

*ORG FUNCTION: ADMINISTRATION*  
*Department Number 123*

Mike Borg  
*Town Manager*

Salaries:	\$547,136	19.5%
Expenses:	\$47,650	49.8%
Total Budget FY24:	<b>\$594,786</b>	<b>21.4%</b>

## Mission & Services Overview

**MISSION:** Responsible to the residents of North Attleborough through the Town Council for the proper operation of Town affairs in accordance with the Town Charter, Bylaws, and Massachusetts General Laws.

**SERVICES:** Serves as the Chief Executive Officer for the Town . Directly supervises all appointed department heads. Informs the Town Council of the needs of the Town. Responsible for the financial administration and activities of the Town. Serves as the Chief Procurement Officer for the Town. Implements, directs, and coordinates the Town's Capital Improvement Program. Serves as the Town's Liaison for any regional entity. Promotes partnership among all departments, agencies, boards, committees, residents, businesses and other organizations in order to promote a sense of community. Keeps the Town Council informed on all matters related to emergency preparedness. Engages and interacts directly with the public, residents, businesses, and other government agencies as needed.

## Organizational Chart & Personnel Accounting

Authorized: 5

On-Hand: 5

Vacant: 0

Proposed: 2

