

Michael D. Borg  
Town Manager



**TOWN OF NORTH ATTLEBOROUGH**  
43 South Washington Street  
North Attleborough MA 02760  
508-699-0100

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## INTEROFFICE MEMORANDUM

**DATE:** Monday, March 10, 2025  
**TO:** Town Council  
**FROM:** Michael D. Borg, Town Manager  
**SUBJECT:** Town Manager Report

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Below are key activities, that I think would be of interest:

**1. Emergency Management Updates:**

- a. **North Attleborough Senior Executives Tabletop Exercise is scheduled for Thursday, March 27, 2025**

**2. Communications and Community Events:**

**a. Communications**

- i. **Town Manager's Report March Edition** was held at North TV on Tuesday, March 4, 2025
- ii. **Best Brains Learning Center Grand Opening was on Friday, March 7, 2025.** They are located at 16 East Washington Street. Best of luck!

**b. Upcoming Events**

- i. **NAPHG Meeting for Town Retirees will be held on March 18, 2025 at 451 Elm Street at 10:00AM**

**3. Operational and Economic Developments**

**a. CIP PROJECTS Update**

- i. Grimaldi Pump Station Upgrades- DPW Sewer Department
- ii. DPW Pick Up Truck- Highway Department

- b. Opioid Task Force Meeting was held on February 28, 2025.** Myself, Assistant Town Manager Health Director, Human Services Coordinator, Fire Chief and Police Chief will be meeting monthly.

- c. Square Mall Update- Financial Conditions and Permitting Meeting was held on March 3, 2025**

**d. The Health Department is continuing to offer Free Vocational Counseling-Update:**

**8 Residents have signed up for these services to date.** The residents were at different stages of their careers and will benefit different levels of support in their search. There are enough referrals currently for at least 2.5 months of appointments.

This service is available to any North Attleborough resident who is unemployed or underemployed and seeking new job opportunities. Residents interested in receiving vocational counseling must schedule appointments in advance. Three appointments will be available every Saturday on a first-come, first-served basis, beginning at 9 a.m., 10 a.m., and 11 a.m. Each session will last approximately one hour. Times are subject to change. Residents can register for an appointment [online](#).

**For more information, please contact Human Service Coordinator Stephen Berdos at 508-699-0100 x 2515 or [sberdos@nattleboro.com](mailto:sberdos@nattleboro.com).**

**e. The Town Election will be held on Tuesday, April 1, 2025 at the North Attleborough High School from 8:00AM- 8:00PM.**

**f. Town Census have gone out- Please be sure to fill out and send back to the Elections Office!**

**g. Rabies Vaccine Clinic will be held on Saturday, April 5, 2025, from 9:00AM-12:00PM at the Highway Department Garage located at 240 Smith Street- \$12 per vaccine/ Cash Only /Cats, dogs, and ferrets/ Dogs tags will also be issued here as well. The fee for the Dog license is \$10 if spayed or neutered, and \$20.00 if Male/Female.**

**h. Dog Licenses are available in the Town Clerk's Office. The fee is \$10 if spayed or neutered, and \$20.00 if Male/Female. After April 30, 2025 there will be a late fee of \$25.00 per dog.**

**i. Recycling Center Modular Building Open on Saturdays Throughout March**

Community members are reminded that 2025 Recycling Center stickers are now required for access to the Recycling Center. To ensure that everyone can obtain their recycling stickers, staff will be available in the modular building at the Recycling Center from **8 a.m. to noon on Saturdays, March 8**, and continuing for the rest of the month.

**Residents can visit on March 8, March 15, March 22, and March 29 to pick up their stickers, pay any bills, or conduct other necessary business.** As of March 4, the Recycling Center has issued 545 stickers.

- j. **2025 Recycling Center Stickers and Bulky Metal Pick-Up are now available**  
For more information, please visit Solid Waste Website:  
<https://www.nattleboro.com/CivicAlerts.aspx?AID=495>
- k. **Union Negotiations are underway-** There have been ongoing discussions with each of the 7 Unions Representatives.
- l. **Final FY26 Budget Presentation is scheduled for Monday, April 14, 2025.** All Department Heads will be attending.

#### 4. Financial Matters:

- a. **S&P Global is coming to North Attleboro on Wednesday, March 19, 2025**
- b. **Funds Transfer in the amount of \$1,700.00- Funding to Cover By-Law Codification for the Town Clerk-** The Town Manager transferred funds in the amount of \$1,700.00 from the Interest on Abatements Line Item to Contract Services Line Item to cover Contracted Services for the Town Clerk's Department. **(see attached)**
- c. **Funds Transfer in the amount of \$3,800.00-Funding to Cover Downtown Trash Service-** The Town Manager transferred funds in the amount of \$3,800.00 from the Economic Development Salary Line Item to the Highway Regular Overtime to cover the Downtown Trash Services Expenses for the Department of Public Works. **(see attached)**

#### 5. Personnel Update:

- a. Brandon Maroney, the new Local Building Inspector began today, March 10, 2025. Best of Luck to Brandon!
- b. It is with deep sadness that we announce the passing of **Retired Fire Lieutenant Herbert "Skip" Catalano**. Lt. Catalano served this department for many years and was a well-respected firefighter and fire officer. Wake and Funeral arrangements are pending.

