

Michael Borg
Town Manager



TOWN OF NORTH ATTLEBOROUGH
43 South Washington Street
North Attleborough MA 02760
508-699-0100

INTEROFFICE MEMORANDUM

DATE: Thursday, September 11, 2025
TO: Town Clerk Pat McNielly
FROM: Michael Borg, Town Manager
CC: Stacy Blaisdell, Town Accountant
Tammy Baillargeon, Assistant Town Accountant
Chris Sweet, Town Treasurer/Tax Collector
Amy Sullivan, I.T. Director
RE: **Measure 2026-018** -Approval to repurpose funds, in the amount of \$5,545.72, that had been allocated in an Article for a Town-Wide Technology Plan, to enable DocuSign integration into our new Procurement Software.

Town Council Meeting- President Justin Paré

Measure 2026-018- Approval to repurpose funds, in the amount of \$5,545.72, that had been allocated in an Article for a Town-Wide Technology Plan, to enable DocuSign integration into our new Procurement Software.

Purpose and Justification:

Approximately \$62,151 remains from a FY 2017 Capital Improvement Project (CIP) that established a Town-Wide Technology Plan to support multiple IT initiatives related to network infrastructure (see attached).

The Town administration is requesting that the Town Council approve a realignment of \$5,545.72 from this allocation to fund the Town's solicitation and contract eSignature process. This use is consistent with the original intent of supporting IT improvements and can be accommodated within the existing balance. Sufficient funds remain in the original allocation to continue supporting network equipment needs, including those currently in use at the 451 Elm Street facility.

The Town Council met on September 8, 2025, and on behalf of the Town Council, a motion was made by Vice-President Lapointe to approve **Measure 2026-018-** Approval to repurpose funds, in the amount of \$5,545.72, that had been allocated in an Article for a Town-Wide Technology Plan, to enable DocuSign integration into our new Procurement Software.

Councilor Donovan seconded the motion.

Motion carried. 9-0.