

WATER DIVISION REGULATIONS
OF THE BOARD OF PUBLIC WORKS
TOWN OF NORTH ATTLEBOROUGH

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The following regulations are a part of the contract with every customer who takes water, and govern the relations between the Water Division and its consumers.

SECTION 1

DEFINITIONS

1. CONSUMER OR CUSTOMER

These terms "Consumer", and "Customer" shall mean the individual, firm or corporation whose name the Water Division has recorded in its records as the party who has applied for water services or any individual, firm or corporation who, in fact, uses the water service of the Town of North Attleborough.

2. MAIN

A "main" is the supply pipe laid in the street, from which house connections are made. Distribution "mains" are our principle supply lines.

3. SERVICE

A "service" pipe is the pipe running from the main in the street to the shut off, usually inside the cellar wall.

4. BOARD

Wherever reference is given to the "Board" such shall mean the Board of Public Works.

SECTION 2

GENERAL PROVISIONS

1. CONDITIONS UNDER WHICH SERVICE IS FURNISHED

The Town of North Attleborough and its representatives are not liable for interruption in service or damage resulting therefrom.

The North Attleborough Water Division furnishes water and not pressure, and does not guarantee a continuous supply. No responsibility will be assumed for any damage to any apparatus in any house or building due to a break in the pipe lines or other necessary operations.

No person shall be entitled to damages, nor to have any portion of a payment refunded, for any stoppage of supply occasioned by accident to any portion of the system, nor for stoppage for purposes of additions or repairs, nor for non-use occasioned by absence or any other reason.

The Board of Public Works and its authorized representatives shall not be liable for accident or injury of any kind caused by, or growing out of the use or failure of Town water.

2. NOTICE OF INTERRUPTION OF SERVICE NOT REQUIRED

While it is the policy of the Water Division to give notice, as far as possible in advance of any work which must be done that will necessitate interruption of the supply of water, such notice is to be considered a courtesy only and not a requirement on the part of the North Attleborough Water Division. In case of a break in a pipe line, the water will be shut off at any time without notice.

Failure of a tenant or a property owner to receive notice of an interruption of service shall entail no responsibility on the part of the Water Division or its employees. Property owners must install range boilers, hot water tanks and other installations connected with the water supply system, with adequate safeguards, so that damage will not occur if the water is shut off without notice.

3. RESALE OF WATER

No consumer, except after the written consent of the Board of Public Works is obtained, will be allowed to furnish water to other persons or property or to allow such person to take it themselves. Violations of this regulation may cause the supply to be shut off and the water rate already paid shall be forfeited.

4. WATER CHARGES THROUGH A SINGLE SERVICE

When water is supplied to more than one party through a single service, the bill for the whole supply furnished through the service shall be paid by the owner of the property. In the case of non-payment to the Water Division, the water may be shut-off, even if one or more parties have paid to the landlord their proportioned share.

In case of non-payment to the Water Division when water is supplied to more than one property through a single service, the water may be shut-off, even if one or more parties on the service line have paid their water bill.

5. CHARGES FOR TURNING ON OR OFF WATER

A charge will be made for turning on or shutting off water. These charges are available upon request at our Water Division Offices. Charges for requests for turning on or shutting off water outside of scheduled hours of labor personnel shall include an off-hours fee.

6. COLLECTIONS OF MISCELLANEOUS WATER CHARGES

All bills for labor or material on consumer's property and charges for shutting off or turning on water will be subject to the same conditions as bills for water, and the water will be shut off for failure to pay all such bills.

7. RESPONSIBILITY FOR CHARGES

Property owners will be billed and held responsible for all water passing through their service pipe until such time as they shall notify the Water Division at its office, in writing that they no longer desire the use of water, and in case of the sale of the property such notice shall give the name and address, if different, of the new owner. Any outstanding charges shall remain with the property upon transfer of ownership.

8. FINAL BILLINGS

Customers must contact the Water Division to schedule a meter reading for final billing for property transfer one week in advance of property closing. A final reading fee payment is required via cash, credit/debit card or certified check at the time of scheduling of a final reading. All customers requesting a final reading will be required to supply a forwarding address, and complete a transfer of ownership form with the name and mailing address of the new owner. Final Bills must be paid via

cash, credit/debit card, or certified check prior to the issuance of a final bill receipt.

9. NEW WATER SERVICE CHARGE

All applicants for a new water service will be charged the minimum rate from the date the water is turned on, whether the water is used or not.

10. CLAIMS FOR ADJUSTMENTS ON BILLS

All claims for adjustments of water bills shall be made within forty-five days of the date of the invoice.

Customers who request an adjustment or abatement of their utility bill must complete a request for abatement form.

Requests for abatements due to leaks shall be calculated in accordance with the Board of Public Works abatement policy.

11. RIGHT TO MAKE INSPECTION

Inspectors of the Water Division or any person authorized by the Board of Public Works, must have free access at all reasonable hours to all parts of every building, for the purpose of inspection, removing or replacing meters, examining water fixtures, and observing the manner in which the water is used. No alterations shall be made in any of the pipes or fixtures inserted by or for the Town, except by its agents. If such access has been refused, the water will be shut off immediately thereafter.

12. UNUSUAL CONSTRUCTION

Owners of property desiring any unusual construction alterations or attachments connected to the water supply must submit plans and specifications for the same to the Board of Public Works for their inspection and approval or disapproval, and for their determination as to whether the same are permissible. The Board will determine the terms, charges and conditions under which their use will be allowed.

13. FIRES

Whenever a fire occurs in the Town, it is the duty of all consumers to discontinue, as far as practicable, all use of water.

14. NO LIABILITY

The Town and its authorized representatives will not be responsible for damage caused by dirty water resulting from the opening or closing of any gate for repairs, the use of any hydrant, or the breaking of any pipe, nor shall they be responsible for any damage caused by excessive pressure.

15. NO LIABILITY FOR CONSUMER'S PIPES

The Town and its representatives assume no liability for conditions which exist in consumer's pipes that may lead to problems or cause trouble coincident with or following the repairs of any main pipe, service pipe, meter or other appliance belonging to the Water Division, nor is the Town or its representatives responsible for any damage to pipes or other property which may be attributed to electrical ground wires attached to water pipes. The term 'consumer's pipes' refer to any portion of the water service located on the discharge side of the curb stop valve.

