testing Laboratory, Marijuana Research Facility, Marijuana Transporter, or any other type of licensed adult use marijuana-related business not otherwise defined in this bylaw section VI.Q, except a Medical Marijuana Treatment Center.

Marijuana Product Manufacturer. An entity licensed to obtain and/or manufacture and/or process and/or package marijuana and/or marijuana products for adult use and/or to deliver marijuana and/or marijuana products to marijuana establishments for adult use and/or to transfer marijuana products to other marijuana establishments for adult use, but not to consumers.

Marijuana Products. Products that have been manufactured and contain marijuana or an extract of marijuana including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption including food, edibles, beverages, tinctures, aerosols, oils, ointments, tobaccos, topical products, or other items as may be made available.

Marijuana Testing Facility. An entity licensed by the Cannabis Control Commission, the Department of Public Health, or such other state licensing agency, that is independent financially from any Medical Marijuana Treatment Center or adult use Marijuana Establishment for which it conducts a test and is qualified to test marijuana in compliance with regulations to test marijuana and marijuana products including certification for potency, the presence of contaminants, or other testing as may be required.

Marijuana Research Facility. An entity licensed by the Cannabis Control Commission to engage in research involving marijuana and marijuana products. .

Marijuana Retailer. An entity licensed to purchase and/or deliver marijuana and/or marijuana products from marijuana establishments for adult use and to sell, or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers for adult use, but not to be used or consumed on premises or parcel. Retailers are prohibited from off-site delivery of cannabis or marijuana products to consumers; and prohibited from offering cannabis or marijuana products for the purposes of on-site social consumption on the premises of a Marijuana Establishment.

Marijuana Transportation or Distribution Facility. An entity , that is licensed by the Cannabis Control Commission to purchase, obtain, and possess cannabis or marijuana product solely for the purpose of transporting, temporary storage, sale and distribution to Marijuana Establishments, but not to consumers. Marijuana transporters may be an existing licensee transporter or third party transporter.

Medical Marijuana Treatment Center – Retail. Also known as a Registered Marijuana Dispensary as defined by 105 CMR 725.00, means an entity registered under 105 CMR 725.100, or such other applicable state regulation, that acquires, possesses, transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing cannabis or marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers for medical use.

Medical Marijuana Treatment Center – Cultivation and Processing. Also known as a Registered Marijuana Dispensary as defined by 105 CMR 725.00, means an entity registered under 105 CMR 725.100, or such other applicable state regulation, as the case may be, that acquires, cultivates, possesses, processes (including development of related products such as edible cannabis or marijuana products, tinctures, aerosols, oils, or ointments), transfers, or transports marijuana, or products containing cannabis or marijuana to qualifying Retail Medical Marijuana Treatment Centers, but does not sell directly to qualifying patients or their personal caregivers.

## 02. Purpose

The purpose of this bylaw is to:

- a. Allow state-licensed Marijuana Establishments and Medical Marijuana Treatment Centers to exist in Town in appropriate locations in accordance with applicable state laws and regulations regarding medical use marijuana in accordance with 105 CMR 725.00 and M.G.L. Chapter 94I and adult use marijuana in accordance with 935 CMR 500.00 and M.G.L. Chapter 94G, and to
- b. Provide safe and effective access to medical use marijuana and adult use marijuana, and to
- c. Impose reasonable safeguards to govern the place and manner of Marijuana Establishments and Medical Marijuana Treatment Centers to ensure public health, safety, well-being, and mitigate against undue impacts on the natural and built environment of the town and its residents and visitors, and to
- d. Explicitly prohibit the use of marijuana products for on-site social consumption as defined by the M.G.L. Chapter 94G.

## 03. Special Permit Granting Authority (SPGA)

For the purpose of this section, the Planning Board shall be the Special Permit Granting Authority, pursuant to Chapter 40A, Sections 1A and 9 of the Massachusetts General Laws.

## 04. Permitted Uses

Marijuana Establishments and Medical Marijuana Treatment Centers are permitted as shown in Section V. Schedule B (Use Regulations) of this zoning bylaw. All setbacks and dimensional requirements set forth in Section V.- Use Regulations, Intensity Schedule A shall apply to medical and adult marijuana uses.

