

Michael D. Borg
Town Manager



TOWN OF NORTH ATTLEBOROUGH
43 South Washington Street
North Attleborough MA 02760
508-699-0100

INTEROFFICE MEMORANDUM

DATE: Monday, June 24, 2024
TO: Town Council
FROM: Michael D. Borg, Town Manager
RE: Town Manager Report

Below are key activities, that I think would be of interest:

1. Emergency Management Updates

- **North Attleborough Officials Share Hot Weather Safety Tips**
Community members must be prepared to react should extreme heat occur this summer, especially with a heat wave forecast for later next week. According to the Massachusetts Emergency Management Agency (MEMA), extreme heat is a prolonged period of very hot weather, including high humidity. In Massachusetts, a “heat wave” is usually defined as three or more consecutive days above 90 °F. Updated Information all Summer can be found [online @ News Flash • North Attleborough Officials Share Hot Weather \(nattleboro.com\)](#)
- **Webster Mill Building:** Updated FAQs available [online](#). The remaining structure is secured; debris disposal plans are in progress with property owners.
- Hurricane Season is underway. NOAA has forecasted an above-average season for 2024 predicting an 85% chance of 17 to 25 named storms.
- **FEMA Disaster Relief:** Updated FAQ’s available [online @ <https://www.nattleboro.com/CivicAlerts.aspx?AID=382>](#)

THE DEADLINE TO APPLY FOR ASSISTANCE IS JULY 15, 2024

2. Community Events and Communications

- **Communications:**
 - **Podcast: Town Hall Talks – Season 1 Episode 5: Ready for the Storm: Emergency Preparedness for Hurricane Season 2024 – coming next week**

Find the Town Hall Talks podcast [HERE](#) on Spotify

- **Falls Pond Closed Until Further Notice Due to High Bacterial Counts**
 Falls Pond is closed until further notice due to high bacterial counts. Residents are advised not to swim in Falls Pond at this time, however, boating is allowed. We apologize for any inconvenience this may cause. The water will be tested again on Monday, and additional information will be shared once available. Please note that Whittings Pond's results were within range and that it's safe to swim there.
- **Fish Advisory:** Town Officials Announce Fish Advisory Following Discovery of PFAS in North Basin of Falls Pond. Mercury Found in Fish at Falls and Whiting's Pond
- **Upcoming Events:**
 - **Farmers Market:** Every Wednesday until September 11, 2024- 5:00PM- 8:00PM
 - **Richard's Memorial Library's Summer Reading Program:** Read, Renew, Repeat Begins June 10, 2024. To read more please go to <https://www.rmlonline.org/summer-reading-read-renew-repeat>
 - **WWII Memorial Town Pool opens today, June 24, 2024**

3. Operational and Economic Development

- **School Building Committee -Community Forum was held on June 18, 2024:** This is the fourth community forum, where residents had their first opportunity to review various design concepts. These included a base repair option, an addition-renovation option, and two new-school options. It was also discussed how each project would be phased in, and how each option aligns with the proposed Educational Plan. This forum marks a significant milestone in our process.
- **DPW Updates:**
 - **2024 Water Restriction:** Updated FAQs available [online @ https://www.nattleboro.com/DocumentCenter/View/7478/2024-Water-Restriction-Notice-PDF](https://www.nattleboro.com/DocumentCenter/View/7478/2024-Water-Restriction-Notice-PDF)
 - **Freeman Street Gas Line Replacement Project & S Washington Street Gas Line Replacement Project:**
 - On June 24 and 25th, the gas company will begin replacing gas lines in the Freeman Street area. The roadway will be detoured through traffic on these days to allow for directional drill below the 10-Mile River. There will be short detours and delays. Please plan accordingly.
 - Liberty Utilities is also continuing with the South Washington Street gas line replacement project from Chestnut Street to Route 1. Service connection work will continue on South Washington Street through the end of June. These roadways will be milled and paved after the project is completed and the road trenches have had 3 months to settle.
 - **North Attleborough Partners with Black Earth Compost to Offer Food Waste Composting Initiative.** The first 150 Applicants to Receive Free Kitchen Scrap Toter. More information available [online @ https://www.nattleboro.com/CivicAlerts.aspx?AID=385](https://www.nattleboro.com/CivicAlerts.aspx?AID=385)

- **Bristol County Mosquito Control Project now accepting resident's Adulticide Requests:**
 - To make a request, residents can call (508) 823-5253, fax (508) 828-1868, or e-mail a spray request to: RequestBristolMCP@comcast.net.
- **North Attleborough Business Accelerator Update:** Tonight, we will hear a brief update from the winners of the North Attleborough Business Accelerator program. Each of these businesses was awarded \$25,000, and tonight they will provide a brief overview of what has transpired since they received the funds under the ARPA program initiated by the Town.

4. Financial Matters

- **Funds Transfer Notification:**
 - Interoffice Memorandum to Transfer Funds in the amount of \$350.00 from the Office Supplies line-item to the Part Time clerical wages line item. This transfer is needed to cover the part-time salary wages for the Town Clerk's Department.
 - Interoffice Memorandum to Transfer Funds in the amount of 18,322.95 from NAFD Expenses to Full Time Salaries, Firefighter Salaries, and Regular Overtime for the Fire Department. This will cover the last payroll of FY2024 without leaving a negative balance in any of the salary accounts.
 - Interoffice Memorandum to Transfer Funds in the amount of \$20,000.00 from the NAPD Dispatcher Salaries line item to the Other Supplies Public Safety Line item. This transfer of funds is needed to cover the purchase of a new Breathalyzer Machine expense for the Police Department.

5. Personnel Updates

- None to report at this time.

5. Employment Opportunities

- **Current Openings:**
 - Activities and Nutrition Supervisor-Council on Aging (Full-Time)- Closes June 26, 2024
 - Human Resources Coordinator- Health Department (Full Time)- Closes July 2, 2024
 - Municipal Utility Inspector, Water & Sewer (Full-time)-open until filled
 - Water Quality Supervisor, DPW (Full-time)-open until filled
 - Bus Driver, Parks & Recreation & Senior Center (Part time)-open until filled
 - Recycling Center Attendant, Solid Waste (Part time)
 - Numerous opportunities in the School Department ([view listings](#)).

Michael D. Borg
Town Manager



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INTEROFFICE MEMORANDUM

DATE: Monday, June 24, 2024
TO: Linda Catanzariti
Cc: Patricia Mcnielly, Town Clerk
FROM: Michael D. Borg, Town Manager *MB*
RE: Funds Transfer- Funding to cover Part- time salary *24 JUN 24*

Pursuant to Article VI, Section 6-6 (c) and in accord with the Town Council's action on Measure 2023-072 at its June 12, 2023 Town Council Meeting, which provides the Town Manager the authority to transfer up to \$20,000.00 within budget line items, please accept this memo as your authorization to transfer the amount of \$350.00 from the Office Supplies line item 011619-542000, to the Part Time clerical wages line item 011618-511100. The transfer of funds is needed to cover the part-time salary wages for the Town Clerk's Department.

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Town Manager



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INTEROFFICE MEMORANDUM

DATE: Monday, June 24, 2024
TO: Linda Catanzariti
Cc: NAFD Chief Chris Coleman
FROM: Michael D. Borg, Town Manager *mmj 24 JUN 24*
RE: Funds Transfer- Funding to cover End of Year Transfers for the Fire Department

Pursuant to Article VI, Section 6-6 (c) and in accord with the Town Council's action on Measure 2023-072 at its June 12, 2023 Town Council Meeting, which provides the Town Manager the authority to transfer up to \$20,000.00 within budget line items, please accept this memo as your authorization to transfer the amount of \$18,322.95 from expenses to the following accounts in the following amounts:

Full Time Salaries – 012208/511000 -\$520.80
Firefighter Salaries -012208/511004 -\$2355.91
Regular Overtime – 012208/513000 - \$15,446.24

This will cover the last payroll of 2024 without leaving a negative balance in any of the salary accounts.

NORTH ATTLEBORO FIRE DEPARTMENT

TO: MICHAEL BORG, TOWN MANAGER *MB 24 JUNE*
FROM: CHRISTOPHER M. COLEMAN, CHIEF OF DEPARTMENT
SUBJECT: END OF YEAR TRANSFERS
DATE: 6/24/24

After reviewing the bottom line balance of \$37,049.82 in the fire department's expenses, I am respectfully requesting to transfer a total of \$18,322.95 from expenses to the following accounts, in the following amounts.

Full Time Salaries – 012208/511000 -\$520.80
Firefighter Salaries -012208/511004 -\$2355.91
Regular Overtime – 012208/513000 \$15,446.24

This will cover the last payroll of 2024 without leaving a negative balance in any of the salary accounts.

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INTEROFFICE MEMORANDUM

DATE: Monday, June 24, 2024
TO: Linda Catanzariti
Cc: Richard McQuade
FROM: Michael D. Borg, Town Manager *MDB 24 JUN 24*
RE: Funds Transfer- Funding to cover Breathalyzer Machine purchase

Pursuant to Article VI, Section 6-6 (c) and in accord with the Town Council's action on Measure 2023-072 at its June 12, 2023 Town Council Meeting, which provides the Town Manager the authority to transfer up to \$20,000.00 within budget line items, please accept this memo as your authorization to transfer the amount of \$20,000.00 from the Dispatcher Salaries line item 012108-511005, to the Other Supplies Public Safety, line item 012109-558099. The transfer of funds is needed to cover the purchase of a new Breathalyzer Machine expense for the Police Department.