16. REQUEST FOR TURN ON

Service which has been shut off for any reason except repairs shall not be resumed until a written request is given to the Water Division by the owner and the turn on fee is paid. Water service valves shall only be operated by authorized Water Department staff.

17. WINTER OPERATIONS

No new service pipe or extension of pipe shall be laid during the winter months. If the circumstance arises where a service pipe is installed in winter months, and any additional costs are incurred due to frost or other unusual conditions, all additional costs shall be borne by the applicant.

18. PAVING REPAIRS

All pavement repairs for services shall be borne by the owner and shall be controlled under Board of Public Works Street Opening Permit Requirements.

19. SIDEWALK PERMITS

No sidewalk, street or other public place shall be opened for the laying of service pipes until the installer obtains a Street Opening Permit from the Water / Sewer Division offices. Permits shall be granted by the Board in response to a request by a Board of Public Works approved, licensed Utility Installer. Permits shall be granted to the Contractor performing the excavation, not to the resident.

20. WATER WASTE

Water must not be allowed to waste through any faucet, fixture or service pipe. The Board of Public Works is required to restrain and prevent any and all wastage of water, and, to that end, may, when necessary, turn off the water or take such other action as in its judgement may be proper.

21. SPECIAL SALES AGREEMENT

Any metered water sold to bordering communities, or to customers outside of their primary service will be at that rate established for North Attleborough. The Board of Public works reserves the right to regulate the rate and amount of flow in all special sales agreements.

22. UNAUTHORIZED OPERATIONS WITHIN THE DISTRIBUTION SYSTEM

No person, except an authorized representative of the North Attleborough Water Division, will be allowed under any circumstances to tap mains or distribution pipes, insert corporation stops therein, set or remove meters or service pipes, or operate water gates, curb stops, or fire hydrants unless herein noted. Proper advance notice will be provided to the Water Division when operation of valves, gates, or hydrants is required. The General Laws of the Commonwealth of Massachusetts apply.

23. PENALTY FOR VIOLATION OF RULES

If the owner, agent, lessee, tenant, or person in charge of any premises, shall violate any rule or regulation of the Board of Public Works or the Water Division affecting said premises, and shall fail to remove any violations or comply with any written order of said Division pertaining thereto within thirty days after such orders shall have been sent by mail to the last known address of such person, said Division may discontinue service to such premises and levy fines per Town By-Laws.

If water service shall be so discontinued, it shall not be resumed until the rule or regulation so violated shall have been complied with to the satisfaction of said Board and / or Division, and a turn on fee, in accordance with the Fee Schedule, is paid to the Water Division.

24. MACHINE EXCAVATION

Any excavation by machine shall be stopped at least two feet away from any water utility to be crossed or connected to, and the contractor shall then hand dig around and expose the piping.

The Board of Public Works reserves the right to make such amendments to the rules and regulations as may be necessary for the preservation and protection of the North Attleborough Water Supply System.

SECTION 3

METERS

All water supplied within the North Attleborough Water Division's jurisdiction will be supplied through one primary meter or a unit of primary meters for each separate service. All water passing through such meters will be billed to the owner of the property supplied, as it appears in the records of the Water Division whether the water is used or wasted.

OWNERSHIP OF METERS

All primary meters up to and including one inch in size are the property of the North Attleborough Water Division.

The property owner is responsible for meters larger than one inch.

Meters larger than one inch (1") shall be purchased by the Owner directly from the supplier. Installation must be by a plumber licensed by the Commonwealth of Massachusetts. Certification must be made to the Water Division that the meter(s) placed into their system are in full compliance with North Attleborough Water Division specifications. Meter size will be subject to approval by the Water Division to ensure compliance with applicable specifications and regulations. All meters supplied and/or installed shall be readable by a remote reading device as specified by the Water Division.

METER BY-PASS

All meters larger than two (2) inch shall be equipped with a by-pass of the same size as the service pipe. The by-pass valve is to be kept sealed shut except when the meter is removed for testing. No meter of any size shall be removed, by-passed or have the seal removed or tampered with for any reason, without the prior written authorization of the Water Division. Failure to comply with this regulation will result in immediate termination of water service. Reinstatement of water service in such instances will be at the Board of Public Works direction, only.

Existing meter installations, two (2) inches or larger, which are not equipped with a by-pass, must have the plumbing modified by a Massachusetts licensed plumber at the owner's expense to facilitate meter testing, or the property shall be without service during testing.

LOCATION OF METERS

The property owner shall furnish a proper place for the water meter, which is to be installed in a horizontal position just inside and as near as possible to the point of entry of the service pipe through the building wall. Meters, other than for sprinkler service, shall be located in the building nearest to the street line, provided that the service line to this building is not more than one hundred and twenty five (125) feet from the street line. In the event that the service line to the nearest building is more than one hundred and twenty five (125) feet from the street line, the meter shall be installed just inside the street line in an approved housing or pit provided by and maintained at the expense of the property owner. Meter pit installations are subject to approval by the Board of Public Works or their authorized representative to ensure compliance with applicable specifications and regulations. (see NA Water Construction Standards)

A Master Meter shall be installed on all private water mains at the intersecting point with the Towns Water Supply, including private mains to hydrants.

ACCESSIBILITY

Meters must be easily accessible at all times so that they may be examined, read and / or removed / replaced by employees of the Water Division. Meters must not be exposed to damage from frost or contamination. Meters shall be installed in a manner that requires no special equipment (e.g, ladder) to access or read)

All costs incurred due to damage by frost, vandalism or neglect to a primary water meter or any other meters belonging to the Town shall be borne by and billed to the property owner and will be subject to the same conditions as bills for water use. Failure to pay all such bills will result in the water to the concerned property to be shut off.

POSITION OF METERS

All meters, two (2) inch and smaller, on new installations shall be set approximately twelve (12) inches above the floor, in a horizontal position immediately after the main shut-off, and as near as practical to where the service pipe enters the building. The installation plumber shall provide an approved support for the water meter.

Meters larger than two (2) inches may be set directly on the floor, or on a properly constructed pedestal. Turbine or current type meters shall have a straight length of pipe at least eight (8) times the pipe diameter before (on the Town's side of) the meter.

Approved valves will be placed before and after the meter as specified in Section 4, under service pipe.

The installation, removal, repair and disconnection of all meters one inch (1") and below is to be performed by employees of the Water Division only, except as

herein provided. Meters over 1" shall be installed by a Massachusetts licensed plumber and shall be installed under the direction and approval of the Water Division.

In case of damage, breakage of the meter seal, stoppage or any other irregularity in the meter, which needs attention, the property owner is to notify the Water Division immediately.

TAMPERING WITH OR DEFACING METERS

In accordance with Chapter 165, Section 11 of the Massachusetts General Laws, any person whoever unlawfully and intentionally damages, or suffers any water meter to be damaged, or prevents such meter from duly registering the quantity of water supplied through it, or hinders or interferes with its proper action or interferes with and / or damages the meter seal, is subject to prosecution punishable by a fine or by imprisonment or by both.

REMOVAL OF METER

Only employees of the North Attleborough Water Division will be allowed to remove a meter from service once it is set, except in case of required or owner requested testing. When a meter greater in size than one inch (1") is to be removed for testing or replaced, a qualified plumber currently licensed in Massachusetts shall first notify the Water Division of the intended date of removal and testing and obtain the required written authorization for same. Upon completion of testing or replacement, the Division will reset the seal after the meter has been satisfactorily reinstalled by (the) an appropriately licensed plumber.

METER TESTING

Every water meter is carefully tested before it is first installed, and also before it is reset after being removed for repairs or other purposes. Periodic tests for accuracy of each meter will be made as often as the Water Division may deem necessary. Should a property owner at any time question the accuracy of the meter on his service, it may be removed and tested after the Division receives the request in writing. All meters 1" or less in size will require a testing fee deposit, as per the Fee Schedule, to be paid to the Division before the meter is disconnected. Should the certified test results show that the meter has been over-registering in excess of the appropriate AWWA meter standard the deposit will be refunded. If the test is within this limit or registers in favor of the consumer, the deposit will be retained by the Division to cover the cost of removal and testing.

Meters in excess of 1" must be tested on a scheduled basis. The Water Division shall notify Customers in writing if an in-service meter is outside of the scheduled testing time period. Customers shall have 60 days from notification by the Water Division to have their meter tested, or be subject to termination of service.

Tests must be performed by a certified tester approved by the Water Division. An employee of the Water Division may be present during the test. Testing must be in accordance with appropriate, current American Water Works Association meter standards. If the meter is found to be inaccurate, the meter must be rebuilt to the current applicable AWWA standards or replaced in accordance with the North Attleborough Water Regulations. A certified copy of all meter test results and/or repairs shall be forwarded to the Water Division of the Board of Public Works.

For meters greater than 1" the property owner will be responsible for all incurred costs.

All meters are to demonstrate accuracy in accordance with the appropriate, current AWWA meter standards. Any meter found unable to demonstrate the accuracy required will have to be repaired or replaced.

Accuracy tests are to be performed by an individual or firm which has been approved by the Water Division as being competent to perform the accuracy test.

An additional accuracy test will be required due to a failure of a previous test after repairs to the water meter have been completed.

Written certified test results are required for each test performed. These results are to be forwarded for review and acceptance to the Water Division.

The water meters shall be tested per the following schedule:

1 1/4" to/and including 3" meters - Tested every five (5) years.

Over 3" to/and including 4" meters - Tested every two (2) years.

Over 4" meters - Tested annually.

SEWER METER SCHEDULE

A 'Sewer Meter' is a water meter measuring clean water flow to a house that is served by municipal sewer but not municipal water. Sewer rates are calculated based on incoming water flow. In the absence of a metered water source, a resident may elect to either install a sewer meter on the private water supply pipe or to pay a flat estimated sewer bill. Sewer meter installations shall be requested by property owners and approved by the Board of Public Works, to be determined on a case by case basis.

The deposit for a sewer meter test (for 1" or smaller meters) shall be per the Fee Schedule.

ADJUSTMENTS

If the testing of a meter, as herein before provided, shows that it fails to accurately register within the appropriate, current AWWA meter standards, the charge to the consumer shall be adjusted accordingly as the registration varies from one hundred (100%) percent, and such adjustment shall apply to the current period only, unless it is apparent to the Water Division that a previous period's consumption has also been affected by the same error. In the case of remote meters where the reading on the outside dial does not coincide with the reading on the inside meter, the inside reading shall prevail.

BILLING NON REGISTERING METERS

In case a meter fails to register or has been removed for repairs, testing or other purposes during the billing period, the bill will be issued based on the average daily rate of consumption for the previous three (3) billing periods.

METER SUBSTITUTION

The North Attleborough Water Division reserves the right at all times to remove, test, repair and replace any meter. If the meter is found to be economically unserviceable, another meter will be substituted in its place at the expense of the property owner, if the meter exceeds one inch in size. The Water Division will be the sole judge as to when a meter is in need of being repaired or replaced.

PAYMENT FOR METER BOXES OR METER PITS

Installation of meter boxes or meter pits shall be at the property owner's expense. All meter boxes and pits shall be water tight and meet with the approval of the North Attleborough Water Division.

BACKFLOW/CROSS CONNECTION PREVENTION DEVICES

The North Attleborough Water Division precisely follows the Commonwealth of Massachusetts' Dept. of Environmental Protection's regulations regarding backflow prevention and elimination of cross connections. Further information on the placement maintenance and requirements for backflow prevention devices can be found on the DEP's website.

<http://www.mass.gov/dep/water/ccdefreg.pdf>

NOTICE OF EXCESSIVE USE OF WATER

The Water Division will endeavor to notify consumers of excessive use of water at the periodic reading of the meter. Failure to send such notification or inability to read the meter due to any cause shall form no basis for allowance on an abnormal bill and shall not be cause for reduction in bills.

SECTION 4

SERVICE PIPES

Application for the installation of new service shall be made by the owner of the property on standard forms available at the Water Division Office. Applications will be honored in order of date and time received. The application must state fully and truly the purpose for which the water is to be used. Proper description and plan of the property is to be supplied, such description and plan shall consist of plat and lot numbers, town, street and house number where applicable, as well as the proposed location and length of the service line from the main to the curb stop and from the curb stop to the building entry point.