## 05. Buffers and Screens

A buffer area of three-hundred (300) feet shall be provided measured in a straight line from the nearest point of the facility in question to the nearest point of the proposed Marijuana Establishment or Medical Marijuana Treatment Center. The three-hundred foot buffer shall apply to houses of worship, public and private K-12 schools, and to licensed daycare facilities.

When the proposed Marijuana Establishment or Medical Marijuana Treatment Center is near athletic fields or play structures, a three-hundred-fifty (350) foot buffer shall be measured from the edge of the athletic field or the nearest play structure.

The applicant shall demonstrate compliance with buffer requirements under this regulation by provision of maps and by an inventory of tenants and owners within the buffer, or by any other means the Planning Board may require as part of the application submittal.

No vegetation in this buffer area will be disturbed, destroyed or removed, except for normal maintenance or landscaping approved by the Planning Board or its agent.

## 06. Applicability

Any request for a building permit or change of use not permitted by right on Schedule B (uses permitted by right are indicated by a “P” in Schedule B) shall not be granted until an application for a special permit has been submitted to and approved by the Planning Board.

Site Plan Review may be required by the Planning Board as part of the Special Permit in accordance with Section VI.H. of this bylaw.

#### 07. Marijuana Special Permit Application

A. For each application for a Marijuana Special Permit, the following shall be submitted to the Town Clerk:

- 1) eight copies of said application (Form M);
- 2) eight 11” x 17” copies of a site plan, if required;
- 3) eight copies of proposed hours of operation;
- 4) eight copies of a description of the purpose of the Marijuana Establishment or Medical Marijuana Treatment Center;
- 5) one copy of Material Safety Data Sheets (MSDS) and Product Safety Data Sheets (PSDS) or Safety Data Sheets as they are known now for all products used or produced on site per OSHA regulations;
- 6) eight copies of a list of products as required in item 5;
- 7) eight copies of a list of 24/7 contacts with contact information;
- 8) eight copies of demonstration of buffer requirements, including maps and an inventory of tenants and owners within the buffer;
- 9) eight copies of building elevations showing proposed exterior signage to scale, with dimensions and material of signage; and
- 10) three checks—one made payable to the Town of North Attleborough as the Application Fee, one made payable to the U. S. Postal Service for abutter notifications (amount to be determined individually), and one for the publication fee (vendor and amount to be determined individually).

#### B. Security Plan

The applicant shall submit a security plan to the North Attleborough Police Department to demonstrate that there is limited undue burden on the town public safety officials as a result of the proposed Marijuana Establishment or Medical Marijuana Treatment Center. The security plan shall include all security measures for the site and transportation of marijuana and marijuana products to and from off-site premises to ensure the safety of employees and the public and to protect the premises from theft or other criminal activity. A letter from the North Attleborough Police to the Planning Board acknowledging receipt and its comments pertaining to such a security plan shall be submitted as part of the application.

C. If a Site Plan Review is required per Section VI.H.2., then it is recommended that the Site Plan Review application and the Marijuana Special Permit Application Form M are filed at the same time.

D. The applicant shall submit proof that the application to the Cannabis Control Commission has been deemed complete pursuant to 935 CMR 500.102. Copies of the complete application, redacted as necessary, shall be provided as part of the application to the SPGA, and no Special Permit application shall be deemed complete until this information is provided. No Special Permit shall be granted by the SPGA without the Marijuana Establishment first having been issued a Provisional License from the Commission pursuant to 935 CMR 500.

E. The Planning Board may require additional information and may adopt reasonable rules and regulations under this section, which shall supplement and specify further requirements for application submission and content and administration of Special Permits granted under this section. When reviewing a Special Permit, the Planning Board may also waive any submission requirement, or design guideline it determines to be unnecessary or not applicable to the review of the project provided that the Planning Board determines that the project will not have a significant impact on the site, its relationship with abutting properties, traffic impacts to public ways, public infrastructure or services, environmental or historic resources. Waiver request shall be made by the Applicant in writing with stated reasons for requesting the waiver(s). Any waivers acted on by the Planning Board shall be in writing as part of its written decision.

