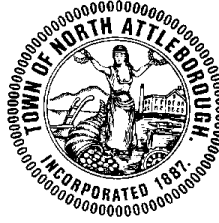


**TOWN COUNCIL**  
508-699-0100

**Keith Lapointe, President**  
**Justin Paré, Vice-President**



**Julie Boyce**  
**JoAnn Cathcart**  
**Darius Gregory**  
**Michael Lennox**  
**Kathleen Prescott**  
**Adam Scanlon**  
**John Simmons**

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**MINUTES**  
**TOWN COUNCIL MEETING**  
**AUGUST 26, 2019**  
**6:00 PM**  
**TOWN HALL LOWER LEVEL CONFERENCE ROOM**

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**I. PLEDGE OF ALLEGIANCE**

President Lapointe called the meeting to order at 6:00 P.M. and invited the audience to join the Town Council in the pledge of allegiance and remain standing for a moment of silence for Lenore Paquin.

Members Present:

Keith Lapointe  
Justin Paré  
Michael Lennox  
Darius Gregory  
Adam Scanlon  
Kathleen Prescott  
John Simmons

Members Absent:

JoAnn Cathcart  
Julie Boyce  
Justin Paré

Documents Reviewed:

Minutes from the August 12, 2019 meeting  
Citation for Fire Chief Michael Brousseau  
Measure 2020-013 Appointment to the Licensing Board  
Measure 2020-014 from Rules Sub Committee

**II. APPROVAL OF MINUTES**

Councilor Lennox moved to approve the minutes of August 12, 2019.

Councilor Scanlon seconded the motion.

The motion passed 5-0. (Councilor Prescott was not present during the vote of the minutes.)

Councilor Prescott joined the meeting at 6:02 P.M.

### **III. RESIDENT AND COMMUNITY COMMENT**

Resident Gregory St. Lawrence addressed the council to express his thoughts on the plastic bag bylaw, notice of cancelling sub-committee meetings, information on the website and rules that are being created from the Rules Sub Committee.

Resident Dan Knight addressed the council to express his thoughts regarding the hiring of the town manager.

### **IV. TOWN COUNCILOR COMMUNITY ANNOUNCEMENTS**

#### **a. Recognition of Fire Chief Michael Brousseau**

President Lapointe thanked Chief Brousseau for his years of service to the town and presented the Chief with a certificate of recognition.

#### **b. 10<sup>th</sup> Annual Par 4 Pets Golf tournament – Marsha Goldstein**

Marsha Goldstein addressed the council to provide information on the upcoming Par 4 Pets golf tournament on October 5<sup>th</sup>.

#### **Councilor Scanlon**

Announced that he attended an Eagle Scouts ceremony on August 15<sup>th</sup>.

#### **Councilor Prescott:**

No Announcements

#### **Councilor Gregory:**

No Announcements

#### **Councilor Simmons:**

Announced that the Bristol Lodge will be holding its annual golf tournament on September 14<sup>th</sup>, any questions can be forwarded to [bristollodgegolf.com](mailto:bristollodgegolf.com)

#### **Councilor Lennox:**

No Announcements

#### **President Lapointe:**

No Announcements

### **V. OLD BUSINESS**

#### **a. Measure 2020-012 Stormwater Management Bylaw Presentation**

Phil Paradise of BETA Group gave a presentation to explain how the town can become compliant with the federal stormwater management permit requirements that were effective July 2018.

Conservation Agent Shannon Palmer, Town Planner Nancy Runkle, Planning Board members Marie Clarner, Gregory Walsh, Director of Public Works Mark Hollowell, and BPW members Joan Marchitto and Don Cerrone were present to answer questions from the council.

Town Manager Gallagher recapped the upcoming schedule of meetings, and public hearings regarding the adoption of the stormwater bylaw.

## **VI. NEW BUSINESS**

### **a. Ad Hoc Finance Sub-Committee**

#### **i. Measure 2020-009 – Establish a Maximum amount for Appropriation Line Item Transfers**

Councilor Lennox moved to establish a maximum amount for appropriation line item transfers pursuant to Article IV Section 6-6(c) as referenced in measure 2020-009 in the amount of \$5,000.00.

Councilor Prescott seconded the motion.

The motion passed 6-0.

#### **ii. Measure 2020-010**

Town Manager Gallagher withdrew measure 2020-010.

#### **iii. Measure 2020-011**

Councilor Prescott reported that the Finance Committee requested to have measure 2020-011 moved to another agenda because the Superintendent could not be present at the last Finance Sub-Committee meeting.

### **b. Ad-Hoc By-Law Sub-Committee**

Councilor Scanlon reported that the Bylaw Sub-Committee continues to work on updating bylaws that were recommended to be changed by the Charter Transition Committee.