Only one water service shall be allowed to each lot of land, providing said lot has the proper frontage on a public way or a way which the Town Clerk certifies is maintained and used as a public way, and that this public way is serviced by a distribution main belonging to the Town of North Attleborough. Such frontage shall be of at least such distance as is then required by zoning or other by-law for the erection of a building on such lot. The Board of Public Works reserves the right to amend the frontage ruling and the number of services ruling if a change in usage requires additional pressure or other circumstances arise.

The Board reserves the right to require that service connections longer than 125' from the main to the building be constructed of larger diameter pipe to ensure proper pressure and flow at the building.

CONNECTION CHARGES FOR SERVICE PIPES

The connection fee for installation of a water service shall be based on the diameter of the tap on the main. The connection fee for service pipe installations is available on request at the Water Division Office and listed in Section 8 of these regulations. Under no circumstances will service pipes be allowed off of non-tested or non-chlorinated mains.

OWNERSHIP OF SERVICE PIPE

The service pipe from the distribution main to the curb stop is owned and maintained by the Town. The pipe beyond the curb stop, including the connection to the curb stop, is the property of the owner, and is installed and maintained by the owner through a Board of Public Works licensed Utility Installer.

The service pipe from the main to the building, shall be laid by a Board of Public Works licensed Utility Installer, only.

This service pipe must be laid in a straight line from the curb to the inside of the building and perpendicular to the centerline of the street. The proposed alignment must be approved by the Water Division.

The service pipe shall be inspected and approved by a representative of the Water Division before being covered.

Service pipes must have at least five feet of cover to avoid freezing.

MATERIAL FOR SERVICE PIPES

All service pipes within the public way shall be from 1" in diameter up to and including two inch diameter and shall be type "K" extra heavy, seamless, deoxidized copper tubing, having a minimum ultimate tensile strength of not less than 30,000 pounds per square inch in conformance with ASTM B88-09. All service pipes from the curb stop to the building shall be 1" in diameter up to and including two inch diameter and shall be type "K" extra heavy, seamless, deoxidized copper tubing, having a minimum ultimate tensile strength of not less than 30,000 pounds per square inch in conformance with ASTM B88-09, or approved plastic water service tubing with a minimum rating of 200 pounds per square inch in conformance with ASTM D1785 or ASTM D2239. Plastic tubing for domestic use shall also conform to ANSI/NSF 61. Plastic tubing shall have detectable, metallic indicator tape, labeled "WATER", placed 1 foot from final grade during backfilling.

Service pipe three (3) inch in diameter and above shall be Class 52 cement mortar lined ductile iron pipe, manufactured in accordance with Federal Government Specifications WW-P421C Type as amended to date.

LOCATION OF SERVICE PIPE

No service pipe shall be laid in the same trench with a building drain or sewer pipe. Nor shall the water pipe be closer to a sewer than ten feet at any horizontal point. All other utilities must be at least three feet away. The final location for the service pipe shall be determined by the Water Division.

MAIN SHUT-OFF VALVE

Immediately after its entry into the building each new service pipe shall be provided with an approved ball type valve. Said valve is to be approved by the Water Division or his authorized representative.

Valves that fail to meet approval will be rejected for this class of service. Existing service pipes not equipped with an approved valve shall be made to conform when the piping is being renewed or replaced.

BACK WATER VALVES

All new services shall be equipped with an approved type valve immediately following the meter on the house side of the service line, to act as a backwater valve to prevent water in the house piping from emptying while the meter is being changed.

Existing service pipes not equipped with an approved type of valve for back water when renewed or replaced, shall be repaired to conform with the above requirements for new service pipes at the time of water service replacement. Property owner shall be responsible for the cost of installation of back water valve(s)

REPAIRS TO PROPERTY OWNERS SERVICE PIPES AND FIXTURES

Property owners must keep their own pipes and all fixtures connected to the Town system in good repair and protected from frost at their own expense. In case of a break in that section of the service pipe between the curb stop and the meter, the property owner shall immediately obtain the services of a Board of Public Works licensed Utility Installer to make the necessary repairs.

Failure to make repairs at once or to obtain the necessary permits covering these repairs shall be considered sufficient cause to shut off the water supply to the offending property, immediately.

RENEWAL OF SERVICES

Renewal of service is the replacement of the service pipe from the municipal water main in the street to the curb stop shut-off valve located at or near the customer's property line. Services may be renewed in association with water main replacements or as part of a scheduled program due to age or composition of the service. Services which are proven to be a health hazard or a burden on the consumer will be renewed at the Town's expense from the distribution main to the curb stop only. The Board of Public Works will be the sole judge in the final decision of what services should be renewed.

In such cases where the service lines of both the homeowner and the Town are questionable as to providing proper pressure, the consumer or property owner will be obligated to replace their portion of the service first. If the homeowner's service renewal does not reasonably solve the pressure problem up to the meter, the Town will then renew their service line if, in its sole determination, the Water Division believes the Town's service line may be the causative factor related to the low pressure situation at the particular location so affected.

At no time will any expenses incurred by the consumer during their renewal process be borne by the Town.

DAMAGE DUE TO NEGLIGENCE OR CARELESSNESS

If at any time during any excavation around or near any piping belonging to the North Attleborough Water Division, said piping is damaged or ruined beyond repair, such piping shall be repaired or replaced at the sole expense of the party creating the damage. All replacement materials shall be equal to North Attleborough Water Division specifications and shall be approved by the Water Division. All repair work is to be done immediately unless otherwise specified in writing by the Water Division.

TEMPORARY SERVICES

Contractors, builders, etc., requiring water for construction purposes, shall make application for temporary service, and will be subject to the same rules and regulations that apply to regular service installations. A meter will be installed on the temporary service by the Water Division. The cost of the meter, plus the cost of setting the meter and any required backflow prevention devices shall be borne by the applicant. Temporary services will be subject to the connection charge, plus the cost of removing the service.