#### 08. Special Permit Approval Process

A. The Planning Board may consult with or engage the services of any town staff including but not limited to the Conservation Commission, Board of Health, Department of Public Works, Fire Chief, Police Chief, North Attleborough Electric Department, or a professional consultant. The expenses of any such professional shall be paid by the Applicant.

B. In order to grant a Special Permit, the Planning Board shall make a finding that the proposed use is in harmony with the purpose and intent of this zoning bylaw and may impose conditions will not adversely affect direct abutters to insure adequate mitigation of potential impacts on abutting land owners.

09. Standards and Conditions

- A. Marijuana plants, products, and paraphernalia shall not be visible from outside the building in which the Marijuana Establishment or Medical Marijuana Treatment Center is located. No outside storage is permitted.
- B. All types of Marijuana Establishments and Medical Marijuana Treatment Centers relative to the cultivation, processing, testing, product manufacturing, retail, or any other type of state licensed marijuana related business must take place within a fully enclosed building.
- C. All business signage shall be subject to the requirements to be promulgated by the Massachusetts Cannabis Control Commission, the Massachusetts Department of Public Health, or such other state licensing authority, as the case may be, and the requirements of Section VI.G. (Signs) of this bylaw with the exception that no temporary, portable, or A-frame signs are permitted.
- D. No Marijuana Establishment or Medical Marijuana Treatment Center shall be managed by any person other than the licensee or their assign. Such licensee or assign shall be on the premise during regular hours of operation and shall be responsible for all activities within the licensed business and shall provide emergency contact information for the North Attleborough Police Department to retain on file.
- E. Marijuana Establishments and Medical Marijuana Treatment Centers shall employ odor control technology such that no odor from marijuana cultivation or its processing can be detected by a person with an unimpaired and otherwise normal sense of smell at the exterior of the Marijuana Establishment or Medical Marijuana Treatment Center or at any adjoining use or property.

10. Marijuana Special Permit Lapse

- A. Any special permit granted hereunder shall lapse after one year, excluding such time required to pursue or await the determination of an appeal from the grant thereof, if a substantial use thereof has not sooner commenced except for good cause as determined by the Building Commissioner, or in the case of a permit for construction, if construction has not begun by such date except for good cause.
- B. A special permit granted under this Section shall have a term limited to the duration of the applicant's ownership and use of the premises as a Marijuana Establishment or Medical Marijuana Treatment Center. A special permit may be transferred only with the approval of the Planning Board in the form of an amendment to the special permit.

11. On-site Consumption

On-site consumption of marijuana and marijuana products, as either a primary or accessory use, shall be prohibited at all Marijuana Establishments and Medical Marijuana Treatment Centers unless permitted by a local ballot initiative process, as allowed by M.G.L. c.94G §3(b). The prohibition of on-site social consumption shall include private social clubs or any other establishment which allows for social consumption of marijuana or marijuana products on the premises, regardless of whether the product is sold to consumers on site. Or to do or act in any manner relative thereto.

**PURPOSE AND JUSTIFICATION**

The town needs to have a marijuana By-Law in place.

**FINANCE COMMITTEE VOTE: 7-0**

**2/3 MAJORITY VOTE**

**FINANCE COMMITTEE RECOMMENDATION: That the Town vote to DELETE SECTION VI.Q. "MEDICAL MARIJUANA" AND REPLACE IT WITH SECTION VI. Q. "MARIJUANA ESTABLISHMENT ZONING."**

**Section VI. Q. Marijuana Establishment Zoning**

**01. Marijuana Definitions**

**Where not expressly defined herein, terms used in this bylaw shall be interpreted as defined in the regulations governing Medical Marijuana (105 CMR 725.00) and Adult Use of Marijuana (935 CMR 500.00) and otherwise by their plain language.**

**Adult Use. "Adult Use" shall mean use of marijuana that is regulated by 935 CMR 500.00 and cultivated, processed, manufactured, transported, or sold for recreational purposes for individuals 21 years of age or older.**

**Craft Marijuana Cultivator Cooperative. An Adult Use Marijuana Cultivator comprised of residents of the Commonwealth as a limited liability company or limited liability partnership under the laws of the Commonwealth, or an**

appropriate business structure as determined by the Cannabis Control Commission and that is licensed to cultivate, obtain, manufacture, process, package, and/or brand marijuana and marijuana products to deliver marijuana and/or marijuana products to marijuana establishments but not to the consumer.

