TOWN OF NORTH ATTLEBOROUGH
BUILDING DEPARTMENT
43 S.Washington St.
North Attleborough, MA  02760
508-699-0110

INSPECTION POLICY

1. The Property site **MUST** be marked with the **Street Number**.

2. **Permit card** must be Posted & Available for Signatures.

3. **ALL PERMITS** (Building, Electrical, Sheet Metal, Trench, Plumbing, & Gas) **MUST** be posted in the dwelling for **ALL** Inspections. (Typically in Front Window). A copy of the stamped plans is required to be on the property from rough inspection through finals.

4. The following information needs to be given when requesting an inspection: (**called in ONLY by the applicant applying for the permit**).
   a. Permit Number  
   b. Address of Property    
   c. Owner of Property  
   d. Type of Inspection 
   e. Contractor’s name & phone # 

5. Re-inspection fee: Failed and/or Additional inspections will be a $25.00 fee

6. The following inspections are required:
   a. **Excavation**: prior to installation of any stone, engineered fill or form work
   b. **Footing and Foundation**: all wall ties removed and holes filled with hydraulic cement (Not Plastic Roofing Cement), foundations shall be waterproofed from top of footing to finish grade. **FOUNDATION AS BUILT REQUIRED PRIOR TO FOUNDATION INSPECTION**
   c. **Pier Footing**: for decks, additions, sheds etc. shall require open hole inspection (**prior to concrete placement**) *Sheds over 400 sq.ft.
   d. **Fireplace**: all fireplaces require throat and smoke chamber inspection, request inspection at setting of first flue tile. (Masons; plan accordingly).
   e. **Rough Electric** (Must be called in by Electrician unless homeowner is doing the work)
      **Note**: Please be sure that all other electrical permits have been inspected (example: burglar alarm and low voltage)
   f. **Rough Plumbing/Gas** (Must be called in by Plumber)
   g. **Rough Mechanical & Sheet Metal** (**will be done at the same time as the rough frame** (plan accordingly)
   h. **Rough Frame**:
      * **Prior to Rough Building Inspection** – Rough Electric, Plumbing and Gas **must** be Signed Off
        • Weather Tight (Exterior siding 100% complete, Windows, Doors etc).
        • All holes and penetrations in the building envelope must be foamed and or fire stopped @ top & bottom plates w/a fire rated material.
        • Guard rails/handrails (when applicable) Riser (when applicable) Attic pull-down (insulated & pull chain on light)
        • All horizontal holes stud to stud on exterior walls only. Shall be foamed as per 2009 IECC.

Over >
i. Insulation
   • All rafter venting baffles stapled in place.
   • Insulate behind electrical boxes.

j. Final Electric, Plumbing & Gas prior to Building Final

k. Final Mechanical & Sheet Metal (will be done at the same time as the final building—should be up and running—plan accordingly)

l. Final Fire Department Inspection: Coordinated through (NAFD) (508) 699-0140.
   Smoke Detectors, Carbon Monoxide Alarm and Oil Burners Inspection are a Separate Fee paid to the NAFD. (Including Additions and Basement Remodels)

m. Final Board of Health when applicable

n. Final Building: Required Prior to inspection:
   1) Final As-Built (Residential & Commercial)
   2) Final Construction Control Document from Architect on record. (Commercial)
   3) Certificate of Insulation @ electrical box. (Residential)
   4) Needs manuals for appliances (Heating, Hot Water & Air Handler). (Residential)
   5) Blower Door Test Report required before Final on any New Dwelling. (Residential)
   6) Air Leakage Test Report (HVAC) required before Final on New Dwellings. (Residential)

Note: When requesting a Certificate of Occupancy, bring the original Building card with all the sign-off signatures and your Certificate of Compliance (septic only) receipt from the Board of Health with you to the Building Department. Within 24 Hours of the Final Inspection you will be called by the Building Department’s Office to pick up your Certificate.

Certificate of Occupancy fee must be paid (if applicable) $100.00

***Final Building Inspection – Mandatory for All Projects***

Final As-Built is required prior to final inspection & Certificate of Occupancy for New Dwellings & Commercial Buildings being issued.

As-Built MUST include the following (at 40’=1”Scale)
   • Address
   • Accurate footprint of all structures including decks (set-backs of all structures)
   • Elevation of T.O.F. (top of foundation)
   • All underground utilities (water, sewer, electric telephone cable, etc.); If overhead, note on plan overhead electric
   • All easements and rights of ways
   • Any retaining walls over 4’ in height of unbalanced fill.
   • Driveway
   • Septic system and well location
   • Wetlands
   • Topography on Finished Grade To Show Run Off