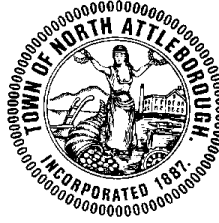


TOWN COUNCIL
508-699-0100

Keith Lapointe, President
Justin Paré, Vice-President



Julie Boyce
JoAnn Cathcart
Darius Gregory
Michael Lennox
Kathleen Prescott
Adam Scanlon
John Simmons

MINUTES
TOWN COUNCIL MEETING
AUGUST 12, 2019
6:00 PM
TOWN HALL LOWER LEVEL CONFERENCE ROOM

I. PLEDGE OF ALLEGIANCE

President Lapointe called the meeting to order at 6:00 P.M. and invited the audience to join the Town Council in the pledge of allegiance.

Members Present:

Keith Lapointe
Justin Paré
Michael Lennox
Darius Gregory
JoAnn Cathcart
Julie Boyce
Adam Scanlon
John Simmons
Kathleen Prescott

Members Absent:

Documents Reviewed:

Minutes from the July 29, 2019 meeting
Applications from Sean McGurdy and Eric Robbins for appointment to the Board of Public Works
Measure 2020-010 – Transfer of funds from the Animal Shelter Building Renovation Account to the Animal Shelter Building Maintenance Account
Munis report of the balance in the Animal Shelter Building Renovation Account
Measure 2020-011 – Transfer of funds from the Salary Reserve Line to the HR Salary Line – HR Director Cathy Calicchia contract
Executed contract between the Town and HR Director Calicchia
Measure 2020-012 – Stormwater Management By-Law
Draft of Stormwater Management By-Law
FY2020 Budget Spreadsheets

II. APPROVAL OF MINUTES

Vice-President Paré moved to approve the minutes of July 29, 2019.

Councilor Lennox seconded the motion.

The motion passed 9-0.

III. RESIDENT AND COMMUNITY COMMENT

Resident Joan Marchitto addressed the board to express her concerns with speeding on Hoppin Hill Ave. Town Manager Gallagher noted that the issue will be forwarded to the Traffic Study Committee.

IV. SCHEDULED MEETINGS

a. Board of Public Works - Joint appointment to the Board of Public Works

Board of Public Works members Michael Thompson, Donald Cerrone and Joan Marchitto were present to make a joint appointment with the Town Council.

BPW Chairman Michael Thompson moved to convene the BPW Meeting at 6:03 pm

Applicants Sean McGurdy and Eric Robbins were present. Both applicants addressed the Town Council and the Board of Public Works. They each provided their backgrounds and why they were interested in serving on the Board of Public Works.

Councilor Cathcart moved to appoint Eric Robbins to the Board of Public Works.

Councilor Prescott seconded the motion.

Council President Lapointe asked for a roll call vote:

Councilor Prescott – Yes
Joan Marchitto – Yes
Councilor Gregory – Yes
Donald Cerrone – Yes
Councilor Simmons – Yes
Michael Thompson – Yes

Councilor Lennox – Yes
Councilor Scanlon – Yes
Councilor Boyce – Yes
Councilor Cathcart – Yes
Vice President Paré – Yes
President Lapointe – Yes

The motion passed by 12-0.

Following the vote BPW Chair Mike Thompson moved to adjourn the Board of Public Works meeting.

Joan Marchitto seconded the motion.

The motion passed 3-0.

The Board of Public Works adjourned at 6:09 P.M.

V. TOWN COUNCILOR COMMUNITY ANNOUNCEMENTS

Councilor Prescott:

No Announcements

Councilor Gregory:

No Announcements

Councilor Simmons:

No Announcements

Councilor Lennox:

Announced that the police department has appointed Kristine Crosman as the School Resource Officer as promised as part of the override.

Thanked Chief Reilly for following through on the commitment to appoint resource officer and extended best wishes to Kristine Crosman in her new endeavor.

Councilor Scanlon:

No Announcements

Councilor Boyce:

No Announcements

Councilor Cathcart:

Echoed the sentiments of Councilor Lennox regarding the School Resource Officer and congratulated Kristine Crosman.

Vice-President Paré:

No Announcements

President Lapointe:

Read a certificate of recognition to Julian Dixon for his Eagle Scout ceremony.

Announced that Friends of the North Attleboro Animal Shelter are preparing for their annual golf tournament.

VI. OLD BUSINESS

VII. SUB-COMMITTEE REPORTS

a. Ad-Hoc Finance Sub-Committee

Vice- President Paré reported that the Finance Committee met to discuss measure 2020-009 (setting a maximum amount on line item transfers). They are waiting on an opinion from the Town Attorney regarding the legality of allowing the Town Manager to transfer funds and intent from the Charter Transition Committee.

b. Ad-Hoc By-Law Sub-Committee

Councilor Cathcart reported that the By-Law Sub Committee is finalizing the By-Law for the standing By-Law Sub Committee and working on the first 15-20 By-Laws recommended by the Charter Commission.

c. Ad-Hoc Rules Sub-Committee

Councilor Lennox reported that the Rules Sub Committee is nearing completion of reviewing section one of the rules and starting on section two (format of meetings).