**Medical Use.** “Medical Use” shall mean marijuana that is regulated by 105 CMR 725.00 and designated and restricted for use by, and for the benefit of, qualifying patients in the treatment of debilitating medical conditions.

**Marijuana Cultivator.** An entity licensed to cultivate and/or process and/or package marijuana and/or to deliver marijuana to marijuana establishments for adult use and/or to transfer marijuana for adult use to other marijuana establishments, but not to consumers. A Craft Marijuana Cooperative is a type of Marijuana Cultivator.

**Marijuana Establishment.** A Marijuana Cultivator, Craft Marijuana Cooperative, Marijuana Product Manufacturer, Marijuana Retailer, Marijuana Testing Laboratory, Marijuana Research Facility, Marijuana Transporter, or any other type of licensed adult use marijuana-related business not otherwise defined in this bylaw section VI.Q, except a Medical Marijuana Treatment Center.

**Marijuana Product Manufacturer.** An entity licensed to obtain and/or manufacture and/or process and/or package marijuana and/or marijuana products for adult use and/or to deliver marijuana and/or marijuana products to marijuana establishments for adult use and/or to transfer marijuana products to other marijuana establishments for adult use, but not to consumers.

**Marijuana Products.** Products that have been manufactured and contain marijuana or an extract of marijuana including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption including food, edibles, beverages, tinctures, aerosols, oils, ointments, tobaccos, topical products, or other items as may be made available.

**Marijuana Testing Facility.** An entity licensed by the Cannabis Control Commission, the Department of Public Health, or such other state licensing agency, that is independent financially from any Medical Marijuana Treatment Center or adult use Marijuana Establishment for which it conducts a test and is qualified to test marijuana in compliance with regulations to test marijuana and marijuana products including certification for potency, the presence of contaminants, or other testing as may be required.

**Marijuana Research Facility.** An entity licensed by the Cannabis Control Commission to engage in research involving marijuana and marijuana products. .

**Marijuana Retailer.** An entity licensed to purchase and/or deliver marijuana and/or marijuana products from marijuana establishments for adult use and to sell, or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers for adult use, but not to be used or consumed on premises or parcel. Retailers are prohibited from off-site delivery of cannabis or marijuana products to consumers; and prohibited from offering cannabis or marijuana products for the purposes of on-site social consumption on the premises of a Marijuana Establishment.

**Marijuana Transportation or Distribution Facility.** An entity , that is licensed by the Cannabis Control Commission to purchase, obtain, and possess cannabis or marijuana product solely for the purpose of transporting, temporary storage, sale and distribution to Marijuana Establishments, but not to consumers. Marijuana transporters may be an existing licensee transporter or third party transporter.

**Medical Marijuana Treatment Center – Retail.** Also known as a Registered Marijuana Dispensary as defined by 105 CMR 725.00, means an entity registered under 105 CMR 725.100, or such other applicable state regulation, that acquires, possesses, transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing cannabis or marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers for medical use.

**Medical Marijuana Treatment Center – Cultivation and Processing.** Also known as a Registered Marijuana Dispensary as defined by 105 CMR 725.00, means an entity registered under 105 CMR 725.100, or such other applicable state regulation, as the case may be, that acquires, cultivates, possesses, processes (including development of related products such as edible cannabis or marijuana products, tinctures, aerosols, oils, or ointments), transfers, or transports marijuana, or products containing cannabis or marijuana to qualifying Retail Medical Marijuana Treatment Centers, but does not sell directly to qualifying patients or their personal caregivers.

