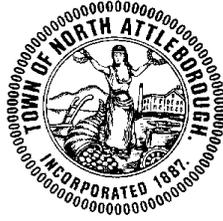


Michael D. Borg
Town Manager



TOWN OF NORTH ATTLEBOROUGH
43 South Washington Street
North Attleborough MA 02760
508-699-0100

INTEROFFICE MEMORANDUM

DATE: Wednesday, October 16, 2024
TO: Town Council
FROM: Michael D. Borg, Town Manager
SUBJECT: Town Manager Report

Below are key activities, that I think would be of interest:

1. Emergency Management Updates:

- a. **Health Department shares West Nile Virus, EEE Safety Tips** to ensure that residents stay protected against mosquito-borne illnesses. Please visit our website for more information: <https://www.nattleboro.com/CivicAlerts.aspx?AID=404>
- b. **Hurricane Season is underway.** NOAA has forecasted an above-average season for 2024 predicting an 85% chance of 17 to 25 named storms. Hurricane Season ends on November 30.

2. Communications and Community Events:

a. Communications

- i. **Conservation Commission to Celebrate Martin Conservation Area Opening** on Saturday, October 19, 2024 from 10:00AM-11:00AM at the Martin Conservation Area, at the end of Wild Acres Road in North Attleborough.
- ii. **NAFD Promotional Swearing In & Pinning Ceremony of Two Firefighters; Shane Dillon and Sarah Ellis** was held on September 25, 2024
- iii. **U.S. Navy's Birthday Celebration** was held on October 11, 2024
- iv. **CIP Highlight Video: NAFD Commander Vehicle 3** debuted on our new VIMEO Channel during the Public Transparency & Engagement Subcommittee Meeting on October 9, 2024.

- v. **Cultural Council Movie Night** was held on October 10, 2024 on the lawn in front of Town Hall. They featured “**Casper the Friendly Ghost.**”
- vi. **FY23 Town Annual Reports are printed and are available on the Town’s Website** at <https://www.nattleboro.com/ArchiveCenter/ViewFile/Item/514>

b. Upcoming Events

- i. **DANA’s and NA Parks & Recreation Department “Halloween in the Park”** will be held this Sunday, October 20, 2024 from 1:00PM-3:30PM
- ii. **Veterans Day Celebration** will be held on Monday, November 11, 2024 at 11:00AM.
- iii. **Veterans Day Breakfast hosted by the Kyle Van De Giesen Memorial Award Fund** will be held on Monday, November 11, 2024 at 8:30AM-10:30AM
- iv. **Third Annual Turkey Trot:** Sunday, December 1, 2024, see link to sign up: <https://runsignup.com/Race/MA/NorthAttleboro/NattleboroLeftoverTurkeyTrot>

3. Operational and Economic Developments

- a. **FY26 Capital Improvement Project Meetings** to be held on October 23 and 24.

b. Fall 2024 Curbside Yard Waste Collection:

10/28/24 - 11/1/24

11/4/24 - 11/8/24

11/18/24 - 11/22/24

- Yard Waste is collected ON YOUR TRASH/RECYCLING COLLECTION DAY during the times above.
- Please have the yard waste curbside by 7:00 AM.
- There is a limit of 14 bags per day that can be placed for collection, providing that acceptable containers are used.
- Acceptable Containers: Grass clippings and leaves must be in a biodegradable paper bag designed for yard waste or in a brown paper shopping bag.
- Brush and branches must be 6” or less in diameter and less than 4ft. long, bundled and tied with twine or rope. Sticks cannot be put into bags.
- Bags and bundles must not exceed 50 lbs. each.
- NO PLASTIC BAGS OR LOOSE MATERIAL IN BARRELS WILL BE ACCEPTED
- No limbs, trees, stumps. No dirt, sand, rocks, asphalt, bricks, concrete or yard ornaments will be picked up.

- c. **FY25 Tax Classification Public Hearing** will be held on November 25, 2024.

d. MSBA Update

- i. School Building Committee Meeting** was held on October 10, 2024- New Building Option was selected.

4. Financial Matters:

a. Reminder–2nd Quarter Personal Property and Real Estate Taxes are Due November 1, 2024

Please pay on or before Friday, November 1st to avoid an interest penalty

You may pay in person, by mail, or on-line at:

<http://www.nattleboro.com/home/pages/online-payments>

Christopher L. Sweet, CMMT/CMMC - Treasurer/Collector

b. ARPA Funds Summary

- i. See Spreadsheet attached.**

5. Personnel Update:

- a.** Nothing to report at this time.

