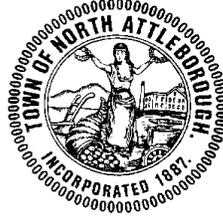


Michael D. Borg  
Town Manager



**TOWN OF NORTH ATTLEBOROUGH**  
43 South Washington Street  
North Attleborough MA 02760  
508-699-0100

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### INTEROFFICE MEMORANDUM

**DATE:** Monday, August 28, 2023  
**TO:** Town Council  
**FROM:** Michael D. Borg, Town Manager  
**RE:** Town Manager Report

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Below are key activities, that I think would be of interest:

#### **EMERGENCY MANAGEMENT:**

The hurricane season spans from June 1st to November 30th. We are tracking an increase in tropical activities in the Atlantic and Caribbean regions as of this report. We'll keep you informed of any developments that might affect our locality.

#### **COMMUNICATIONS:**

- **Town Manager's Report** at North TV on August 22, 2023.
- **First day of school is August 30, 2023.**
- **Farmers Market** – Every Wednesday night 5:00PM -8:00PM until September 20, 2023
- **2023 Summer Concert Series** – The summer concert season has concluded for this year. A huge Thank You to the Cultural Council in all that they do for the Town.

#### **OPERATIONAL UPDATES:**

- **Big Red Bus Unveiling** was on August 17, 2023 at the Senior Center.
- **Downtown Improvement** - We are excited to move one step closer to a more vibrant downtown. We will hold the next public meet:

**Date:** Tuesday, August 29, 2023

**Time:** 7:00 pm

**Location:** Bristol Lodge Masonic Building  
46 South Washington Street  
North Attleborough, MA 02760

The Town has partnered with Stantec to brainstorm enhancements for our downtown to further beautify our space for businesses, pedestrians, and to create a thriving local destination.

The evening will kick off with a short presentation, followed by interactive stations where our team will be on hand to collect feedback.

This is our second public meeting regarding downtown improvements.

- **451 Elm St. (Fisher College)** – Procurement of 451 Elm St. in last stretch of negotiations. Discussions are ongoing and we believe that this process will wrap up this week.
- **North Attleboro Business Accelerator (NABA)** – As part of our ongoing commitment to promote economic growth and innovation within North Attleborough we have received 13 applications since the launch of the program. We see this high interest level as a reflection of the opportunities available in North Attleborough. To date, we have successfully conducted several interviews with applicants. These discussions have been both insightful and productive, allowing us to gauge the potential and viability of the proposed businesses. In addition to the interviews that have already taken place, we have several more lined up for this week. Our team is ensuring that each applicant receives the necessary attention and is evaluated based on their business proposition, feasibility, and alignment with the town's objectives.

One of the key aspects of this program is to provide financial support to those businesses that show immense promise. This week, we have scheduled a voting session where the Board of Strategic Advisors will decide on potential funding for two of the most promising applicants.

I am confident that the North Attleborough Business Accelerator Program will play a pivotal role in fostering local innovation and driving economic prosperity. I would like to extend my gratitude to the Council for your continued support and guidance with this program.

- **Tri-County MSBA Special Election scheduled for -October 24, 2023; 12:00PM-8:00PM**
- **Boulter Farms EPA Cleanup Grant \$500,000** – As a condition of the grant, a public meeting is scheduled for the evening of 18 September at 6 pm will be held to inform residents what the cleanup plans are. Verdantas (Town's vendor) and the Town will be conducting meeting to be in compliance with the grant's provisions.

#### **FINANCIAL MATTERS:**

- The Town administration is unwaveringly committed to the financial well-being of our community. Our devotion is manifest in the scrutiny we apply to every transaction, ensuring that every dollar is accounted for and used judiciously. Beyond our internal measures, we actively search for external funding sources, including grants, and ensure that they are managed effectively. Through the Town Accountant, we prioritize repurposing existing funding to optimize utility and ensure our town thrives within its set budgetary limits. Repurposing funds is one of the defining themes of our financial strategy and critical to fostering financial growth and opportunities for community development. The Town's audit bears this truth out. Above all, our primary objective is to uphold our role as prudent financial stewards of the Town's finances.
- The first quarter financial update, Q1 FY24, is scheduled for 11 October 2023 Town Council Meeting.

#### **PERSONNEL ACTIONS:**

- **Frank Ward, our esteemed Library Director, is set to retire on September 6, 2023. We express our heartfelt gratitude for his remarkable 34-year tenure. Best wishes on his next chapter! He will truly be missed.**

- Derek Cameron has resigned from the Historical Commission. Thank you for your years of service!

#### **EMPLOYMENT OPPORTUNITIES:**

- **Local Building Inspector-** Full Time Building – Closes August 28, 2023
- **Bus Driver-** Parks and Recreation – Part Time- Open until filled.
- **Housing Authority-** Resident Services Coordinator- Open until filled.  
Part-Time Bookkeeper- Open until filled.
- **Soccer Program-** Part-Time- Park and Recreation
- **Many School Department Opportunities:** Please visit the website for more information:  
<https://www.nattleboro.com/Jobs.aspx>