## **02. Purpose**

The purpose of this bylaw is to:

- a. Allow state-licensed Marijuana Establishments and Medical Marijuana Treatment Centers to exist in Town in appropriate locations in accordance with applicable state laws and regulations regarding medical use marijuana in accordance with 105 CMR 725.00 and M.G.L. Chapter 94I and adult use marijuana in accordance with 935 CMR 500.00 and M.G.L. Chapter 94G, and to
- b. Provide safe and effective access to medical use marijuana and adult use marijuana, and to
- c. Impose reasonable safeguards to govern the place and manner of Marijuana Establishments and Medical Marijuana Treatment Centers to ensure public health, safety, well-being, and mitigate against undue impacts on the natural and built environment of the town and its residents and visitors, and to
- d. Explicitly prohibit the use of marijuana products for on-site social consumption as defined by the M.G.L. Chapter 94G.

## **03. Special Permit Granting Authority (SPGA)**

For the purpose of this section, the Planning Board shall be the Special Permit Granting Authority, pursuant to Chapter 40A, Sections 1A and 9 of the Massachusetts General Laws.

## **04. Permitted Uses**

Marijuana Establishments and Medical Marijuana Treatment Centers are permitted as shown in Section V. Schedule B (Use Regulations) of this zoning bylaw. All setbacks and dimensional requirements set forth in Section V.- Use Regulations, Intensity Schedule A shall apply to medical and adult marijuana uses.

## **05. Buffers and Screens**

A buffer area of three-hundred (300) feet shall be provided measured in a straight line from the nearest point of the facility in question to the nearest point of the proposed Marijuana Establishment or Medical Marijuana Treatment Center. The three-hundred foot buffer shall apply to houses of worship, public and private K-12 schools, and to licensed daycare facilities.

When the proposed Marijuana Establishment or Medical Marijuana Treatment Center is near athletic fields or play structures, a three-hundred-fifty (350) foot buffer shall be measured from the edge of the athletic field or the nearest play structure.

The applicant shall demonstrate compliance with buffer requirements under this regulation by provision of maps and by an inventory of tenants and owners within the buffer, or by any other means the Planning Board may require as part of the application submittal.

No vegetation in this buffer area will be disturbed, destroyed or removed, except for normal maintenance or landscaping approved by the Planning Board or its agent.

## **06. Applicability**

Any request for a building permit or change of use not permitted by right on Schedule B (uses permitted by right are indicated by a "P" in Schedule B) shall not be granted until an application for a special permit has been submitted to and approved by the Planning Board.

Site Plan Review may be required by the Planning Board as part of the Special Permit in accordance with Section VI.H. of this bylaw.

**07. Marijuana Special Permit Application**

- A. For each application for a Marijuana Special Permit, the following shall be submitted to the Town Clerk:
- 1) eight copies of said application (Form M);
  - 2) eight 11" x 17" copies of a site plan, if required;
  - 3) eight copies of proposed hours of operation;
  - 4) eight copies of a description of the purpose of the Marijuana Establishment or Medical Marijuana Treatment Center;
  - 5) one copy of Material Safety Data Sheets (MSDS) and Product Safety Data Sheets (PSDS) or Safety Data Sheets as they are known now for all products used or produced on site per OSHA regulations;
  - 6) eight copies of a list of products as required in item 5;
  - 7) eight copies of a list of 24/7 contacts with contact information;
  - 8) eight copies of demonstration of buffer requirements, including maps and an inventory of tenants and owners within the buffer;
  - 9) eight copies of building elevations showing proposed exterior signage to scale, with dimensions and material of signage; and
  - 10) three checks—one made payable to the Town of North Attleborough as the Application Fee, one made payable to the U. S. Postal Service for abutter notifications (amount to be determined individually), and one for the publication fee (vendor and amount to be determined individually).

**B. Security Plan**

The applicant shall submit a security plan to the North Attleborough Police Department to demonstrate that there is limited undue burden on the town public safety officials as a result of the proposed Marijuana Establishment or Medical Marijuana Treatment Center. The security plan shall include all security measures for the site and transportation of marijuana and marijuana products to and from off-site premises to ensure the safety of employees and the public and to protect the premises from theft or other criminal activity. A letter from the North Attleborough Police to the Planning Board acknowledging receipt and its comments pertaining to such a security plan shall be submitted as part of the application.

C. If a Site Plan Review is required per Section VI.H.2., then it is recommended that the Site Plan Review application and the Marijuana Special Permit Application Form M are filed at the same time.

