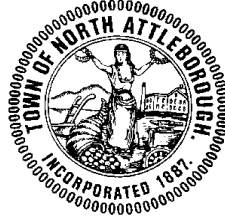


Michael D. Borg
Town Manager



TOWN OF NORTH ATTLEBOROUGH
43 South Washington Street
North Attleborough MA 02760
508-699-0100

INTEROFFICE MEMORANDUM

DATE: Monday, January 25, 2021
TO: Town Council
FROM: Michael D. Borg, Town Manager
RE: Town Manager Report

Below are key activities, which I felt would be of interest to you.

COVID-19 Response

- The Town continues with an active response to the COVID-19 pandemic. I continue to work closely with all Department Heads. The Town continues to provide all essential services and functions to our residents and businesses. The situation in Town is constantly changing and we strive to provide effective communications on our actions, current information, and potential impacts. Here is a breakdown of our activities over the past two weeks:
- **Public Health Update - Updates**
 - Current number of positives in North Attleborough as reported by DPH: **1796**
 - Current number of active cases: **144**
 - Current number of deaths attributed to COVID-19 in North Attleborough: **31**
 - Current number of positives in Bristol County as reported by DPH: **45,852**
 - Current number of positives in Statewide as reported by DPH: **458,089**
 - Current number of positives residents/health care workers from Long Term Care Facilities as reported by DPH: **33,430**
 - Governor Baker lifted early closure order and the advisory for residents to stay at home between 10 p.m. and 5 a.m. Capacity limits remain at 25% until February 8th. Outdoor gather limits remain at 25 people or less and indoor limits are 10 for private homes and public spaces.
 - Town business related services remain by appointment only until further notice.
 - We continue maximize remote work opportunities.
- **Emergency Management - Updates**
 - Through Chief Coleman we are working to setup and establish a Local Emergency Planning Committee (LEPC). The LEPC is a community-based organization that assists the local Emergency Management in preparing for emergencies, particularly hazardous materials. The LEPC helps develop emergency response plans, conducts exercises, and reviews response plans on an annual basis. As we stand up the LEPC, we are looking for a member of the Town Council to serve as member/liaison.
- **Communications – Updates**
 - The Concerned Citizens Forum with Dick Kieltyka was canceled. We are exploring additional dates to conduct this interview.

- **Operations – Updates**

- We are tracking the possibility of snow this week. Accumulations are in the 1-to-3-inch range Tuesday into Wednesday. Temperatures remain cold through the coming weekend and with another chance of accumulating snow Sunday into Monday.
- The IT department continues to roll-out laptop upgrades across departments. These new laptops enhance our remote work capabilities and provides needed upgrades to many of our older desktops.
- The Open Space Committee will be hosting a public forum on **Wednesday January 27, 2021 at 6:30PM.**
 - This will be a virtual meeting on Goto Meeting-see meeting invitation below. The purpose of the forum is to solicit public input on the 2021 Update to North Attleborough’s Open Space and Recreation Plan. We will review the results of the Open Space Survey and start to formulate our goals and objectives for the next seven years...Look forward to seeing you there!
 - You may find the current Open Space Plan as well as the survey results on the town website.
 - **Please join my meeting from your computer, tablet or smartphone.**
<https://global.gotomeeting.com/join/736271269>

You can also dial in using your phone.

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(571\) 317-3129](tel:+15713173129)

Access Code: 736-271-269

- Nomination papers are available for Town Elections. The last day to take out nomination papers is February 11, 2021 at 5 p.m. Event calendar is posted on the Town’s website. Elections are scheduled for Tuesday April 6, 2021.

- **Budget – Updates**

- We are currently conducting Department follow-up briefs with each department to discuss initial department budgets. We remain on track to deliver the preliminary budget at the February 8, 2021 Town Council Meeting.
- The FY2022 CIP list is being finalized this week.
- A complete record of CARES ACT funding the Town has received to date is attached. North Attleboro received an allocation of approximately \$2.5mm in CARES/FEMA support funding for COVID response.

- **Personnel – Updates**

- Realignment and Reorganization. I have met with the Board of Assessors and the Board of Public Works last week. I shared with each of these boards details of realignment and reorganization impacting the departments they work with. Each of these meetings produced constructive discussion and feedback related to the initiative. I am scheduled to meet with impacted bargaining units later this week to continue discussions concerning realignment and reorganization.