All charges, including the connection charge, cost of removing service, cost of the meter and the cost of setting the meter shall be paid in advance. The applicant will be required to deposit a sum of money sufficient to cover the cost of the estimated amount of water used in conjunction with the work. If at any time during the course of construction the actual amount of use goes above the estimate, the applicant will be required to deposit additional sums of money to cover the actual consumption. After completion of the work, if the actual consumption is below the estimated amount, the Division will refund the difference.

TEMPORARY WATER SUPPLY FROM A HYDRANT

When a temporary service is used, a meter and required backflow prevention device shall be installed on this service. A deposit will be charged for this meter at the prevailing rates. If this meter and backflow preventer is returned to the Water Division in good condition, the deposit shall be returned to the customer. If the meter or backflow preventer is lost, the Water Division shall retain all of the deposit. If the meter is damaged, the Water Division shall retain all, or a portion thereof, of the deposit in consideration of the needed repairs.

When the deposit on the meter is paid, an advance minimum water charge shall also be paid. If the user consumes more than the minimum allowance, the excess shall be billed to him at the prevailing rate. At no time will a hydrant

connection be made without the proper authorization of the Water Division Water Division.

Operation of a hydrant by other than authorized Water Division personnel is forbidden. Operation of a hydrant by unauthorized individuals and / or by use of a Stillson wrench or other than regulation hydrant wrench is strictly prohibited. Evidence of unauthorized use of or tampering with any hydrant will be forwarded to the North Attleborough Police Department for investigation. Violators will be prosecuted to the fullest extent of the law.

SECTION 5

DISTRIBUTION MAINS

Specifications for water main installations are available at our office at 49 Whiting Street.

The Town of North Attleborough Water Division is not responsible for any private mains, All water pipes less than 6" in diameter located on private roads or on private property were not installed by the Water Division and are considered to be private mains.

Any new water main extension shall conform with the North Attleborough Water Division's long range planned improvements to the Town's water system. All water mains shall extend along the entire frontage of any property to which a water service is to be provided.

The Department of Public Works requires that the developer or person requesting an extension to the water system shall submit to the Director of Public Works, plan and profile of the street (s) or way (s) prepared by a Massachusetts registered professional engineer or surveyor, acceptable to the Public Works Department. Said plan must show sufficient layout detail to enable the Water Division Construction Superintendent to make a field layout of the proposed extension without a survey.

Construction shall not be performed without plans that have been approved by the Board of Public Works.

No water main extension shall be less than eight-inch diameter pipe and will be class 52 concrete lined ductile iron pipe or of material approved by the Water Division. Final determination of size of pipe will be made by the Board of Public Works. Construction specifications for water mains and appurtenances are included in the NA Construction Standards.

FINANCING EXTENSIONS

In all cases where approval is granted by the Board of Public Works for water main extensions, the owner(s) shall assume all costs of such construction including but not limited to: fees, materials and installation according to the plans, and materials approved and / or required by the Board of Public Works.

MAIN INSTALLATION

All mains installed by a subdivider or developer shall be installed under the supervision of the Water Division. The contractor shall reimburse the Town for the cost of the supervision. No work shall be done and no mains or services will be covered over without the Water Division supervisor being present. Failure to comply with this requirement will result in the re-excavation of the inappropriately covered work, at the owner's / contractor's expense.

ACCEPTANCE OF NEW WATER MAINS

All water mains shall become the property of the Town once the pressure test and bacteria tests have been conducted to the satisfaction of the (Town) Water Division.

As-built plans shall be provided for all water mains. These plans shall be provided to the Town in duplicate in the following formats: hard-copy, full size drawings and CD-ROM disks using the latest version of AutoCad.

PRIVATE PIPE PROHIBITED

Application for permission to connect private pipe or mains to the distribution system, whether the request is made by an individual or a group of individuals, will be rejected. All services must be supplied from the Town's own distribution lines. No private lines or services attached thereto, are acceptable.

FIRE SERVICES

The Town requires a separate service line to private property for private fire protection purposes. Combined Domestic/Fire protection services may be installed with a master meter appropriately sized for the fire service main accompanied by an appropriately sized by-pass meter for lower domestic flows. Property owner shall be solely responsible for maintaining and inspection of the master and by-pass meter. All water services that include yard hydrants are required to install a master meter. Application for Fire service must be made to the Board of Public Works by the property owner or his authorized agent and will be subject to all the appropriate provisions, including the applicable connection and / or inspection charge(s).

CONNECTION OF FIRE SERVICE / SPRINKLER LINES

No connection shall be made at any time between the fire supply and / or sprinkler system lines and the regular water supply of the premises. Valves placed on the system shall be of a style that can be sealed by the Water Division.

DRAWINGS

The applicant must furnish a complete set of drawings prepared by a registered civil engineer showing the location of the premises to be supplied, together with the location of all valves, pipes, meters, hydrants, tanks, sprinkler heads and other appurtenances on the premises at the time of making application. The plans will become the property of the Water Division upon application. The applicant must also agree to furnish the Water Division with As-built drawings, which show revisions to the design configuration of their piping or appurtenances made during installation.

All equipment used for fire protection shall be installed entirely at the expense of the owner and with the approval of the Water Division. Such pipes must not be used for the supplying of water for any other purposes and must be so arranged that easy inspection can be made by the Water Division.

Whenever it is considered necessary for the protection of the water supply and in the best interest of the Town of North Attleborough, the Water Division shall have the right to require the installation of meters, alarms or other accessories. The costs associated with all such required installations and their upkeep will be at the owner's expense.

TESTING FIRE SYSTEMS

No one shall obstruct the access to any fire hydrant by placing or permitting any snow, debris, building material, shrubs, or any other obstruction to remain on or about the hydrant which will in any way interfere with its immediate use. Furthermore, no person will change the appearance color or shape of any hydrant.

USE OF HYDRANTS

Public fire hydrants are installed for the sole purpose of fire protection, and with the exception of members of the Fire Department operating the hydrant for the legitimate purpose of extinguishing fires; no other use of such hydrants shall be made without the (consent) written authorization of the Water Division.

SECTION 6

RESTRICTIONS ON WATER USE

AIR CONDITIONING

All air conditioning installations employing water from the municipal water system shall be equipped and operated with a suitable water savings device or recapture system, and shall have a double-checked check valve installed and properly maintained to prohibit the reentry of used water into the municipal water system.