#### 6. Employment Opportunities:

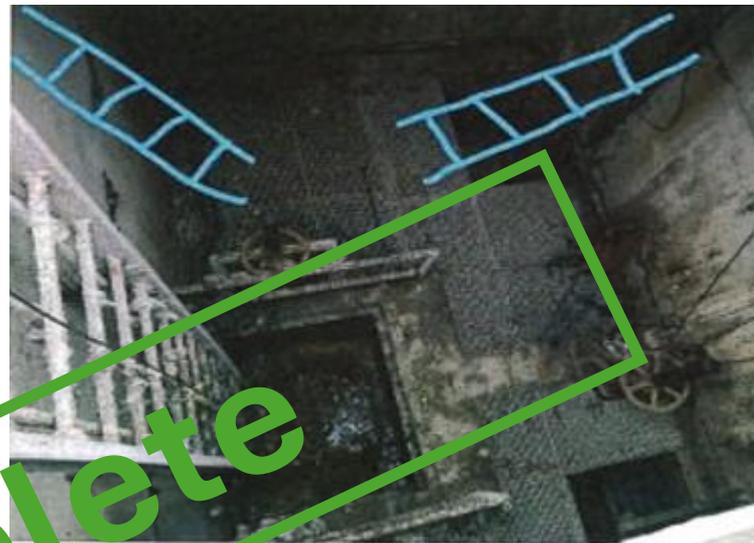
- a. **(2) Grade 5 Plant Operator, DPW-** Full-Time -Wastewater Treatment Facility  
Open until filled
- b. **Assistant Chief Plant Operator-** Full Time- Wastewater Treatment Facility-  
Open until filled
- c. **Water Quality Superintendent, DPW-**Full-Time-Open until filled
- d. **Administrative Assistant-** Full-Time- Water & Sewer- Closes March 21, 2025
- e. **Confidential Human Resources Generalist-** Full Time- Human Resources-  
Closes March 11, 2025

- f. North Attleborough Housing Authority- Accounting Officer- Full Time- Open until filled.**
- g. North Attleborough Housing Authority- Administrative Assistant- Full Time- Open until filled.**
- h. Many School Opportunities. See link to view all available openings:  
<https://www.nattleboro.com/Jobs.aspx>**
- i. Assistant Superintend to Schools- Full Time- District Wide- Closes March 21, 2025**

# N.A. CIP Project: Grimaldi Pump Station Upgrades

## PROJECT UPDATE SUMMARY

- Lead department: Public Works – Sewer
- FY'24 project
- Fund source: Bonding
- Approving measure: 2023-067
- Project awarded in October 2023.
- Replacement pumps on backorder for extended period.
- Project began late October 2024.
- Project is Substantially Complete.
- Expected Final Payment by April 30, 2025.



## TIMELINE

Design and construction estimate at six months

4Q-24	4Q-24	1Q-25	2Q-25
Design	Bid	Construction	



## FINANCIALS

Estimated Project Costs: \$ 700,000.00

Other / Unknown Costs: \$ 0.00

Total Funding Spent to Date: \$307,214.03



# N.A. CIP Project: DPW Pickup Truck

## PROJECT UPDATE SUMMARY

- Lead department: Public Works – Admin
- FY'24 project
- Fund source: Free cash
- Approving measure: 2023-063
- Pickup Truck for Engineer to Replace Ford Ranger
- Truck Delivered.
- Radio and lights installed.
- Project complete.



Complete

## TIMELINE

Project completion is estimated at six months



## FINANCIALS

Estimated Project Costs: \$ 45,000.00

Other / Unknown Costs: \$ 0.00

Total Funding Spent to Date: \$40,467.34



Michael D. Borg  
Town Manager



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43 South Washington Street  
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508-699-0100

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**INTEROFFICE MEMORANDUM**

**DATE:** Tuesday, March 4, 2025  
**TO:** Linda Catanzariti Town Accountant  
**Cc:** Mark Hollowell DPW Director  
**FROM:** Michael D. Borg, Town Manager *MDB 04 MAR 25*  
**RE:** Funds Transfer- Funding to cover Downtown Trash Service  
**AMOUNT:** \$3,800.00

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Pursuant to Article VI, Section 6-6 (c) and in accord with the Town Council's action on Measure 2024-108 at its June 10, 2024 Town Council Meeting, which provides the Town Manager the authority to transfer up to \$20,000.00 within budget line items, please accept this memo as your authorization to transfer the amount of \$3,800.00 from Town Manager's Full Time Salary line item 011238-511000, to the Highway Regular Overtime line item 014228-513000. The transfer of funds is needed to cover the Downtown Trash Service expenses for the Department of Public Works.

Michael D. Borg  
Town Manager



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43 South Washington Street  
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508-699-0100

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**INTEROFFICE MEMORANDUM**

**DATE:** February 27, 2025  
**TO:** Linda Catanzariti  
**Cc:** Patricia Mcnielly, Town Clerk  
**FROM:** Michael D. Borg, Town Manager *MMB 27 FEB 25*  
**RE:** Funds Transfer- Funding to cover By-law codification

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Pursuant to Article VI, Section 6-6 (c) and in accord with the Town Council's action on Measure 2024-108 at its June 10, 2024 Town Council Meeting, which provides the Town Manager the authority to transfer up to \$20,000.00 within budget line items, please accept this memo as your authorization to transfer the amount of \$1,700.00 from the Interest on abatements line item 011479-579800, to the Contract services line item 011619-530010. The transfer of funds is needed to cover the Contracted services expenses for the Town Clerk's Department.