D. The applicant shall submit proof that the application to the Cannabis Control Commission has been deemed complete pursuant to 935 CMR 500.102. Copies of the complete application, redacted as necessary, shall be provided as part of the application to the SPGA, and no Special Permit application shall be deemed complete until this information is provided. No Special Permit shall be granted by the SPGA without the Marijuana Establishment first having been issued a Provisional License from the Commission pursuant to 935 CMR 500.

E. The Planning Board may require additional information and may adopt reasonable rules and regulations under this section, which shall supplement and specify further requirements for application submission and content and administration of Special Permits granted under this section. When reviewing a Special Permit, the Planning Board may also waive any submission requirement, or design guideline it determines to be unnecessary or not applicable to the review of the project provided that the Planning Board determines that the project will not have a significant impact on the site, its relationship with abutting properties, traffic impacts to public ways, public infrastructure or services, environmental or historic resources. Waiver request shall be made by the Applicant in writing with stated reasons for requesting the waiver(s). Any waivers acted on by the Planning Board shall be in writing as part of its written decision.

**08. Special Permit Approval Process**

A. The Planning Board may consult with or engage the services of any town staff including but not limited to the Conservation Commission, Board of Health, Department of Public Works, Fire Chief, Police Chief, North Attleborough Electric Department, or a professional consultant. The expenses of any such professional shall be paid by the Applicant.

B. In order to grant a Special Permit, the Planning Board shall make a finding that the proposed use is in harmony with the purpose and intent of this zoning bylaw and may impose conditions will not adversely affect direct abutters to insure adequate mitigation of potential impacts on abutting land owners.

**09. Standards and Conditions**

A. Marijuana plants, products, and paraphernalia shall not be visible from outside the building in which the Marijuana Establishment or Medical Marijuana Treatment Center is located. No outside storage is permitted.

**B. All types of Marijuana Establishments and Medical Marijuana Treatment Centers relative to the cultivation, processing, testing, product manufacturing, retail, or any other type of state licensed marijuana related business must take place within a fully enclosed building.**

**C. All business signage shall be subject to the requirements to be promulgated by the Massachusetts Cannabis Control Commission, the Massachusetts Department of Public Health, or such other state licensing authority, as the case may be, and the requirements of Section VI.G. (Signs) of this bylaw with the exception that no temporary, portable, or A-frame signs are permitted.**

**D. No Marijuana Establishment or Medical Marijuana Treatment Center shall be managed by any person other than the licensee or their assign. Such licensee or assign shall be on the premise during regular hours of operation and shall be responsible for all activities within the licensed business and shall provide emergency contact information for the North Attleborough Police Department to retain on file.**

**E. Marijuana Establishments and Medical Marijuana Treatment Centers shall employ odor control technology such that no odor from marijuana cultivation or its processing can be detected by a person with an unimpaired and otherwise normal sense of smell at the exterior of the Marijuana Establishment or Medical Marijuana Treatment Center or at any adjoining use or property.**

#### **10. Marijuana Special Permit Lapse**

**A. Any special permit granted hereunder shall lapse after one year, excluding such time required to pursue or await the determination of an appeal from the grant thereof, if a substantial use thereof has not sooner commenced except for good cause as determined by the Building Commissioner, or in the case of a permit for construction, if construction has not begun by such date except for good cause.**

**B. A special permit granted under this Section shall have a term limited to the duration of the applicant's ownership and use of the premises as a Marijuana Establishment or Medical Marijuana Treatment Center. A special permit may be transferred only with the approval of the Planning Board in the form of an amendment to the special permit.**

#### **11. On-site Consumption**

**On-site consumption of marijuana and marijuana products, as either a primary or accessory use, shall be prohibited at all Marijuana Establishments and Medical Marijuana Treatment Centers unless permitted by a local ballot initiative process, as allowed by M.G.L. c.94G §3(b). The prohibition of on-site social consumption shall include private social clubs or any other establishment which allows for social consumption of marijuana or marijuana products on the premises, regardless of whether the product is sold to consumers on site.**

**FINANCE COMMITTEE REASON: The Committee agrees that the Town needs to have a by-law in place for when the moratorium expires.**

After much discussion, a motion was made to move the question and go directly to a vote on the recommendation.