WATER SHORTAGE

A water emergency shall be deemed to exist whenever it has been determined by the Board of Public Works. Whenever a water emergency exists, all consumers will be required to significantly reduce consumption and to prevent waste. In addition, the Board of Public Works, when necessitated by the continuing depletion of water resources, may allocate and prorate use of the available water supply.

MODIFIED WATER REGULATIONS

The purpose of the Modified Water Regulations is to protect, preserve, and maintain the public health, safety, and welfare whenever there is in force a State of Water Supply Conservation or State of Water Supply Emergency by providing for enforcement of any duly imposed restrictions, requirements, provisions, or conditions imposed by the Board of Public Works or by the Massachusetts Department of Environmental Protection. Additional seasonal water restrictions may be enacted by a majority vote of the Board of Public Works.

State of Water Supply Emergency shall mean a State of Water Supply Emergency declared by the Department of Environmental Protection under M.G.L. c.21G, §§15-17. State of Water Supply Conservation shall mean a State of Water Supply Conservation declared by the Board of Public Works.

The Board of Public Works may declare a State of Water Supply Conservation upon a determination by a majority vote of the Board that a shortage of water exists and conservation measures are appropriate to ensure an adequate supply of water to all water consumers. Public notice of a State of Water Supply Conservation must be given before it may be enforced.

As required by the Massachusetts Department of Environmental Protection, declaration of a State of Water Supply Conservation shall include one or more of the following restrictions, conditions, or requirements limiting the use of water as necessary to protect the water supply. The applicable restrictions, conditions, or requirements shall be included in the public notice required under

- a) Odd/Even Day Outdoor Watering: outdoor watering by water users with odd/even numbered addresses is restricted to two days per week. The Board of Public Works shall annually provide public notice of restrictions.
- b) Outdoor Watering Ban: outdoor watering is prohibited.
- c) Outdoor Watering Hours: outdoor watering is permitted only during daily periods of low demand, to be specified by public notice.
- d) Filling Swimming Pools: filling of swimming pools is prohibited.
- e) Automatic Sprinkler Use: the use of automatic sprinkler systems is prohibited.

Notification of any provision, restriction, requirement or condition imposed by the Board of Public Works as part of a State of Water Supply Conservation shall be published in a newspaper of general circulation within the Town, or by such other means reasonably calculated to reach and inform all users of water of the State of Water Supply Conservation. Any restriction imposed shall not be effective until such notification is provided. Notification of the State of Water Supply Conservation shall also be simultaneously provided to the Massachusetts Department of Environmental Protection.

A State of Water Supply Conservation may be terminated by a majority vote of the Board of Public Works upon a determination that the water supply shortage no longer exists or as required by the Massachusetts Department of Environmental Protection. Public notification of the termination of a State of Water Supply Conservation shall be given in the same manner as its inception.

Upon notification to the public that a declaration of a State of Water Supply Emergency has been issued by the Department of Environmental Protection, no person shall violate any provision, restriction, requirement, condition of any order approved or issued by the Department intended to bring about an end to the State of Emergency.

Any violations of the provisions of the Modified Water Regulations shall be punishable by a fine of \$150.00 for the first violation, following a written warning of the violation and the consequence of further violation, and \$300.00 for each

subsequent violation in the same calendar year. Each day of violation shall constitute a separate offense.

SECTION 7

IRRIGATION

CROSS CONNECTION PROHIBITED

The Town of North Attleborough adopts and adheres to the provisions of 310 CMR 22.22 regarding cross connections between the public water system and any other source or water not approved by the Department of Environmental Protection as being of safe, sanitary quality, or any plumbing fixture or device whereby non-potable water or other substances might flow into the potable system.

No one shall cause a physical connection to be made with the water supply of the Town and any other water supply for commercial, domestic, sanitary, fire protection or boiler feed purposes, or for any other purposes whatsoever.

No water closet, urinal bowl, or any other fixture shall be supplied directly from the Town water system through a flush-o-meter, or other valve type unless such valve is set above the water closet, urinal bowl or fixture in such a manner as to prevent any possibility of a back siphon of contaminated water or other pollutants, occurring.

No plumbing fixture, device or construction shall be installed which will provide a cross connection between the Town supply and a drainage system, soil or waste pipe, so as to permit or make possible the back flow of sewage or waste into the supply system. Draw off pipes for draining sprinkler systems shall not be connected into a drainage system.

If the Town water supply is delivered to a tank in which there are chemicals, dye stuffs, or other materials used in processing, there shall be ample clearance subject to the approval of the Water Division between the invert of the pipe supplying Town water and the top of the tank to prevent back siphonage into the public water supply.

If the water from the Town system is delivered to a tank, which is also supplied from another source other than public water supply, such tanks shall be open to atmosphere pressure and the Town water shall be supplied from above the maximum level in the tank. The tank shall be equipped with an overflow pipe of ample size to fix definitely the maximum level of the water. There shall be a minimum of three times the diameter of the effective opening between the invert of the pipe supplying the Town water and the maximum level of the water in the tank.

PUMP CONNECTION

No pump shall be directly connected to any Town water main or service for the purpose of increasing the water pressure in the Town's or the consumers system unless prior written authorization and approval has been obtained from the Board of Public Works.

LAWN OR GARDEN WATER SYSTEMS

Underground or concealed lawn or garden water systems of any type shall not be installed on any premises unless prior written approval is obtained from the Water Division. Applications for water service, which include the installation of such a system, shall be accompanied by two sets of plans showing complete and accurate details of the installation to be made.

The system shall be designated or laid out in zones in such a manner that no more than one zone of sprinkler or spraying heads shall exceed a discharge rate of forty gallons per minute. A control valve shall be installed which will prevent the operation or use of more than one zone at any time. An approved type of vacuum breaker of the same size as the supply line or lines in a location not less than twelve inches above the highest elevation shall be installed in the supply between the vacuum breaker and the water meter.

All underground or concealed lawn or garden water systems of any type shall have a moisture sensing switch device incorporated into their control system. This moisture sensor will positively prevent automated water systems from activating during any / all rain events. All costs associated with the purchase, installation and maintenance of these devices are the responsibility of the property owner.