They will likely finish review of section one and two at the next meeting on August 22nd and bring forward to the Council as a measure on August 26th.

d. Ad-Hoc Town Manager Search Process Sub-Committee

President Lapointe reported five proposals were received. The Town Manager Search Process Sub-Committee will be meeting on August 15th and want to have a recommendation together to be voted on at the August 26th council meeting. A package with all the proposals will be forwarded to the Council members.

VIII. NEW BUSINESS

a. Measure 2020-010 - Transfer of funds from the Animal Shelter Building Renovation Account to the Animal Shelter Building Maintenance Account

Vice-President Paré moved to refer measure 2020-010 to the Finance Committee.

Councilor Lennox seconded the motion.

The motion passed 9-0.

b. Measure 2020-011 - Transfer of funds from the Salary Reserve Line to the HR Salary Line – HR Director Cathy Calicchia contract

Vice-President Paré moved to refer measure 2020-011 to the Finance Committee.

Councilor Lennox seconded the motion.

The motion passed 9-0.

c. Measure 2020-012 - Stormwater By-Law

Town Manager Gallagher informed the Council that they will receive a formal presentation from BETA Engineering at the August 26th meeting.

Director of Public Works Mark Hollowell addressed the council providing background information on the Stormwater Management By-law.

The Council requested to the Department of Public Works, Planning and Conservation attend the By-law meeting on August 21st to discuss the By-law and have BETA Group present to the entire Council at the August 26th meeting.

Vice-President Paré moved to refer measure 2020-012 to the By-law Study Committee.

Councilor Boyce seconded the motion.

The motion passed 9-0.

d. Discussion regarding the FY2020 budget

Town Manager Gallagher submitted FY2020 Revenue and Expense sheets to the council, and provided an update of where the FY2020 budget currently stands. He will be posting the updated budget to the website.

Town Manager Gallagher prepared a slide show presentation of the State Aid numbers and will submit it electronically to the council members.

Councilor Lennox recapped what work the Board of Selectmen had previously done on the budget including; approaching both members of the state delegation to inquire what can be done to change the town's assessment. Councilor Lennox suggested to keep speaking with the representatives on how to change the town's assessment.

The Council members discussed ways to approach the state and ways to increase revenue.

Town Manager Gallagher noted that the books will be closing at the end of the month and at that time will have a better a better idea of what free cash will be.

The Council decided to continue discussion at further meetings.

e. Discussion regarding Acting Town Manager's current contract

President Lapointe noted that the town must notify the Acting Town Manger by the end of August if they do not wish to renew his contract.

The council members discussed various options including delaying the topic until the next meeting, extending the Acting Town Manger's contract, or not renewing the contract.

President Lapointe noted that the option of an extension has not been discussed with Town Manager Gallagher and may not be an option. The Council agreed to allow the President to speak to Mr. Gallagher regarding an extension.

After discussion regarding the current contract of the Acting Town Manager, Vice-President Paré moved to authorize the Council President to provide written notice to Acting Town Manager Michael Gallagher, the council does not intend to employ him under the terms of his current contract after December 31, 2019.

Councilor Simmons seconded the motion.

The motion passed 9-0.

Councilor Scanlon moved to authorize the Council President to have a discussion with the Acting Town Manager regarding the extension of his contract, and to discuss the results at the next council meeting.

Councilor Prescott seconded the motion.

The motion passed 6-3 with Councilor Cathcart, Councilor Simmons, and Vice-President Paré opposing.

IX. TOWN MANAGER REPORT

Town Manager Gallagher:

Reported that he is currently working on closing out the FY19 budget, closing the deficit of the FY20 budget, and beginning work on the FY21 budget.

Is in need of an assistant and will be coming forward in the next few weeks with information regarding a possible reorganization of the office.

Will be meeting with applicants that have applied to various boards and committees in the next week or so.

X. ADJOURNMENT

Before adjourning, Councilor Boyce requested to have the board outside of town hall updated with the schedule of meetings. Town Manager Gallagher will make sure the board is updated weekly.

Councilor Cathcart asked if the meeting of September 11th could start later so the council members could attend the 9/11 ceremony in town. The council agreed to start the meeting at 7:30 pm on September 11th.

Councilor Boyce asked if a citation could be made for their 250th anniversary of the First Baptist Church. President Lapointe will ask the clerk to make one up.

Vice-President Paré moved to adjourn.

Councilor Lennox seconded the motion.

The motion passed 9-0.

The Town Council adjourned at 8:58 P.M.