



Measure #: 2025-044

## TOWN COUNCIL MEASURE SUBMITTAL

Date: 01/27/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

### MEASURE DESCRIPTION:

Authorization to pay FY24 Invoices for Metasource LLC . for the I.T. Department in the amount of \$2,525.75.

Signed: Keith Mueller

Digitally signed by Keith Mueller  
DN: OU=Information Technologies, O=Town of North Attleborough,  
CN=Keith Mueller, E=kmuellet@nattleboro.com  
Reason: I am the author of this document  
Location: North Attleboro Townhall  
Date: 2025.01.22 16:42:52-0500  
Foxit PDF Editor Version: 12.1.9

### PURPOSE AND JUSTIFICATION:

The IT Department requests approval to pay outstanding invoices from Metasource LLC for services rendered in June 2024. The total amount due is \$2,525.75, to be charged to account 524302 (Maint of Computer Software).

Due to ongoing contract negotiations with Metasource for Fiscal Year 2025, there was a miscommunication regarding the expected timing of invoices. Consequently, this particular invoice, pertaining to Fiscal Year 2024, was inadvertently overlooked. The invoice was not identified until the FY25 contract was finalized and in place, at which point its FY24 status was recognized.

### SPECIAL REQUIREMENTS:

ATTACHMENTS: Invoices

REFER TO SUB-COMMITTEE: Finance

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Date: 01/27/2025

Submitted By: Town Manager

Telephone #: 508-699-0100

PURPOSE AND JUSTIFICATION CONTINUED:



metasource.

MetaSource, LLC  
1900 Frost Road, Suite 100  
Bristol PA 19007  
(215) 788-8885

**Invoice Number:** INV88364  
**Invoice Date:** 7/31/2024

**Sold To:**

Patty McNielly  
Town of North Attleboro MA  
43 South Washington Street  
North Attleboro MA 02760  
United States

**Ship To:**

Patty McNielly  
Town of North Attleboro MA  
43 South Washington Street  
North Attleboro MA 02760  
United States

**Order Number:**  
**Order Date:**  
**Customer No:** ATTLEBOMSL

**Customer P.O.**

**Terms**  
Net 30

**Due Date**  
8/30/2024

ITEM DESCRIPTION	ORDERED	UNIT	PRICE	AMOUNT
Total Storage 202.06 GB - June 2024				
MetaStor Charge by month, up to 80 GB of storage	1	GB	\$1,000.00	\$1,000.00
MetaStor GB Storage - June 2024 - additional storage over 80GB	122.06	GB	\$12.50	\$1,525.75

<b>Subtotal</b>	\$2,525.75
<b>Tax Total (0%)</b>	\$0.00
<b>Total</b>	\$2,525.75
<b>Total Credit</b>	\$0.00
<b>Total Paid</b>	\$0.00
<b>Amount Remaining</b>	\$2,525.75

**Please Remit To:**

MetaSource, LLC  
1900 Frost Road, Suite 100  
Bristol PA 19007  
(215) 788-8885

**Please Note Our Banking Information for ACH Payments:**

Bank Name: Wells Fargo  
ACH Routing Number: 124002971  
Please send remittance advice to: [accountsreceivable@metasource.com](mailto:accountsreceivable@metasource.com)  
Account Name: MetaSource LLC  
Account Number: 8279547940