SECTION 8

WATER SERVICE FEES

RESIDENTIAL/COMMERCIAL SERVICES

SERVICE CONNECTION FEES TO EXISTING MAINS

1"	\$1,250.00	6"	\$6,000.00
1-1/2"	\$2,000.00	8"	\$8,000.00
2"	\$3,000.00		
4"	\$4,000.00		

FIRE SERVICE CONNECTION FEES – (Backflow Prevention Device Required)

1"	\$1,500.00	6"	\$6,000.00
1-1/2"	\$2,000.00	8"	\$8,000.00
2"	\$3,000.00		
4"	\$4,000.00		

METER FEES (Meters over 1" must be supplied by property owner)

3/4"	Meter	\$100.00
1"	Meter	\$200.00
3/4"	Pit Meter	\$215.00
1"	Pit Meter	\$230.00

METER INTERFACE UNIT (MIU)

Wall Mount	\$110.00
Pit Mount	\$135.00

Residential Meter Accuracy Test \$ 75.00 (Refunded if Meter Fails AWWA Test)

MISCELLANEOUS FEES

Permit Issuance Fee	\$ 25.00
Inspection Fee	\$ 40.00
Trench Permit Fee	\$ 25.00
Backflow Device Test	\$ 40.00
Cross Connection Survey	\$ 45.00
Returned Check Fee	\$ 25.00
Water Turn-on/Turn-off Fee	\$ 40.00
Off-Hours Callout Fee	\$125.00
Final Read Fee	\$ 35.00

CONNECTION FEES FOR TAPPING AND EXTENSION OF MAINS

(INSTALLATION DONE BY CONTRACTOR)

No mains may be tapped or extended unless the Board of Public Works issues written utility agreement based on proposed site plans, w/utility locations. Work must be supervised by Water Division personnel or designee and meet Water Division requirements, regarding type of pipe and bedding materials, tapping sleeves and valves. A "Utility Installer" license issued by the Board of Public Works is required for all outside water system / service installation work.

WATER MAIN EXTENSION FEES

Charge:	8"	0-150 feet	\$ 1,000.00
	8"	151 – 500 feet	\$ 5,000.00
	8"	501-1000 feet	\$10,000.00
	8"	over 1000 feet	\$10,000.00 +\$1 per foot
Charge:	12"	0-500 feet	\$10,000.00
	12"	501-1000 feet	\$20,000.00
	12"	over 1000 feet	\$20,000.00 +\$1 per foot > 1000'

All new lines must be properly chlorinated, tested and flushed, as per these regulations and as required by law and all fees or charges paid before water will be turned on.

INSPECTION OF WATER MAIN INSTALLATION

Charge: \$180.00 per 200 linear feet

FLUSHING OF MAINS

Charge: \$100.00 Per test

SECTION 9

NORTH ATTLEBOROUGH DEPARTMENT OF PUBLIC WORKS WATER PERMIT APPROVAL PROCESS

No permits shall be issued to any applicants who are in arrears with water/sewer bills, permit fees or Town taxes.

- 1) Permit for Water Mains
 - The Developer/Contractor submits plans. Plans must be in accordance with Towns Master Plan and Department of Public Works Standard specifications and Details.
 - Design and construction standards may only be waived by the Board of Public Works. (i.e. sewer main location to be altered from center of roadway)
 - Water Division will review plans and make recommendation to the BPW for approval.
 - A Public Hearing will be held by the BPW
 - BPW will negotiate conditions for water main extension and Utility License with Applicant(s)
 - BPW will vote to approve or reject the proposed plan.
 - Water Division will calculate the permit fee for main extension.
 - Developer/Contractor submits application, necessary surety, and fee.
 - Water Division will sign permit if application and surety are acceptable. Permit is valid for one year, unless extended by the Board of Public Works, in writing.

- 2) Permit for Commercial Connection
 - The Developer/Contractor submits plans. Plans must be in accordance with Towns Master Plan and Department of Public Works Standard Specifications and Details.
 - Water Division will review plans and make recommendation to the BPW for approval.
 - A Public Hearing will be held by the BPW.
 - BPW will negotiate conditions for water connection and Utility License with Applicant(s)
 - BPW will vote to approve or reject the proposed plan.
 - Developer/Contractor submits application, necessary surety, and fee.
 - Permit will not be approved unless an “accepted” water main is available in front of the residence and ready to be tapped for a service.
 - Water Division will sign permit if application and surety are acceptable. Permit is valid for one year, unless extended by the Board of Public Works, in writing.

- 3) Permit for Residential Connection
 - Application is filed by Developer/Contractor
 - Application must be in accordance with the Department of Public Works Standard Specifications and Details.
 - Water Division will calculate the permit fee.
 - Developer/Contractor submits application, necessary surety, and fee.
 - Permit will not be approved unless an “accepted” water main is available in front of the residence and ready to be tapped for a service.
 - Water Division will sign permit if application and surety are acceptable. Permit is valid for one year.

- 4) Building Permit Application Sign Off
 - Water Division will sign off if all conditions are met.
 - Sign off will not be made unless the water is turned on to the building.
 - If excavation will be conducted into the Public Way a Street Opening Permit is required from the Highway Division.

- 5) Water Main Extensions Under Existing Public Ways
 - Water Main extensions proposed under existing public ways will require a water main extension plan prepared by a professional engineer and a Utility License approved and executed by the Applicant and the Board of Public Works.

SECTION 10

LICENSING OF PERSONS AUTHORIZED TO MAKE CONNECTION TO THE PUBLIC WATER, SEWERAGE AND/OR DRAINAGE SYSTEMS

Contractors or individuals of established reputation and experience must be licensed by the Board of Public Works as Utility Installers to make connections to the public water, sewerage and/or drainage systems. The applicant(s) shall supply the Board of Public Works with a minimum of two references pertaining to work experience and performance.

No connections shall be made or service pipes installed, by any contractor or individual not so licensed by the Board of Public Works.

All licensees shall be subject to compliance with the following requirements.

