



Measure #: 2026-055

TOWN COUNCIL MEASURE SUBMITTAL

Date: 2/9/2026

Submitted By: Town Manager

Telephone #: 508-699-0100

MEASURE DESCRIPTION:

Vote to designate the position of Resident Services Representative as a Special Municipal Employee (SME) under MGL Chapter 268A, Section 20.

Signed: _____

Digitally signed by Michael D. Borg
DN: cn=Michael D. Borg, o=North Attleborough,
email=mborg@nattleboro.com, c=US
Reason: I am the author of this document
Date: 2026.02.02 14:13:47 -05'00'

PURPOSE AND JUSTIFICATION:

The purpose of this measure is to formally designate the position of Resident Services Representative as Special Municipal Employee (SME) under Massachusetts General Laws Chapter 268A, Section 20. This designation provides appropriate flexibility under the conflict of interest law for the Resident Services Representative to also be employed in a part-time capacity in the Town as needed.

Designating this positions as Special Municipal Employee keeps the Town compliant with state ethics laws while also giving the individual greater flexibility to take on responsibilities across multiple departments, allowing the Town to make fuller use of an existing resource.

SPECIAL REQUIREMENTS:

ATTACHMENTS: Position Audit Form

REFER TO SUB-COMMITTEE:

**TOWN OF NORTH ATTLEBOROUGH
POSITION AUDIT FORM**

This audit form is intended to identify those Town/School employees who may have conflict situations under Section 20 of the conflict of interest law G.L. c. 268A.

Name: CHANELLE SAE-EAW
Address: 148 CRESCENT AVENUE N. ATTLEBORO, MA 02760
Home Phone: _____ Cell Phone: (508) 431-3922
Position hired/appointed to: SNOW/ICE REMOVAL Date of Hire: 1.25.2026

SECTION A: POSITION/S CURRENTLY OR PREVIOUSLY HELD WITHIN THE TOWN/SCHOOL.

List all positions and/or offices previously or currently held with any agency or department of the Town of North Attleborough (other than the one currently hired/appointed to listed above) in the categories indicated. If you have not previously held any position within the Town/School then please write "NONE" on the line where you would write the title of the position.

1. Full time paid position: RESIDENT SERVICES REP. Department: TOWN MANAGER
Dates of Employment: _____

2. Part time paid position/s.
Please list approximate dates for each position and estimate the number of hours per year in each position. (Example: Park & Rec. Counselor 6/96-8/96 – 300 hours)

Part time paid position: _____	Department: _____
Dates of Employment: _____	Estimated Hours: _____
Part time paid position: _____	Department: _____
Dates of Employment: _____	Estimated Hours: _____

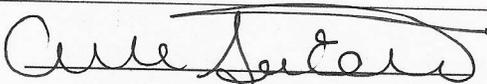
3. Elected offices, paid/unpaid: _____ Department: _____
Dates of service: _____

4. Appointed position/s, paid or unpaid held individually or on boards/committees
Appointed position held: _____ Board/Committee _____
Dates of service: _____

SECTION B: FINANCIAL INTERESTS

Do you have any financial interest, by virtue of ownership or of employment with, any business which contracts with any agency or department of the Town of North Attleboro to provide goods or services? If yes, please describe:

N/A

Signature:  Date: 1/30/2026