



Measure #: 2026-018

TOWN COUNCIL MEASURE SUBMITTAL

Date: 9/8/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

MEASURE DESCRIPTION:

Approval to repurpose funds, in the amount of \$5,545.72, that had been allocated in an Article for a Town-Wide Technology Plan, to enable DocuSign integration into our new Procurement Software.

Signed: Michael Borg

Digitally signed by Michael Borg
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Reason: I am the author of this document
Location:
Date: 2025.09.05 09:32:23-04'00'
Foxit PDF Editor Version: 12.0.0

PURPOSE AND JUSTIFICATION:

Approximately \$62,151 remains from a FY 2017 Capital Improvement Project (CIP) that established a Town-Wide Technology Plan to support multiple IT initiatives related to network infrastructure (see attached).

The Town administration is requesting that the Town Council approve a realignment of \$5,545.72 from this allocation to fund the Town's solicitation and contract eSignature process. This use is consistent with the original intent of supporting IT improvements and can be accommodated within the existing balance. Sufficient funds remain in the original allocation to continue supporting network equipment needs, including those currently in use at the 451 Elm Street facility.

SPECIAL REQUIREMENTS:

ATTACHMENTS: FY 2017 Capital Improvement Plan Overview & SHI Quote

REFER TO SUB-COMMITTEE:

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PURPOSE AND JUSTIFICATION CONTINUED: