

CHARTER TRANSITION COMMITTEE
ISSUE NUMBER 005

From: Mark Fisher [mailto:mfisherna@gmail.com]

Sent: Saturday, July 20, 2019 2:08 PM

To: Deb Kohl; Chris Sweet; Don Bates; Anthony Rianldi; Mitch Mac Donald

Subject: Town Council Meeting

I had the opportunity to watch the July 18th Town Council Meeting. Nice to see three members of the Transition Committee there. Mitch, you did a great job interacting with the Council. During their meeting, the Council agreed to invite the various boards, committees and commissions to come before them to update them on their operations. I fully understand the benefit of educating all Council members about the function of each entity.

It was determined that the Acting Town Manager will facilitate the scheduling of the meeting which in effect complies with the the provisions of the Charter relative to notice to the Town Manager and sufficient time in notice to the Town officials being asked to appear in front of the Council.

The Transition Committee may want to consider advising the Town Council President that in compliance with Section 2-10 of the Charter, that the notice to appear must be in writing and must specify what is requested, such as "informing the Council on the responsibilities and operations of the department". The Council President should also remind his members that their questions are restricted to the topic contained in the notice to appear.

I know that this may seem nit-picking, but as with my previous email to you and as per Mitch MacDonald's comments on the 19th, at the Council meeting, it would be more effective to push for tight interpretation of the Charter provision now, rather than have a loose interpretation that will be hard to draw in later.

Just some thoughts.

Mark

> From: Mac Donald Mitch [mitchmacdonald@yahoo.com]

> Sent: Monday, July 22, 2019 1:38 PM

> To: Keith Lapointe

> Cc: Deborah Kohl; Chris Sweet; Don Bates; Anthony Rinaldi Jr.

> Subject: CharterTransComm (CTC) Memo - TC seeking mtg with employees & appointees of the Executive Branch

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> Keith:

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> Please see the attached memo with CTC guidance on process of TC seeking meetings with / information from employees & appointees of the Executive Branch.

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> The CTC will meet at 6 pm Mon 07.29 for purposes of reorganization. Some members, if not all, plan to attend the 07.29 TC meeting if our meeting concludes in time and our schedules allow.

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> Please let us know of any questions.

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> Respectfully,

>

> - Mitch

> MitchMacDonald@yahoo.com<mailto:MitchMacDonald@yahoo.com>