

Michael D. Borg
Town Manager



TOWN OF NORTH ATTLEBOROUGH
43 South Washington Street
North Attleborough MA 02760
508-699-0100

INTEROFFICE MEMORANDUM

DATE: Thursday, June 30, 2022
TO: Town Council
FROM: Michael D. Borg, Town Manager
RE: Town Manager Report

Below are key activities, that I think would be of interest:

PUBLIC HEALTH – Updates

- **COVID-19 Response:**
 - Here is a breakdown of our activities over the past week:
 - Current number of total positives in North Attleborough: **7349**
 - Actively Infectious: **25**
 - Cases this week: **71**
 - Cases last week: **72**
 - Current positivity rate: **7%**
 - Number of cases for the month of May: **436**

EMERGENCY MANAGEMENT - Updates

- Crackdown on Fire Code Violations
 - I would like to recognize and thank Captain Joseph Flynn, Deputy Fire Chief Mike Chabot, and Compliance Officer Jordan Greene-Williams for their collaborative effort on Fire Code Enforcement in our Community. They have all helped to make North Attleboro safer! (Attachment A)
- Grilling Safety Tips not that Summer is here:
 - Always grill outdoors, keep grills 10 feet from side of a building, & don't grill underneath branches, a roof, overhang, or wall.

COMMUNICATION – Updates

- **Kids Day- July 21 through July 24**
 - Fireworks on both Friday and Saturday Night
- **Town Beaches- Falls Pond and Whiting's Pond- and the Town Pool are now open!**
 - Beach/Boat passes are available online or at Mason Fieldhouse (446 Elm Street).
 - Park and Recreation is more than happy to help to set up accounts for residents at the Mason Field House if needed.

OPERATIONS – Updates

- Measure and List
 - Will Begin: after July 1, 2022
 - Identification: Each person will have photo I.D. issued by Vision
 - Vehicle information is provided by Vision and given to NAPD

- Location: Starting on West Side of Town and working towards the East
- Further information on the Town Website or call the Assessors Office and ask for Cheryl or Sue
- Town Manager's Report at North TV was on **June 23, 2022**
- ARPA filing underway with Bristol County for the Allen Ave. Building Project.
- The September State Primary Election Date is **Tuesday, September 6, 2022**
 - In-Person Early voting beginning on Saturday, August 27, 2022 and ending Friday, September 2, 2022
 - Early voting by mail (Attachment B & C)
- New Town Website rolls out tomorrow, July, 1, 2022

PERSONNEL – Updates

Crackdown on Fire Code Violations

Beginning in late 2019, the Department of Fire Services (DFS) Division of Fire Safety saw a dramatic increase in violations of the State Fire Code relating to hood cleaning and fire suppression work, as well as licensees working after suspension of their professional licenses.

The largest number of licensing violations and hearings referrals (19 cases and counting) has come from Captain Joseph Flynn of the North Attleboro Fire Department. Captain Flynn and Code Compliance Officer Jordan Greene-Williams spent countless hours gathering evidence and building cases against licensees alleged to have violated provisions of 527 CMR 1.00.

Following their investigations, the cases were referred to the DFS Office of the General Counsel for licensing hearings. As a result of these investigations and hearings, the cases have resulted in the indefinite suspension of three licenses, one voluntary surrender of a Certificate of Competency and Certificate of Registration, and action on 14 other licenses that includes suspensions and probationary periods of more than 20 years.

"I want to commend the hard work of Captain Flynn, Deputy Fire Chief Mike Chabot, and Compliance Officer Jordan Greene-Williams. They have worked hard on code enforcement in our community, ultimately making it safer for residents and visitors," said North Attleboro Fire Chief Christopher Coleman.

"Fire codes exist to prevent tragedy," said State Fire Marshal Peter Ostroskey. "Through these continued and collective efforts, we're sending a strong message to the regulated community that the Commonwealth's fire service takes violations seriously. DFS is committed to working with local partners to be sure businesses, patrons, and fire-fighters are protected by meaningful code enforcement."