### **c. Ad-Hoc Rules Sub-Committee**

Councilor Lennox reported that the Rules Sub Committee has finalized content of section 1 – Town Council Meetings and section 2 – Town Council Powers and Duties, and are in the process of writing section 3.

After discussing the council agreed to the following amendments to sections 1 and 2 of the Rules:

1. Add, or other town related conflicts: under “Regular Meetings,” in the case of a Monday holiday being the 2<sup>nd</sup> or 4<sup>th</sup> Monday, town council will be rescheduled for the Wednesday immediately following the holiday.
2. Strike section 1 (b) – Special Meeting; Calling; until it is discussed at another Rules sub-committee meeting to come back before the council.

Councilor Gregory moved to move forward measure 2020-014 –Adoption of Town Council Rules Section 1 and 2 with mentioned amendments from Councilor Lennox.

Councilor Prescott seconded the motion.

The motion passed 6-0.

The council took a 5 minute recess at 8:31 pm.

#### **d. Ad-Hoc Town Manager Search Process Sub-Committee**

##### **i. Search Firm Selection**

President Lapointe reported that 5 proposals were received, and a summary sheet was submitted to all councilors. The Search Process Sub Committee recommended that 2 be eliminated, one that is a national firm with no experience in the Northeast, and the other with exclusive experience in the Northeast. Human Resources Director, Cathy Calicchia recommended Community Paradigm be awarded the contract, and the Search Process Sub-Committee agreed.

Councilor Lennox moved to approve a contract in the amount of \$8400.00 to Community Paradigm to assist Town Council in the Town Manager search process pursuant to the quote submitted by Community Paradigm dated August 9, 2019

Councilor Gregory seconded the motion.

President Lapointe added an amendment to state; subject to successful contract negotiation by Human Resources Director, Cathy Calicchia.

Councilor Gregory seconded the amendment

Councilor Prescott noted the date submitted was August 6, 2019

Councilor Gregory seconded the amendment

President Lapointe suggested the contract amount state not to exceed

Councilor Lennox restated the motion with the amendments

Councilor Lennox moved to approve a contract not to exceed \$8400.00 to Community Paradigm to assist Town Council in the Town Manager search process pursuant to the quote submitted by Community Paradigm dated August 6, 2019, subject to successful contract negotiations.

Councilor Gregory seconded the motion.

President Lapointe mentioned that he received feedback from Councilor Cathcart and Vice-President Paré regarding the awarding of the contract and both were comfortable with the recommendation put forth to the Council.

The motion passed 6-0.

## **VII. NEW BUSINESS**

### **a. Measure 2020-013 Appointment to the Licensing Board-Deputy Fire Chief Michael Chabot to the Licensing Board per measure 2020-013.**

Councilor Lennox moved to confirm the Acting Town Manager's appointment of Deputy Fire Chief Michael Chabot to the Licensing Board per measure 2020-013

Councilor Scanlon seconded the motion.

The motion passed 6-0.

## **VIII. TOWN MANAGER REPORT**

### **Town Manager Gallagher:**

Reported that he will be submitting a written report each week of what is happening within departments in town.

Will compile a list of departments to come before the council for an update.

Will have a list of appointments to the various boards and committees ready for the September 23<sup>rd</sup> meeting.

Submitted a Cherry Sheet Analysis PowerPoint presentation, for council members to review.

Will be seeking grants this year to get the town into the state's Green Community Program.

Provided an update from the Board of Health regarding mosquito situation with EEE and West Nile noting that the state has not changed the risk levels, North Attleboro is at low risk for West Nile Virus and moderate risk for EEE.

President Lapointe reminded everyone that the next meeting will be on Wednesday September 11<sup>th</sup> starting at 7:30 so the council members can attend the 9/11 Ceremony, and he intends to call a special meeting on Monday September 16<sup>th</sup>.

## **IX. EXECUTIVE SESSION**

Councilor Lennox moved to enter into Executive Session under M.G.L., Chapter 30A, Section 21 (a)(2): To conduct a strategy session in preparation for negotiations with nonunion personnel, specifically Acting Town Manager Michael Gallagher

Councilor Simmons seconded the motion.

Roll Call Vote:

Councilor Prescott – Yes

Councilor Lennox - Yes

Councilor Gregory – Yes

Councilor Scanlon - Yes

Councilor Simmons – Yes

President Lapointe – Yes

Following the roll call vote the President announced:

The Town Council is now entering into Executive Session under M.G.L., Chapter 30A, Section 21 (a)(2) for the purpose previously voted as discussion in open session would have a detrimental effect on the Town's negotiating position.

The Town Council will not be returning to open session and will adjourn directly from Executive Session.

The Town Council entered into Executive Session at 9:07 P.M.

**X. ADJOURNMENT**

The Town Council adjourned directly from Executive Session at 10:12 P.M.