



**Town of North Attleborough, Massachusetts**  
**Charter Transition Committee**  
**Meeting (#4) Minutes**  
**Wednesday May 20, 2019**

**I. Call to order and Attendance**

Chairman Mark Fisher called the meeting of the Charter Transition Committee (CTC) to order at 6:00 PM on at the North Attleboro Police Dept.

This meeting was specifically for appointed boards with staff.

In attendance were Chairman Mark Fisher, members, Clerk Donald Bates, Deb Kohl, Anthony Rinaldi and Chis Sweet. Guests attending included members of the Board of Health, the Planning Board and *Board of Assessors, Housing, and the COA.*

The meeting began with the Pledge of Allegiance.

**II. Administrative**

- Mark introduced the CTC members and the purpose of the committee.
- Meeting minutes of May 13, 2017 were reviewed and approved 5-0 Yes.
- Upcoming meetings
  - June 4<sup>th</sup> & 10<sup>th</sup> meetings with Town Council candidates
  - June 17<sup>th</sup> – Appointed officials who have no staff
  - June 19<sup>th</sup> – meet and greet with newly elected officials
  - June 24<sup>th</sup> – meet with elected Town Council members

**III. Mark led the following discussions**

- The terms of board appointments were reviewed as well as reappointment processes.
- Answered questions on:
  - Why some boards have become appointed
  - What not all boards are in the charter
  - The relationship between the Town Manager and Town Council
  - The relationship between the Town Manager and Department heads, Boards and Commissions.

- Can a person hold a part time and a full-time position with the town?
- The new budget process was reviewed.

#### **IV. Adjournment**

The committee adjourned at 7:00 pm

Submitted by Don Bates  
Charter Transition Committee Member  
June 2, 2019