6. Employment Opportunities:

- a. Snow Plow Applications for the Town** are now be accepted and can be found on the DPW's Website at: <https://www.nattleboro.com/DocumentCenter/View/8412/Snow-Plow-Apps-2024-2025-FINAL?bidId=>
- b. (2) Grade 5 Plant Operator, DPW-** Full-Time Wastewater Treatment Facility
Open until filled
- c. Assistant Chief Plant Operator-** Full Time- Wastewater Treatment Facility -
Open until filled
- d. Water Quality Superintendent, DPW-Full-Time-**Open until filled
- e. Assistant Chief Plant Operator-** Full Time- Waste Water Treatment Plant- Open until filled
- f. Bus Driver, Parks & Recreation & Senior Center** -Part time- open until filled
Numerous opportunities in the School Department ([view listings](#)).

	Economic Impacts ECIMP	Infrastructure-School INFRA	Infrastructure-Town INFRA	Public Health Emergency PHEMR	Program Management PMMGT	Capital Projects CAPTL	Totals	Summary
Appropriations	\$ 45,633.00	\$ 2,300,000.00	\$ -	\$ 48,927.37	\$ 42,200.00	\$ 636,727.07	\$ 3,073,487.44	\$ 3,073,487.44 Revenue
Expenses:								
Big Red bucks	\$ (13,233.00)	\$ -	\$ -	\$ (37,427.37)	\$ -	\$ -	\$ (13,233.00)	\$ (13,233.00) Expense
Town Hall sign							\$ (37,427.37)	\$ (37,427.37) Expense
Capital Strategic Solutions							\$ (4,128.99)	\$ (4,128.99) Expense
HS athletic complex							\$ (2,292,925.48)	\$ (2,292,925.48) Expense
Earmark Grant Subsidy	(25,000.00)	(2,292,925.48)					\$ (25,000.00)	\$ (25,000.00) Expense
Flood Debris Removal (300k)							\$ (61,159.80)	\$ (61,159.80) Expense
William James College							\$ (11,500.00)	\$ (11,500.00) Expense
Downtown NA Collaborative	(5,000.00)			(11,500.00)			\$ (5,000.00)	\$ (5,000.00) Expense
Animal Shelter Improvements							\$ (63,896.20)	\$ (63,896.20) Expense
Sisters at Heart							\$ (33,620.27)	\$ (33,620.27) Expense
Modern Pest Service	(4,000.00)						\$ (4,000.00)	\$ (4,000.00) Expense
Community Scoreboard							\$ (46,793.31)	\$ (46,793.31) Expense
Gym Equipment for Fire Station							\$ (8,033.05)	\$ (8,033.05) Expense
SPED Classrooms							\$ (1,644.04)	\$ (1,644.04) Expense
Webster Mill							\$ (48,451.16)	\$ (48,451.16) Expense
Total Expenditures	\$ (47,233.00)	\$ (2,292,925.48)	\$ -	\$ (48,927.37)	\$ (4,128.99)	\$ (268,041.52)	\$ (4,443.69)	\$ (2,661,256.36) Expense
Balance w/o PO	\$ (1,600.00)	\$ 7,074.52	\$ -	\$ -	\$ 38,071.01	\$ 368,685.55	\$ 412,231.08	\$ 412,231.08 Fund balance w/o PO
Purchase orders:								
Heimlich	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NESRA								
Cardosi								
Capital Strategic Solutions								
Yard Works, Inc.								
Scoreboard Enterprises								
Specialized Turf Services								
Paramount Rug (SPED classrooms)								
TRC Environmental (SPED class.)								
Verdantas (Webster Mill)								
Total Open PO's	\$ -	\$ -	\$ -	\$ -	\$ (4,280.00)	\$ (49,968.62)	\$ (54,248.62)	\$ (54,248.62) Open purchase orders
Balance including open PO's	\$ (1,600.00)	\$ 7,074.52	\$ -	\$ -	\$ 33,791.01	\$ 318,716.93	\$ 357,982.46	\$ 357,982.46 Fund balance including PO's
Community Scoreboard	\$ 44,000.00							
Hart Electric	(4,644.31)							
Scoreboard Enterprise	(37,349.00)							
General Maintenance	(3,000.00)							
G & C Landscaping	(1,800.00)							
Total Spent	\$ (46,793.31)							
Balance	\$ (2,793.31)							
Community Field	\$ 20,000.00							
Specialized Turf	(5,110.00)							
Sports Turf Specialties	(2,923.05)							
Total Spent	\$ (8,033.05)							
Balance	\$ 11,966.95							
Total Spent Scoreboard & Field	\$ (54,826.36)							

\$ 357,982.46 Fund balance including PO's

\$ 20,698.57 RML

\$ 6,000.00 Holistic Rodent Mitigation (\$10k)

\$ 29,517.17 Special Ed Classroom (\$105k)

\$ 5,000.00 DANIA Santa Parade

\$ - DPW Front End Loader

\$ 108,531.74 Fire maintenance expenses

\$ 188,234.98 Unappropriated balance