Fire departments with questions or concerns about regulated work in their community, or how to refer a case for a licensing hearing, can contact the Code Compliance and Enforcement Unit at (978) 567-3375.



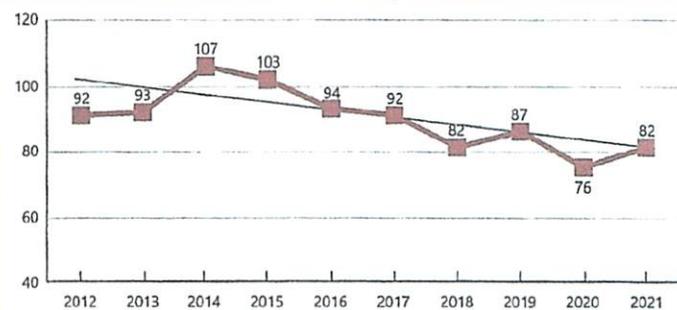
Code Compliance Officer Jordan Greene-Williams and Captain Joseph Flynn of the North Attleboro Fire Department.

Grilling Safety

Warm weather has returned and with it, grilling. Seventy-six percent of all grill fires in Massachusetts happen between May and September. Between 2012 and 2021 there were 908 fires involving grills, hibachis, and barbecues. These fires caused 35 civilian injuries, 10 fire service injuries, and \$8.9 million in estimated damages.

June is a great time to educate the public about safe grilling and fire safety. The Department of Fire Services has information on safe grilling on its website: visit www.mass.gov/dfs and search for *grilling*. You can read tips online or download a grilling safety pamphlet to share in your community.

Massachusetts Grilling Fires, 2012 - 2021



Grilling Safety Tips:

Always grill outdoors.

Grills must be 10 feet from the side of a building.

Don't grill underneath branches, a roof, overhang or wall.

Attachment B

The September State Primary Election date is Tuesday, September 6th .

There will be in-person Early voting beginning Saturday, August 27 and ending Friday, September 2nd

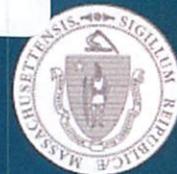
There will also be Early voting by mail. We have applications in the Elections office or voters can go to the town's website. The state will be mailing out applications to all voters registered by the first week of July that have not already sent an application in to the Elections office. These applications should be sent to the Elections office, and we will mail the ballots out.

If the voter is not a Republican or a Democrat (If they are an Unenrolled voter) they must mark which ballot they are requesting for the September Primary.

The Early voting for the Tuesday, November 8th State election will begin on Saturday, October 22nd and end on Friday, November 4th. There will also be Early Voting by mail for that election.



William Francis Galvin
Secretary of the Commonwealth of Massachusetts



Voting by Mail

Massachusetts voters now have the option to vote early by mail in all elections, with no excuse required. To request your Vote by Mail ballot, submit a signed application to your local election office.

In addition to no-excuse early voting by mail, Massachusetts has absentee voting for those who qualify. While early Vote by Mail ballots are more common, there are special circumstances where you need to apply for an absentee ballot instead. You can find more information about absentee ballot eligibility under "[Absentee Ballots](#)," below.

Applying for your Ballot

In 2022, Vote by Mail applications will be mailed in July and September to every voter who hasn't already requested a mail-in ballot for the fall elections. These applications will be pre-addressed to your local election office and postage pre-paid.

Vote by Mail applications can also be [downloaded or printed from our website](#).

Any written request with your signature is an acceptable application. You can simply write a signed letter to your [local election office](#) to apply for your ballot.

Applications can be submitted by [mail, email, or fax](#). If you're emailing your application, you need to sign it in a way that can be compared to your hand-written signature. Electronic signatures, scanned applications, and photos of applications are acceptable. Typed signatures cannot be accepted.

Applying for a Primary Ballot

If you're applying for a primary ballot, and you aren't registered in a party, **you must indicate which party's ballot you want to receive**. If you don't provide a party on your application, you will not receive a primary ballot.

