

Michael Borg
Town Manager



TOWN OF NORTH ATTLEBOROUGH
43 South Washington Street
North Attleborough MA 02760
508-699-0100

INTEROFFICE MEMORANDUM

DATE: Wednesday, June 11, 2025
TO: Town Clerk Pat McNielly
FROM: Michael Borg *MB 11 JUN 25*
CC: DPW Director Mark Hollowell
RE: **Measure 2025-091- Vote to establish Signatory Authorization for Stormwater Asset Management Plan Grant (\$250,000.00 project, \$150,000 grant) as Public Works Director Mark Hollowell and Town Manager Michael Borg. Both will be designated as signatories for Applications for Financial Assistance State Revolving Fund - Asset Management Planning.**

Town Council Meeting- President Justin Paré
Measure 2025-091- Vote to establish Signatory Authorization for Stormwater Asset Management Plan Grant (\$250,000.00 project, \$150,000 grant) as Public Works Director Mark Hollowell and Town Manager Michael Borg. Both will be designated as signatories for Applications for Financial Assistance State Revolving Fund - Asset Management Planning.

Purpose and Justification:

As part of the \$150,000.00 Stormwater Asset Management Plan Grant received by the Department of Public Works (DPW) from the Department of Environmental Protection (DEP) the Town is required to designate an authorized representative for the execution of contracts and documents.

Therefore, I request that myself, Town Manager Michael Borg and DPW Director Mark Hollowell both be named as authorized representatives and designated as signatories for Applications for Financial Assistance - Asset Management Planning

The Town Council met on MAY 28, 2025, and on behalf of the Town Council, a motion was made by Vice-President Simmons to refer **Measure 2025-091-Vote to establish Signatory Authorization for Stormwater Asset Management Plan Grant (\$250,000.00 project, \$150,000 grant) as Public Works Director Mark Hollowell and Town Manager Michael Borg. Both will be designated as signatories for Applications for Financial Assistance State Revolving Fund - Asset Management Planning** to the Finance Sub-Committee for further review and consideration.

Councilor Donovan seconded the motion.

Motion carried 7-0.

The Finance Sub-Committee met on JUNE 4, 2025, and on behalf of the Committee, a motion was made by Councilor Donovan to refer **Measure 2025-091-Vote to establish Signatory Authorization for Stormwater Asset Management Plan Grant (\$250,000.00 project, \$150,000 grant) as Public Works Director Mark Hollowell and Town Manager Michael Borg. Both will be designated as signatories for Applications for Financial Assistance State Revolving Fund - Asset Management Planning** back to the Full Town Council with a favorable recommendation.

Councilor St. Pierre seconded the motion.

Motion carried 6-0.

The Town Council met on JUNE 9, 2025, and on behalf of the Town Council, a motion was made by Vice-President Simmons to approve **Measure 2025-091-Vote to establish Signatory Authorization for Stormwater Asset Management Plan Grant (\$250,000.00 project, \$150,000 grant) as Public Works Director Mark Hollowell and Town Manager Michael Borg. Both will be designated as signatories for Applications for Financial Assistance State Revolving Fund - Asset Management Planning.**

The motion was seconded by Councilor St. Pierre.

Motion carried. 8-0.