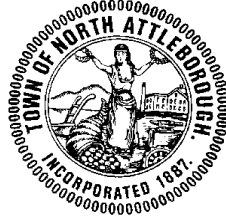


Michael D. Borg
Town Manager



TOWN OF NORTH ATTLEBOROUGH
43 South Washington Street
North Attleborough MA 02760
508-699-0100

INTEROFFICE MEMORANDUM

DATE: Tuesday, February 09, 2021
TO: Town Council
FROM: Michael D. Borg, Town Manager
RE: Town Manager Report

Below are key activities, which I felt would be of interest to you.

COVID-19 Response

- The Town continues with an active response to the COVID-19 pandemic. I continue to work closely with all Department Heads. The Town continues to provide all essential services and functions to our residents and businesses. The situation in Town is constantly changing and we strive to provide effective communications on our actions, current information, and potential impacts. Here is a breakdown of our activities over the past two weeks:
- **Public Health Update - Updates**
 - Current number of positives in North Attleborough as reported by DPH: **1,964**
 - Current number of active cases: **55**
 - Current number of deaths attributed to COVID-19 in North Attleborough: **31**
 - Current number of positives in Bristol County as reported by DPH: **51,164**
 - Current number of positives in Statewide as reported by DPH: **543,934**
 - Governor Baker lifted early closure order and the advisory for residents to stay at home between 10 p.m. and 5 a.m. Capacity limits remain at 25% until February 8th. Outdoor gather limits remain at 25 people or less and indoor limits are 10 for private homes and public spaces.
 - Town business related services remain by appointment only until further notice.
 - We continue maximize remote work opportunities.
- **Emergency Management - Updates**
 - Through Chief Coleman we are working to setup and establish a Local Emergency Planning Committee (LEPC). The LEPC is a community-based organization that assists the local Emergency Management in preparing for emergencies, particularly hazardous materials. The LEPC helps develop emergency response plans, conducts exercises, and reviews response plans on an annual basis. As we stand up the LEPC, we are looking for a member of the Town Council to serve as member/liaison.
- **Communications – Updates**
 - On Wednesday, February 3rd I participated in the Concerned Citizens Forum with Dick Kieltyka. We discussed a number of items important to the community..
- **Operations – Updates**

- The Town fared well during the last two snow events. Mark Hollowell and his team did their usual exemplary work in ensuring the Town's roadways were kept passable. We are now officially in deficit spending with two additional weather events in the forecast for Tuesday and Sunday this week.
- The IT department continues to roll-out laptop upgrades across departments. These new laptops enhance our remote work capabilities and provides needed upgrades to many of our older desktops.
- The Open Space Committee held a public forum on Wednesday January 27, 2021 at 6:30PM. The Committee continues to solicit input from the community to formulate our goals and objectives for the next seven years.
- Nomination papers are available for Town Elections. The last day to take out nomination papers is February 11, 2021 at 5 p.m. Event calendar is posted on the Town's website. Elections are scheduled for Tuesday April 6, 2021.
- **Budget – Updates**
 - Tonight, you received a preliminary budget report for FY2022. Department follow-up briefs continue in an attempt to balance the budget by closing the current budget gap. We remain on track to deliver a final budget by April.
 - The FY2022 CIP list is finalized and funding sources identified.
 - The Phase III true-up of the CARES Act funding is due March 5th. We are currently working on the report, which was received from the state this past week.
- **Personnel – Updates**
 - Realignment and Reorganization. I have met with the Board of Assessors and the Board of Public Works. I shared with each of these boards details of realignment and reorganization impacting the departments they work with. Each of these meetings produced constructive discussion and feedback related to the initiative. I also met with impacted bargaining units and continue discussions concerning realignment and reorganization.