



Measure #: 2024-020

TOWN COUNCIL MEASURE SUBMITTAL

Date: 9/11/2023 Submitted By: Town Manager Telephone #: 508-699-0100

MEASURE DESCRIPTION:

Approval to Establish Regular Scheduled Town Council Sub-Committee Meetings

Signed:

Michael Borg

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Date: 2023.09.08 12:25:36-0400
File: PDF Editor Version: 12.0.0

PURPOSE AND JUSTIFICATION:

Purpose:

The purpose of establishing regularly scheduled subcommittee meetings is to facilitate efficient and focused collaboration among members of the subcommittee. These meetings serve as a structured forum for subcommittee members to discuss, plan, and execute their responsibilities effectively, ultimately contributing to the successful achievement of the subcommittee's and the Town Council's goals.

Justification:

Enhancing Productivity and Accountability: Regularly scheduled subcommittee meetings provide a dedicated platform for members to review progress, share updates, and set priorities. This fosters a sense of accountability, thereby reducing the risk of tasks being overlooked.

Timely Decision-Making: Scheduled meetings help expedite decision-making processes. As issues arise, subcommittee members can convene promptly to discuss and resolve them, preventing delays and ensuring that important matters are addressed in a timely manner.

Optimizing Resource Allocation: Regular meetings allow subcommittees to access needed resources that support their requirements. Regular meetings allow for deconfliction of constrained meeting resources such as conference rooms. Further, regular meetings ensure media coverage of subcommittee meetings.

Continuous Progress Monitoring: Consistent meetings enable continuous progress monitoring. Subcommittees can track their achievements, identify obstacles, and adjust their strategies as needed to stay on course and meet their objectives.

Stakeholder Engagement: Most importantly, regularly scheduled meetings offer a structured platform for engaging with stakeholders, whether they are community members, experts, or other relevant parties. This engagement ensures that the subcommittee's work aligns with the needs and expectations of its constituents.

SPECIAL REQUIREMENTS:

ATTACHMENTS:

REFER TO SUB-COMMITTEE: Rules Sub-Committee

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PURPOSE AND JUSTIFICATION CONTINUED:

Alignment with Strategic Goals: An established an regular meeting schedule supports the Town Council's strategic priorities of Good Governance and a Thriving Community.

In conclusion, the establishment of regularly scheduled subcommittee meetings serves a vital purpose in promoting productivity, communication, and accountability among subcommittee members. It enhances decision-making, resource allocation, and progress monitoring while aligning subcommittee efforts with strategic goals and fulfilling potential regulatory obligations. These meetings provide a structured framework for effective collaboration, ensuring that the subcommittee can fulfill its mission and deliver value to the residents of North Attleborough.