Motion seconded

**Motion carried.**

Motion made to have a roll call vote.

Motion seconded

**Motion carried.**

**By a roll call vote, the RTM members approved the Finance Committee's recommendation. (Yes/74 – No/6)**

#### **ARTICLE 14 – AMEND SECTION V, USE REGULATION –MEDICAL MARIJUANA DISPENSARIES AND CULTIVATION CENTERS**

#### **PLANNING BOARD**

To see if the Town will vote to amend Section V, Use Regulation, Schedule B (Use Chart) by deleting the existing Retail & Service, Principle Use # 30 – Medical Marijuana Dispensaries and Cultivation Centers and by adding new “Retail & Service” Principle Uses # 30 – 37 (as attached). Or to do or act in any manner relative thereto.

**PURPOSE AND JUSTIFICATION**

The town needs to have a Marijuana By-Law in place.

**FINANCE COMMITTEE VOTE: 6-1**

**2/3 MAJORITY VOTE**

**AMENDED FINANCE COMMITTEE RECOMMENDATION:** That the Town vote to amend Section V, Use Regulation, Schedule B (Use Chart) by deleting the existing Retail & Service, Principle Use # 30 – Medical Marijuana Dispensaries and Cultivation Centers and by adding new “Retail & Service” Principle Uses # 30 – 37 (as shown outlined on Page 14).

**FINANCE COMMITTEE REASON:** The majority of the Committee agrees with the Planning Board’s commitment to put forth an amendment on Town Meeting floor that would alter this usage chart by changing Line 34 (Marijuana Retailer) under zone C-7.5 from an “S” (special permit required) to “---“ (a prohibited use).

Motion to amend article 14 as follows:

I move to amend Article 14, Line 34, Marijuana Retail, under the zone c-7.5 from an “S” (special permit required) to “-----“ ( a prohibited us).

Motion seconded

**Motion carried.**

**By a 2/3 majority vote, the RTM members approved the Finance Committee’s recommendation.**

**ARTICLE 15 – ADOPTION OF LOCAL SALES TAX OPTION ON THE SALE OF ADULT USE MARIJUANA**

**BOARD OF SELECTMEN**

To see if the town will vote to adopt the provisions of MGL Chapter 64N, Section 3, or any other enabling authority, to impose a local sales tax upon the sale or transfer of marijuana or marijuana products by a marijuana retailer operating within the Town to anyone other than a marijuana establishment at the rate of 3 percent of the total sales price received by the marijuana retailer as a consideration for the sale of marijuana or marijuana products, or at any higher rate as authorized by law to be effective January 1, 2019. Or to do or act in any manner relative thereto.

**PURPOSE AND JUSTIFICATION**

The regulations adopted by the Cannabis Control Commission and M.G.L., Chapter 64N, Section 3 allow municipalities to adopt a local sales tax the will be applied to all retail, “adult use” marijuana sales. Medical marijuana sales and sales to other marijuana establishments are exempt under Chapter 64N. Municipalities may impose a local sales tax not to exceed 3% under this provision of the law. Since the Town, by majority vote of the populace at the November 8, 2016 election, voted in favor of Question 4, the Town must allow retail establishments to sell “adult use” marijuana within certain zoning areas. Therefore, it would be in the best interests of the Town to adopt the local sales tax option.

**FINANCE COMMITTEE VOTE: 7-0**

**MAJORITY VOTE**

**FINANCE COMMITTEE RECOMMENDATION:** That the Town vote to adopt the provisions of MGL Chapter 64N, Section 3, or any other enabling authority, to impose a local sales tax upon the sale or transfer of marijuana or marijuana products by a marijuana retailer operating within the Town to anyone other than a marijuana establishment at the rate of 3 percent of the total sales price received by the marijuana retailer as a consideration for the sale of marijuana or marijuana products, or at any higher rate as authorized by law to be effective January 1, 2019.

**FINANCE COMMITTEE REASON:** As stated in the purpose and justification.

**By a majority vote, the RTM members approved the Finance Committee’s recommendation.**

**By a majority vote the RTM members approved a motion to adjourn Sine Die at 9:00 PM on October 15, 2018..**