- a. Applicants for licenses are required to pay a filing fee of \$325.00 payable to the Town, all of which will be refunded to the applicant if his application is rejected.
- b. All licenses issued will expire on December 31st of each year, after which they will be renewed for the next annual license period upon payment to the Town of a \$325.00 renewal fee on or before March 31st, unless rejected by the Board of Public Works for cause. The contractor may not perform any work while a license is expired. Licenses which are not renewed by March 31st shall be required to reapply through the Board of Public Works.
- c. No licenses shall be transferable or subcontracted.
- d. If approved by the Board of Public Works, applicants for licenses shall file with the Board, proper and acceptable performance and guarantee bond in the amount of \$10,000.00 which shall remain in full force and effect for at least one year from the date of original approval and each calendar year thereafter upon renewal.
- e. Applicants for licenses, after approval by the Board of Public Works, shall file with the Director, a certificate of insurance in the sums of \$100,000/\$300,000 to cover public liability and a certificate of insurance in the sum of \$10,000 covering property damage. In addition, a certificate of insurance covering Workmen's Compensation shall be filed, all of which shall remain in full force

and effect for a period of at least one year from the date of original approval and each calendar year thereafter upon renewal. Said insurance shall indemnify the Board of Public Works and the Town against any and all claims, liability or action for damages, incurred in or in any way connected with the performance of the work of the licensee, and for or by reasons of any acts of omission of said licensee in the performance of their work. Cancellation or termination of said insurance shall be grounds for the Board of Public Works to revoke the license without notice to the licensee.

- g. Applicants for licenses will be approved or disapproved within a period of sixty one (61) days after filing the application.
- h. The licensee shall abide by all Standards, Rules and Regulations adopted by the Board of Public Works.
- i. The licensee shall comply with all applicable Town, State and Federal codes, rules and regulations.
- j. The Board of Public Works reserves the right to revoke or suspend any license if any provision of said license is violated or for cause.
- k. All licensees shall be required, if, during the course of their work they should encounter any previous violations of any of the Board's adopted Standards, Rules or Regulations, to give a full written report to the Board of Public Works within twenty-four (24) hours, of first becoming aware of such violation.
- l. All licensees shall have all necessary equipment, tools, and material to perform this work. A list of all equipment shall be supplied to the Department of Public Works with the original application and also, upon renewal of license.
- m. A licensee is bound by the Entrance Fees established by the Board of Public Works and agrees he has read the schedule entitled Entrance Fees, along with the Board's Standard Specifications before submission of his application for license to the Board.

Town of North Attleborough

Department of Public Works

APPLICATION FOR UTILITY INSTALLER'S LICENSE

REQUIREMENTS ARE AS FOLLOWS:

1. Submit letter (on Company Letterhead) to the **Board of Public Works**, with the following:

- Name, Address and Phone number of Principal(s)
- List of Equipment and where equipment is yarded
- Other Licenses held (specify towns and cities)
- Years of Experience
- References
- Resume of Site Superintendent or Key Personnel

- | | | |
|----|--------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| 2. | Certificate of Insurance | \$100,000/\$300,000 Public Liability |
| 3. | Certificate of Insurance | \$10,000 Property Damage |
| 4. | Certificate of Insurance | Worker's Compensation |
| 5. | Utility Installer's Bond | \$10,000 Performance Bond |
| 6. | Filing Fee | \$325.00 (expires on December 31 st .
Must be renewed to be renewed on
or before March 31 st .) |

STANDARD UTILITY LICENSE
(subject to approval of the Board of Public Works)

The Inhabitants of the Town of North Attleborough, by its duly authorized Board of Public Works, of 240 Smith Street, North Attleborough, Massachusetts, in consideration of the mutual covenants herein contained, grants to:

their successors and assigns (hereinafter called the Licensee), the right to tie into the Town's main(s) and license to locate, relocate, maintain, repair and replace a subsurface water distribution line(s), and all necessary and proper conduits, supports, hydrants and other fixtures deemed necessary therefore, along, upon, under, across and over a public way(s) in the Town of North Attleborough for a distance of ____feet for an ____inch water line from the existing location at

as shown on a plan entitled:

which is on file with the Board of Public Works.

It is also agreed that such line or lines and each and every part thereof, whether fixed to the realty or not, shall be and remain the property of the Licensee, their successors and assigns, as their interest may appear; for the Town shall not repair, replace or maintain the said lines until completion of construction and acceptance of the Licensee's written gift.

Specific conditions for the installation:

No party other than the Licensee herein or their successors or assigns can tie into the said line(s) without prior authorization from the Board of Public Works. Such authorization shall be processed in accordance with the rules and regulations of the Board of Public Works.

All installations, equipment and fixtures shall be in accordance with the standards, rules and regulations of the Board of Public Works. The Board of Public Works shall be supplied with an as-built plan showing the exact location of the lines **prior to the acceptance of the line.**

List under Grantor: _____
List under Grantee: Town of North

Upon written request of the Board of Public Works, prior to acceptance of the gift, the Licensee or their successors or assigns shall move their lines and related equipment and fixtures at their own expense, Nothing herein contained shall be construed to the effect that the Town claims ownership of, control of, or maintenance of the said fines prior to said gift.

It is agreed that no extension permit shall issue and no construction can commence until this Utility License has been recorded by the Licensee at the Bristol County Northern District Registry of Deeds and a certified copy thereof filed with the Board of Public Works.

This license shall expire within one (1) calendar year of it's date of signing if the project is not substantially completed during that time.

Witness our hands and seals, this _____ day of _____ 20__

BOARD OF PUBLIC WORKS

We, the undersigned, agreed to be bound by and comply with the terms and conditions of this Utility License.

Name

Address

COMMONWEALTH OF MASSACHUSETTS

Bristol, ss.

20__

Then personally appeared the above named, and acknowledged the foregoing to be their free act and deed, before me,

Notary Public: _____

Printed name: _____

Commission. _____

To be submitted to the Board of Public Works when the contractor requests final testing of the line and prior to utilization of the line by the owner.

We, _____

of, _____

hereby gift to the town of North Attleborough an ____inch water main installed in:

a distance of approximately _____feet in accordance with the North Attleborough Public Works Department Water Division rules and regulations.

Signed by Owner _____ Date _____

Signed by Owner _____ Date _____