If you're unenrolled (commonly called "Independent") or enrolled in political designations, you are allowed to vote in the party primary of your choice. Your ballot choice will not affect your party registration.

Application Deadlines

Any mail-in ballot must be requested in writing at least 5 business days before Election Day. Application deadlines for 2022 are listed below. Your application can only be accepted if it has reached your local election office by the deadline.

Election	Application Deadline
September 6, 2022 State Primaries	5 p.m., Monday, August 29, 2022
November 8, 2022 State Election	5 p.m., Tuesday, November 1, 2022

Apply as early as possible, especially if your ballot will need to be mailed out of town. The U.S. Postal Service recommends allowing up to 7 days for mail delivery. To ensure you receive your ballot with enough time to mail it back, you should apply 2-3 weeks before Election Day.

Returning your Ballot

There are several options for returning your ballot. You may return your ballot by:

- Mailing it back using the envelope provided; or
- Hand-delivering your ballot to [your local election office](#); or
- Dropping your ballot off at an [early voting location](#) during early voting hours; or
- Using a [ballot drop box](#) provided by your city or town.

Ballots cannot be dropped off at a polling place on Election Day.

For the September 6, 2022 State Primaries, **your ballot must reach your local election office by 8 p.m. on Election Day in order to be counted**. Ballots that arrive after that time – even if they are postmarked on or

before Election Day – will not be counted.

For the November 8, 2022 State Election, ballots returned in person or by drop box must be delivered by 8 p.m. on Election Day. **Ballots returned by mail from inside the United States must reach your local election office by 5 p.m. on November 11, 2022 in order to be counted. Mailed ballots received after 8 p.m. on Election Day can only be counted if they are postmarked by Election Day.**

For all other elections, ballots must reach your local election office by the close of polls on Election Day in order to be counted.

Use our [Track My Ballot tool](#) to check the status of your ballot. The tracker will show you the date your ballot was mailed, the date it was returned, and whether your ballot was accepted or rejected.

Voting in Person

You can still vote in person if you've applied to vote by mail. You can vote at an early voting location or your polling place on Election Day.

You can't vote in person if your ballot has been accepted by your local election office. You can't take your ballot back or vote again.

Use our website to [track your ballot status](#). If your ballot hasn't been accepted by Election Day, you may vote in person at your polling place. If your ballot arrives at your local election office after you've voted, the mail-in ballot will be rejected.

Absentee Ballots

To qualify for an **absentee ballot**, you must:

- Be away from your city/town on Election Day; or
- Have a disability that keeps you from voting at your polling place; or
- Have a religious belief that prevents you from voting at your polling place on Election Day

Absentee voters use the same ballots as early voters and have the same deadlines for returning their ballots. Most voters who qualify for an absentee ballot can choose instead to apply for an early Vote by Mail ballot. There are some times that an absentee ballot application is needed. You should fill out an absentee ballot application if:

- You are a U.S. citizen residing overseas; or
- You are on active military duty; or
- You are currently incarcerated for a reason other than a felony conviction; or
- You are requesting an emergency absentee ballot due to hospitalization.

Emergency Absentee Ballots

If you have been admitted to a healthcare facility within 1 week of the election, you may use the absentee ballot application to designate someone of your choice to deliver a ballot to you. The person you designate to deliver your ballot will need to bring the signed application to your local election office, pick up your absentee ballot, bring it to you, and return it for you by the close of polls on Election Day. Emergency ballots may be requested up until the close of polls.

Military & Overseas Voters

If you are a U.S citizen residing out of the country or on active military duty, you may use the [Federal Post Card Application](#) or the [Massachusetts Absentee Ballot Application](#) to request your ballot. More information is available on our page for [Voting for Military & Overseas Citizens](#).

Download an Application

[Official Vote by Mail Application](#)

[Official Absentee Ballot Application](#) (PDF)

[Petición de Voto en Ausencia](#) (PDF)

[缺席選票申請](#) (PDF)

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William Francis Galvin, Secretary of the Commonwealth of Massachusetts

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