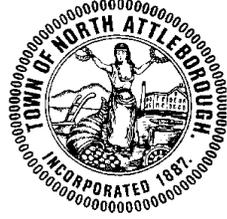


Michael Borg
Town Manager



TOWN OF NORTH ATTLEBOROUGH
43 South Washington Street
North Attleborough MA 02760
508-699-0100

INTEROFFICE MEMORANDUM

DATE: Wednesday, May 15, 2024
TO: Town Clerk Pat McNielly
FROM: Michael Borg
CC: Pat McNielly Town Clerk
Pat Boyland Administrative Assistant to the Town Clerk
Linda Catanzariti Town Accountant
Chris Sweet Treasurer/Collector
RE: **Measure 2024-114-Authorization to Repurpose Funds in the amount of \$3,500.00 for Metasource, LLC. for the Town Clerk.**

Town Council Meeting- President Justin Paré
Measure 2024-114-Authorization to Repurpose Funds in the amount of \$3,500.00 for Metasource, LLC. for the Town Clerk

Purpose and Justification:

The Town Clerk has a contract with Metasource, LLC. to digitize permanent records. The original amount of the contract was \$160,000.00, and an additional \$3,500.00 is needed to complete the project which would include digitizing an additional 10 - 12 boxes on production. The request is to transfer \$3,500.00 from the R/E Measure & List Account line item 30141246-530010.

Amount to be transferred: \$3,500.00

From Account: R/E Measure & List- Line Item 30141246-530010 (\$8,077.30 in account at this time.)

The Town Council met on May 13, 2024, and on behalf of the Town Council, a motion was made by Vice-President Simmons to approve Measure 2024-114; Authorization to Repurpose Funds in the amount of \$3,500.00 for Metasource, LLC. for the Town Clerk.

The motion was seconded by Councilor Slobogan.

Motion carried. 8-0 UNANIMOUS